Monroe Council Minutes
Regular Meeting of Council
November 27, 2018 – 6:30 p.m.
233 South Main Street, Monroe Ohio

Vice Mayor Clark opened the regular meeting of Council at 6:30 p.m. on November 12, 2018, in the Council Chambers located at 233 South Main Street, Monroe.

Roll Call

Members of Council present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, and Christina McElfresh

Members of Staff present: William J. Brock, City Manager; K. Philip Callahan, Law Director; Daniel J. Arthur, Director of Public Works; Robert Buchanan, Chief of Police; Kevin Chesar, Director of Public Works; Karen Ervin, Director of Finance; and Angela S. Wasson, Clerk of Council/Assistant to the City Manager

Mr. Frentzel moved to excuse Mayor Routson; seconded by Mr. Hickman. Voice vote. Motion carried.

Approval of the Minutes

Mr. Frentzel moved to approve the Council Minutes of November 13, 2018; Finance Committee Minutes of November 11, 2018; and Public Works Committee Minutes of November 15, 2018; seconded by Mrs. Hale. Voice vote. Motion carried.

Visitors

Mr. Callahan performed the ceremonial swearing in of Nicholas Cifuentes as Patrol Officer.

Madeline Maurer, Urban Specialist of the Butler Soil & Water Conservation District offered to partner with the City of Monroe to establish a memorandum of understanding to construct storm water best management practices to help with the MS4 Phase Two permit compliance. She can also provide technical assistance to residents for storm drainage issues.

Monica Sumner with Brandstetter Carroll provided a proposed color scheme, entrance sign, and entrance point for Monroe Bicentennial Commons. Ms. Sumner sought direction from City Council to proceed with the design of the buildings located at the entrance and the color scheme. It is proposed that same type of buildings such as, the restroom buildings, be the same color.

Mr. Funk suggested that Council wait and see what the staff committee recommends before making a decision. It was the consensus of Council that the proposed design and color scheme is moving in the right direction.

Committee Reports

Mr. Hickman reported that Public Works Committee met and recommended that the speed limit on Todhunter Road from the top of the hill to Cincinnati-Dayton Road be increased from 35 mph to 40 mph. In addition, the Committee recommended that the City pay for street lights at the intersections in the Greenridge Subdivision. If the residents would like additional lighting they would pay for that through an assessment process.

Mr. Frentzel reminded everyone that there is tree lighting ceremony from 5 p.m. to 8 p.m. this Saturday, with Santa arriving at 6 p.m.

Old Business

Resolution No. 68-2018. A Resolution accepting $5,000 in grant funds from the Duke Energy Foundation to assist with planning of future park amenities based on the City-wide Park Master Plan. (Second Reading)

Mr. Frentzel moved to consider this the second reading of Resolution No. 68-2018 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 68-2018 by title only.

Mr. Frentzel moved to adopt Resolution No. 68-2018; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Resolution No. 69-2018. A Resolution accepting a $650,000 Transportation Alternatives Grant from the Ohio Kentucky Indiana Regional Council of Governments for the Great Miami Trail Monroe Section Project. (Second Reading)

Mr. Frentzel moved to consider this the second reading of Resolution No. 69-2018 and have it read by title only; seconded by Mr. Hickman; Voice vote. Motion Carried.

The Clerk of Council read Resolution No. 69-2018 by title only.

Mr. Frentzel moved to adopt Resolution No. 69-2018; seconded by Mrs. Hale. Roll call vote: six ayes. Motion carried.

Resolution No. 70-2018. A Resolution authorizing the City Manager to implement a Health Savings Account for calendar year 2019. (Second Reading)

Mr. Frentzel moved to consider this the second reading of Resolution No. 70-2018 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 70-2018 by title only.

Mr. Frentzel moved to adopt Resolution No. 70-2018; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Ordinance No. 2018-31. An Ordinance amending Exhibit "1" of Ordinance No. 2018-03 to adjust the minimum and maximum wage/salary range for all non union employees by a three percent increase. (Second Reading)

Mr. Frentzel moved to consider this the second reading of Ordinance No. 2018-31 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-31 by title only.

Mr. Frentzel moved to adopt Ordinance No. 2018-31; seconded by Mr. Funk. Roll call: six ayes. Motion carried.

New Business

Resolution No. 71-2018. A Resolution authorizing the City Manager to enter into an agreement with Jones Warner Consultants, Inc. for survey and design services for the Garver Road Water Main Replacement project.

Mr. Brock is requesting authorization for survey and design services for a water main that is in need of replacement as it has had several breaks throughout the year. The cost is $15,950.00.

Mr. Frentzel moved to consider this the first reading of Resolution No. 71-2018 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 71-2018 by title only.

Mr. Frentzel moved to approve the first reading of Resolution No. 71-2018; seconded by Mrs. Hale. Roll call vote: six ayes. Motion carried.

Emergency Ordinance 2018-32. An Ordinance authorizing the City to participate in cooperation with, and requesting the Warren County Port Authority's participation in, the refunding of Port Authority Special Obligation Development Revenue Refunding Bonds issued to finance public improvements for the Corridor 75 Park Project; and declaring an emergency.

Mr. Brock stated that this, as well as, the next ordinance was explained by Mrs. Waggaman at the last meeting.

Mr. Frentzel moved to suspend the rule requiring the reading of Emergency Ordinance No. 2018-32 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-32 by title only.

Mr. Frentzel moved to adopt Emergency Ordinance No. 2018-32; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Emergency Ordinance No. 2018-33. An Ordinance authorizing the City to participate in cooperation with, and requesting the Warren County Port Authority's participation in, the refunding of Port Authority Special Obligation Development Revenue bonds issued to finance public improvements for the Chelsea Mall Project; and declaring an emergency.

Mr. Frentzel moved to suspend the rule requiring the reading of Emergency Ordinance No. 2018-33 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-33 by title only.

Mr. Frentzel moved to adopt Emergency Ordinance No. 2018-33; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Consideration of Motion authorizing the purchase of 6 Motorola Portable Radios for the Police Department at a total cost of $23,458.50.

Mr. Brock noted these radios are for the new police officers.

Mr. Frentzel moved to authorize the purchase of six Motorola Portable Radios for the Police Department at total cost of $23,458.50; seconded by Mrs. Hale. Voice vote. Motion carried.

Consideration of Motion accepting the September 2018 Finance Reports as submitted.

Mr. Frentzel moved to accept the September 2018 Finance Reports as submitted; seconded by Mr. Funk. Voice vote. Motion carried.

Administrative Reports

Consideration of Motion to adjourn into Executive Session to discuss the purchase of property; to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, and personal financial statements of an applicant for economic development assistance.

Mr. Frentzel moved to adjourn into Executive Session to discuss the purchase of property; to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, and personal finance statements of an applicant for economic development assistance; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Council adjourned into Executive Session at 7:22 p.m.

Mr. Frentzel moved to reconvene into regular session; seconded by Mrs. Hale. Voice vote. Motion carried.

Council reconvened into regular session at 8:11 p.m.

Mr. Frentzel moved to amend the agenda to include the consideration of Ordinance No. 2018-34; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Ordinance No. 2018-34. An Ordinance authorizing the City Manager to execute a Community Reinvestment Area Agreement with the Kroger Co. substantially in the form attached hereto.

Mr. Brock explained this is to approve an incentive agreement with Kroger Co. in relation to the project that they have announced.

Mr. Frentzel moved to consider this the first reading of Ordinance No. 2018-34 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-34 by title only.

Mr. Frentzel moved to approve the first reading of Ordinance No. 2018-34; seconded by Mr. Funk. Roll call vote: four ayes; two nays (Clark and Hickman). Motion carried.

Mr. Brock referenced the MRAP and he is not required to sign additional documentation as Council had previously approved this; however, he does want to provide Council with an opportunity to review the material.

Vice Mayor Clark announced that the Lions Club pancake breakfast this Saturday at 7:30 a.m.

Adjournment

Mr. Frentzel moved to adjourn; seconded by Mr. Hickman. Voice vote. Motion carried.

The regular meeting of Council adjourned at 8:15 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council