Monroe Council Minutes
Regular Meeting of Council
December 11, 2018 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

Roll Call

Members of Council present: Dan Clark, Keith Funk, Anna Hale, Todd Hickman, Christina McElfresh, and Robert Routson.

Members of staff present:
City Manager William J. Brock
Law Director K. Philip Callahan
Director of Public Works Daniel J. Arthur
Chief of Police Robert Buchanan
Director of Finance Karen Ervin
Clerk of Council/Assistant to the City Manager Angela S. Wasson

Mr. Clark moved to excuse Mr. Frentzel; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Approval of the Minutes

Mr. Clark moved to approve the Council Minutes of November 27, 2018 and the Technology Committee Minutes of November 27, 2018; seconded by Mrs. Hale. Voice vote. Motion carried.

Visitors

None.

Committee Reports

None.

Old Business

Resolution No. 71-2018. A Resolution authorizing the City Manager to enter into an agreement with Jones Warner Consultants, Inc. for survey and design services for the Garver Road Water Main Replacement project. (Second Reading)

Mr. Clark moved to consider this the second reading of Resolution No. 71-2018 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 71-2018 by title only.

Mr. Clark moved to adopt Resolution No. 71-2018; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Ordinance No. 2018-34. An Ordinance authorizing the City Manager to execute a Community Reinvestment Area Agreement with the Kroger Co. substantially in the form attached hereto. (Second Reading)

Mr. Brock requested that Ordinance No. 2018-34 be placed on the table.

Mr. Clark moved to table Ordinance No. 2018-34; seconded by Mrs. Hale. Roll call vote: six ayes. Motion carried.

New Business

Emergency Resolution No. 72-2018. A Resolution ratifying certain work performed and authorizing a change order in connection with the construction of Jerry Couch Boulevard and declaring an emergency.

Mr. Brock explained that additional work was needed over and above the contract for Jerry Couch Boulevard in the amount of $42,551.82.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 72-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 72-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 72-2018; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 73-2018. A Resolution ratifying certain work performed and authorizing a change order in connection with the painting of the elevated tank located at Mound Cemetery and declaring an emergency.

Mr. Brock stated that additional work was needed in connection with the painting of the Mound Cemetery water tower in the amount of $29,937.00.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 73-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 73-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 73-2018; seconded by Mrs. Hale. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 74-2018. A Resolution approving a Then-and-Now Certificate in the amount of $42,551.82 to R.B. Jergens Contractors, Inc. and declaring an emergency.

Mr. Brock noted this is for the change order related to Jerry Couch Boulevard.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 74-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 74-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 74-2018; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 75-2018. A Resolution approving a Then-and-Now Certificate in the amount of $29,937.00 to American Suncraft Co., Inc. and declaring an emergency.

Mr. Brock noted this is for the change order related to the painting of the water tower.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 75-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 75-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 75-2018; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 76-2018. A Resolution accepting donations from various donors as further described herein and declaring an emergency.

Mr. Brock advised these donations were received throughout the year.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 76-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 76-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 76-2018; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Resolution No. 77-2018. A Resolution awarding the bid and authorizing the City Manager to enter into an agreement by and between the City of Monroe and Clean Air Concepts for exhaust removal systems.

Mr. Brock stated that this is for the replacement of the exhaust removal systems at both fire stations in the amount of $74,792.00.

Mr. Clark moved to consider this the first reading of Resolution No. 77-2018 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 77-2018 by title only.

Mr. Clark moved to approve the first reading of Resolution No. 77-2018; seconded by Mrs. Hale. Roll call vote: six ayes. Motion carried.

Resolution No. 78-2018. A Resolution authorizing the City Manager to enter into a contract by and between the City of Monroe and Hurst Kelly and Co. LLC for services related to the completion of the City's Comprehensive Annual Financial Report for fiscal year ending December 31, 2018.

Mr. Brock pointed out that this contract has increased by approximately $4,000 due to additional financial requirements.

Mr. Clark moved to consider this the first reading of Resolution No. 78-2018 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 78-2018 by title only.

Mr. Clark moved to approve the first reading of Resolution No. 78-2018; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Resolution No. 79-2018. A Resolution authorizing the City Manager to enter into a contract by and between the City of Monroe and Brandstetter Carroll Inc. for engineering services related to the Great Miami River Trail.

Mr. Brock stated that additional engineering services are required to make sure the conditions of the grants received are satisfied.

Mr. Clark moved to consider this the first reading of Resolution No. 79-2018 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 79-2018 by title only.

Mr. Clark moved to approve the first reading of Resolution No. 79-2018; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

Resolution No. 80-2018. A Resolution authorizing the City Manager to enter into a contract by and between the City of Monroe and KZF Architects for professional design services for a new police facility.

Mr. Hickman moved to table Resolution No. 80-2018; seconded by Mr. Clark. Voice vote. Motion carried.

Emergency Ordinance No. 2018-35. An Ordinance authorizing the transfer of the amounts described herein from the General Fund to the Police Law Enforcement Fund, Fire-1989 Levy Fund, Street Fund, Capital Improvement Fund, Park Improvement Fund, G.O. Bond Retirement Fund, S.A. Debt Retirement Fund and Cemetery Fund; from the Water Fund to the Water Bond Retirement Fund and Water Capital Fund; from the 2004 RID Fund to the G.O. Bond Retirement Fund and Park Improvement Fund; and from the 2004 TIF Fund to the Park Improvement Fund; and declaring an emergency.

Mr. Brock advised that the next few pieces of legislation are end of the year clean up or temporary appropriations for 2019.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Ordinance No. 2018-35 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-35 by title only.

Mr. Clark moved to adopt Emergency Ordinance No. 2018-35; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Ordinance No. 2018-36. An Ordinance authorizing the cash advance of $5,000 from the General Fund to the Corridor 75 Park Ltd Fund and $60,000 from the General Fund to the Street Lighting Fund, and declaring an emergency.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Ordinance No. 2018-36 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-36 by title only.

Mr. Clark moved to adopt Emergency Ordinance No. 2018-36; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Ordinance No. 2018-37. An Ordinance amending and supplementing Ordinance No. 2018-30A, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2018.

Mr. Clark moved to suspend the rule requiring the reading of Ordinance No. 2018-37 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-37 by title only.

Mr. Clark moved to adopt Ordinance No. 2018-37; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Ordinance No. 2018-38. An Ordinance, otherwise known as the temporary appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2019.

Mr. Clark moved to suspend the rule requiring the reading of Ordinance No. 2018-38 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-38 by title only.

Mr. Clark moved to adopt Ordinance No. 2018-38; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Consideration of Motion authorizing the expenditure of $65,620.00 for protective gear for the Department of Fire.

Mr. Clark moved to authorize the expenditure of $65,620.00 for protective gear for the Department of Fire; seconded by Mr. Hickman. Voice vote. Motion carried.

Consideration of Motion appointing a member of Council to the Ohio Kentucky Indiana Regional Council of Governments Board of Directors.

Mr. Clark moved to appoint Keith Funk to the Ohio Kentucky Indiana Regional Council of Governments Board of Directors; seconded by Mr. Hickman. Voice vote. Motion carried.
Consideration of Motion appointing members to boards and commissions.

Mr. Clark moved to appoint Ron Tubbs to the Planning Commission, John Robbins to the Board of Zoning Appeals, Roshawn Jenkins to the Personnel Board, Daniel Phillips to the Local Board of Tax Review, Jeff Hanson to the Audit Committee, and Michael Marchetti to the Park and Recreation Board; seconded by Mrs. Hale. Voice vote. Motion carried.

Administrative Reports

Executive Session. To consider the purchase of real property.

Mr. Clark moved to adjourn into executive session to consider the purchase of real property; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Council adjourned into executive session at 7:03 p.m.

Mrs. Hale moved to reconvene into regular session; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Council reconvened into regular session at 7:23 p.m.

Adjournment

Mr. Clark moved to adjourn; seconded by Mr. Hickman. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:24 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council