



**Monroe Council Agenda
Regular Meeting of Council
January 13, 2026 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Administer Oath of Office to Council Members - Jordan Brown, Molly Cloyd, and Todd Hickman

Pledge of Allegiance

Roll Call

Appointment of Mayor

Appointment of Vice Mayor

Administer Oath of Office to Mayor and Vice Mayor

Approval of the Minutes

Council Minutes of December 9 and December 16, 2025

Visitors

Life Saving Award presented by Premier Health and the Monroe Fire Department to FF/PM Jake Zeckser, FF/PM Andrew Caron, FF/EMT Daniel Sewak, FF/EMT Travis Terry, Lt. Joe Carey, and Butler County Dispatcher Connor Kuhn

Committee Reports

Public Works Committee

Finance Committee

Administrative Liaison Committee

Technology Committee

Public Involvement Committee

Public Safety Committee

Old Business

New Business

Resolution No. 01-2026. A Resolution accepting the lowest and/or best quote submitted for the Plaza South Shopping Center gas project and authorizing the City Manager to enter into a contract by and between the City of Monroe and B&E Plumbing.

Sponsor: Seth Geisler

Strategic Priority: Strategic Growth and Development



Background: Funds will be appropriated from the 2024 OBM Grant Agreement, which provides funding for improvements to the Plaza South Shopping Center to enhance its use for retail purposes.

Resolution No. 02-2026. A Resolution instructing the Director of Finance to request an advancement of taxes assessed and collected on behalf of the City of Monroe from the Auditors of Butler and Warren Counties.

Sponsor: Jake Burton

Strategic Priority: Good Governance

Background: Butler and Warren Counties collect property tax on behalf of the City of Monroe. The collections are paid to the city in two installments during the year. The city has the option to pass a resolution requesting advance payment of property taxes. This is a resolution that is passed each year.

It is necessary to pass a formal resolution from each taxing district that would like to receive tax advances. This is to ensure compliance with Ohio Revised Code Section 321.34 (A)(1) which states: "When the local authorities by resolution so request, the county auditor shall pay township fiscal officers, treasurers of municipal corporations, the treasurer of any board of education, and the treasurer of any other political subdivision or taxing district whose funds derived from taxes or other sources are payable by law to the county treasurer, any money that may be in the county treasury to the accounts of local authorities, respectively, and lawfully applicable to the purpose of the current fiscal year in which the request is made"

Passing this resolution allows the city to collect this property tax money sooner, allowing it to earn interest, rather than waiting until the required distributions are submitted from the counties, typically in April and September of each year.

Resolution No. 03-2026. A Resolution authorizing the City Manager or designee to apply for any and all grant funds; provided that acceptance of any grant funds, including matching funds, must be specifically approved by Council.

Sponsor: Jake Burton

Strategic Priority: Good Governance

Background: This is annual legislation authorizing the application of grant funds throughout the year. There are times when grant application deadlines are set without sufficient time to seek the approval of City Council prior to applying for each individual grant. Any grants specifically requiring a formal resolution as part of the application package will be brought before Council prior to application. Grants will be approved by Council prior to formal acceptance, including authorizing any matching funds associated with the grant award.



Resolution No. 04-2026. A Resolution approving a Then-and-Now Certificate in the amount of \$10,934.83 to Stryker Sales Corporation for the purchase of a maintenance plan for fire department equipment.

Sponsor: Chief David Leverage

Strategic Priority: Well Managed Services and Infrastructure

Background: This is a maintenance agreement plan that covers our LP15 monitors and covers preventative maintenance and replacement of any parts should they fail. The billing cycle and our fiscal year do not line up appropriately. We are working with our vendor to adjust this to avoid issues in the future.

Consideration of Motion to authorize the expenditure of \$111,121.58 to Stryker Sales Corporation for the purchase of two LifePak 35 monitors.

Sponsor: Chief David Leverage

Strategic Priority: Well Managed Services and Infrastructure

Background: The Fire Department currently utilizes two LifePak 15 cardiac monitors/defibrillators that have reached the end of their useful service life and are due for replacement in accordance with the City's established capital replacement plan. These units are approximately 12 years old and have exceeded the manufacturer's recommended lifespan for frontline emergency medical equipment. The LifePak monitors are a critical component of emergency medical response, providing advanced cardiac monitoring, defibrillation, pacing, and vital sign assessment necessary for accurate patient evaluation and timely medical intervention. Continued reliance on aging equipment increases the risk of equipment failure, limits compatibility with current technology and software updates, and may impact the department's ability to deliver optimal patient care.

Replacing these monitors will ensure that the Fire Department maintains reliable, modern, and compliant medical equipment, enhances patient safety, supports advanced life-saving capabilities, and aligns with best practices for emergency medical services. Approval of this replacement will allow the department to continue providing a high standard of care to the community while maintaining operational readiness and regulatory compliance.

Consideration of Motion appointing a member of Council to serve on the Planning Commission.

Administrative Reports

Executive Session

Conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Adjournment