

**Monroe Council Agenda
Regular Meeting of Council
June 25, 2019 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes – Technology Committee Minutes of June 6, 2019; Public Safety Committee Minutes of June 10, 2019; Finance Committee Minutes of June 11, 2019; and Council Minutes of June 11, 2019

Visitors

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Resolution No. 23-2019. A Resolution authorizing the City Manager to accept a proposal from KZF Design for professional services related to the City of Monroe Public Works Facility Study. (Second Reading)

Resolution No. 24-2019. A Resolution granting consent to the Ohio Department of Transportation for the rehabilitation and overlay of the State Route 4 bridge over State Route 63. (Second Reading)

Resolution No. 25-2019. A Resolution granting consent to the Ohio Department of Transportation for the installation of a railroad interconnected traffic signal at State Route 63 and Union Road. (Second Reading)

New Business

Emergency Resolution No. 26-2019. A Resolution approving a Then-and-Now Certificate in the amount of \$64,421.48 to Tyler Technologies and declaring an emergency.

Emergency Resolution No. 27-2019. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Velecor Services for information technology services and declaring an emergency.

Resolution No. 28-2019. A Resolution authorizing the submission of a multi jurisdictional pre-application and participation thereof by the City of Monroe, Ohio in the Ohio Public Works Program for PY35/2021 for the South Union Road Reconstruction Project.

Ordinance No. 2019-13. An Ordinance amending and supplementing Ordinance No. 2018-31 to establish the position and salary range of City Engineer and increase the top hourly range for the position of Executive Assistant.

Ordinance No. 2019-14. An Ordinance converting certain previously authorized cash advances from the General Fund to the Cemetery Fund to transfers.

Consideration of Motion adopting the Guiding Principles dated June 25, 2019.

Administrative Reports

Adjournment

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Resolution No. 25-2019. A Resolution granting consent to the Ohio Department of Transportation for the installation of a railroad interconnected traffic signal at State Route 63 and Union Road. (Second Reading)

New Business

Emergency Resolution No. 26-2019. A Resolution approving a Then-and-Now Certificate in the amount of \$64,421.48 to Tyler Technologies and declaring an emergency.

Background. Then-and-now for Tyler Technologies support, update and disaster recovery invoice in the amount of \$64,421.48. There was no PO opened prior to the invoice. This invoice

is for service dates July 17, 2019 – July 16, 2020. This service amount is increased last year in the amount of \$2,989.12.

Emergency Resolution No. 27-2019. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Velecor Services for information technology services and declaring an emergency.

Background. Attached is the agreement for IT service to begin July 1. After review of 8 proposals for the service by staff and the IT committee, Velecor was chosen to provide IT services for a four year term. The company provides similar services for Lebanon, Sharonville and Loveland, each of which provided positive recommendations.

The company will provide a 40-hour per week staff member on site and provide off hours issue resolution from an off-site help desk service.

I am asking that the agreement be passed as an emergency to ensure a continuation of service for the transition from our current vendor.

Resolution No. 28-2019. A Resolution authorizing the submission of a multi jurisdictional pre-application and participation thereof by the City of Monroe, Ohio in the Ohio Public Works Program for PY35/2021 for the South Union Road Reconstruction Project.

Background. This is an application for OPWC Funding Through Warren County for the Union Road Project. The OPWC process in Warren County is a two year cycle, thus the first opportunity for funds would be in 2021 for the project. We are looking to partner with the Warren County Engineer for improvements at Nickel as well as Warren County Water for the installation of a water main.

Ordinance No. 2019-13. An Ordinance amending and supplementing Ordinance No. 2018-31 to establish the position and salary range of City Engineer and increase the top hourly range for the position of Executive Assistant.

Background. In order to move forward with reorganization plans within the Public Works Department, we need to add the position of City Engineer as a separate position on the Wage Ordinance. After review of salaries from surrounding jurisdictions, the average current wage for the position is \$87,000. In order to ensure that we attract good candidates to the position, I am recommending that the range be set at the Director Level range, until the full salary study is completed, with the intent of hiring at the low end of that scale. This change will eliminate the title from the Asst. Public Works Director position on the wage ordinance.

In addition, an error in the range of the Executive Assistant Position was identified. The range for the City Manager's Office positions top end was not consistent with the scale of other similar positions on the wage ordinance. The position was intended to be a slight step above similar positions within the Department due to the type of additional work in HR that is required by the position.

Ordinance No. 2019-14. An Ordinance converting certain previously authorized cash advances from the General Fund to the Cemetery Fund to transfers.

Background. In 2013, the General Fund (1110) advanced \$20,000 to the Cemetery Fund (6510), and in 2014, the General Fund advanced another \$20,000 to the same fund. The original intent was repayment of the borrowed monies to the General Fund.

Throughout the last several years, the Cemetery Fund has needed to pay for higher cost capital projects (as an example: repaving the roadway). During those years, the fund does not bring in enough revenue to sustain its expenditures, and the fund requires assistance from General Fund monies. In most of the other years, the fund brings in just enough to cover its expenditures.

This legislation will change the 2013 and 2014 advances into "transfers," thereby relieving the Cemetery Fund of the need to repay the money back to the General Fund.

Consideration of Motion adopting the Guiding Principles dated June 25, 2019.

Administrative Reports

Adjournment

City of Monroe
Technology Committee of Council
June 6, 2019

The Technology Committee of Council met at 5:30 p.m. on June 6, 2019, in the Council Chambers located at 233 South Main Street, Monroe, Ohio.

Present were: Jason Frentzel, Council Member; Keith Funk, Council Member; Christina McElfresh, Council Member; William J. Brock, City Manager; Angela S. Wasson, Clerk of Council/Assistant to the City Manager; Kevin Chesar, Director of Development; Deborah Armitage, Assistant Finance Director; David Leverage, Assistant Fire Chief; David Chasteen, Captain of Police; and Brian Perkins, Parks and Cemeteries Superintendent.

The purpose of the meeting was to hear presentations from four companies for information technology services for the City and make a recommendation to City Council. The presentations were as follows:

Velecor

Mike Brady, President and Owner, felt his company was a good fit for Monroe as they have experience with several other townships and municipalities.

- Technicians are available 24/7 – 365 days
- Have over 75 years of IT experience
- Worked with Fortune 500 companies
- Currently working with the City of Sharonville – rolling out new phones and they are in the process of constructing a new police station as is the City of Monroe
- TotalCare managed service solutions – client centric, fixed-monthly pricing, multiple monitoring systems for proactive management
- Monthly fee with unlimited hours to help with budgeting. Some of the covered services are:
 - o Servers
 - o Network gear for the firewall
 - o Switches, etc.
 - o Work stations
 - o Wireless
 - o Mobile
 - o Real time monitoring
 - o Projects

Mr. Funk pointed out that Velecor had the most experience with municipalities, but asked who they felt was their biggest competitor. Mr. Brady replied that they didn't feel there was another company that had as much municipal experience as Velecor.

Mr. Brock asked what was their biggest challenge. Josh Santos of Velecor noted that each community has their unique challenges and gave the example of the experience at the City of

Loveland. They had one person handling their IT and they left and there wasn't a lot of documentation.

Mr. Brady stated that Velecor proactively manages and monitors everything.

Mrs. McElfresh was concerned about the one hour response time contained in their presentation. Mr. Brady assured her that if there is an issue involving emergency services the response time would be less.

Mr. Brady reviewed the transition and onboarding process should Velecor be chosen by the City of Monroe.

Mrs. Wasson asked what Velecor will do to prepare for Monroe's growth rate and the changes it is and will experience. Velecor representatives responded that they are staffed to always be ahead of the clients, such as having excess capacity. They referenced the City of Sharonville is going through rapid growth and changes as well.

Blueprint Cyber Engineering

Christian Messer of Blueprint Cyber Engineering stated he has over 20 years of experience managing network and server infrastructures and data-center operations across multiple platforms. Some of the covered services are:

- Consistent monitoring issues that could create a problem and not wait until something is offline or online.
- Use of Webroot for security
- Onsite personnel onsite two to three days per week.
- Technicians are available 24/7 – 365 days
- Monthly reviews
- Stress continued education of their employees
- Asset management
- Well versed in Office 365

Mrs. McElfresh asked if his company will be able to continue to grow with Monroe. Mr. Messer indicated that his company is debt free and they can hire additional personnel if needed.

He referenced the City of Brookville, that they currently provided services to, and during the tornados on Memorial Day, their services were not interrupted.

NextStep Networking + Butler County Educational Service Center

Matt Worthen, CIO of the Butler County Educational Service Center (BCESC), provided some background on the current services that they and NextStep provides to the City of Monroe. The proposed support structure would include:

- Unlimited phone support Monday through Friday from 8 a.m. to 5 p.m.

- Office 365 Administration
- IT Strategist – four hours per week
- Data integration services – four hours per week
- Onsite technician that will provide level 1 user support

Mr. Brock encouraged staff to give thought to the current services that are offered and reasons, if any, to move away from the BCESC.

Full Service Networking

David Owens, Vice President of Sales & Marketing, explained the goals, service methodology and response protocols of Full Service Networking as follows:

- Goals
 - Mitigate cyber security vulnerability and potential downtime that would negatively affect the services
 - Support the growth of the City of Monroe
 - Expand on current resources and provide good response time
- Service Methodology and Response Protocols
 - Support hours Monday through Friday, 7:30 a.m. to 5:30 p.m.
 - Proactive support to avoid calls in the middle of the night, but we can respond if it is critical. There is additional billing for after hours
 - Backup management
 - Software and firmware patching
 - Creation of a network diagram
 - Encourage change of passwords on a regular basis
 - Projects are an additional cost

Following the presentations and discussion, the Technology Committee recommended that an agreement be entered into with Velecor.

The Technology Committee meeting adjourned at 10:06 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

City of Monroe
Public Safety Committee of Council
June 10, 2019

The Public Safety Committee of Council met at 5:30 p.m. on June 10, 2019, in the Council Library located at 233 South Main Street, Monroe, Ohio.

Present were: Todd Hickman, Council Member; Keith Funk, Council Member; William J. Brock, City Manager; Brian Curlis, Police Captain; Angela S. Wasson, Clerk of Council/Assistant to the City Manager; and Nick Sigler of 840 Garver Road.

Captain Curlis presented statistics from a speed trailer that was placed on Garver Road for three days. There were 3,073 vehicles with approximately 80% in compliance with the speed. Review of auto accidents in the residential area were mostly due to rain and were in the sharp curve. In 2017, there were two vehicles that were backing out of driveways at the same time. In 2019, there was one accident and it was the only one with injuries. This accident would have occurred even if the driver was doing 25 miles per hour based on the investigation of the driver.

Mr. Funk asked if a sign could be placed with a suggested speed limit going around the curve and Captain Curlis indicated that could be accomplished.

Mr. Hickman suggested contacting all the residents in the area to see if they would like to have the speed limit reduced from 35 to 25 miles per hour. Mr. Funk expressed concern that if the speed limit was reduced in this area there would be other areas of the City that would be requesting a reduction in their speed limit and that data for Garver Road does not indicate it should be reduced.

Mr. Sigler stated that this is unfair data as he has pulled a lot of people out of the ditches and fields. He added that there are trucks that come down the street and one of them went through his driveway. He acknowledged that the police are welcome to sit in his driveway; however, there really isn't anywhere in the area where a police cruiser could actually hide to catch the violators.

Captain Curlis stated that a patrol officer can be in the area during shift change of the businesses rather than spend an entire day in the area.

Mr. Hickman was in favor of taking a proactive approach as suggested by Mr. Funk as this was not something that took place in other areas where the speed limit was reduced. Mr. Hickman suggested that 30 miles per hour be considered.

The Committee recommended that a suggested speed limit sign at the curve be placed, increase enforcement, placement of no truck signs, and have the Community Service Officer meet with the residents now and then again in a couple of months to see if things have improved.

The Public Safety Committee meeting adjourned at 6:52 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

City of Monroe
Finance Committee of Council
June 11, 2019

The Finance Committee of Council met at 5:45 p.m. on June 11, 2019, in the Council Library located at 233 South Main Street, Monroe, Ohio.

Present were: Christina McElfresh, Council Member; Keith Funk, Council Member; Jason Frentzel, Council Member; William J. Brock, City Manager; Kacey L. Waggaman, Assistant Manager; Karen Ervin, Director of Finance; Deborah Armitage, Assistant Finance Director; and Angela S. Wasson, Clerk of Council/Assistant to the City Manager.

Mrs. McElfresh asked about the increase in the dollar amount of aging balances for utilities and wondered if it was due to population. Mr. Brock referred to the graph showing the billing amount. Mrs. McElfresh asked about the policy for being shut off. Mr. Brock explained that a bill may be overdue, but doesn't qualify for being shut off yet. Mrs. Ervin confirmed Mrs. McElfresh's understanding that those accounts that are 120 days past due have been shut off. Mrs. McElfresh noted that the City probably will not see the uncollected money and Mrs. Ervin advised that it is assessed to the property.

Mr. Frentzel mentioned previous concerns reported by citizens that they received their utility bills on the 16th and the due date was the 18th. Mrs. Armitage stated that a third party is used to print the utility bills and they are consistent as to when they are mailed out.

Mr. Funk expressed his pleasure with the reports and how easy they were to read.

Mr. Brock informed the Committee that the Public Works Committee of Council discussed the \$3.00 fee for the water meters and what may be needed in the future. He explained that there are approximately 500 meters that they cannot read and going cellular with those might be an option. Staff will continue to discuss this and bring options to the Public Works Committee and the finance portion will be brought to the Finance Committee.

Mrs. McElfresh asked when Opencheckbook.com will be back up and Mrs. Ervin estimated it will be two to three months.

It was noted that the names of those receiving income tax refunds should be redacted in the reports.

Mrs. McElfresh asked what the City is paying DSD Advisors for. Mr. Brock explained that they are political advisors that assist the City in obtaining grant funds and the law regarding the release of certain information from the income tax records. Mrs. McElfresh requested additional information on what this company is providing the City. Mr. Funk added that they want to be sure they are receiving services equal to what is being paid to this company.

The Finance Committee of Council meeting adjourned at 6:20 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

**Monroe Council Minutes
Regular Meeting of Council
June 11, 2019 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Vice Mayor Clark opened the regular meeting of Council with the Pledge of Allegiance at 6:30 p.m.

Roll Call

Council members present: Dan Clark, Jason Frentzel, Keith Funk, Todd Hickman, and Christina McElfresh.

Staff members present: City Manager William J. Brock
Law Director K. Philip Callahan
Chief of Police Robert Buchanan
Director of Finance Karen Ervin

Mr. Hickman moved to excuse Mrs. Hale and Mayor Routson; seconded by Mr. Frentzel. Voice vote. Motion carried.

Approval of the Minutes

Mr. Funk moved to approve the Finance Committee minutes of May 14, 2019; Technology Committee minutes of May 22, 2019; Public Works Committee minutes of May 28, 2019; and Council minutes of May 28, 2019; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Visitors

None.

Committee Reports

Mr. Funk reported that the Public Safety Committee met yesterday to discuss the speed limit on Garver Road in response to an email Council received. Mr. Funk advised that police put a radar in the area tracking the speed and volume of vehicles. This data did not necessarily suggest that the speeding was an issue. A resident of Garver Road was present at the meeting and he expressed that the data we collected is skewed a little bit because he has pulled vehicles out of ditches, culverts, fields and these are unreported incidents that have occurred. After discussion it isn't that we are taking lowering the speed limit off the table, but it appears that the speed limit is not the problem, it is people going way too fast on that road. Police plan on installing signs cautioning people that it is a 90 degree turn and send our Community Resource Officer out to create a dialogue with the citizens. As that goes on in a couple of months we can then ask the residents if things have improved.

Old Business

Ordinance No. 2019-12. An Ordinance supplementing Chapter 660 of the Codified Ordinances to regulate unsolicited written materials. (Second Reading)

Mr. Brock stated that this changes the law regarding receiving unsolicited written materials.

Mr. Hickman moved to consider this the second reading of Ordinance No. 2019-12 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-12 by title only.

Mr. Hickman moved to adopt Ordinance No. 2019-12; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

New Business

Emergency Resolution No. 22-2019. A Resolution expressing appreciation to Police Sergeant Eric Walton for his years of service to the City of Monroe and declaring an emergency.

Mr. Hickman moved to suspend the rule requiring the reading of Emergency Resolution No. 22-2019 on two separate days and authorize its adoption on the first reading; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Vice Mayor Clark read Emergency Resolution No. 22-2019 in its entirety and presented a signed copy to Sergeant Walton.

Mr. Hickman moved to adopt Emergency Resolution No. 22-2019; seconded by Mr. Funk. Roll call vote: five ayes. Motion carried.

Resolution No. 23-2019. A Resolution authorizing the City Manager to accept a proposal from KZF Design for professional services related to the City of Monroe Public Works Facility Study.

Mr. Brock explained this is a study on the existing uses, build on the Master Plan, and identify those portions of the Master Plan that we can move forward on.

Mr. Hickman moved to consider this the first reading of Resolution No. 23-2019 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 23-2019 by title only.

Mr. Hickman moved to adopt Resolution No. 23-2019; second by Mr. Funk. Roll call vote: five ayes. Motion carried.

Resolution No. 24-2019. A Resolution granting consent to the Ohio Department of Transportation for the rehabilitation and overlay of the State Route 4 bridge over State Route 63.

Mr. Brock advised that this Resolution grants consent to the Ohio Department of Transportation for work on the State Route 4 bridge over State Route 63 at no cost to the City unless the City wanted to add to the project, such as a fence. He noted it is slated for 2021, but could move up to 2020.

Mr. Hickman moved to consider this the first reading of Resolution No. 24-2019 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 24-2019 by title only.

Mr. Hickman moved to approve the first reading of Resolution No. 24-2019; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

Resolution No. 25-2019. A Resolution granting consent to the Ohio Department of Transportation for the installation of a railroad interconnected traffic signal at State Route 63 and Union Road.

Mr. Brock stated that the Ohio Department of Transportation and PUCO have determined that a traffic signal should be placed at State Route 63 and Union Road. It does cross over into the City of Monroe and we requested that they place black poles to match what is in the City limits.

Mr. Clark asked if it would only work when a train is coming and Mr. Brock advised that a train would pre-empt it. We are talking about interconnecting it.

Mr. Hickman moved to consider this the first reading of Resolution No. 25-2019 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 25-2019 by title only.

Mr. Hickman moved to approve the first reading of Resolution No. 25-2019; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

Administrative Reports

Mr. Brock has had people ask if they could fish in the pond at 601 South Main Street now that the City owns that property. Once the facility has been developed the area that is adjacent to our property will be fenced off, so they will not be able to access it through there. The front of it will provide access from property not owned by the City. Chief Buchanan did not realize that anyone fished there.

Mr. Hickman felt that it should not be allowed at this time until our insurance company has been consulted.

Mr. Funk stated that the intended use is not for fishing and it will not be in the future. If it was a pond in the park it would be a fishing pond. Mr. Brock noted we will have fishing ponds that we can incorporate in the park areas.

Mr. Brock reported that we are wrapping up the review of the job descriptions and the next step would have a compensation study completed. We want to make the compensation study directed by Council and work with a third party to get that information so it is not tainted by what staff may think. What we are seeing in the market today is four and five percent increases.

Vice Mayor Clark and Mr. Funk agreed with Mr. Brock that the Finance Committee of Council would oversee this and bring the information back to Council. Mrs. McElfresh would like to make sure that Council receives the information, including copies of the job descriptions.

Mr. Hickman moved to adjourn into executive session to discuss the employment of a public employee and preparing for negotiations with public employees concerning their compensation and other terms and conditions of their employment; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

Council adjourned into executive session at 7:06 p.m.

Mr. Hickman moved to reconvene into regular session; seconded by Mr. Frentzel. Voice vote. Motion carried.

Council reconvened into regular session at 7:44 p.m.

Mr. Frentzel requested the status of the land swap. Mr. Callahan replied that he will be meeting with Mr. Robinson and Mr. Brock next week about this.

Mr. Hickman requested that Mr. Chesar attend the next meeting of Council to provide a presentation on the regulations for trailers and pole barns, in addition to answering any questions. Mr. Brock indicated that he will have Mr. Chesar attend.

Adjournment

Mr. Hickman moved to adjourn; seconded by Mr. Funk. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:49 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

EMERGENCY RESOLUTION NO. 26-2019

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF \$64,421.48 TO TYLER TECHNOLOGIES AND DECLARING AN EMERGENCY.

WHEREAS, a purchase order was not opened prior to receiving an invoice.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: A Then-and-Now Certificate in the amount of \$64,421.48 to Tyler Technologies is hereby approved.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to authorize the Certificate at the earliest possible date to avoid any delay in paying for services. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

EMERGENCY RESOLUTION NO. 27-2019

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT BY AND BETWEEN THE CITY OF MONROE AND VELECOR SERVICES FOR INFORMATION TECHNOLOGY SERVICES AND DECLARING AN EMERGENCY.

WHEREAS, the existing agreement for information technology services expires June 30, 2019;
and

WHEREAS, after review of proposals the Technology Committee of Council recommends that Council authorize an agreement for information technology services with Velecor Services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The City Manager is hereby authorized to enter into an agreement by and between the City of Monroe and Velecor Services for information technology services pursuant to the terms and conditions set forth on Exhibit "1" attached hereto and made a part hereof.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, welfare and safety and further for the reason that the existing agreement for information technology services expires June 30, 2019. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor



We have prepared a quote for you

City of Monroe: TotalCare

Quote # 000208
Version 1

Prepared for:
City of Monroe

Bill Brock
brockb@monroeohio.org

Prepared by:
Velecor Services

Michael Brady
michael.brady@velecor.com

Tuesday, June 11, 2019

City of Monroe
Bill Brock
233 S Main Street
P. O. Box 330
Monroe, OH 45050
brockb@monroehio.org

Dear Bill,

I want to thank you for the opportunity for Velecor to provide services to the City of Monroe. We are excited that you have chosen us to be your future IT partner. Attached is our contract that includes the scope of work and the Terms and Conditions (T&C). If you have any questions please let me know.

In Summary, our TotalCare agreement will include the following:

Support for all Office Infrastructure

- Firewalls
- Network Switches
- Fax
- Wireless
- Printers/Scanners
- Workstations/Laptops
- Mobile Devices
- ESET (Virus Protection) for all Workstations/Laptops (Includes Deployment and Upgrades)

Unlimited Support Hours

- Includes building out new PCs
- Includes most project work (Upgrades to Software, Deployment of new OS on Workstations and Servers)
- Includes 24 x 365 x 7 Support

Training and Mentoring

- Includes Annual road-map and environment assessment meetings
- One Lunch-and-Learn or Training Session per quarter to train and educate on tools for help with productivity
- Support for IT questions on demand
- Includes Velecor providing guidance and specification for any new hardware purchases

What is NOT included

- Hardware purchases
- Software other than what is mentioned above
- Natural Disaster acts outside of our control (Fire, Storm, Flood)

Michael E. Brady

Michael Brady
President
Velecor Services

TotalCare-Annual

Description		Recurring	Qty	Ext. Recurring
TotalCare - (Level II) Full-Time Resource		\$93,600.00	1	\$93,600.00
TotalCare - Full-Time technician for 12 Months				
TotalCare - (Level III) Part-Time Technician		\$26,000.00	1	\$26,000.00
TotalCare - Part-Time technician for 12 Months				
Annual Subtotal:				\$119,600.00

TotalCare-Monthly

Description		Recurring	Qty	Ext. Recurring
TotalCare - (Level II) Full-Time Resource		\$7,800.00	1	\$7,800.00
TotalCare - Full-Time technician for 40 hours per week				
TotalCare - (Level III) Part-Time Technician		\$2,166.67	1	\$2,166.67
Part-Time technician for 21 hours per month				
Pricing Assumptions: • This includes one Level III technician's 5 hours/week = 20 hours Monthly • Any project work needing additional resources will be billed at a discounted rate of \$100.00/hour. • Pricing locked in for 2 years, then 5% Increase each year following • No service initiation fees • No fees for connectivity to support site				
Monthly Subtotal:				\$9,966.67

City of Monroe: TotalCare

Quote Information:**Quote #: 000208**

Version: 1

Delivery Date: 06/11/2019

Expiration Date: 07/09/2019

Prepared for:**City of Monroe**

233 S Main Street

P. O. Box 330

Monroe, OH 45050

Bill Brock

(513) 360-2200

brockb@monroeohio.org

Prepared by:**Velecor Services**

Michael Brady

(513) 984-3900

michael.brady@velecor.com



Annual Expenses Summary

Description	Amount
TotalCare-Annual	\$119,600.00

Annual Subtotal: \$119,600.00

Estimated Tax: \$8,073.00

Annual Total: \$127,673.00

Monthly Expenses Summary

Description	Amount
TotalCare-Monthly	\$9,966.67

Monthly Subtotal: \$9,966.67

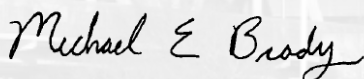
Estimated Tax: \$672.75

Monthly Total: \$10,639.42

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Velecor Services

Signature:



Name:

Michael Brady

Title:

President

Date:

06/11/2019

City of Monroe

Signature:

Name:

Bill Brock

Date:

TotalCare Agreement

Velecor, LLC's TotalCare offers stability and reliability of your organization's technology investment. Allow us the opportunity to continue to provide outstanding service.

Thank you again for your consideration.

TotalCare Agreement ("Agreement") made between Velecor ("VELECOR"), and the Customer stated on the Agreement ("Customer").

Terms and Conditions: All Terms and Conditions listed in Terms and Conditions (T&C) listed below and are herein incorporated into this Agreement.

What this service covers and includes

Site Survey: At the initiation of services, VELECOR will dispatch one or more engineers or technicians to document the current configuration of the network, current support contracts with technology related vendors including contact and support information. This process allows the VELECOR Support Team to understand Customer's environment and to quickly diagnose problems.

Vendor Liaison: VELECOR will act as Customer's duly appointed representative and advocate. VELECOR Support Team will diagnose problems and dispatch or contact third parties such as Internet providers, Hardware manufacturers, etc... when deemed necessary. VELECOR Support Team is not intended to replace third party application support.

Best Interest: In the event of a failure or problem, remedial activities (up to the contracted specified level) may commence prior to notifying Customer of the problem. This will allow the VELECOR Support Team the ability to begin problem resolution, open trouble tickets with other vendors, or dispatch engineers and technicians with replacement parts when deemed necessary. In doing so, VELECOR is acting in Customer's best interest to resolve the issue as quickly as possible.

Every Effort: Customer's end users will make every effort to resolve problems with the VELECOR Support Team via remote access, telephone, or email, prior to VELECOR dispatching on-site support.

Administrative Access: It is preferable and in the case of TotalCare, mandatory that VELECOR maintain and control administrative access to Customer's network and be responsible for providing all other third parties with needed or requested access. This includes Customer's internal I.T. Designee.

Approval of Hardware and Software: To ensure compatibility, proper budgetary planning, and ease of support, Customer will allow VELECOR, at a minimum, to approve all technology related purchases that can affect performance of Customer's network or availability of support.

Covered Items (service availability)	Real Time Monitoring	Proactive Maintenance	Unlimited Support	Description
Windows Server(s)	Yes	Yes	Yes	
Backup Solution	Yes	Yes	Yes	Backup Exec Software or Device
Firewall	Yes	Yes	Yes	Real Time Monitor If Technically Possible
Router	Yes	Yes	Yes	Real Time Monitor If Technically Possible
Switch	Yes	Yes	Yes	Real Time Monitor If Technically Possible
Wireless Access Point(s)	Yes	Yes	Yes	Real Time Monitor If Technically Possible
Network or Shared Printers	Yes	Yes	Yes	Real Time Monitor If Technically Possible
Website Availability	Yes	-	-	Availability ONLY
Internet Availability	Yes	-	-	Availability ONLY
Exchange Server(s)	Yes	Yes	Yes	Services
SQL Server(s)	Yes	Yes	Yes	Services
Anti-Virus Software	Yes	Yes	Yes	Real Time Monitor If Technically Possible
PCs – Office Use	N/A	N/A	Yes	Includes Spyware/Virus removal
Mobile Devices	-	-	Yes	

Services Definition

In line with RFP Project Description, Velecor, will provide support to the City of Monroe's Information Technology Division.

TotalCare is Velecor's fixed cost, flat fee service offering our clients an all-inclusive turnkey Managed Service solution. Managed Services has become commonplace and is offered by virtually every IT support provider in the industry. Not so common is Velecor's client-centric, transparent pricing strategy designed to eliminate confusion and management's budgetary concerns.

Velecor's TotalCare allows us to directly align our service offerings with our clients' specific needs and budgetary considerations. Our unique pricing model for TotalCare promotes an equitable value exchange with our client partners. The monthly fee covers ALL associated service costs based on an agreed upon and highly detailed scope of services. This all-inclusive pricing structure gives our clients the confidence of both operational efficiency and predictive budgetary control.

SERVICES DEFINITION

VELECOR is pleased to offer a complete package of services for Customer. While several components are combined with TotalCare, several services are exclusively offered with the package. In addition to bonus services included with TotalCare, an overall discount is built in to the package.

TotalCare is designed to thoroughly handle all of Customer's technology related needs. VELECOR looks forward to a long-term relationship with these customers.

As a TotalCare client, all Physical and Virtual server(s) and related equipment such as Switch(s), Router(s), Firewall(s), and UPS are considered covered items.

What this service covers (In Scope)

- Real Time Monitoring 24x7 Service of all technologically possible covered items
- Proactive Maintenance of all covered items
- Unlimited Support & Administration of all covered items
- Help Desk for all Customer's staff support issues
- Outsourced I.T. Department (exclusive to TotalCare clients)
- All travel to and from Customer primary location (no travel fees)

What this service does not Cover (Out of Scope)

- Major upgrades and network modifications as notified by Velecor
- Issues that arise by negligence on behalf of Customer
- Unlicensed software
- Problems due to act of God, terrorism, sabotage, malicious intent of Customer or any staff members, or items generally out of our control.
- 3rd Party Vendors that interfere with configuration or infrastructure

Service Level Agreement (SLA)

DESCRIPTION	STATUS	SLA (RESPONSE TIME)
BUSINESS HOURS	Critical	1 Hour
	High	2 Hours
	Medium	Next Business Day
AFTER HOURS	Critical	1 Hour
	High	Start of Business Day
	Medium	Next Business Day

Critical	System Down, High Impact to Users, No Work Around
High	System Up, Some Impact to Users, Workaround Exists
Medium	System Up, Impact limited to small number of Users

Customer must follow Emergency contact procedures

INCLUDED: Support for Normal Business Hours - Monday through Friday, 8:00 AM to 6:00 PM EST, non-holiday.

WORK ORDER/TROUBLE TICKETING SYSTEM

- We use ConnectWise (<http://www.connectwise.com/>) a cloud-based product for Managed Service Providers
- Provides Web Portal for Clients to review tickets
- Drives billing process

AVAILABILITY OF KEY STAFF

- Call Center 24/7 x 365
- All staff are equipped with a company phone unlimited minutes and data plan
- During Business Hours they can be reached by calling the Call Center and having them paged out.
- After hours technicians are available as the call center text and/or call them for Critical outages
- Two technicians assigned to the account so there is always coverage of a knowledgeable technician as needed

AVERAGE RESPONSE TIME FOR AFTER HOURS ISSUES

Critical Response

- Immediate response from Call Center manned 24/7 x 365
- Average Response from Technician is 22.4 Minutes today across all customers
- The City will be given our technicians cell number and able to call them directly in situations where response time is immediate.

DOWNTIME FOR ROUTINE MAINTENANCE

- Any interruption will be approved by Key staff at the City of Monroe
- Our Communication would be via Email and Phone call to key leaders
- Planned outages would provide notice five days in advance
- Unplanned outages Velecor would provide immediate notice to key leaders
- Communication will be with Department Leads who will contact each of their respective departments.

DISASTER RECOVERY

Backup and Disaster Recovery: We ensure that backups are functioning properly for data recovery as needed. Maintain a disaster recovery plan and provide redundancies where possible for client systems.

SECURITY

VELECOR takes client data security very seriously. We work with numerous local governments, the Fusion Center which has a collaborative partnership with DHS, as well as healthcare clients so we are versed with maintaining the integrity and security of data related to HIPAA, PCI, and other compliance requirements.

Backup and Disaster Recovery: We ensure that backups are functioning properly for data recovery as needed. Maintain a disaster recovery plan and provide redundancies where possible for client systems.

Access Control: We take a minimum access approach whereby access to client networks is lockdown with no inbound connectivity permitted except that which is required for operations. Patching to ensure exposed systems do not have known vulnerabilities exposed. Permissions to server data is handled with the same minimum access approach restricting data access to only those approved personnel. Encryption at rest storage solutions are available for data security.

Device management:

Using device management software machines can be tracked, managed, and wiped. Encryption options are available when needed and device management solutions for mobile devices can be deployed. USB security options available. Device segmentation between BYOD and City owned devices.

Authentication and identification:

Password policies, two-factor authentication where appropriate, and application specific security options

Audit and training: Periodic auditing and advised training options to instruct users on having a security mindset when communicating with a third-party person, website, or email.

All VELECOR staff have passed a background check prior to employment. The City is welcome to perform their own additional checks on VELECOR staff.

VELECOR requires all staff to abide by security and acceptable use policies for telephony, computer, social media, mobile devices, computer, fax, and internet.

Security is constantly evolving, and we strive to stay on top of the latest trends to offer options to our clients to help secure their data and provide responsive in the event of a breach.

MONITORING

VELECOR utilizes multiple remote monitoring solutions to manage and maintain computing environments. We deploy multiple agents to each

workstation, laptop, and server to provide redundant connectivity options and management capabilities. In addition to deployed agents we monitor devices from centralized monitoring systems from our data center and from within the client network. This additional monitoring gives access to greater visibility through traffic trending and health information on network devices.

Monitoring results can be supplied on demand, and provided during the Quarterly Business Review by the Account Manager, or a representative of the City can be given a login to some of these systems to view data at their convenience.

DOCUMENTATION AND RECORDS

VELECOR always strives to have multiple technicians with in-depth knowledge of the City environment and beyond the onsite team our service desk needs to be able to assist remotely. To accomplish this, documentation is considered a key component. We utilize a documentation solution where data is encrypted, and access is fully audited, historical records are retained, and access is restricted with two-factor authentication using 2FA software loaded on company owned phones. Documentation of the City environment would be made available and the end of contract to aide with transition.

Changes to systems are logged by technicians via ticketing system. When applicable a baseline performance analysis is performed to compare with results post-change.

Staff attend a mandatory weekly meeting where new developments at managed clients are discussed to ensure the entire VELECOR team is aware of changes to the environment.

Terms and Conditions

Velecor Agreement ("Agreement") made between Velecor, LLC ("VELECOR"), and the Customer stated on the Agreement ("Customer").

The terms and conditions of sale set forth below apply to all sales of services, products or materials by Velecor, LLC (referred to as "VELECOR") to any buyer ("Customer") as set forth in any work order, purchase order, proposal or sales agreement under which such sale is being conducted or service rendered, except to the extent otherwise specifically agreed to by VELECOR in writing. Customer's delivery of an order to VELECOR, in whatever form, and whether verbally or in writing, shall constitute assent to and acceptance of these terms and conditions. Any terms in a work order, purchase order or other document of Customer which terms are either different from or additional to these terms and conditions of sale are objected to and are excluded unless specifically agreed to in writing by VELECOR. No course of dealing or performance shall be effective to change, amend or modify in any manner whatsoever VELECOR's terms and conditions of sale. Any sale or provision of services agreement shall not constitute a requirements contract with regard to the subject of any purchase order or any parts of such subject, unless VELECOR expressly agrees to enter into a requirements contract with BUYER, as evidenced by a separate writing signed by VELECOR.

1. SERVICES, WORK ORDERS.

1.1 Services. VELECOR will provide services to Customer in accordance with these terms and conditions ("Services") as the parties may from time to time agree and specify in purchase orders ("Purchase Orders") or work orders ("Work Orders") issued or signed by Customer. The definition of Work Order includes Purchase Orders unless otherwise specified. Any affiliate of Customer will have the right to enter into Work Orders with VELECOR under this Agreement, and with respect to such Work Orders, such affiliate becomes a party to this Agreement and references to Customer in this Agreement are deemed to be references to such affiliate. VELECOR will provide Customer with information for all equipment, software and supplies required to perform the Services and VELECOR will separately invoice these. Services under a particular Work Order are sometimes called a "Project." Customer makes no promises or representations whatsoever as to the amount of business VELECOR can expect at any time from Customer.

1.2 Work Orders. This Agreement of Terms and Conditions governs each Work Order, except that any conflict between the terms of this Agreement and a Work Order will be resolved in favor of the Work Order if the Work Order explicitly states that it is intended to modify the conflicting terms of this Agreement. This Agreement does not obligate VELECOR to perform any Services until both parties have signed a Work Order and then only for the Project specified in the Work Order. Both parties must sign a Work Order for it to be effective. However, a Work Order is binding on both parties if VELECOR: (a) signs and returns it to Customer; (b) begins performance; or (c) acknowledges it by email, facsimile or any other commercially reasonable means. If VELECOR commences Services for Customer in the absence of a Work Order (or a Purchase Order) and Customer accepts such Services or allows such Services to continue to be rendered, this Agreement will nevertheless apply, unless the parties otherwise mutually agree in writing. VELECOR will, at no cost to

Customer, promptly and satisfactorily correct any Services or Work Product found to be defective or not in conformity with the requirements of this Agreement and the applicable Work Order.

1.3 On-Site Services. If VELECOR provides Services on Customer premises, VELECOR will (a) abide by all Customer's rules, policies, and procedures regarding such matters as safety, security, health, environmental and hazardous material management, misconduct, physical aggression harassment and theft (collectively, "Rules"); and (b) at Customer's request, remove and promptly replace any Personnel (defined in Section 6 below) performing Services who behave in a manner that is unlawful or inconsistent with any Rule.

1.4 Payment Terms. Customer will pay VELECOR such amounts at such times as provided in the Work Order on the payment terms provided therein. Payment is to be made according to the terms stated in the Agreement. Customer agrees that this Agreement shall remain in effect for the full period stated in the Agreement and may not be terminated by Customer prior to that time, except in accordance with the terms of Provision (2 TERM). Payment terms allowing Customer to pay the costs of this Agreement in more than one payment over the course of the term of this Agreement does not alter the terms of this Agreement. If any amount owed under this Agreement is not paid when due, VELECOR may add a service charge of 1-1/2% per month on unpaid amounts. Customer agrees to pay all costs of collection, including attorney's fees, made necessary by nonpayment by Customer. VELECOR reserves the right to discontinue service, if account is not current.

1.5 Taxes. In addition to the amounts owed under a Work Order, VELECOR may charge and Customer will pay applicable federal, state or local sales or use taxes or value added taxes that VELECOR is legally obligated to charge in connection with the Services or the purchase of materials ("Taxes"). Customer may provide VELECOR an exemption certificate or equivalent information acceptable to the relevant taxing authority, in which case, VELECOR will not charge or collect the Taxes covered by such certificate. VELECOR will be responsible for all other taxes or fees (including interest and penalties) arising from transactions and the documentation of transactions under this Agreement.

2. TERM AND TERMINATION

The Initial Term of this Agreement shall commence on the date of signed acceptance and shall continue in force for a duration of four (4) years or until termination according to the terms of this Agreement listed below. Renewal Date is defined as one year following Initial Term or most recent Renewal Date. After the initial Term is completed the Agreement will automatically renew for each successive year under the same terms and conditions unless notice is given by either party within ninety (90) days of Renewal Date.

This Agreement may be terminated immediately, upon notice in writing:

- By either party if the other party is in material breach of any of its obligations hereunder and fails to remedy such breach within thirty (30) days of receipt of a written notice by the other party which specifies the material breach.
- By either party if the other party has a receiver appointed, or an assignee for the benefit of creditors, or in the event of any insolvency or inability to pay debts as they become due by the

other party, except as may be prohibited by applicable bankruptcy laws.

- Either party may terminate this Agreement for convenience upon ninety (90) days prior written notice to the other party. Any termination of this Agreement shall not relieve either party of its obligations in effect on the date of termination of this Agreement, unless otherwise mutually agreed to in writing.
- VELECOR may terminate an Agreement or any portion of the Services not then performed immediately upon written notice for Customer's material breach of the Agreement, including but not limited to, any breach of Section 7 below.
- VELECOR will provide reasonable assistance to Customer in order to enable and facilitate an orderly transition of the Services to Customer or to another vendor.

3. REPRESENTATIONS AND WARRANTIES. VELECOR represents and warrants that: (a) it will perform the Services in a competent and workmanlike manner in accordance with the level of professional care customarily observed by professionals rendering similar services; (b) the Services, Work Product and other products and materials provided by or on behalf of VELECOR will not violate, misappropriate or infringe any third party's copyrights, patents, trade secrets, trademarks or other proprietary rights; (c) all Work Product and other products and materials provided by or on behalf of VELECOR will not contain any copy protection, automatic shut-down, lockout, "time bomb" or similar mechanisms that could interfere with Customer's exercise of its business or its rights under this Agreement; (d) all Work Product and other materials provided by or on behalf of VELECOR will not contain any viruses, "Trojan horses" or other harmful code; (e) all Work Product and other products and materials provided by or on behalf of VELECOR are not subject to any license or other terms that require that other software, documentation, information or other materials incorporating or used with the Work Product or other materials provided by or on behalf VELECOR, in whole or in part, be disclosed or distributed in source code form, to be licensed for the purpose of making derivative works, or be redistributable at no charge (f) VELECOR and its Personnel will comply, at VELECOR's sole cost, with all applicable ordinances, codes, standards, laws, rules, regulations and orders of any governmental authority having jurisdiction over VELECOR's performance of the Services ("Laws"), and will hold and fully comply with all required licenses, permits and approvals; (g) it has, or will have in a timely manner, all rights necessary for (and is not subject to any restriction, penalty, agreement, commitment, law, rule, regulation or order which is violated by) its execution and delivery of this Agreement and performance of its obligations under this Agreement; (h) all personnel are authorized to lawfully perform the Services pursuant to applicable immigration and work status Laws; and (i) to the best of VELECOR's knowledge, none of the VELECOR Personnel has been convicted of a felony in the previous seven years, or, if he/she has, VELECOR has (to the extent in accordance with Laws) provided information to Customer regarding the nature, severity, and date of each such conviction.

This Agreement is limited to the services listed in the Work Order. It is the responsibility of Customer to ensure that all of its files are adequately backed up and that all necessary materials are available, including manufacturer recovery media for software and other software to be reloaded. VELECOR is not liable for defects or "bugs" in software, or for correcting errors introduced into the data, programs, or any other software due to hardware failure, or for any cost of reconstructing software or lost data. Any technical support required to restore data integrity or to make the system function, such as, but not limited to, rebuilding corrupted records, examining files, re-installation of O/S or Software, or re-indexing databases, will be billed separately on a time and materials basis, unless covered under Work Order addressing "Business Disruption Avoidance & Disaster Planning & Preparation." Customer's

system will have potential security vulnerabilities, even with the Services, including, but not limited to, the vulnerability of Customer's network or systems to (i) access by persons within Customer's organization which exceeds the authority granted to such persons; (ii) snooper attacks by persons granted access by Customer to its network to obtain and misuse access codes, passwords and other data; (iii) physical access to equipment at Customer sites; and (iv) access to passwords and similar information that is written down or otherwise not afforded an appropriate level of protection by Customer. VELECOR does not guarantee that the Services will eliminate all risk or prevent damage from network or system security breaches such as the above.

4. DEFENSE AND INDEMNITY.

VELECOR will hold harmless, and indemnify Customer, and/or its subsidiaries, affiliates, directors, officers, employees, agents, successors and assigns ("Customer Indemnified Parties"), from and against any allegation or claim based on, or any loss, damage, settlement, cost, expense and any other liability (including but not limited to reasonable attorneys' fees incurred and/or those necessary to successfully establish the right to indemnification) (collectively, "Claims"), arising from or related to (a) any negligent act or omission by VELECOR or its personnel, including, without limitation any breach of this Agreement or allegation or claim of negligence, strict liability, willful misconduct or fraud of VELECOR or its Personnel; or (b) any Claim that the Services or Work Product violate, misappropriate or infringe any third party's copyrights, patents, trade secrets, trademarks or other proprietary rights. However, the foregoing does not apply to the extent such Claim results from Customer's negligence or willful misconduct, misappropriation or infringement.

5. INSURANCE. VELECOR will obtain and maintain the following: (a) "Commercial General Liability" insurance with limits of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate, (b) "Business Automobile Liability" insurance (including coverage for all owned, non-owned and hired autos, and no fault coverage where applicable) with limits of not less than \$1,000,000 per occurrence for bodily injury and property damage combined, unless VELECOR only uses private passenger automobiles on Customer's premises, in which case not less than \$1,000,000 per occurrence is acceptable, (c) "Workers' Compensation" insurance, including but not limited to coverage for all costs, benefits and liabilities under workers' compensation and similar laws that may accrue in favor of any person employed by VELECOR in all states where VELECOR performs Services, (d) a "Fidelity Bond" or similar policy covering employee dishonesty with limits of not less than \$1,000,000 per loss. VELECOR will also maintain "Professional Liability" or "Errors and Omissions" insurance with limits of not less than \$1,000,000 per claim. VELECOR will also obtain and maintain a Technology Professional Liability/Cyber Security with limits of not less than \$1,000,000 per occurrence and \$3,000,000 general aggregate. VELECOR may satisfy the foregoing minimum limits by any combination of primary liability and umbrella excess liability coverage that result in the same protection to VELECOR and the Customer insured parties. All of the foregoing insurance policies must have a retroactive date no later than the date that Services commenced. VELECOR will provide certificates of all insurance coverage to Customer at Customer's request.

6. PERSONNEL; INDEPENDENT CONTRACTOR. VELECOR and Customer are independent contractors. VELECOR has exclusive control over its employees, representatives, agents, VELECORs and subcontractors (collectively, "Personnel") and over its labor and employee relations and its policies relating to wages, hours, working conditions and other employment conditions. VELECOR has the exclusive right to hire, transfer, suspend, terminate, recall, promote, discipline, discharge and adjust grievances with its Personnel. VELECOR is solely responsible for all salaries and other compensation of its Personnel who provide Services and for making all deductions and withholdings from its employees' salaries and other compensation and paying all contributions, taxes and assessments. VELECOR's

Personnel are not eligible to participate in any employment benefit plans or other benefits available to Customer employees. VELECOR has no authority to bind Customer to any agreement or obligation. VELECOR will be solely responsible for all theft, damage and/or misconduct related to its Personnel.

7. CONFIDENTIALITY/PUBLICITY. VELECOR and its representatives (a) will protect and keep confidential the existence of all Work Orders, their terms and conditions and any other information obtained from Customer in connection with a Work Order or related to the Services that is identified as confidential or proprietary or that, given the nature of such information or the manner of its disclosure, reasonably should be considered confidential or proprietary (including but not limited to all information relating to Customer's technology, customers, business plans, marketing activities and finances), (b) will use such information only for the purpose(s) for which it was originally disclosed and in any case only for the purpose of fulfilling its obligations under this Agreement, and (c) will return all such information to Customer promptly upon the termination of this Agreement. All such information will remain Customer's exclusive property, and VELECOR will have no rights to use such information except as expressly provided herein. VELECOR will not use any trade name, trademark, service mark, logo or commercial symbol, or any other proprietary rights of Customer or any of its affiliates in any manner without prior written authorization of such use by Customer. VELECOR will not issue press releases or publicity relating to Customer or any Work Order or reference Customer or its affiliates in any brochures, advertisements, client lists or other promotional materials.

8. WORK FOR HIRE AND PROPRIETARY RIGHTS.

8.1 Work for Hire. The Work Product has been specially ordered and commissioned by Customer. VELECOR agrees that the Work Product is a "work made for hire" for copyright purposes, with all copyrights in the Work Product owned by Customer.

8.2 Assignment of Work Product. To the extent that the Work Product does not qualify as a work made for hire under applicable law, and to the extent that the Work Product includes material subject to copyright, patent, trade secret, or any Proprietary Rights protection, VELECOR hereby assigns to Customer (or to such of its affiliates as it may designate), its successors and assigns, all right, title and interest in and to the Work Product, including, but not limited to, all rights in and to any inventions, designs and Proprietary Rights embodied in the Work Product or developed in the course of VELECOR's creation of the Work Product. The foregoing assignment includes a license under any current and future patents owned or licensable by VELECOR to the extent necessary to combine the Work Product or any derivative works or modifications thereof with any product, service, offering, software or intellectual property of Customer. VELECOR will cooperate as may reasonably be necessary for Customer to perfect title to any Work Product, including, without limitation, executing any documents in connection with such assignment that Customer may reasonably request. VELECOR will enter into agreements with its Personnel or any other party as necessary to establish Customer's sole ownership in Work Product, and upon Customer's request, VELECOR will provide Customer with copies of such agreements. VELECOR appoints Customer as its attorney-in-fact to execute assignments of, and register all rights to, the Work Product and the Proprietary Rights in Work Product. This appointment is coupled with an interest. At any time upon request from Customer and upon termination or expiration of this Agreement, VELECOR will deliver to Customer in tangible form all materials containing Work Product, whether complete or in process.

8.3 License to Pre-Existing Work. To the extent Pre-Existing Work of VELECOR is embodied in any Work Product, deliverables or Proprietary Rights, if Customer is not in breach of this Agreement or any Work Order, VELECOR hereby grants Customer a non-exclusive, worldwide, perpetual, irrevocable, fully paid up license to (a) use, make, have made, reproduce, perform, display, and import such Pre-Existing Work, (b) adapt, modify, and create derivative works of such Pre-Existing Work. Customer will not sell or license any Pre-Existing Work without the written consent of VELECOR.

9. INSPECTION AND ACCEPTANCE.

9.1 Customer will have 10 days from Customer's receipt of any Deliverables (as defined below) from VELECOR to accept or reject any Deliverable if the Deliverable does not conform to the related Work Order under which the Deliverable was produced. Any rejection shall be in a writing delivered to VELECOR by electronic mail or an express mail service, such as FedEx or US Postal service express mail, within such 30 day period and the specific reason for such rejection. If Customer determines that any Deliverable is not acceptable, Customer may (a) may reject the item, in which case VELECOR will return any payments it has received relating to the applicable Deliverable within 10 days and Customer will have no further obligation with respect to the rejected Deliverable, or (b) direct VELECOR to correct the noncompliance or defects, in which case VELECOR (at its cost) will correct the noncompliance or defects and redeliver the Deliverable within 30 days. This process will be repeated until Customer finally rejects the Deliverable or notifies VELECOR in writing of its acceptance. Failure to reject a Deliverable within the time set forth above shall be deemed an acceptance by Customer of the Deliverable. A "Deliverable" is any service, item, products or materials, including any Work Product, delivered by VELECOR to Customer.

10. GENERAL.

10.1 Subcontract and Assignment. VELECOR may subcontract part of the duties required of it under any Work Order without Customer's prior written consent. Notwithstanding any other provision in this Agreement or a Work Order to the contrary, VELECOR may assign this Agreement and any Work Order to an affiliate of VELECOR at any time if the assignee is wholly owned by the owner of VELECOR (the "Assignee").

10.2 Governing Law/Venue. This Agreement is governed by Ohio law, excluding its conflicts of law rules. Customer irrevocably submits to venue and exclusive personal jurisdiction in the federal and state courts in the county where VELECOR or Assignee, as the case may be, has its principle office, for any dispute arising out of this Agreement, and waives all objections to jurisdiction and venue of such courts.

10.3 Notices. Notices under this Agreement are sufficient if given by nationally recognized overnight courier service, certified mail (return receipt requested), and facsimile with electronic confirmation or personal delivery to the other party at the address below the party's signature line below. If no address is listed for VELECOR, notice to VELECOR will be effective if given to the last known address. Notice is effective: (a) when delivered personally, (b) three business days after sending by certified mail, (c) on the business day after sending by a nationally recognized courier service, or (d) on the business day after sending by facsimile with

electronic confirmation to the sender. A party may change its notice address by giving notice in accordance with this section.

10.4 Severability. If any provision of this Agreement is determined by any court or governmental authority to be unenforceable, the parties intend that this Agreement be enforced as if the unenforceable provisions were not present and that any partially valid and enforceable provisions be enforced to the extent that they are enforceable.

10.5 No Waiver. A party does not waive any right under this Agreement by failing to insist on compliance with any of the terms of this Agreement or by failing to exercise any right hereunder. Any waivers granted hereunder are effective only if recorded in a writing signed by the party granting such waiver.

10.6 Cumulative Rights/Construction. The rights and remedies of the parties under this Agreement are cumulative, and either party may enforce any of its rights or remedies under this Agreement or other rights and remedies available to it at law or in equity. The section headings of this Agreement are for convenience only and have no interpretive value.

10.7 Survival. The following provisions survive termination or expiration of this Agreement: the records provision in Section 1.4; Defense and Indemnification (Section 4); Confidentiality/Publicity (Section 7); Work for Hire (Section 8) and General (Section 10), including without limitation, Limitation of Liability (Section 10.9).

10.8 Injunctive Relief. VELECOR acknowledges that any material breach of Section 7, or Section 8, by VELECOR would cause Customer irreparable harm for which Customer has no adequate remedies at law. Accordingly, Customer is entitled to specific performance or injunctive relief for any such breach.

10.9 Limitation on Liability: VELECOR's maximum liability for any breach of its obligations under this Agreement shall be the maximum insurance limit with regard to the insurance policy which pertains to such breach required to be purchased by VELECOR under section 5. VELECOR shall in no event have any liability for any special, incidental, or consequential damages including but not limited to, loss of profits or revenue, loss of use of equipment, lost data, cost of substitute equipment, services, down-time, or claims of Customer for such damages, whether the claims be in contract, tort, strict liability, negligence, indemnification or otherwise, even if VELECOR had been advised of such potential damages.

With respect to "Offsite Backup" Services, VELECOR will in no way be held responsible for data integrity or availability. "Offsite Backup" Services are resold and provided by third party vendor(s). Any warranties or liabilities may or may not be held with said vendor(s). Upon request from Customer, VELECOR will provide any known information about the vendor in use for that Customer.

With respect to "Proactive Maintenance" Services, customer acknowledges that there is no such thing as a totally secure, impenetrable network, but that VELECOR's "Proactive Maintenance" services (according to specific service(s) contracted for) provides a reasonable level of proactive protection as well as ongoing security monitoring and reporting. VELECOR will in no way be held responsible and/or liable for damages, monetary or otherwise, by customer, or any other affected party, in the event of a security breach or network security-related outages, damages, losses, etc.

WARRANTY DISCLAIMER: EXCEPT AS TO THOSE EXPRESSED WARRANTIES SET FORTH HEREIN, THERE ARE NO

WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY FOR A PARTICULAR PURPOSE, RESPECTING SERVICES PERFORMED OR EQUIPMENT AND MATERIALS FURNISHED UNDER THIS AGREEMENT. In all events not provided for in this Agreement and where permitted by law, VELECOR's liability (regardless of the form of action) will be limited to Customer's direct damages in an amount up to the cumulative annual amount of charges paid to VELECOR for the services hereunder. VELECOR's entire liability and Customer's exclusive remedies for VELECOR's liability of any kind (including liability for negligence) for performance, nonperformance or delays in performance by VELECOR under this Agreement are limited to those contained in this Agreement where permitted by law.

Under "Service Level & Warranty" services, certain operability outlined in Appendix A will be remedied by VELECOR at no additional cost to Customer according to provisions also set forth in Appendix A.

10.10 Entire Agreement. This Agreement and the Work Orders, together with all associated exhibits and schedules, which are incorporated by this reference, constitute the complete and final agreement of the parties pertaining to the Services and supersede the parties' prior agreements, understandings and discussions relating to the Services. No modification of this Agreement or any Work Order is binding unless it is in writing and signed by Customer and VELECOR.

This Agreement may be executed by facsimile and in counterparts, each of which (including signature pages) will be deemed an original, but all of which together will constitute one and the same instrument. The parties may use standard business forms or other communications, but use of such forms is for convenience only and does not alter the provisions of this Agreement. NEITHER PARTY WILL BE BOUND BY, AND EACH SPECIFICALLY OBJECTS TO, ANY PROVISION THAT IS DIFFERENT FROM OR IN ADDITION TO THIS AGREEMENT (WHETHER PROFFERED VERBALLY OR IN ANY QUOTATION, INVOICE, SHIPPING DOCUMENT, ACCEPTANCE, CONFIRMATION, CORRESPONDENCE, OR OTHERWISE), UNLESS SUCH PROVISION IS SPECIFICALLY AGREED TO IN A WRITING SIGNED BY BOTH PARTIES.

RESOLUTION NO. 28-2019

A RESOLUTION AUTHORIZING THE SUBMISSION OF A MULTI JURISDICTIONAL PRE-APPLICATION AND PARTICIPATION THEREOF BY THE CITY OF MONROE, OHIO IN THE OHIO PUBLIC WORKS PROGRAM FOR PY35/2021 FOR THE SOUTH UNION ROAD RECONSTRUCTION PROJECT.

WHEREAS, the City of Monroe, Ohio has identified a need for certain public improvements;
and

WHEREAS, the Warren County Water & Sewer Department on behalf of the Warren County Commissioners have also identified a need for certain public improvements within the same project area; and

WHEREAS, the City of Monroe, Ohio wishes to undertake such improvements by means of the Ohio Public Works Commission's (OPWC) Program; and

WHEREAS, the City of Monroe has identified as their project as the South Union Road Reconstruction project; and

WHEREAS, this project is situated within the service area of the City of Monroe and the Warren County Water and Sewer Department,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Jones Warner Consultants, Inc., the Project Engineer/Manager is hereby authorized to act on behalf of the City by submitting an application to the Warren County Subcommittee and OPWC.

SECTION 2: Upon grant award; formal acceptance and execution of any grant agreement will be made by only by formal action of the City of Monroe Council and the City Manager.

SECTION 3: The City Manager is hereby authorized to execute a Cooperation Agreement substantially similar to Exhibit "A" attached hereto and made a part hereof.

SECTION 4: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED:_____

ATTEST:

APPROVED:

Clerk of Council

Mayor

Exhibit "A" Res No. 28-2019

**OPWC COOPERATION AGREEMENT
South Union Road Reconstruction Project**

THIS is an AGREEMENT effective as of date the last Party has affixed their signature hereto, between the City of Monroe, Ohio, an Ohio municipal corporation ("City"), and the Warren County Board of County Commissioners, an Ohio county ("County").

The County hereby agrees to collaborate with the City to apply to the Ohio Public Works Commission (OPWC) PY35 for the South Union Road reconstruction project. The estimated total cost of the project is \$x, xxx, xxx.00 including engineering and construction costs. The OPWC application will request an 49% grant being an estimated \$xxx, xxx.00 with the remaining 51% being the Parties estimated share totaling \$xxx, xxx.00.

The Parties total estimated share of the engineering and construction cost is \$xxx, xxx.00 of which the City would pay for their respective improvements and the County would pay for their respective improvements.

All roadway and drainage improvements are to be paid for by the City and shall include roadway, drainage, culverts, retaining walls, storm sewers, catch basins, and asphalt resurfacing. The water main improvements to be paid for by the County shall include approximately 8,000 lf of 16" DIP water main, associated valves, hydrants and appurtenances and restoration.

The City shall be the designated contracting entity and shall execute agreements with OPWC and the and the construction contractor. Each respective entity is responsible for their own engineering costs and the City shall be responsible for assembling and bidding. The City shall invoice the County Water and Sewer Department for their share of the project costs with payments to be made to the City.

The City and County shall jointly review all necessary OPWC funding application documents. Upon approval from each participating member the application documents shall be signed and submitted to the OPWC by the City.

All design drawings and specifications produced for the improvements shall be reviewed and approved by the City and County prior to advertisement for bidding and final payment of the Engineer(s). The bidding documents shall meet the design standards and specifications for each of the participating members.

The City and County shall jointly review all submitted construction bids and shall reach consensus of the award of the construction contract. The City shall be the contracting entity for the construction of said project. Representatives from the City and County shall be invited to all construction progress meetings and shall be provided the opportunity to inspect their respective construction of their improvements. All change orders shall be reviewed and approved by either the City or County depending upon who's improvements they are related to. The City and County shall perform final inspection of their respective improvements, provide the Construction

Contractor with punch list items, and verify that all improvements are completed in accordance with the Contract Documents prior to final payment.

IN EXECUTION WHEREOF, pursuant to Ordinance/Resolution No. _____ of
the City of Monroe, Ohio, dated _____, 2019, William C. Brock, City Manager has hereunto set his
hand to this Agreement on the _____ day of _____, 2019

CITY OF MONROE, OHIO

By:
William J. Brock, City Manager

Attest: _____
Angela S. Wasson, Clerk of Council

Approved as to form:

By:
K. Philip Callahan, Law Director

IN EXECUTION WHEREOF, the WARREN COUNTY BOARD OF COUNTY
COMMISSIONERS has caused this agreement to be executed by Tom Grossman, its President,
on the date stated below, pursuant to Resolution No. _____, dated _____.

WARREN COUNTY BOARD OF COUNTY
COMMISSIONERS

SIGNATURE:
PRINTED NAME: Shannon Jones
TITLE: President
DATE:

Approved as to form:

DAVID FORNSHELL
PROSECUTING ATTORNEY
WARREN COUNTY, OHIO

By: Asst. Prosecutor



JWCI JONES-WARNER CONSULTANTS, INC.

CIVIL ENGINEERING, SURVEYING, AND CONSULTING SERVICES

District 10 – OPWC Pre-Application For Financial Assistance

**City of Monroe with Warren County Water & Sewer Department
S. Union Road Improvement Project**



8401 Claude Thomas Road, Suite 51, Franklin, OH 45005
Toll-Free: 855.704.5924 Fax: 937.704.9949 JWCI@JonesWarner.com



District 10 - Public Works Integrating Committee Pre-Application for Financial Assistance

Applicant should consult instructions prior to completing this form.

APPLICANT NAME: The City of Monroe, Ohio
STREET: 233 S. Main St., P.O. Box 330
CITY/ZIP: Monroe, OH 45050-0330
COUNTY: Warren

Contact Person: T. Shawn Campbell
Phone Number: 937-704-9868

Project Name **S. Union Road Improvement Project**
Project Type (Check primary project) ☒ Road ☐ Bridge ☐ Water Supply
☐ Sewer Collection ☐ Sewer Treatment ☐ Stormwater ☐ Solid Waste Disposal
☐ Flood Control ☐ Other

TOTAL PROJECT COST: \$2,928,949.00
DISTRICT FUNDING REQUESTED: \$1,493,763.99

This Section for District Use

DISTRICT FUNDING RECOMMENDATION: \$ _____

FUNDING SOURCE REQUESTED (Check One)

State Issue 2 District 10 - Grant Allocation

State Issue 2 District 10 - Loan

_____ State Issue 2 District 10- Debt Support/Credit Enhancement

_____ State Issue 2 Small Government Funds

_____ Local Transportation Improvement Program (LTIP)

PROJECT SCHEDULE:

Engineering will be completed 07 / 31 / 2020
Project will be ready to bid 06 / 01 / 2021
Construction will be Completed 05 / 30 / 2022

PROJECT INFORMATION:

PROJECT NAME: S. Union Road Improvement Project

BRIEF PROJECT DESCRIPTION:

A. Specific Location: (see attached map)

This project is located within the City of Monroe, Warren County, Ohio. The S. Union Road project begins at State Route 63 and continues south to Nickel Road just north of Navigator Way and is approximately 8500' in length.

B. Project Components:

This project consists of a total reconstruction of an 1850-foot section of S. Union Road, widening to achieve at minimum, two (2) 12' lanes, curb and gutter and a detailed lighting plan to match the design criteria established in the Gateway Park. Also included will be a replacement culvert design over a portion of Swamp Run, an identified intermittent blue line stream by the United States Army Corp of Engineers. This project will also include an improved storm sewer system with drainage calculations to support sizing and the immediate drainage area as well as 8500 feet of new 16-inch DIP water main.

C. Physical Dimensions/Characteristics:

8500 feet long by 120 feet wide

C. Design Service Capacity:

This project, located in the City of Monroe, Warren County, Ohio, consists of full depth roadway removal and replacement with a new pavement section from Navigator Way to Nickel Rd., approx. 1,850 LF. The roadway will be widened from an average existing width of 17-18 feet to a total of 22 feet. The existing roadway, parts of which are located outside of the existing roadway Right-of-Way, will be shifted slightly to the west, ensuring all new pavement will be located within the existing Right-of-Way. This widening will necessitate the construction of a new retaining wall structure along the west side of the roadway abutting an unnamed creek, a tributary to Swamp Run. The existing bridge structure is inadequate to accommodate the proposed widening, as a result, the existing bridge structure will be replaced by a new arched Con-Span structure including wingwalls and headwalls. Due to the proximity of the creek and the anticipated amount of fill, new guardrail will be required along this portion of the project. Also, as part of this project, a new water line will be constructed connecting to the water system of Warren County, with the installation of two new fire hydrants and mainline valves. Underground storm water drainage pipe and catch basins will be necessary to facilitate the anticipated increase in stormwater runoff.

D. Current Status:

This design portion of this project is 75% complete and will be 100% complete by July 31, 2020.

Supporting Documentation: (List documents/attachments)

- Photos of Project Area
- Project Area Site Map

PROJECT FINANCIAL INFORMATION:

Project Estimated Costs	(Round to Nearest Dollar & Percent)	
a) Total Project Engineering	\$ 112,500.00	4%
b) Total Acquisition Expenses	\$-	
c) Total Construction/Equipment Costs	\$ 2,816,449.00	96%
d) Other Direct Project Costs	\$—	
e) TOTAL PROJECT COSTS	<u>\$ 2,928,949.00</u>	<u>100%</u>

TOTAL PORTION OF PROJECT COSTS -REPAIR/REPLACEMENT	\$ 1,280,908.00	44%
--	-----------------	-----

TOTAL PORTION OF PROJECT COSTS- NEW/EXPANSION	\$1,279,500.00	43%
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PROJECT FINANCIAL RESOURCES (Round to Nearest Dollar and Percent)

a) Local In-Kind Contributions: \$		%
b) Local Public Revenues: <u>\$1,493,764.00</u>		<u>51%</u>
c) Local Private Revenues: \$		%
d) Other Public Revenues:		
State of Ohio	\$	%
Federal Programs	\$	%
e) OPWC District 10 Funds:		
Grants	\$1,435,185.00	49%
Loans/Debt Support/Credit	\$	%
f) TOTAL FINANCIAL RESOURCES:	<u>\$2,928,949.00</u>	<u>100%</u>

Applicant certifies that the following information has been included with this
Pre-Application for Financial Assistance: (circle appropriate response)

☒ Yes	No	Two-Year Maintenance of Local Effort Report
☒ Yes	No	Inventory of Existing Infrastructure
☒ Yes	No	5-Year Capital Improvement Plan
☒ Yes	No	Status of Funds Report (if applicable- see instructions)

T. Shawn Campbell, President, Jones Warner Consultants, Inc.

Certifying Applicant Representative (Type Name and Title)


Signature

June 13, 2019
Date Signed

CORPORATE HEADQUARTERS

8401 Claude Thomas Road, Suite 51
Franklin, OH 45005

937.704.9868

Fax: 937.704.9949

JWCI@JonesWarner.com

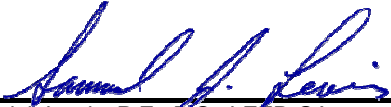
**ENGINEER'S ESTIMATE**

City of Monroe
City of Monroe, Ohio PY 35 OPWC
S. Union Road Improvement Project
Engineers Estimate for Grant Application

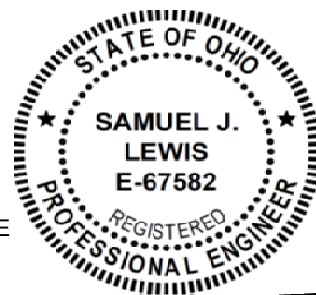
REF. NO.	Description	Unit	Cost per Unit (A)	Quantity (B)	Total A*B
1	Clearing and Grubbing, Heavy Brush/Tree's/Stumps (up to and including 12" tree's)	1	LUMP	\$ 5,000.00	\$ 5,000.00
2	Tree Removed, 18" (over 12 " to 24")	16	EACH	\$ 1,250.00	\$ 20,000.00
3	Stump Removed, 18" (over 12 " to 24")	16	EACH	\$ 250.00	\$ 4,000.00
4	Pavement Removed	3,500	SQ YD	\$ 10.00	\$ 35,000.00
5	Bridge Structure Removed	1	LS	\$ 10,000.00	\$ 10,000.00
6	Headwall Removed	4	EACH	\$ 1,250.00	\$ 5,000.00
7	Guardrail Removed	80	FT	\$ 6.00	\$ 480.00
8	Excavation	2,000	CU YD	\$ 15.00	\$ 30,000.00
9	Embankment	1,500	CU YD	\$ 20.00	\$ 30,000.00
10	Subgrade Compaction	4,682	SQ YD	\$ 2.00	\$ 9,364.00
11	Proof Rolling	2.00	HOURL	\$ 100.00	\$ 200.00
12	Asphalt Concrete Base, 5" Thickness	607	CU YD	\$ 155.00	\$ 94,085.00
13	Aggregate Base, Crushed Stone, 7"	885	CU YD	\$ 66.00	\$ 58,410.00
14	Tack Coat (0.075 Gal./S.Y.)	874	GAL	\$ 5.00	\$ 4,370.00
15	Asphalt Concrete Surface Course, Type 1, PG64-22, 1-1/2"	180	CU YD	\$ 175.00	\$ 31,500.00
16	Asphalt Concrete Intermediate Course, Type 2, 1-1/2"	180	CU YD	\$ 175.00	\$ 31,500.00
17	Cofferdams, Cribbs & Sheeting (temporary by-pass pumping)	1	LS	\$ 5,000.00	\$ 5,000.00
18	Epoxy Coated Steel	31,000	LBS	\$ 3.00	\$ 93,000.00
19	Class "C" Concrete for Footing, Gabion Wall	356	CU YD	\$ 345.00	\$ 122,820.00
20	Unclassified Excavation for Footings & Wingwalls	1	LS	\$ 10,000.00	\$ 10,000.00
21	Class "C" Concrete for Footings (O-326 Span & Wingwalls)	40	CU YD	\$ 345.00	\$ 13,800.00
22	Type "C" Rock Channel Protection with Filter Fabric	40	CU YD	\$ 150.00	\$ 6,000.00
23	Concrete Masonry (HW 2.1)	0.21	CU YD	\$ 1,250.00	\$ 262.50
24	6" Shallow Pipe Underdrains	2,628	LF	\$ 15.00	\$ 39,420.00
25	Guardrail, Type MSG	900	FT	\$ 15.00	\$ 13,500.00
26	Guardrail Post	130	EACH	\$ 50.00	\$ 6,500.00
27	Guardrail Post, Steel	6	EACH	\$ 215.00	\$ 1,290.00
28	Anchor Assembly, Type T	4	EACH	\$ 700.00	\$ 2,800.00
29	15" Conduit	650	FT	\$ 63.00	\$ 40,950.00
30	CB 2-2B	5	EACH	\$ 1,000.00	\$ 5,000.00
31	Manhole, Type 3	1	EACH	\$ 3,000.00	\$ 3,000.00
32	Maintaining Traffic	1	LUMP	\$ 1,250.00	\$ 1,250.00
33	Construction Layout Stakes and Surveying	1	LUMP	\$ 5,000.00	\$ 5,000.00
34	Mobilization	1	LUMP	\$ 5,000.00	\$ 5,000.00
35	Edge Line	0.6061	MILE	\$ 3,700.00	\$ 2,242.57
36	Center Line	0.3030	MILE	\$ 6,200.00	\$ 1,878.60
37	Stop Line	18	FT	\$ 20.00	\$ 360.00
38	Topsoil, Furnished and Placed	581	CU YD	\$ 35.00	\$ 20,335.00

39	Seeding and Mulching, Class I	5,280	SQ YD	\$ 2.00	\$ 10,560.00
40	Storm Water Pollution Prevention Plan	1	LS	\$ 4,000.00	\$ 4,000.00
41	Perimeter Filter Fabric Fence (silt fence)	3,200	FT	\$ 3.00	\$ 9,600.00
42	Filter Fabric Ditch Check	42	FT	\$ 15.00	\$ 630.00
43	Gabion Baskets & Reno Mattress w/ geo fabric installed complete in place	814	CU YD	\$ 200.00	\$ 162,800.00
44	Helical Pier Support, Installed Complete in Place (gabion wall/ O-326 Span)	1	LS	\$ 225,000.00	\$ 225,000.00
45	Contech O-326 Series Span, Installed Complete in Place, inc. headwalls & wingwalls	1	LS	\$ 100,000.00	\$ 100,000.00
46W	16" Ductile Iron Water Main Extension, CL. 52- restrained	1,500	LF	\$ 145.00	\$ 217,500.00
47W	16" Ductile Iron Water Main Extension, CL. 52-	7,000	LF	\$ 135.00	\$ 945,000.00
48W	Tie In at Existing Main Complete	2	EA	\$ 7,500.00	\$ 15,000.00
49W	Hydrant Assembly Complete	3	EA	\$ 6,000.00	\$ 18,000.00
50W	16" Gate Valve Installed	2	EA	\$ 6,500.00	\$ 13,000.00
51W	Permits	1	LS	\$ 21,000.00	\$ 21,000.00
52W	Restoration	1	LS	\$ 50,000.00	\$ 50,000.00

Road Project Costs (Lines 1 - 45):.....	\$ 1,280,907.67
Water Project Costs (Lines 46w - 52w):.....	\$ 1,279,500.00
Subtotal for Construction Costs:.....	\$ 2,560,407.67
Construction Contingency 10%:.....	\$ 256,040.77
TOTAL CONSTRUCTION COSTS :.....	\$ 2,816,448.44
Roadway Engineering Cost:.....	\$ 47,500.00
Water Main Engineering Cost:.....	\$ 65,000.00
TOTAL PROJECT COST :.....	\$ 2,928,948.44


Samuel J. Lewis, P.E., P.S., LEED GA

6/13/2019
Date



THE QUANTITIES LISTED ARE TO BE USED FOR THE PURPOSE OF ESTIMATING ONLY, THEY REPRESENT AN APPROXIMATE VALUE, AND MAY BE LOWER OR HIGHER. THIS PROJECT HAS A USEFUL LIFE OF 41 YEARS. AND MAY BE

CORPORATE HEADQUARTERS

8401 Claude Thomas Road, Suite 51
Franklin, OH 45005

937.704.9868

Fax: 937.704.9949

JWCI@JonesWarner.com

JonesWarner.com



JONES-WARNER CONSULTANTS, INC.

CIVIL ENGINEERING, SURVEYING, AND CONSULTING SERVICES

City of Monroe
City of Monroe, Ohio PY 35 OPWC
S. Union Road Improvement Project
Weighted Useful Life Calculation

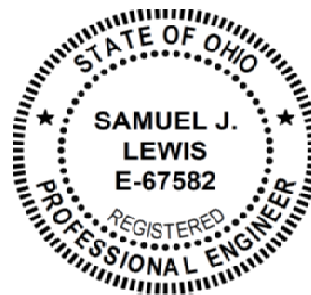
REF. NO.	Item	Useful Life (Yrs)	Estimated Cost	Weighted Useful Life
1	Clearing and Grubbing, Heavy Brush/Tree's/Stumps (up to and including 12" tree's)	0	\$5,000.00	\$0.00
2	Tree Removed, 18" (over 12 " to 24")	0	\$20,000.00	\$0.00
3	Stump Removed, 18" (over 12 " to 24")	0	\$4,000.00	\$0.00
4	Pavement Removed	0	\$35,000.00	\$0.00
5	Bridge Structure Removed	0	\$10,000.00	\$0.00
6	Headwall Removed	0	\$5,000.00	\$0.00
7	Guardrail Removed	0	\$480.00	\$0.00
8	Excavation	0	\$30,000.00	\$0.00
9	Embankment	0	\$30,000.00	\$0.00
10	Subgrade Compaction	0	\$9,364.00	\$0.00
11	Proof Rolling	0	\$200.00	\$0.00
12	Asphalt Concrete Base, 5" Thickness	20	\$94,085.00	\$1,881,700.00
13	Aggregate Base, Crushed Stone, 7"	50	\$58,410.00	\$2,920,500.00
14	Tack Coat (0.075 Gal./S.Y.)	20	\$4,370.00	\$87,400.00
15	Asphalt Concrete Surface Course, Type 1, PG64-22, 1-1/2"	20	\$31,500.00	\$630,000.00
16	Asphalt Concrete Intermediate Course, Type 2, 1-1/2"	20	\$31,500.00	\$630,000.00
17	Cofferdams, Cribbs & Sheeting (temporary by-pass pumping)	0	\$5,000.00	\$0.00
18	Epoxy Coated Steel	25	\$93,000.00	\$2,325,000.00
19	Class "C" Concrete for Footing, Gabion Wall	50	\$122,820.00	\$6,141,000.00
20	Unclassified Excavation for Footings & Wingwalls	0	\$10,000.00	\$0.00
21	Class "C" Concrete for Footings (O-326 Span & Wingwalls)	50	\$13,800.00	\$690,000.00
22	Type "C" Rock Channel Protection with Filter Fabric	50	\$6,000.00	\$300,000.00
23	Concrete Masonry (HW 2.1)	50	\$262.50	\$13,125.00
24	6" Shallow Pipe Underdrains	50	\$39,420.00	\$1,971,000.00
25	Guardrail, Type MSG	10	\$13,500.00	\$135,000.00
26	Guardrail Post	20	\$6,500.00	\$130,000.00
27	Guardrail Post, Steel	30	\$1,290.00	\$38,700.00
28	Anchor Assembly, Type T	30	\$2,800.00	\$84,000.00
29	15" Conduit	30	\$40,950.00	\$1,228,500.00
30	CB 2-2B	50	\$5,000.00	\$250,000.00
31	Manhole, Type 3	50	\$3,000.00	\$150,000.00
32	Maintaining Traffic	0	\$1,250.00	\$0.00
33	Construction Layout Stakes and Surveying	0	\$5,000.00	\$0.00
34	Mobilization	0	\$5,000.00	\$0.00
35	Edge Line	10	\$2,242.57	\$22,425.70

36	Center Line	10	\$1,878.60	\$18,786.00
37	Stop Line	10	\$360.00	\$3,600.00
38	Topsoil, Furnished and Placed	0	\$20,335.00	\$0.00
39	Seeding and Mulching, Class I	50	\$10,560.00	\$528,000.00
40	Storm Water Pollution Prevention Plan	0	\$4,000.00	\$0.00
41	Perimeter Filter Fabric Fence (silt fence)	0	\$9,600.00	\$0.00
42	Filter Fabric Ditch Check	0	\$630.00	\$0.00
43	Gabion Baskets & Reno Mattress w/ geo fabric installed complete in place	30	\$162,800.00	\$4,884,000.00
44	Helical Pier Support, Installed Complete in Place (gabion wall/ O-326 Span)	50	\$225,000.00	\$11,250,000.00
45	Contech O-326 Series Span, Installed Complete in Place, inc. headwalls & wingwalls	50	\$100,000.00	\$5,000,000.00
46W	16" Ductile Iron Water Main Extension, CL. 52- restrained	50	\$217,500.00	\$10,875,000.00
47W	16" Ductile Iron Water Main Extension, CL. 52-	50	\$945,000.00	\$47,250,000.00
48W	Tie In at Existing Main Complete	0	\$15,000.00	\$0.00
49W	Hydrant Assembly Complete	50	\$18,000.00	\$900,000.00
50W	16" Gate Valve Installed	30	\$13,000.00	\$390,000.00
51W	Permits	0	\$21,000.00	\$0.00
52W	Restoration	50	\$50,000.00	\$2,500,000.00
		Totals	\$2,560,407.67	\$103,227,736.70

Average Weighted Useful Life of Total Project (Years): 40


Samuel J. Lewis, P.E., P.S., LEED GA

6/13/2019
Date



THE QUANTITIES LISTED ARE TO BE USED FOR THE PURPOSE OF ESTIMATING CONSTRUCTION COSTS ONLY, THEY REPRESENT AN APPROXIMATE VALUE, AND MAY BE LOWER OR HIGHER. THIS PROJECT HAS A USEFUL LIFE OF YEARS.

Ohio Public Works Commission

Capital Improvement Report

Summary Form

City of Monroe
Subdivision

017-51310
Code

Butler
County

6/11/2019
Date

Infrastructure Component	Replacement Cost	Repair Cost	Total Units	Units/Physical Condition					
				Excellent	Good	Fair	Poor	Critical	Unknown
Roads	\$41,000,000	\$4,510,000	Center Line Miles 82	18	30	30	4		
Bridges	\$7,500,000	\$3,200,000	Number of Bridges 11	2	6	1	2		
Culverts	\$5,600,000	\$1,120,000	Number of Culverts 140	20	50	45	25		
Water Supply Systems	\$4,500,000	\$750,000	Number of Facilities 1			1			
Water Distribution	\$27,300,000	\$8,990,655	Linear Feet (Thousands) 420	90	113	160	56	1	
Wastewater Systems			Number of Facilities						
Wastewater Collection			Linear Feet (Thousands)						
Stormwater Collection	\$4,275,000	\$1,520,000	Linear Feet (Thousands) 190	49	70	35	27	9	
Solid Waste Disposal			Capacity (Tons per Day)						
Totals	\$90,175,000	\$20,090,655							

Subdivision Socio-Economic Characteristics

Current		2010 Census Information			
Population	13,887	Population	12,322	% LMI	34.6%
Total Households	5,017	Total Households	4,852	% Poverty	3.1%
% Unemployment	4.0%	MHI	\$67,625	% Unemploy	5.5%

Preparer's Name and Phone number - William J. Brock, P.E. @ (513) 539-7374

E-mail brockb@monroeohio.org

Five Year Capital Improvement Plan/Maintenance of Effort

6/11/2019

Date

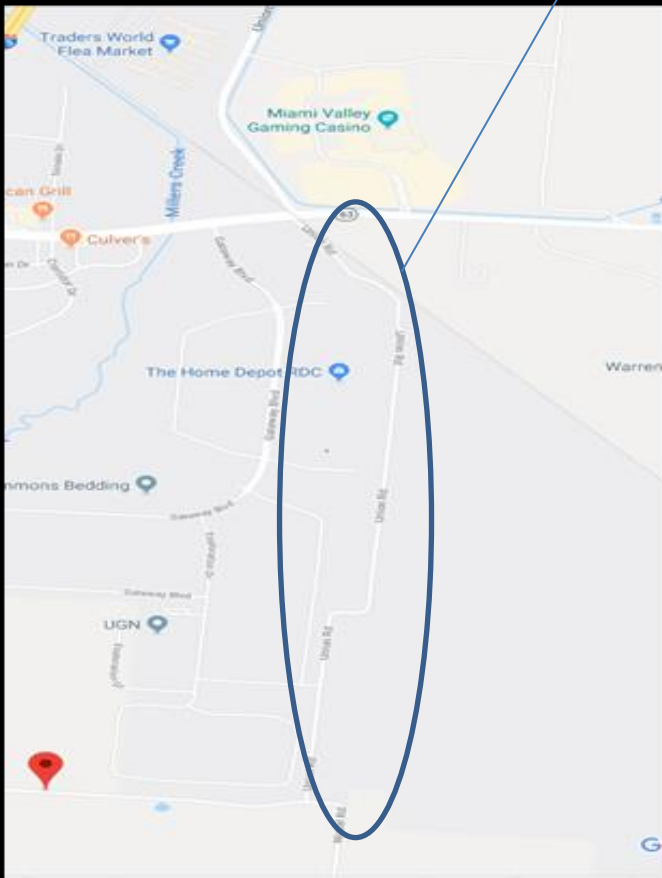
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OPWC PROJECT SITE MAP

S. UNION ROAD IMPROVEMENT PROJECT

CITY OF MONROE, OHIO

S. Union Road to Nickel Road



OPWC PROJECT SITE PHOTOS
S. UNION ROAD IMPROVEMENT PROJECT
CITY OF MONROE, OHIO



APPLICANT City of Monroe, Ohio

COUNTY WARREN

Total Points

PROJECT TITLE S. Union Road Improvement Project

Checklist
Complete?

YES



NO

TYPE ☒ road ☐ bridge ☐ water supply treatment ☐ water distribution ☐ wastewater collection ☐ wastewater treatment ☐ solid waste disposal ☐ stormwater systems

#1	10	10 points	7 points	4 points	0 points		
AGE and CONDITION of existing infrastructure	Roads	P.C.R. < 60	60 ≤ P.C.R. ≤ 75	P.C.R. > 75	new construction		
	Bridges Culverts	<50 Sufficiency Rating Posted ≤ 25 Tons or closed	50 ≤ Sufficiency Rating ≤ 70	Sufficiency Rating >70	new construction		
	Water Sewer	EPA Order to repair/replace or facility > 50 yrs old	Replaces 25-49 yr old structure	Replaces <25 yr old structure	new construction		
#2	10	10 points	7 points	4 points	0 points		
Impact of proposed activity to HEALTH and SAFETY		MAJOR IMPACT, see Instructions for further definition.	MINOR IMPACT, see Instructions for further definition.	MINIMAL IMPACT, see Instructions for further definition.	NO IMPACT, project is new or expansion, meets future needs.		
#3	7	10 points	7 points	4 points	0 points		
REPLACEMENT NEEDS of District		100% Replacement	67 - 99% Replacement	33 - 66% Replacement	Replacement < 33%		
#4	7	10 points	7 points	4 points	2 points		
Total number of USERS that benefit from proposed activity	Roads Bridges	> 2,000 ADT population = > 30%	1,000 < ADT ≤ 2,000 population = 20% - 29%	500 < ADT ≤ 1,000 population = 10% - 19%	ADT ≤ 500 population = less than 10%		
	Water Sewer	> 2,000 customers customers = > 30%	1,500 < customers ≤ 2,000 customers = 20% - 29%	500 < customers ≤ 1,500 customers = 10% - 19%	customers ≤ 500 customers = less than 10%		
#5	0	10 points	8 points	6 points	4 points	2 points	0 points
% of T.P.C committed from FEDERAL / STATE Grants (other than OPWC funds)		80% or greater	70% to 79%	60% to 69%	45% to 59%	10% to 45%	< 10%
#6	10	10 points	8 points	6 points	4 points	2 points	0 points
% of T.P.C. committed from LOCAL funding sources		more than 50%	41% to 50%	31% to 40%	21% to 30%	10% to 20%	< 10%
#7	1	1 point			0 point		
Will the proposed project Generate REVENUE in the form of user fees or assessments				YES	NO		
#8	7	10 points	7 points	4 points	0 points		
Adequacy of PLANNING and Readiness to PROCEED		Plans complete at time of application	Plans 30% complete at time of application	Plans under Contract or Authorized to Proceed	No consultant has been authorized or under contract		
#9	7	10 points	7 points	4 points	0 points		
Applicants previous HISTORY with OPWC assisted projects		No previous OPWC assistance for past 10 years	No OPWC projects older than 3 years that have not completed construction	OPWC projects older than 1 year that have not received a Notice to Proceed	OPWC projects older than 3 years that have not received a Notice to Proceed		
#10	4	10 points	8 points	6 points	4 points	2 points	0 points
Community Income Index (see attached)		below 60%	60% or greater less than 70%	70% or greater less than 80%	80% or greater less than 90%	90% or greater less than 100%	100% and over
#11	5	10 points	5 points	1 points			
How many jurisdictions benefit		involves or benefits two or more counties	involves and benefit two or more jurisdictions within one county	involves only one jurisdiction but may benefit others			
#12	5	10 points	5 points	5 points			
BONUS POINTS (attach supporting documentation)		Complete ban of the use and expansion of the use by formal action of fed/state/local regulatory agency or court	partial ban of the use or prohibition of expansion without correction	Jobs created or retained as a result of the proposed project activity			
#13	0	COUNTY PRIORITY (for District Use only) Each County can award up to a total of 10 points for ALL projects					

June 14, 2019

Criteria Number 12 Justification

The South Union Road Improvement Project has scored itself with 5 points for our response to question #12 with regards to jobs created or retained as a result of the proposed project activity. The project borders the new Amazon facility within the Monroe Commerce Park along S. Union Road and connects to State Route 63, which upon completion, will provide a wider roadway and correct current safety issues. Additionally, this project will allow the businesses within the area, such as the Monroe Commerce Park, Traders World Flea Market, Miami Valley Gaming and others to expand and create jobs as well as maintain their current workforce.

Numerous jobs will be retained, as well as multiple new jobs created, with this project which enhances access to this continuously developing area of commercial, industrial, and retail businesses, their employees, and their customers.



Prepared June 2019

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JWCI JONES-WARNER CONSULTANTS, INC.
CIVIL ENGINEERING, SURVEYING, AND CONSULTING SERVICES



ORDINANCE NO. 2019-13

AN ORDINANCE AMENDING AND SUPPLEMENTING EXHIBIT "1" OF ORDINANCE NO. 2018-31 TO ESTABLISH THE POSITION AND SALARY RANGE OF CITY ENGINEER AND INCREASE THE TOP HOURLY RANGE FOR THE POSITION OF EXECUTIVE ASSISTANT.

WHEREAS, Council desires to establish the position of City Engineer separate from the Assistant Public Works Director; and

WHEREAS, Council desires to increase the top hourly range for the position of Executive Assistant due to the type of additional work in human resources that is required by this position.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Exhibit "1" of Emergency Ordinance No. 2018-31 is hereby amended and supplemented to establish the position and salary range of City Engineer and increase the top hourly range for the position of Executive Assistant.

SECTION 2: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

First Reading: _____

<u>Position</u>	<u>Pay Type</u>	<u>Class</u>	<u>#</u> <u>Authorized</u>	<u>Wage/Salary Range</u>
<u>ADMINISTRATION</u>				
City Manager	Salary	UC/FT	1	\$105,183.51 - \$122,714.09
Assistant Manager	Salary	UC/FT	1	\$87,652.93 - \$111,027.03
Assistant to the City Manager	Salary	UC/FT	2	\$56,843.56 - \$79,581.13
Information Technology Manager	Salary	UC/FT	1	\$59,311.81 - \$77,105.37
Director of Finance/Treasurer	Salary	UC/FT	1	\$87,652.93 - \$105,183.51
Assistant Finance Director	Salary	UC/FT	1	\$58,435.29 - \$81,809.40
Financial Operations Manager	Salary	UC/FT	1	\$58,435.29 - \$81,809.40
Director of Development	Salary	UC/FT	1	\$87,652.93 - \$105,183.51
Income Tax Auditor	Hourly	UC/FT	2	\$18.00 - \$28.05
Income Tax Administrator	Salary	UC/FT	1	\$62,416.57 - \$75,791.54
Clerk of Council	Hourly	UC/FT	1	\$14.98 - \$23.97
Executive Assistant	Hourly	UC/FT	1	\$19.09 - \$29.11
Deputy Clerk of Council	Per Meeting	UC/PT	1	\$61.09
Clerk of Courts	Hourly	C/FT	1	\$18.00 - \$28.05
Finance Specialist	Hourly	UC/FT	2	\$18.00 - \$28.05
Utility Billing and Collections Specialist	Hourly	UC/FT	1	\$18.00 - \$28.05
Planner	Salary	UC/FT	1	\$51,878.31 - \$62,312.99
Planning and Zoning Specialist	Hourly	UC/FT	1	\$18.00 - \$28.05
Dispatcher I	Hourly	UC/PT	3	\$14.26 - \$19.67
Dispatcher II	Hourly	C/FT	8	\$17.51 - \$25.46
Communications Supervisor	Hourly	UC/FT	1	\$19.89 - \$28.64
Code Enforcement Inspector	Hourly	UC/FT	1	\$18.00 - \$28.05
Public Works Administrative Assistant	Hourly	UC/FT	2	\$18.00 - \$28.05
Community Services Specialist	Hourly	UC/FT	3	\$18.00 - \$28.05
Administrative Support Clerk	Hourly	UC/PT	2	\$14.26 - \$19.67
<u>OUTSIDE LABOR FORCE</u>				
Director of Public Works	Salary	UC/FT	1	\$87,652.93 - \$105,183.51
Assistant Public Works Director	Salary	UC/FT	1	\$70,122.34 - \$87,652.93
City Engineer	Salary	UC/FT	1	\$87,652.93 - \$105,183.51
Engineering Technician	Salary	UC/FT	1	\$52,591.75 - \$69,537.99
Street and Utilities Superintendent	Salary	UC/FT	1	\$60,099.99 - \$81,006.87
Parks and Cemeteries Superintendent	Salary	UC/FT	1	\$60,099.99 - \$81,006.87
Operator/Laborer II	Hourly	C/FT	15	See Union Contract
Laborer (Temporary)	Hourly	UC/PT	8	\$9.68 - \$13.61
Crew Leader Street Department	Hourly	C/FT	4	See Union Contract
Crew Leader Utilities Department	Hourly	C/FT	1	See Union Contract
<u>POLICE</u>				
Chief	Salary	UC/FT	1	\$87,652.93 - \$105,183.51
Captain	Salary	UC/FT	2	\$87,550.00 - \$97,850.00
Lieutenant	Salary	UC/FT	3	\$81,809.40 - \$93,496.46
Sergeant	Hourly	C/FT	4	See Union Contract
Patrol Officer	Hourly	C/FT	26	See Union Contract
Police Administrative Assistant	Hourly	UC/FT	1	\$18.00 - \$28.05
Patrol Officer (Part-Time)	Hourly	C/PT	20	\$15.64 - \$21.58
Humane Officer	Hourly	UC/PT	1	\$11.23 - \$15.49
Police Reserve	Hourly	UC/PT	10	\$16.17 - \$18.77
<u>FIRE</u>				
Chief	Salary	UC/FT	1	\$87,652.93 - \$105,183.51
Assistant Chief	Salary	UC/FT	1	\$81,809.40 - \$93,496.46
Captain	Salary	UC/FT	1	\$75,965.87 - \$87,652.93
Fire Inspector	Hourly	UC/PT	1	\$15.64 - \$21.58
Lieutenant	Hourly	C/FT	6	See Union Contract
Firefighter/Paramedics/EMT	Hourly	C/FT	30	See Union Contract
Fire Administrative Assistant	Hourly	UC/FT	1	\$18.00 - \$28.05
Firefighter/EMT (Part-time)	Hourly	UC/PT	10	\$15.64 - \$21.58

KEY

UC = Unclassified C = Classified FT = Full Time PT = Part Time"

08/08/19

ORDINANCE NO. 2019-14

AN ORDINANCE CONVERTING CERTAIN PREVIOUSLY AUTHORIZED CASH ADVANCES FROM THE GENERAL FUND TO THE CEMETERY FUND TO TRANSFERS.

WHEREAS, through the adoption of Ordinance No. 2013-25 Council authorized the advance of \$20,000 from the General Fund to the Cemetery Fund; and

WHEREAS, through the adoption of Emergency Ordinance No. 2014-41 Council authorized the advance of \$20,000 from the General Fund to the Cemetery Fund; and

WHEREAS, pursuant to the Ohio Auditor of State's Bulletin 97-003, Council has the authority to determine that an advance should be treated as a transfer, effectively "forgiving the advance;" and

WHEREAS, due to the higher cost capital projects for the cemeteries the Cemetery Fund does not have sufficient funds to repay the previously authorized advance; and

WHEREAS, to avoid further hardship on the Cemetery Fund, Council hereby converts the advances to the Cemetery Fund referred to herein as transfers.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Council hereby authorizes converting the advances to the Cemetery Fund set forth in Ordinance No. 2013-25 and Emergency Ordinance No. 2014-41 to transfers.

SECTION 2: This measure shall take effect and be in full force from and the earliest period allowed by law.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

First Reading: _____

CITY OF MONROE GUIDING PRINCIPALS

06/25/2019

PRIDE OF PLACE: A MONROE TRADITION (Property Maintenance, Green Space, Streets and Public Amenities)

Monroe has a history of determination, perseverance and foresight. The people of Monroe have worked together through good years and bad, for a steady and continued betterment for all who live here. We seek to honor and learn from the past, but focus on the future. Monroe will seek to maintain a welcoming attitude while keeping our small town feel. The quality of the physical components of a community, both public and private, encourages community pride: Attractive amenities, green spaces, and gathering places make people proud of where they live and that will also be reflected in their personal property. We will maintain standards, both public and private, which support these beliefs.

RESPONSIVE and CARING SERVICE DELIVERY

Our Fire Department will continue to be known for its responsiveness, friendly people and performance. Our Police Department is committed to meet the challenge of an increased population. Our Public Works Department will maintain its focus on infrastructure management and growing our park spaces. Our Administration is committed to being available, responsive, caring, and supportive. We encourage all Monroe employees to be friendly and welcoming, which mirrors Monroe citizens.

MANAGED GROWTH and DEVELOPMENT

Strategic and diverse residential growth. An enhanced town center, which serves as the heart of the community. Managed infrastructure. A commitment to maintaining strong zoning controls and positive economic development that will support population needs.

COMMUNITY ENGAGEMENT

Involvement with our residents that goes beyond community events. We will build diverse media and means to communicate with citizens, community groups and businesses effectively. We will be engaged in the larger community by seeking continued partnerships with our neighboring communities.

FISCAL RESPONSIBILITY and STABILITY

The City has laid a foundation for continuing financial stability. Other components of this vision, such as growth management and community engagement, support this commitment to remain stable.

EXCEPTIONAL SCHOOLS

Great Schools are a foundation of a healthy community. This community created the Monroe Local School District in 2000. We Support their mission. We want to foster its growth and continue a strong tie between our organizations.

INVEST IN EMPLOYEES

The City Employees are the foundation for the City's success. We support a skilled organization through professional development and training, suitable working conditions, and equitable compensation and benefits. We value our employees and commit to provide the resources they need to deliver exceptional services to our residents.

Goals: Review and Update Compensation Study every 3 years

Allocate XX% of payroll to professional development and training in the annual budget

Review department operations annually??? – something that addresses working conditions and resources (staff, equipment, etc.)