



**Monroe Council Agenda
Regular Meeting of Council
July 28, 2026 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of July 14, 2026 work session and July 14, 2026 regular meeting

Visitors

Ceremonial Swearing-In of Firefighter/Paramedic Erik Dow, Firefighter/Paramedic Bradley Lawson, Firefighter/EMT Elijah Thacker, and Firefighter/EMT Caden Kolb

Safe Streets 4 All (SS4A) Transportation Master Plan Update Presentation – Jon Wiley, Project Manager and Traffic Engineer

Cornerstone Landing, Mixed Residential Development - Zach Rodenbarger, Bridget Development Group

Committee Reports

Public Works Committee

Finance Committee

Administrative Liaison Committee

Technology Committee

Public Involvement Committee

Public Safety Committee

Old Business

New Business

Emergency Ordinance 2026-21. An Ordinance accepting the loan agreement between the Ohio Public Works Commission and the City of Monroe for the Union Road/Navigator Way emergency interconnect vault project, and declaring an emergency.

Sponsor: Zach McNutt

Strategic Priority: Well Managed Infrastructure



Background: Passage of the ordinance accepts a loan from the Ohio Public Works Commission (OPWC) in the amount of \$181,079, with a 30-year term at 0% interest and an annual payment of \$6,035. The City applied for this loan in 2025, and it was officially awarded on July 8, 2026. The 2026 Capital Budget was approved in anticipation of receiving this funding.

The loan will fund 49% of the Union Rd/Navigator Way emergency interconnect vault with Warren County Water, with the remaining 51% (\$188,469) budgeted from local funds.

I am requesting emergency passage of this ordinance. Appendix A of the loan agreement establishes an estimated construction completion date of November 30, 2026, and a second reading would delay the start of the project by an additional 60 days, jeopardizing the City's ability to meet that schedule.

Ordinance No. 2026-22. An Ordinance amending and supplementing Ordinance No. 2026-06, otherwise known as the Permanent Appropriations Ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2026.

Sponsor: Jake Burton

Strategic Priority: Good Governance

Background: Supplemental appropriation requests totaling \$808,925 are being requested from the following funds: General Fund - \$533,865, Motor Vehicle License Tax Fund - \$60, Fire - 1989 Levy Fund - \$275,000. The requests within the Capital Income Tax Fund are offsetting and result in no additional dollars being added to the budget within that fund. Each request is detailed below.

GENERAL FUND:

The city received donations totaling \$16,500 for the 2026 Fourth of July event. These funds were used to fund the expanded fireworks show, band, and activities at the event. In order for these funds to be available within the Public Involvement Committee line item within City Council's budget, a supplemental appropriation is necessary.

The quarterly invoices from the Public Entities Pool (PEP) have exceeded budget, and \$30,000 is needed to cover the fourth quarter invoice that will be due on October 1, 2026. The Blanket Purchase Order Resolution 15-2026 was updated to reflect the amount necessary on March 10, 2026.

The Bureau of Workers Compensation invoices for 2026 exceeded budget by \$92,365. The new amounts reflect updated payroll information and should not increase as substantially moving forward. 2026 Building Permit revenue through June 30th has exceeded 2025 revenue for the same time period by \$113,194. This typically correlates to additional building services fees being paid to National Inspection Corporation (NIC) which is the case in 2026. A \$120,000 supplemental appropriation is being requested to cover the NIC fees for the remainder of the year. If the second half mirrors the first half, an additional supplemental appropriation may be necessary towards the end of 2026.

\$275,000 is being requested as a transfer from the General Fund to the Fire Levy Fund to cover vehicle maintenance costs within the Fire Department for the remainder of the year, as well as a "refresh" for Engine 61, Engine 62, and Quint 61. The Fire Department vehicle maintenance and repair budget for 2026 was \$100,000 and as of June 30th, actual expenses were \$122,898 due to several major repairs that have been necessary throughout the year. With regular maintenance expenses remaining for the year, along with several outstanding known invoices yet to be issued,



additional funding is necessary. The Fire Department is also requesting a "refresh" for 3 of their apparatus at an estimated cost of \$92,317 to alleviate future issues with these vehicles. A report from Fire Chief Dave Leverage is included for review.

MOTOR VEHICLE LICENSE TAX FUND:

\$60 is being requested to remain in budgetary compliance. This fund is used to pay for audits of motor vehicle license registrations and exceeded \$200 which has covered the amount charged the past several years.

FIRE - 1989 LEVY FUND:

\$275,000 will need to be appropriated within the Fire Levy Fund when the transfer from the General Fund to the Fire Levy Fund discussed above is completed.

CAPITAL INCOME TAX FUND:

Funds to purchase a Police UTV were approved by Consideration of Motion on May 12, 2026. This appropriation adjustment is simply moving the budgeted funds from one account (Public Works) to another account (Police) within the same fund for tracking purposes. This results in no budgetary impact.

Resolution No. 45-2026. A Resolution authorizing the City Manager to enter into a public safety services and equipment agreement by and between the City of Monroe and Axon, Inc. for services and product upgrades to tasers, body worn cameras, in-car cameras, and data storage for the Police Department.

Sponsor: Chief Bob Buchanan

Strategic Priority: Well Managed Services and Infrastructure

Background: This resolution combines the current police department Tasers, body worn cameras, in-car cameras and data storage agreements into one contract. It also upgrades the Tasers to the newest version and provides warranty and replacement on the hardware for all three products through the duration of the agreement.

Resolution No. 46-2026. A Resolution accepting the lowest and/or best bid submitted for the construction of an emergency interconnect vault at Navigator Way and authorizing the City Manager to enter into a contract by and between the City of Monroe and KT Holden Construction, LLC.

Sponsor: Zach McNutt

Strategic Priority: Well Managed Services and Infrastructure

Background:

This Project will construct an emergency interconnect PRV vault with a 12" inlet and outlet to allow the City of Monroe to receive and meter water from Warren County Water during emergency conditions. This facility will have sufficient capacity to supply the City's entire distribution system in the event of supplier or local system failure. This interconnect will also supplement the water system



in the event of a fire-flow demand on the distribution system east of Interstate 75. The PRV will regulate incoming pressure to match Monroe’s current operating pressure, protecting infrastructure and ensuring reliable, consistent service to all customers.

The project was budgeted for in the 2026 Capital Budget, with the expectation of receiving OPWC loan funds to cover a portion of the project. The remaining balance of this project is being funded through local dollars.

Project Financial Resources	
Local Revenues	\$188,469
OPWC Funds	\$181,079
Total Financial Resources	\$369,548

Sealed bids were opened on July 10, 2026, with two bids received. KT Holden Construction submitted the apparent low bid at \$359,408.

Staff recommends approving the entire budgeted amount of **\$369,548** rather than just the base bid amount. This approval would:

- Cover the base bid of \$359,408
- Provide a contingency of \$10,140 to cover any unforeseen costs, change orders, or make minor adjustments during the course of the project.

Resolution No. 47-2026. A Resolution authorizing the City Manager to enter into a road salt supply contract with Morton Salt, Inc. through the Southwest Ohio Purchasing for Government cooperative.

Sponsor: Zach McNutt

Strategic Priority: Well Managed Services and Infrastructure

Background: Road Salt Purchase – Southwest Ohio Purchasing for Government Cooperative (SWOP4G)

Vendor: Morton Salt, Inc.

Contract Reference: Bid #26-010SWOP4G (Southwest Ohio Purchasing for Government Cooperative)



Quote Date: July 14, 2026

Pricing & Terms:

Product: Bulk Safe-T Salt (road deicing salt)

Price: \$115.78 per ton (delivered)

Quantity: 3,000 tons

Minimum Order: 25 tons per delivery

Estimated Total Value: approximately \$347,340 (3,000 tons × \$115.78), based on full contracted quantity

Transport Mode: Delivered, from Cincinnati stockpile

Contract Period: August 1, 2026 – July 31, 2027

Delivery Location:

1000 Holman Dr, Monroe, OH 45050

Consideration of Motion accepting the January, February, and March 2026 Finance Reports as submitted.

Sponsor: Jake Burton

Strategic Priority: Good Governance

Background:

Administrative Reports

Executive Session

Consider the purchase of property for public purposes, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to general public interest;

Consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance. Executive session is necessary to protect the interests of the applicant or possible use of public funds in connection with the project.

Adjournment