



**Monroe Council Agenda
Regular Meeting of Council
September 8, 2026 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of August 15, 2026 special meeting and August 25, 2026 regular meeting

Visitors

Life Saving Award presented by Premier Health and the Monroe Fire Department to Battalion Chief Aaron Forrer, Lieutenant Shon Wells, FF/PM Jacob Zeckser, FF/PM Bradley Lawson, FF/PM Griffin Bandy, FF/EMT Zach Cain, and Butler County Dispatcher Olivia Newman.

Committee Reports

Public Works Committee

Finance Committee

Administrative Liaison Committee

Technology Committee

Public Involvement Committee

Public Safety Committee

Old Business

New Business

Emergency Ordinance No. 2026-23. An Ordinance determining to adjust special assessments levied for the purpose of constructing certain improvements and declaring an emergency.

Sponsor: Jake Burton

Strategic Priority: Well Managed Services and Infrastructure

Background: City Council passed Emergency Ordinance 2018-20 on August 18, 2018 levying special assessments against benefited properties in cooperation with the Warren County Port Authority issuing Development Revenue Bonds and must update the special assessments annually by passing this Ordinance. The original bonds were issued for the purpose of financing certain public infrastructure improvements, including roads, sewers, drains, and water pipes.

Table F of the WCPA - Monroe Special Assessment - Series 2021B Bonds - Annual Report (2026)



contains the Special Assessments for Certification which has been included as "Exhibit B" of the Ordinance.

The annual reports were issued to all parties for review on August 14, 2026. Emergency passage is necessary to meet all required deadlines of the special assessment filing.

Emergency Ordinance No. 2026-24. An Ordinance determining to adjust special assessments levied for the purpose of constructing certain improvements and declaring an emergency.

Sponsor: Jake Burton

Strategic Priority: Well Managed Services and Infrastructure

Background: City Council passed Ordinance No. 2008-35 on August 12, 2008 levying special assessments against benefited properties as it relates to the Tax Increment Service and Cooperative Agreement entered into by the City, the property owners, and the Port Authority, dated March 1, 2008 which requires the assessments to be adjusted by the amount of service payments in lieu of taxes collected. The original bonds were issued for the purpose of refinancing certain public infrastructure improvements at the southeast quadrant of the I-75/SR 63 interchange. Table C-3 of the WCPA - Corridor 75 - Argus - Annual Report (2026) contains the Special Assessments for Certification which has been included with the Ordinance as "Exhibit B". The annual reports were issued to all parties for review on August 14, 2026. Emergency passage is necessary to meet all required deadlines of the special assessment filing.

Emergency Ordinance No. 2026-25. An Ordinance accepting the dedication of real property from Monroe Local School District Board of Education containing 2.592 acres, more or less, for public right-of-way purposes, and declaring an emergency.

Sponsor: Gary Morton

Strategic Priority: Well Managed Services and Infrastructure

Background: The Monroe Local School District Board of Education is dedicating 2.592 acres (112,908 s.f.) of additional Yankee Road right-of-way along the frontage of Lot 6255, Parcel C1800-004-000-037 (O.R. 9692, Pg. 779, 186.570 acres), Section 24, Town 3, Range 3, BTM. The dedication is made in connection with the new Monroe High School campus and leaves a remainder of 183.978 acres.

The plat was prepared by The Kleingers Group (Project 010862VSD029), certified by Matthew D. Habedank, P.S. No. 8611, in accordance with O.A.C. 4733-37, dated July 1, 2026 and revised through August 24, 2026 to incorporate Butler County and City of Monroe comments. Those revisions include the proposed 15-foot slope and utility easement outside the right-of-way line and the proposed 20-foot waterline easement behind it, consistent with the City's urban curb-and-gutter typical section and the planned Yankee Road water main.

Yankee Road is classified as a Major Collector on the Butler County Thoroughfare Plan. The



dedicated width brings the corridor to the section needed for the planned roadway, turn lane, and utility improvements serving the school campus.

Ordinance No. 2026-26. An Ordinance amending and supplementing Ordinance No. 2026-22, otherwise known as the Permanent Appropriations Ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2026.

Sponsor: Jake Burton

Strategic Priority: Good Governance

Background: Supplemental appropriation requests totaling \$19,266,382 are being requested from the following funds: General Fund - \$3,200,000; Ohio Peace Officer Training Fund - \$28,800; Capital Improvement Fund - \$15,475,000; G.O. Bond Retirement Fund - \$112,482; Water Fund - \$450,000; Drug Law Enforcement Trust Fund - \$100.

The requests within the General Fund, Capital Improvement Fund, and G.O. Bond Retirement Fund are all related to the 2026 Bond Anticipation Note (BAN) issuance and are offset by funds received as a result of the closing of the bond issuance on August 20, 2026. The remaining requests are detailed below.

Ohio Peace Officer Training Fund: Three Police Officers will be attending the Police Academy through Butler Tech. The total cost for the three new hires to attend is \$28,800. This will bring the total number of new hires attending the Police Academy to five, while the Police Department's budget only included funding for two officers.

Water Fund: Resolution No. 48-2026 was passed at the August 25, 2026 Council meeting. This legislation approved a new wholesale water supply contract that includes approval of the rates effective August 1, 2025 and August 1, 2026 and approval of a one-time \$300,000 payment for the depreciated value of the County's investment for the constructed interconnection at Hankins and Yankee Road. This supplemental appropriation provides funding for the one-time payment and prior month invoice increases exceeding budget.

Drug Law Enforcement Trust Fund: This supplemental appropriation is necessary to provide funds for the reimbursement of Federal Forfeiture Funds received in error in 2025 from the Warren County Sheriff's Office.

Resolution No. 51-2026. A Resolution approving a Then-and-Now Certificate to Atlantic Emergency Solutions in the amount of \$29,705.73 for the payment of two invoices for Quint 61 and Medic 62 repairs.

Sponsor: Chief David Leverage

Strategic Priority: Good Governance

Background: Repairs for Quint 61 and Medic 62



Resolution No. 52-2026. A Resolution giving consent to the Ohio Department of Transportation for the improvement of State Route 63 at Yankee Road, authorizing the City of Monroe to cooperate in the development and construction of the project, and authorizing the City Manager to execute the LPA-ODOT-Let project agreement and related documents.

Sponsor: Gary Morton

Strategic Priority: Well Managed Services and Infrastructure

Background: The Ohio Department of Transportation proposes to lengthen the turn lanes at State Route 63 and Yankee Road to accommodate traffic generated by the new Monroe High School. A portion of the improvement lies within the corporate limits of the City of Monroe. Under Section 5521.01 of the Ohio Revised Code, the Director of Transportation may not proceed with an improvement on a state highway inside a municipal corporation without the consent of the municipal legislative authority.

This resolution grants that consent, commits the City to cooperate in the development and construction of the project, and authorizes Larry J. Lester, City Manager, to execute the LPA-ODOT-Let Project Agreement and any related documents. ODOT will assume 100 percent of the cost of the improvement. The City's obligations are limited to making the required right-of-way available in accordance with State and Federal regulations, complying with 23 CFR 645 and the ODOT Utilities Manual for utility accommodation and relocation, and maintaining the completed improvement. The City would bear the cost only for features it requests that ODOT and FHWA determine are unnecessary to the project.

Administrative Reports

City Branding - Monica Dexter

Budget 101 Presentation - Jake Burton

Adjournment