Monroe Council Agenda
Regular Meeting of Council
July 9, 2019 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Public Hearing: Emergency Resolution No. 29-2019. A Resolution adopting the tax budget for the City of Monroe, Ohio, for the 2020 fiscal year and declaring an emergency.

Pledge of Allegiance

Roll Call

Approval of the Minutes **–** Council minutes of June 25, 2019, and July 2, 2019.

Visitors

- Ceremonial Swearing In of Chad Caudill, Caleb Payne, and Joshua Robertson as Recently Promoted Sergeants of Police

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Ordinance No. 2019-13. An Ordinance amending and supplementing Ordinance No. 2018-31 to establish the position and salary range of City Engineer and increase the top hourly range for the position of Executive Assistant. (Second Reading)

Ordinance No. 2019-14. An Ordinance converting certain previously authorized cash advances from the General Fund to the Cemetery Fund to transfers. (Second Reading)

New Business

Emergency Resolution No. 29-2019. A Resolution adopting the tax budget for the City of Monroe, Ohio, for the 2020 fiscal year and declaring an emergency.

Emergency Resolution No. 30-2019. A Resolution approving a Then-and-Now Certificate in the amount of $5,539.45 to Brickler & Eckler and declaring an emergency.

Emergency Resolution No. 31-2019. A Resolution approving a Then-and-Now Certificate in the amount of $3,710.00 to Laserline and declaring an emergency.

Emergency Resolution No. 32-2019. A Resolution approving a Then-and-Now Certificate in the amount of $39,757.58 to Ford Development Corp., and declaring an emergency.

Emergency Resolution No. 33-2019. A Resolution authorizing the City Manager to accept the proposal from FTCH to provide professional services for the review and update of Monroe's storm water ordinance and declaring an emergency.

Ordinance No. 2019-16. An Ordinance amending and supplementing Ordinance No. 2019-10, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2019.

Ordinance No. 2019-17. An Ordinance supplementing Chapter 204 of the Codified Ordinances of the City of Monroe to prohibit certain activities in the portion of a City-owned retention pond located at 601 South Main Street, Monroe, Ohio.

Consideration of Motion accepting the road salt bid through the SWOP4G bidding group in the amount of $82.30 per ton from Compass Minerals America Inc.

Administrative Reports

- Kevin Chesar, Director of Development – Accessory Use Regulations

Executive Session

To consider the purchase of property for public purposes and discuss pending or imminent court action.

Adjournment

Monroe Council Agenda
Regular Meeting of Council
July 9, 2019 – 6:30 p.m.
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Old Business

Ordinance No. 2019-13. An Ordinance amending and supplementing Ordinance No. 2018-31 to establish the position and salary range of City Engineer and increase the top hourly range for the position of Executive Assistant. (Second Reading)

Ordinance No. 2019-14. An Ordinance converting certain previously authorized cash advances from the General Fund to the Cemetery Fund to transfers. (Second Reading)

New Business

Emergency Resolution No. 29-2019. A Resolution adopting the tax budget for the City of Monroe, Ohio, for the 2020 fiscal year and declaring an emergency.

Emergency Resolution No. 30-2019. A Resolution approving a Then-and-Now Certificate in the amount of $5,539.45 to Brickler & Eckler and declaring an emergency.

Background. Legal bills related to the Community Reinvestment Area agreement between the City of Monroe and The Kroger Co. were higher than expected based on previous experience. This Then-and-Now for $5,539.45 completes the legal fees for the negotiation of the agreement.

Emergency Resolution No. 31-2019. A Resolution approving a Then-and-Now Certificate in the amount of $3,710.00 to Laserline and declaring an emergency.

Background. Then and Now for Laserline, Public Works was going to pay for this with a purchase card, but the vendor charges 3% for card purchases. This invoice is for KROWN RUST PROTECTION on Public Works Trucks

Emergency Resolution No. 32-2019. A Resolution approving a Then-and-Now Certificate in the amount of $39,757.58 to Ford Development Corp., and declaring an emergency.

Background. This is a Then and Now for change order #1 for the additional work completed during construction of the S. Main Street Sidewalk Extension by Ford Development Corp. A large 2'x2' box culvert was found under Lebanon Street that was in poor condition and in need of replacement. This section of S. Main Street and Lebanon Street is an older street section and plans were non-existent.

Emergency Resolution No. 33-2019. A Resolution authorizing the City Manager to accept the proposal from FTCH to provide professional services for the review and update of Monroe's storm water ordinance and declaring an emergency.

Background. FTCH has served as our engineer consultant in the area of Storm Water permitting and has ensured that we have remained in compliance as the requirements of the our permit have change. OEPA will be revising its requirements and to ensure that we remain in compliance, I have asked for this proposal. In addition, to ensure timely compliance, I am requesting this measure be passed as an emergency.

Ordinance No. 2019-16. An Ordinance amending and supplementing Ordinance No. 2019-10, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2019.

Ordinance No. 2019-17. An Ordinance supplementing Chapter 204 of the Codified Ordinances of the City of Monroe to prohibit certain activities in the portion of a City-owned retention pond located at 601 South Main Street, Monroe, Ohio.

Consideration of Motion accepting the road salt bid through the SWOP4G bidding group in the amount of $82.30 per ton from Compass Minerals America Inc.

Background. This is a motion to accept the annual bid for road salt through the SWOP4G cooperative purchasing group that we are a member of for combined bidding opportunities. 83 municipalities participated in the bidding process this year through SWOP4G to receive bids for road salt. The low bid for the City of Monroe was submitted by Compass Materials America Inc. in the amount of $82.30 per ton. This was higher than the price that we received last year of $79.56.

In 2018 the City of Monroe used 1,461 tons of salt, nearly double the amount in 2017. Currently the City has approximately 1,000 tons of salt combined in the 2 storage bins.

Administrative Reports

- Kevin Chesar, Director of Development – Accessory Use Regulations

Executive Session

To consider the purchase of property for public purposes and discuss pending or imminent court action.

Adjournment

Monroe Council Minutes
Regular Meeting of Council
June 25, 2019 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Mayor Rouston opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

Mayor Routson asked everyone to please bow their head and say a silent prayer for Madison Smallwood who passed away today.

Roll Call

Council members present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, Christina McElfresh, and Robert Routson.

Staff members present: City Manager William J. Brock
Law Director K. Philip Callahan
Fire Chief John P. Centers
Police Captain David Chasteen
Director of Finance Karen Ervin
Clerk of Council/Assistant to the City Manager Angela S. Wasson

Visitors: Taylor Wright and Morgan Wright

Approval of the Minutes

Mr. Clark moved to approve the Technology Committee Minutes of June 6, 2019; Public Safety Committee Minutes of June 10, 2019; Finance Committee Minutes of June 11, 2019; and Council Minutes of June 11, 2019; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Visitors

Chief Centers explained that the Distinguished Service Cross Award is for residents or employees in the City of Monroe where they play a vital role in our public safety system and are worthy of the Monroe Fire Department Distinguished Service Cross for distinguished service to the community such as, life saving or assistance to the Monroe Fire Department with little regard for the recipients life or safety. On this particular event we had two employees at Ohio Living at Mount Pleasant that came upon a visitor that had a complete airway obstruction. The visitor became unresponsive and the employees were able to manually remove the obstruction from this visitor's airway who began breathing on their own in a matter of a few minutes.

Chief Centers presented the Distinguished Service Cross Award to Brickley Anders-Frasik. Chief Centers noted there is an additional employee that will receive the award; however, she is stuck in traffic at this time.

Committee Reports

None.

Old Business

Resolution No. 23-2019. A Resolution authorizing the City Manager to accept a proposal from KZF Design for professional services related to the City of Monroe Public Works Facility Study. (Second Reading)

Mr. Clark moved to consider this the second reading of Resolution No. 23-2019 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 23-2019 by title only.

Mr. Clark moved to adopt Resolution No. 23-2019; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Resolution No. 24-2019. A Resolution granting consent to the Ohio Department of Transportation for the rehabilitation and overlay of the State Route 4 bridge over State Route 63. (Second Reading)

Mr. Clark moved to consider this the second reading of Resolution No. 24-2019 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 24-2019 by title only.

Mr. Clark moved to adopt Resolution No. 24-2019; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

Resolution No. 25-2019. A Resolution granting consent to the Ohio Department of Transportation for the installation of a railroad interconnected traffic signal at State Route 63 and Union Road. (Second Reading)

Mr. Clark moved to consider this the second reading of Resolution No. 25-2019 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 25-2019 by title only.

Mr. Clark moved to adopt Resolution No. 25-2019; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

New Business

Emergency Resolution No. 26-2019. A Resolution approving a Then-and-Now Certificate in the amount of $64,421.48 to Tyler Technologies and declaring an emergency.
Mr. Brock explained this is for the annual support update and disaster recovery fees to Tyler Technologies. The invoice came in prior to the purchase order being opened.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 26-2019 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 26-2019 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 26-2019; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 27-2019. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Velecor Services for information technology services and declaring an emergency.

Mr. Brock stated after working with the Technology Committee of Council and staff to go through the process of reviewing the eight RFP submissions, it was recommended that Velecor provide our IT services for a four-year term. This company provides similar services for Lebanon, Sharonville, and Loveland. They will provide a 40 hour employee onsite as well as offsite support at a lower cost than what we have been paying to the BCESC. Mr. Brock requested that this be adopted as an emergency as the existing contract expires at the end of June and would like to make the transition on July 1st.

In response to Mr. Hickman's inquiry, Mr. Brock advised that the City was paying approximately $142,000 last year for IT services. This contract is just under $120,000.

Mr. Frentzel asked if we could negotiate within the contract if we want to reduce the onsite hours. Mr. Brock acknowledged that we will be able to do that and he has advised staff that the plan is to reduce these hours in the future.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 27-2019 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 27-2019 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 27-2019; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Mr. Hickman asked if we have looked at other providers to find something cheaper than Tyler Technologies. Mr. Brock replied that we have not recently. We looked at it approximately 10 years ago and the cost to switch was almost too much. It is very difficult for the migration, but we can give you some estimates on what other companies would charge. The current software is used for finance, human resources, service orders, and permit processing. Migrating that data is typically cost prohibitive, but we will look into it. Mr. Hickman requested that since it goes up every year. Mr. Frentzel noted they have the City locked in and Mrs. McElfresh agreed and added that it is a good idea to at least examine "plan b."

Resolution No. 28-2019. A Resolution authorizing the submission of a multi jurisdictional pre-application and participation thereof by the City of Monroe, Ohio in the Ohio Public Works Program for PY35/2021 for the South Union Road Reconstruction Project.

Mr. Brock explained that during the development of plans for the Union Road Project it came to his attention that Warren County wanted to do some projects in the area as well. In speaking with the consultant, the process for the Ohio Public Works Commission is a little different for Warren County than it is for Butler County. This allows us to submit an application and participate with Warren County to combine the project. He noted that the pre-application was due last week, but they are allowing us to submit the resolution after the deadline.

Mr. Frentzel asked when the project was originally planned to be completed. The area of Union Road from Nickel Road to State Route 63 is horrendous and asked if the City will do any maintenance prior to the 2021 date. Mr. Clark advised that the Public Works Committee discussed that and it the portion can be avoided using Navigator Way. Mr. Hickman pointed out that it is a road and needs to be repaired. Mr. Brock advised that they will be addressing the potholes.

Mr. Clark moved to suspend the rule requiring the reading of Resolution No. 28-2019 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 28-2019 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 28-2019; seconded by Mr. Hickman. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2019-13. An Ordinance amending and supplementing Ordinance No. 2018-31 to establish the position and salary range of City Engineer and increase the top hourly range for the position of Executive Assistant.

Mr. Brock requested that the City Engineer position be added to the wage ordinance at a salary range the same as department heads. In addition, it appears that the top wage for the Executive Assistant was incorrectly placed on the wage ordinance and asked that this be adjusted as well.

Mr. Hickman asked whom the City Engineer is going to report to and if will be in the Public Works Department. Mr. Brock replied that the position will report to him and will be in the Public Works Department until a separate department is created.

Referencing the salary, Mr. Hickman asked why it is proposed to be the same as a director. Mr. Brock reviewed what other surrounding jurisdictions are paying and we wanted to be competitive. Mr. Hickman expressed concern about the creation of an Assistant Public Works Director/City Engineer position and now it is being proposed to have three positions – Assistant Public Works Director, City Engineer, and Engineering Technician. The position of Assistant Public Works Director/City Engineer that was created was one position and now it is being split with the person receiving the same salary. It is a big increase in salaries that we are going to pay out.

Mrs. McElfresh moved to adjourn into executive session to discuss the compensation of public employees; seconded by Mr. Hickman. Roll call vote: seven ayes. Motion carried.

Council adjourned into executive session at 7:03 p.m.

Mr. Clark moved to reconvene into regular session; seconded by Mr. Funk. Voice vote. Motion carried.

Council reconvened into regular session at 7:27 p.m.

Mr. Clark moved to consider this the first reading of Ordinance No. 2019-13 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-13 by title only.

Mr. Clark moved to approve the first reading of Ordinance No. 2019-13; seconded by Mr. Frentzel. Roll call vote: six ayes; one nay (Hickman). Motion carried.

Ordinance No. 2019-14. An Ordinance converting certain previously authorized cash advances from the General Fund to the Cemetery Fund to transfers.

Mrs. Ervin reported that in 2013 and 2014 Council authorized cash advances to the Cemetery Fund from the General Fund for a couple of capital improvement items. The Cemetery Fund does not make a lot of excess money. For financial accounting purposes she requested that Council switch those advances to transfers. If they are transfers the Cemetery Fund is not required to repay the General Fund.

Mr. Frentzel asked if there was something specific this advance was used for and Mr. Brock replied it was for the repaving of the cemetery.

Mr. Clark moved to consider this the first reading of Ordinance No. 2019-14 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-14 by title only.

Mr. Clark moved to approve the first reading of Ordinance No. 2019-14; seconded by Mr. Hickman. Roll call vote: seven ayes. Motion carried.

Consideration of Motion adopting the Guiding Principles dated June 25, 2019.

Mr. Brock noted this will be an important document as we move through the comprehensive plan process.

Mr. Clark moved to adopt the Guiding Principles dated June 25, 2019; seconded by Mr. Hickman. Voice vote. Motion carried.

Administrative Reports

Mr. Brock reported that he spoke to our risk manager about the pond at the former IGA property and he advised that if Council doesn't want something to occur there they need to pass legislation. He suggested not allowing boating, ice fishing, or swimming.

Mayor Routson was of the opinion that it would help if it was mowed around the pond and Mr. Brock would have to review the property maintenance code because that portion is not on City property.

Mr. Clark understood that the back portion will not be accessible to the public in the future and we should just ban everything, including fishing.

Mr. Funk pointed out that the intent of the pond is not fishing.

Mayor Routson heard that the Monroe Swim Club sold at a sheriff's sale. They failed to finish negotiations with the City, so now there is a private owner as of July 8^{th}. Mayor Routson added that he was approached by a young man that received a ticket for going up the hill one-way (Old Street), which that is not a dedicated street. The Village of Monroe, is how it is deeded, owns about 12 feet. The remaining portion going up to the top of the hill belongs to the Swim Club, so the new owner of the Swim Club may decide whether or not we can use that. Mayor Routson stated there is a one-way sign at the bottom of the hill and questioned whether or not we had jurisdiction on private property.

Mr. Hickman asked if we actually needed the property and Mr. Brock indicated that it was talked about acquiring it, demolishing it, and using it to expand the park.

Mr. Hickman asked why it is one-way and thought it should be two-way. Mr. Clark agreed during special events, but not all the time due to the steepness of the hill.

Mr. Callahan advised that we have a potential easement to use that road since we have used that for so long and extended utilities.

Mr. Brock will contact the Swim Club again.

Adjournment

Mrs. Hale moved to adjourn the regular meeting of Council; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:50 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

Monroe Council Minutes
Special Meeting of Council
July 2, 2019 – 6:00 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Vice Mayor Clark opened the special meeting at 6:00 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, and Christina McElfresh.

Staff members present: City Manager William J. Brock
Assistant to the City Manager/Clerk of Council Angela S. Wasson

Mr. Funk moved to excuse Mr. Hickman and Mr. Routson; seconded by Mrs. Hale. Voice vote. Motion carried.

Business

Emergency Ordinance No. 2019-15. An Ordinance accepting real property containing 2.48 acres, more or less, from the Monroe Swimming Club, Inc. as further described herein to be used for public purposes, authorizing the Director of Finance to cause any outstanding real estate taxes and associated fees to Butler County relating to this transfer, and declaring an emergency.

Mr. Brock reported that he received the executed deed yesterday from The Monroe Swimming Club, Inc. and as of this afternoon, no one has paid the outstanding taxes.

Mr. Clark asked how much the taxes and fees are and Mr. Brock replied that it was approximately $21,000; $11,000 of which is a utility assessment from the City.

Mr. Frentzel asked if the $11,000 could be waived. Mr. Brock advised it could, but with the timing of getting this transferred the City will just pay the amount due so that everything is clear.

In response to Mr. Frentzel's inquiry, Mr. Brock advised that the pool is not worth repairing and the intent is to demolish everything, improve the entrance to Old Street and use this property to expand the park.

Mr. Clark noted that it may be possible to widen Old Street and make this portion a two-way street.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Ordinance No. 2019-15 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2019-15 by title only.

Mr. Funk moved to adopt Emergency Ordinance No. 2019-15; seconded by Mrs. McElfresh. Roll call vote: five ayes. Motion carried.

Adjournment

Mr. Funk moved to adjourn the special meeting of Council; seconded by Mrs. Hale. Voice vote. Motion carried.

The special meeting of Council adjourned at 6:04 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

EMERGENCY RESOLUTION NO. 29-2019

A RESOLUTION ADOPTING THE TAX BUDGET FOR THE CITY OF MONROE, OHIO, FOR THE 2020 FISCAL YEAR AND DECLARING AN EMERGENCY.

WHEREAS, a public hearing has been held on the Tax Budget for the next succeeding fiscal year; and

WHEREAS, two copies of such Tax Budget have been on file in the office of the Director of Finance for public inspection; and

WHEREAS, Council desires to adopt such Tax Budget before July 15, 2019, pursuant to the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The Tax Budget for the fiscal year of the City ending December 31, 2020, in the form marked Exhibit "A" attached hereto and made a part hereof is hereby adopted as the Tax Budget for the City for the next succeeding fiscal year.

SECTION 2: The Clerk of Council is hereby directed to file such Tax Budget and a certified copy of this Resolution with the County Auditors of Butler and Warren Counties on or before July 20, 2019.

SECTION 3: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that the Tax Budget must be filed with the Butler and Warren County Auditors on or before July 20, 2019. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:____________________

ATTEST: APPROVED:

______________________________ ______________________________
Clerk of Council Mayor

Revised County Auditor's Form No. Aud 622
Prepare in triplicate
On or before July 20th two copies of this Budget must be submitted to County Auditor

Form Prescribed by the Auditor of State

City of **MONROE**

BUTLER & WARREN County, Ohio

(Date) July 2, 2019

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of said County:
The following Budget year beginning **January 1, 2020** has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed ______________________
Title **CLERK OF COUNCIL**

FUND NAME: GENERAL FUND (1110)

EXHIBIT I

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

This Exhibit is to be used for the General Fund Only

DESCRIPTION	Budget Year Actual 2016	Budget Year Actual 2017	Budget Year Actual 2018	Budget Year Estimated for 2019	Budget Year Estimated for 2020
REVENUES					
Local Taxes					
General Property Tax ----Real Estate	635,033	632,067	678,998	703,000	695,000
Municipal Income Tax	8,930,985	9,784,419	8,989,283	12,000,000	12,500,000
Hotel/Motel Tax	35,365	68,456	129,601	70,000	75,000
Admissions Tax	39,094	38,851	35,368	34,000	32,000
Total Local Taxes	$ 9,640,477	$ 10,523,793	$ 9,833,251	$ 12,807,000	$ 13,302,000
State Shared Taxes					
Homestead/Rollback	60,137	60,160	65,282	66,200	65,000
Local Government	199,549	212,446	208,032	207,000	205,000
Inheritance (Estate) Tax	211	-	-	-	-
Cigarette Tax	332	332	332	330	330
Liquor & Beer Permits	10,183	12,024	9,846	10,200	9,000
Total State Shared Taxes	$ 270,411	$ 284,962	$ 283,492	$ 283,730	$ 279,330
Intergovernmental Revenues					
Racino JEDD - Interchange	24,094	58,659	75,303	88,000	103,000
Racino JEDD - Unrestricted	86,888	211,538	271,560	315,000	353,000
Federal Grants or Aid	-	-	-	-	-
State Grants or Aid	86,287	7,525	5,000	-	-
Other Intergovernmental Revenue	-	-	-	-	-
Total Intergovernmental Revenues	$ 197,269	$ 277,722	$ 351,863	$ 403,000	$ 456,000
Charges for Services	$ 99,533	$ 106,001	$ 273,600	$ 279,950	279,400
Fines & Forfeitures	$ 127,437	$ 81,627	$ 66,845	$ 74,150	71,800
Fees, Licenses, & Permits					
Building Permits	438,821	996,618	691,773	450,000	500,000
Cable Franchise Fees	147,735	135,314	150,539	145,000	145,000
Other Fees, Licenses, & Permits	92,127	86,341	73,547	64,280	76,030
Total Fees, Licenses, & Permits	$ 678,683	$ 1,218,273	$ 915,858	$ 659,280	$ 721,030
Special Assessments	$ -	$ -	$ 243	$ -	$ -
Investment Earnings	$ 161,934	$ 161,666	$ 190,585	$ 190,000	$ 195,000
Other Revenue	$ 52,778	$ 58,429	$ 128,483	$ 12,700	$ 12,700
Other Financing Sources:					
Transfers	-	-	-	-	-
Advances	-	395,000	455,000	30,000	-
Other Sources	17,460	133,660	16,416	15,000	15,000
Total Other Financing Sources	$ 17,460	$ 528,660	$ 471,416	$ 45,000	$ 15,000
TOTAL REVENUE	11,245,982	13,241,132	12,515,635	14,754,810	15,332,260

FUND NAME: GENERAL FUND, CONTINUED **EXHIBIT I**
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

This Exhibit is to be used for the General Fund Only

DESCRIPTION	Budget Year Actual 2016	Budget Year Actual 2017	Budget Year Actual 2018	Budget Year Estimated for 2019	Budget Year Estimated for 2020
EXPENDITURES					
Security of Persons & Property					
Personal Services	322,814	389,085	396,584	463,887	483,000
Operating Expenditures	97,320	31,384	29,969	102,150	67,000
Capital Outlay	32,506	-	-	-	-
Other Financing Uses	5,700,175	5,746,000	6,452,000	7,350,000	7,552,000
Total Security of Persons & Property	$ 6,152,815	$ 6,166,469	$ 6,878,553	$ 7,916,037	$ 8,102,000
Leisure Time Activities					
Personal Services	137,473	234,469	210,293	249,983	270,000
Operating Expenditures	48,716	68,392	55,516	145,550	130,000
Total Leisure Time Activities	$ 186,189	$ 302,861	$ 265,808	$ 395,533	$ 400,000
Basic Utility Services					
Operating Expenditures	264,286	299,718	274,712	399,200	385,000
Capital Outlay	5,000	-	-	-	-
Other Financing Uses	856,312	835,155	1,242,300	1,720,000	1,700,000
Total Basic Utility Services	$ 1,125,598	$ 1,134,873	$ 1,517,012	$ 2,119,200	$ 2,085,000
General Government					
Personal Services	1,007,702	1,361,070	1,464,996	1,647,466	1,778,000
Operating Expenditures	1,455,767	2,203,918	1,795,845	2,213,505	2,579,000
Capital Outlay	57,720	44,843	-	-	-
Other Financing Uses	147,941	253,396	270,469	604,000	622,000
Total General Government	$ 2,669,130	$ 3,863,227	$ 3,531,310	$ 4,464,971	$ 4,979,000
Other Uses of Funds					
Transfers	2,485,000	1,928,670	1,633,500	1,716,852	1,000,000
Advances	-	-	65,000	-	-
Other Uses of Funds	51,741	(22,050)	(36,084)	-	-
Total Other Uses of Funds	$ 2,536,741	$ 1,906,620	$ 1,662,416	$ 1,716,852	$ 1,000,000
TOTAL EXPENDITURES	12,670,473	13,374,050	13,855,099	16,612,593	16,566,000
Revenues Over (Under) Expenditures	(1,424,491)	(132,917)	(1,339,465)	(1,857,783)	(1,233,740)
Beginning Unencumbered Fund Balance (Use Actual Cash Balance in Col. 2 and 3)	6,701,874	5,277,383	5,144,466	3,805,001	1,947,218
Ending Cash Balance	5,277,383	5,144,466	3,805,001	1,947,218	713,478
Estimated Encumbrances (outstanding at year end	705,113	672,334	664,910	550,000	550,000
Estimated Ending Unencumbered Fund Balance	4,572,270	4,472,132	3,140,091	1,397,218	163,478

FUND NAME: FIRE - 1989 LEVY FUND (2310) **EXHIBIT II**
FUND TYPE/CLASSIFICATION: SPECIAL REVENUE - OPERATING LEVY

This Exhibit is to be used for any fund receiving property tax revenue, except the General Fund
Reproduce as needed

DESCRIPTION	Budget Year Actual 2016	Budget Year Actual 2017	Budget Year Actual 2018	Budget Year Estimated for 2019	Budget Year Estimated for 2020
REVENUE					
General Property Tax ----Real Estate	495,293	477,904	498,036	511,000	511,000
Homestead/Rollback	35,299	35,191	35,025	35,000	35,000
Other Intergovernmental Revenue	12,333	305,226	550,074	317,500	-
Charges for Services	483,754	492,870	459,127	485,000	455,000
Other Revenue	4,862	6,277	15,685	3,030	3,030
Other Financing Sources	2,526,411	2,686,251	2,897,000	3,451,750	3,653,000
TOTAL REVENUE	$ 3,557,952	$ 4,003,718	$ 4,454,947	$ 4,803,280	$ 4,657,030
EXPENDITURES					
Security of Persons & Property					
Personal Services	2,944,592	3,498,306	3,888,399	4,052,285	4,227,000
Operating Expenditures	427,128	543,149	506,712	615,600	630,000
Capital Outlay	89,815	13,552	20,000	17,500	-
Other (Unpaid Liabilities)	34,636	(9,659)	(12,286)	-	-
Total Security of Persons & Property	$ 3,496,170	$ 4,045,349	$ 4,402,824	$ 4,685,385	$ 4,857,000
TOTAL EXPENDITURES	$ 3,496,170	$ 4,045,349	$ 4,402,824	$ 4,685,385	$ 4,857,000
Revenues Over (Under) Expenditures	61,782	(41,630)	52,123	117,895	(199,970)
Beginning Unencumbered Fund Balance (Use Actual Cash Balance in Col. 2 and 3)	79,686	141,468	99,838	151,961	269,856
Ending Cash Balance	141,468	99,838	151,961	269,856	69,886
Estimated Encumbrances (outstanding at year end	106,463	68,102	136,919	50,000	50,000
Estimated Ending Unencumbered Fund Balance	35,005	31,736	15,041	219,856	19,886

FUND NAME: FIRE - 2005 LEVY FUND (2320) **EXHIBIT II**

FUND TYPE/CLASSIFICATION: SPECIAL REVENUE - OPERATING LEVY *(Replacement of Fire 2000 Levy)*

This Exhibit is to be used for any fund receiving property tax revenue, except the General Fund

Reproduce as needed

DESCRIPTION	Budget Year Actual 2016	Budget Year Actual 2017	Budget Year Actual 2018	Budget Year Estimated for 2019	Budget Year Estimated for 2020
REVENUE					
General Property Tax ----Real Estate	569,882	574,408	559,804	582,000	582,000
Homestead/Rollback	49,505	49,553	48,919	49,500	49,000
Other Financing Sources	2,079	-	-	1,440	-
TOTAL REVENUE	$ 621,466	$ 623,961	$ 608,723	$ 632,940	$ 631,000
EXPENDITURES					
Security of Persons & Property					
Operating Expenditures	621,453	628,000	608,701	620,400	631,000
Total Security of Persons & Property	$ 621,453	$ 628,000	$ 608,701	$ 620,400	$ 631,000
TOTAL EXPENDITURES	$ 621,453	$ 628,000	$ 608,701	$ 620,400	$ 631,000
Revenues Over (Under) Expenditures	13	(4,039)	22	12,540	-
Beginning Unencumbered Fund Balance (Use Actual Cash Balance in Col. 2 and 3)	4,099	4,112	74	95	12,635
Ending Cash Balance	4,112	74	95	12,635	12,635
Estimated Encumbrances (outstanding at year end	-	-	-	-	-
Estimated Ending Unencumbered Fund Balance	4,112	74	95	12,635	12,635

FUND NAME: POLICE LAW ENFORCEMENT FUND (2410) **EXHIBIT II**
FUND TYPE/CLASSIFICATION: SPECIAL REVENUE - OPERATING LEVY

This Exhibit is to be used for any fund receiving property tax revenue, except the General Fund
Reproduce as needed

DESCRIPTION	Budget Year Actual 2016	Budget Year Actual 2017	Budget Year Actual 2018	Budget Year Estimated for 2019	Budget Year Estimated for 2020
REVENUE					
General Property Tax ----Real Estate	504,476	495,761	498,036	511,000	509,000
Homestead/Rollback	62,789	63,666	65,895	66,000	67,000
Other Intergovernmental Revenue	13,756	9,654	4,112	4,000	4,000
Charges for Services	48,323	50,020	45,904	120,020	116,500
Other Revenue	12,172	13,283	5,285	20,580	9,000
Other Financing Sources	3,222,818	3,061,000	3,559,010	3,900,000	4,012,000
TOTAL REVENUE	$ 3,864,333	$ 3,693,384	$ 4,178,243	$ 4,621,600	$ 4,717,500
EXPENDITURES					
Security of Persons & Property					
Personal Services	3,092,946	3,273,791	3,557,825	3,972,561	4,149,000
Operating Expenditures	479,544	521,721	501,660	587,100	622,000
Capital Outlay	229,743	65,136	-	-	-
Other (Unpaid Liabilities)	11,591	32,496	58,574	-	-
Total Security of Persons & Property	$ 3,813,825	$ 3,893,144	$ 4,118,059	$ 4,559,661	$ 4,771,000
TOTAL EXPENDITURES	$ 3,813,825	$ 3,893,144	$ 4,118,059	$ 4,559,661	$ 4,771,000
Revenues Over (Under) Expenditures	50,508	(199,760)	60,184	61,939	(53,500)
Beginning Unencumbered Fund Balance (Use Actual Cash Balance)	218,769	269,277	69,517	129,702	191,641
Ending Cash Balance	269,277	69,517	129,702	191,641	138,141
Estimated Encumbrances (outstanding at year end	173,741	39,652	113,847	50,000	50,000
Estimated Ending Unencumbered Fund Balance	95,536	29,865	15,854	141,641	88,141

*

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2020	Budget Year Estimated Receipt	Total Available for Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/30/2020
				Personal Services	Other	Total	
SPECIAL REVENUE:							
2XXX - Public Safety Income Tax	99,462	1,500,000	1,599,462	[redacted]	1,500,000	1,500,000	99,462
2210 - Street	6,213	2,000,000	2,006,213	1,600,000	406,000	2,006,000	213
2220 - State Highway	210,739	61,000	271,739	[redacted]	200,000	200,000	71,739
2230 - Motor Vehicle License	376,637	128,000	504,637	[redacted]	300,000	300,000	204,637
2330 - Public Safety FEMA Grant	29,299	10,000	39,299	[redacted]	39,000	39,000	299
2340 - Dept of Public Safety Grant	1,523	-	1,523	[redacted]	1,500	1,500	23
2420 - DARE Grant	49	9,000	9,049	5,000	4,000	9,000	49
2430 - Enforcement & Education	6,303	900	7,203	[redacted]	7,000	7,000	203
2440 - Federal Asset Forfeiture	1,235	-	1,235	[redacted]	1,200	1,200	35
2450 - Ohio Peace Officer Training	22,560	-	22,560	[redacted]	22,000	22,000	560
2510 - Court Technology Improvement	4,276	6,000	10,276	[redacted]	10,000	10,000	276
2620 - 2004 TIFs	1,443,078	2,500,000	3,943,078	[redacted]	2,700,000	2,700,000	1,243,078
2720 - 2004 RIDs	547,495	3,650,000	4,197,495	[redacted]	4,000,000	4,000,000	197,495
			-			-	-
TOTAL SPECIAL REVENUE FUNDS	$ 2,748,869	$ 9,864,900	$ 12,613,769	$ 1,605,000	$ 9,190,700	$ 10,795,700	$ 1,818,069
DEBT SERVICE FUNDS:							
4110 - G.O. Bond Retirement	97,094	1,360,000	1,457,094	[redacted]	1,400,000	1,400,000	57,094
4210 - Water Bond Retirement	377,319	610,000	987,319	[redacted]	700,000	700,000	287,319
4310 - S.A. Bond Retirement	185	850,000	850,185	[redacted]	850,000	850,000	185
4610 - Corridor 75 Park LTD TIF	4,676	-	4,676	[redacted]	4,676	4,676	0
TOTAL DEBT SERVICE FUNDS	479,274	2,820,000	3,299,274	-	2,954,676	2,954,676	344,598
CAPITAL PROJECT FUNDS:							
3XXX - Capital Income Tax	2,627	645,000	647,627	[redacted]	645,000	645,000	2,627
3110 - Park Improvement	43,568	400,000	443,568	[redacted]	440,000	440,000	3,568
3120 - Capital Improvement	1,431	2,000,000	2,001,431	[redacted]	2,000,000	2,000,000	1,431
3620 - CPO TIF - Capital	24,880	-	24,880	[redacted]	-	-	24,880
6120 - Water Capital Improvements	6,877	900,000	906,877	[redacted]	900,000	900,000	6,877
6125 - Water Meter & Read System Repl	108,932	132,000	240,932	[redacted]	240,000	240,000	932
TOTAL CAPITAL PROJECTS	188,315	4,077,000	4,265,315	-	4,225,000	4,225,000	40,315
SPECIAL ASSESSMENT FUNDS:							
5110 - S.A. Street Lighting	10,450	250	10,700	[redacted]	10,700	10,700	0
TOTAL SPECIAL ASSESSMENTS	10,450	250	10,700	-	10,700	10,700	0
PROPRIETARY: **ENTERPRISE FUNDS**							
6110 - Water	1,052,467	2,900,000	3,952,467	650,000	2,850,000	3,500,000	452,467
6111 - Water Reserve	520,675	-	520,675	[redacted]	-	-	520,675
6210 - Sewer	160,682	1,147,000	1,307,682	80,000	1,130,000	1,210,000	97,682
6310 - Storm Water	158,435	308,000	466,435	180,000	250,000	430,000	36,435
6410 - Garbage	298,905	765,000	1,063,905	105,000	950,000	1,055,000	8,905
6510 - Cemetery	40,796	140,000	180,796	30,000	150,000	180,000	796
6610 - Streetlight	10,424	130,000	140,424	[redacted]	140,000	140,000	424
TOTAL ENTERPRISE FUNDS	$ 2,242,384	$ 5,390,000	$ 7,632,384	$ 1,045,000	$ 5,470,000	$ 6,515,000	$ 1,117,384

FIDUCIARY:							
TRUST AND AGENCY FUNDS							
7100 - Cemetery Maintenance Trust	44,367	5,000	49,367	[redacted]	-	-	49,367
7110 - Mound Cemetery Trust	57,151	1,000	58,151		50,000	50,000	8,151
7120 - Long Street Trust	2,221	100	2,321		2,000	2,000	321
7310 - Fire Historic Preservation	1,471	-	1,471		-	-	1,471
7320 - Fire Loss Security	71	-	71		-	-	71
7410 - Drug Law Enforcement Trust	49,532	7,000	56,532		40,000	40,000	16,532
TOTAL TRUST AND AGENCY FUND	$ 154,812	$ 13,100	$ 167,912	$ -	$ 92,000	$ 92,000	$ 75,912

EMERGENCY RESOLUTION NO. 30-2019

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF $5,539.45 TO BRICKLER & ECKLER AND DECLARING AN EMERGENCY.

WHEREAS, legal bills related to the Community Reinvestment Area agreement with The Kroger Co. were higher than anticipated based on previous experience.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

<u>SECTION 1</u>: A Then-and-Now Certificate in the amount of $5,539.45 to Brickler & Eckler is hereby approved.

<u>SECTION 2</u>: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to authorize the Certificate at the earliest possible date to avoid any delay in paying for services. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:_______________

ATTEST: APPROVED:

____________________________ ____________________________

Clerk of Council Mayor

EMERGENCY RESOLUTION NO. 31-2019

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF $3,710.00 TO LASERLINE AND DECLARING AN EMERGENCY.

WHEREAS, payment for these services were going to be made via a purchase card; however, the vendor charges a three percent additional fee for purchase card payments.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: A Then-and-Now Certificate in the amount of $3,710.00 to Laserline is hereby approved.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to authorize the Certificate at the earliest possible date to avoid any delay in paying for services. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:_______________

ATTEST: APPROVED:

_______________________________ _______________________________
Clerk of Council Mayor

EMERGENCY RESOLUTION NO. 32-2019

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF $39,757.58 TO FORD DEVELOPMENT CORP., AND DECLARING AN EMERGENCY.

WHEREAS, during the construction of the South Main Street Sidewalk Project it was determined that additional work was necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

<u>SECTION 1</u>: A Then-and-Now Certificate in the amount of $39,757.58 to Ford Development Corp. is hereby approved.

<u>SECTION 2</u>: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to authorize the Certificate at the earliest possible date to avoid any delay in paying for services. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:_______________

ATTEST: APPROVED:

____________________________ ____________________________

Clerk of Council Mayor

REGULAR WORK CHANGE ORDER

No. 01

PROJECT: S. MAIN STREET SIDEWALK EXTENSION – PUBLIC WORKS

DATE OF ISSUANCE: ~~May~~ June 03, 2019

OWNER: City of Monroe – Dept of Public Works
1000 Holman Avenue.
Monroe, Ohio 45050

OWNER'S Project No. Contract 2019-02

CONTRACTOR: Ford Development Corp.
11148 Woodward Avenue
Cincinnati, Ohio 45241
(513) 772-1521

ENGINEER: RVP Engineering
6230 Centre Park Drive – Suite C
West Chester, Ohio 45069
(513) 823-2175

CONTRACT FOR: S Main St Sidewalk Extension Project

ENGINEER'S Project #. NA

You are directed to make the following changes in the Contract Documents.
Description: See attachment describing item changes to the contract

Purpose of Change Order: Markups permitted per contract, for items performed as documented
Attachments: (Document attached supporting changes)

CHANGE IN CONTRACT PRICE:	**CHANGE IN CONTRACT TIME:**
Original Contract Price	Original Contract Time
$ 645,701.20	Substantially complete by June 28, 2019 (days or date)
Previous Change Orders No. 0 to No. 0	Net change from previous Change Orders
$ 0.00	None (days)
Contract Price prior to this Change Order	Contract Time Prior to this Change Order
$ 645,701.20	Substantially complete by June 28, 2019 (days or date)
Net Increase (~~Decrease~~) of this Change Order	Net Increase (decrease) of this Change Order
$ 39,757.58	0.0 (days)
Contract Price with all approved Change Orders	Contract Time with all approved Change Orders
$ 685,458.78	Substantially complete by June 28, 2019 (days or date)

RECOMMENDED:	**APPROVED:**	**APPROVED:**
by____________	by____________	by____________
Jordan Parker, Assist Public Works Dir	William Brock PE, City Mgr.	Andrew Kloenne, VP
City of Monroe	City of Monroe	Ford Development Corp.

EJCDC no. 1910-8-B (1983 Edition)
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by The Associated General Contractors of America.

EMERGENCY RESOLUTION NO. 33-2019

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL FROM FTCH TO PROVIDE PROFESSIONAL SERVICES FOR THE REVIEW AND UPDATE OF MONROE'S STORM WATER ORDINANCE AND DECLARING AN EMERGENCY.

WHEREAS, FTCH has served as the City's consultant in the area of storm water permitting; and

WHEREAS, the Ohio Environmental Protection Agency will be revising requirements to ensure that the City remains in compliance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The City Manager is hereby authorized to accept the proposal from FTCH to provide professional services for the review and update of Monroe's storm water ordinance pursuant to the terms and conditions set forth on Exhibit "A" attached hereto and made a part hereof.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to proceed with the review and necessary updates to remain in compliance with the State regulations. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:_________________

ATTEST: APPROVED:

_________________________ _________________________

Clerk of Council Mayor

Exhibit "A" E Res No. 33-2019

June 20, 2019

Mr. William J. Brock
City Manager
City of Monroe
Municipal Building
233 S. Main Street
Monroe, OH 45050

Re: Proposal for Professional Services - Ordinance Review for Ohio Storm Water General Permits

Dear Mr. Brock:

Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) is pleased to provide professional services for the review of the City of Monroe's (City) Code of Ordinances for compliance with the Ohio Environmental Protection Agency (OEPA) storm water general permits. The OEPA issued a renewal of the General Permit for Discharges of Storm Water Associated with Construction Activity on April 23, 2018, and is expected to issue a revision to the General Permit for Small Municipal Separate Storm Sewer Systems (MS4s) in September 2019.

In public presentations about the upcoming renewal of the General Permit for Small MS4s, OEPA staff have advised communities to review their ordinances now with respect to the renewed general permit for storm water discharges from construction activity in anticipation of the upcoming renewal of the General Permit for Small MS4s. The municipal ordinances for communities that fall under the small MS4 designation will need to comply with both the general permits for construction activity and small MS4s. OEPA has advised that the required time-frame for submitting updated storm water management plans that comply with the General Permit for Small MS4s will be short (months) in comparison with past year renewals (years).

This proposal covers the review of the City's ordinances for both the current renewed General Permit for Discharges of Storm Water Associated with Construction Activity and the upcoming renewal of the General Permit for Small MS4s.

Scope of Services

FTCH will review the City's Code of Ordinances for compliance with the General Permit for Discharges of Storm Water Associated with Construction Activity. The review will include the following ordinance sections:

- Chapter 1028 – Comprehensive Storm Water Management
- Chapter 1208 – Subdivision Design Standards
- Chapter 1209 – General Development Standards

Our review will identify specific ordinance language that must be revised to comply with the general permit. Where ordinance language is not available to comply with the provisions in the general permit, we will propose new ordinance language to be considered by the City Council. At the completion of our review, we will prepare a letter report that identifies each ordinance section that requires revision and new ordinance language where necessary to comply with the OEPA general permit. The report will identify the reason for each proposed ordinance change with specific reference to the general permit requirements.

Once the OEPA renewal of the General Permit for Small MS4s is published in September 2019, FTCH will return to the ordinance sections identified above to identify the ordinances that need to be revised or if new ordinances are needed to comply with the renewed general permit. We will prepare a letter report that identifies the revised ordinance or new ordinance language including specific reference to the renewed general permit requirements. We will also identify the schedule required by OEPA for the City's ordinances to comply with the general permit requirements.

Additional Services

Because of the renewal of the General Permit for Small MS4s, the City will be required to update their storm water management plan. FTCH cannot anticipate at this time what changes to the City's storm water management plan will be required. Once the permit renewal is published, we will prepare a proposal to the City to update the storm water management plan.

Professional Services Fees

FTCH will provide the Scope of Services described above for a lump sum fee of Eleven Thousand Nine Hundred Dollars ($11,900). We are ready to start immediately on this project and anticipate that the review of the City ordinances with respect to the General Permit for Discharges of Storm Water Associated with Construction Activity will take approximately two weeks to complete. Once the General Permit for Small MS4s is published in September 2019, we anticipate that it will take another two weeks to complete the ordinance review.

Authorization

Attached is our Professional Services Agreement. If you concur with our scope of services, please sign in the space provided and return the executed contract to the attention of Dawn M. Smith (dmsmith@ftch.com). This proposal is made subject to the attached Terms and Conditions for Professional Services. Invoices will be submitted every four weeks and payment is due upon receipt.

If you have any questions or require additional information, please contact me at 513.247.8576 or ajaspacher@ftch.com.

Sincerely,

FISHBECK, THOMPSON, CARR & HUBER, INC.

Allen J. Aspacher

Allen J. Aspacher, PE

ds6
Attachment
By email

PROFESSIONAL SERVICES AGREEMENT

PROJECT NAME	City of Monroe, Ordinance Review for Ohio Storm Water General Permits
FTCH CONTACT	Allen J. Aspacher, PE
CLIENT	City of Monroe
CLIENT CONTACT	Mr. William J. Brock
ADDRESS	233 S. Main Street, Monroe, OH 45050

hereby requests and authorizes Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) to perform the following:

SCOPE OF SERVICES:

In accordance with proposal dated June 20, 2019.

AGREEMENT. The Agreement consists of this page and the documents that are checked:

☒ **Terms and Conditions for Professional Services, attached.**

☒ **Proposal dated** June 20, 2019.

☐ **Other:**

METHOD OF COMPENSATION:

☒ **Lump Sum for Defined Scope of Services**

☐ **Hourly Billing Rates plus Reimbursable Expenses**

☐ **Other:**

Budget for above Scope of Services:

Eleven Thousand Nine Hundred Dollars ($11,900).

ADDITIONAL PROVISIONS (IF ANY):

None.

APPROVED FOR:		**ACCEPTED FOR:**	
City of Monroe		**Fishbeck, Thompson, Carr & Huber, Inc.**	
BY:		**BY:**	Jeffrey J. Brown
TITLE:		**TITLE:**	Sr. Vice President
DATE:		**DATE:**	June 20, 2019

Terms and Conditions for Professional Services

1. **METHOD OF AUTHORIZATION.** CLIENT may authorize FTCH to proceed with work either by signing a Professional Services Agreement or by issuance of an acknowledgment, confirmation, purchase order, or other communication. Regardless of the method used, these Terms and Conditions shall prevail as the basis of CLIENT's authorization to FTCH. Any CLIENT document or communication in addition to or in conflict with these Terms and Conditions is rejected.
2. **CLIENT RESPONSIBILITIES.** CLIENT shall provide all criteria and full information as to requirements for the Project and designate in writing a person with authority to act on CLIENT's behalf on all matters concerning the Project. If FTCH's services under this Agreement do not include full-time construction observation or review of Contractor's performance, CLIENT shall assume responsibility for interpretation of contract documents and for construction observation, and shall waive all claims against FTCH that may be in any way connected thereto.
3. **HOURLY BILLING RATES.** Unless stipulated otherwise, CLIENT shall compensate FTCH at hourly billing rates in effect when services are provided by FTCH employees of various classifications.
4. **REIMBURSABLE EXPENSES.** Those costs incurred on or directly for CLIENT's Project. Reimbursement shall be at FTCH's current rate for mileage for service vehicles and automobiles, special equipment, and copying, printing, and binding. Reimbursement for commercial transportation, meals, lodging, special fees, licenses, permits, insurances, etc., and outside technical or professional services shall be on the basis of actual charges plus 10 percent.
5. **OPINIONS OF COST.** Any opinions of probable construction cost and/or total project cost provided by FTCH will be on a basis of experience and judgment, but since it has no control over market conditions or bidding procedures, FTCH cannot warrant that bids or ultimate construction or total project costs will not vary from such estimates.
6. **PROFESSIONAL STANDARDS; WARRANTY.** The standard of care for services performed or furnished by FTCH will be the care and skill ordinarily used by members of FTCH's profession practicing under similar circumstances at the same time and in the same locality. FTCH makes no warranties, express or implied, under this Agreement or otherwise, in connection with FTCH's services.
7. **TERMINATION.** Either CLIENT or FTCH may terminate this Agreement by giving ten days' written notice to the other party. In such event, CLIENT shall pay FTCH in full for all work previously authorized and performed prior to the effective date of termination, plus (at the discretion of FTCH) a termination charge to cover finalization work necessary to bring ongoing work to a logical conclusion. Such charge shall not exceed 30 percent of all charges previously incurred. Upon receipt of such payment, FTCH will return to CLIENT all documents and information which are the property of CLIENT.
8. **SUBCONTRACTORS.** FTCH may engage subcontractors on behalf of CLIENT to perform any portion of the services to be provided by FTCH hereunder.
9. **PAYMENT TO FTCH.** Invoices will be issued every four weeks, payable upon receipt, unless otherwise agreed. Interest of 1 percent per four-week period will be payable on all amounts not paid within 28 days from date of invoice, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Any attorney's fees or other costs incurred in collecting any delinquent amount shall be paid by CLIENT.

   CLIENT agrees to pay on a current basis, in addition to any proposal or contract fee understandings, all taxes including, but not limited to, sales taxes on services or related expenses which may be imposed on FTCH by any governmental entity.

   If CLIENT directs FTCH to invoice another, FTCH will do so, but CLIENT agrees to be ultimately responsible for FTCH's compensation until CLIENT provides FTCH with that third party's written acceptance of all terms of this Agreement and until FTCH agrees to the substitution.

   In addition to any other remedies FTCH may have, FTCH shall have the absolute right to cease performing any basic or additional services in the event payment has not been made on a current basis.
10. **HAZARDOUS WASTE.** FTCH has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic, irritant, pollutant, or otherwise dangerous substance or condition at any site, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss that may be caused by exposure to such substances or conditions. FTCH shall not be responsible for any alleged contamination, whether such contamination occurred in the past, is occurring presently, or will occur in the future, and the performance of services hereunder does not imply risk-sharing on the part of FTCH.
11. **LIMITATION OF LIABILITY.** To the fullest extent permitted by law, FTCH's total liability to CLIENT for any cause or combination of causes, which arise out of claims based upon professional liability errors or omissions, whether based upon contract, warranty, negligence, strict liability, or otherwise is, in the aggregate, limited to the greater of $250,000 or the amount of the fee earned under this Agreement.

To the fullest extent permitted by law, FTCH's total liability to CLIENT for any cause or combination of causes, which arise out of claims for which FTCH is covered by insurance other than professional liability errors and omissions, whether based upon contract, warranty, negligence, strict liability, or otherwise is, in the aggregate, limited to the total insurance proceeds paid on behalf of or to FTCH by FTCH's insurers in settlement or satisfaction of CLIENT's claims under the terms and conditions of FTCH's insurance policies applicable thereto.

Higher limits of liability may be considered upon CLIENT's written request, prior to commencement of services, and agreement to pay an additional fee.

12. **DELEGATED DESIGN.** CLIENT recognizes and holds FTCH harmless for the performance of certain components of the Project which are traditionally specified to be designed by the Contractor.
13. **INSURANCE.** CLIENT shall cause FTCH and FTCH's consultants, employees, and agents to be listed as additional insureds on all commercial general liability and property insurance policies carried by CLIENT which are applicable to the Project. CLIENT shall also provide workers' compensation insurance for CLIENT's employees. CLIENT agrees to have their insurers endorse these insurance policies to reflect that, in the event of payment of any loss or damages, subrogation rights under this Agreement are hereby waived by the insurer with respect to claims against FTCH.

    Upon request, CLIENT and FTCH shall each deliver to the other certificates of insurance evidencing their coverages.

    CLIENT shall require Contractor to purchase and maintain commercial general liability and other insurance as specified in the contract documents and to cause FTCH and FTCH's consultants, employees, and agents to be listed as additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for the Project. Contractor must agree to have their insurers endorse these insurance policies to reflect that, in the event of payment of any loss or damages, subrogation rights under this Agreement are hereby waived by the insurer with respect to claims against FTCH.
14. **INDEMNIFICATION.** FTCH will defend, indemnify, and hold CLIENT harmless from any claim, liability, or defense cost for injury or loss sustained by any party from exposures to the extent caused by FTCH's negligence or willful misconduct. CLIENT agrees to defend, indemnify, and hold FTCH harmless from any claim, liability, or defense cost for injury or loss sustained by any party from exposures allegedly caused by FTCH's performance of services hereunder, except for injury or loss to the extent caused by the negligence or willful misconduct of FTCH. These indemnities are subject to specific limitations provided for in this Agreement.
15. **CONSEQUENTIAL DAMAGES.** CLIENT and FTCH waive consequential damages for claims, disputes, or other matters in question relating to this Agreement including, but not limited to, loss of business.
16. **LEGAL EXPENSES.** If either CLIENT or FTCH makes a claim against the other as to issues arising out of the performance of this Agreement, the prevailing party will be entitled to recover its reasonable expenses of litigation, including reasonable attorney's fees. If FTCH brings a lawsuit against CLIENT to collect invoiced fees and expenses, CLIENT agrees to pay FTCH's reasonable collection expenses including attorney fees.
17. **OWNERSHIP OF WORK PRODUCT.** FTCH shall remain the owner of all drawings, reports, and other material provided to CLIENT, whether in hard copy or electronic media form. CLIENT shall be authorized to use the copies provided by FTCH only in connection with the Project. Any other use or reuse by CLIENT or others for any purpose whatsoever shall be at CLIENT's risk and full legal responsibility, without liability to FTCH. CLIENT shall defend, indemnify, and hold harmless FTCH from all claims, damages, losses, and expenses, including attorney's fees arising out of or resulting therefrom.
18. **ELECTRONIC MEDIA.** Data, reports, drawings, specifications, and other material and deliverables may be transmitted to CLIENT in either hard copy, digital, or both formats. If transmitted electronically, and a discrepancy or conflict with the electronically transmitted version occurs, the hard copy in FTCH's files used to create the digital version shall govern. If a hard copy does not exist, the version of the material or document residing on FTCH's computer network shall govern. FTCH cannot guarantee the longevity of any material transmitted electronically nor can FTCH guarantee the ability of the CLIENT to open and use the digital versions of the documents in the future.
19. **GENERAL CONSIDERATIONS.** CLIENT and FTCH each are hereby bound and the partners, successors, executors, administrators, and legal representatives of CLIENT and FTCH are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

    Neither CLIENT nor FTCH shall assign this Agreement without the written consent of the other.

    Neither CLIENT nor FTCH will have any liability for nonperformance caused in whole or in part by causes beyond FTCH's reasonable control. Such causes include, but are not limited to, Acts of God, civil unrest and war, labor unrest and strikes, acts of authorities, and events that could not be reasonably anticipated.

    This Agreement shall be governed by the law of the principal place of business of FTCH.

    This Agreement constitutes the entire agreement between CLIENT and FTCH and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

End of Terms and Conditions for Professional Services

ORDINANCE NO. 2019-16

AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO. 2019-10, OTHERWISE KNOWN AS THE PERMANENT APPROPRIATONS ORDINANCE, TO MEET CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MONROE, DURING FISCAL YEAR ENDING DECEMBER 31, 2019.

SECTION 1: To provide for current expenses of the City of Monroe, this Appropriations Ordinance is hereby repealed, amended, and supplemented so it sets aside and appropriates from the various funds of the City the amounts set forth in the following sections.

SECTION 2: There be appropriated from the GENERAL FUND:

1110	**GENERAL GOVERNMENT**			
	000	*FUND EXPENSES*		
		OPERATING EXPENSES		31,800
		OTHER		-
			TOTAL	*31,800*
	110	*CITY COUNCIL*		
		PERSONAL SERVICES		113,389
		OPERATING EXPENSES		97,850
			TOTAL	*211,239*
	120	*CITY MANAGER'S OFFICE*		
		PERSONAL SERVICES		311,411
		OPERATING EXPENSES		500,100
			TOTAL	*811,511*
	125	*INFORMATION TECHNOLOGY*		
		OPERATING EXPENSES		190,500
			TOTAL	*190,500*
	130	*HUMAN RESOURCES*		
		PERSONAL SERVICES		233,800
		OPERATING EXPENSES		172,500
			TOTAL	*406,300*
	135	*ECONOMIC DEVELOPMENT*		
		PERSONAL SERVICES		93,958
		OPERATING EXPENSES		148,900
			TOTAL	*242,858*
	140	*DEVELOPMENT*		
		PERSONAL SERVICES		304,499
		OPERATING EXPENSES		781,500
		OTHER EXPENSES		4,000
			TOTAL	*1,089,999*

150	*FINANCE*			
	PERSONAL SERVICES		497,216	
	OPERATING EXPENSES		270,650	
	OTHER EXPENSES		600,000	
		TOTAL	*1,367,866*	
160	*MAYOR'S COURT*			
	PERSONAL SERVICES		93,193	
	OPERATING EXPENSES		19,705	
		TOTAL	*112,898*	
TOTAL GENERAL GOVERNMENT				**4,464,971**
PUBLIC SAFETY				
220	*PUBLIC SAFETY COMMUNICATIONS*			
	PERSONAL SERVICES		463,887	
	OPERATING EXPENSES		102,150	
		TOTAL	*566,037*	
250	*POLICE*			
	OTHER EXPENSES		3,900,000	
		TOTAL	*3,900,000*	
270	*FIRE*			
	OTHER EXPENSES		3,450,000	
		TOTAL	*3,450,000*	
TOTAL PUBLIC SAFETY				**7,916,037**
PUBLIC WORKS				
310	*STREET*			
	OTHER EXPENSES		1,600,000	
		TOTAL	*1,600,000*	
330	*BUILDINGS AND GROUNDS*			
	OPERATING EXPENSES		399,200	
		TOTAL	*399,200*	
390	*CEMETERY*			
	OTHER EXPENSES		120,000	
		TOTAL	*120,000*	
TOTAL PUBLIC WORKS				**2,119,200**

	PARKS AND RECREATION			
	410 *PARK OPERATION AND MAINTENANCE*			
	PERSONAL SERVICES		249,983	
	OPERATING EXPENSES		145,550	
		TOTAL	*395,533*	
	TOTAL PARKS AND RECREATION			**395,533**
	OTHER FINANCING USES			
	710 *CAPITAL IMPROVEMENTS*			
	OTHER EXPENSES		680,000	
		TOTAL	*680,000*	
	810 *DEBT SERVICE*			
	OTHER EXPENSES		1,051,852	
		TOTAL	*1,051,852*	
	TOTAL OTHER FINANCING USES			**1,731,852**
TOTAL GENERAL FUND				**16,627,593**
1115	**MUNICIPAL INCOME TAX FUND**			
	150 *FINANCE*			
	OPERATING EXPENSES		550	
		TOTAL	*550*	
GRAND TOTAL GENERAL FUND				**16,628,143**

SECTION 3: There be appropriated from the following SPECIAL REVENUE FUNDS:

2XXX	**PUBLIC SAFETY INCOME TAX FUND**			
	PUBLIC SAFETY			
	OTHER EXPENSES		1,400,000	
		TOTAL		*1,400,000*
2210	**STREET FUND**			
	PUBLIC WORKS			
	PERSONAL SERVICES		1,575,297	
	OPERATING EXPENSES		806,640	
		TOTAL		*2,381,937*
2220	**STATE HIGHWAY FUND**			
	PUBLIC WORKS			
	OPERATING EXPENSES		86,000	
		TOTAL		*86,000*

2230	**MOTOR VEHICLE LICENSE**			
	PUBLIC WORKS			
	OPERATING EXPENSES		140,400	
		TOTAL		*140,400*
2310	**FIRE - 1989 LEVY FUND**			
	PUBLIC SAFETY			
	PERSONAL SERVICES		4,052,285	
	OPERATING EXPENSES		633,100	
		TOTAL		*4,685,385*
2320	**FIRE - 2005 LEVY FUND**			
	PUBLIC SAFETY			
	OPERATING EXPENSES		620,400	
		TOTAL		*620,400*
2330	**PUBLIC SAFETY FEMA GRANT FUND**			
	PUBLIC SAFETY			
	OPERATING EXPENSES		8,000	
		TOTAL		*8,000*
2410	**POLICE LAW ENFORCEMENT**			
	250 *PUBLIC SAFETY*			
	PERSONAL SERVICES		3,972,561	
	OPERATING EXPENSES		587,100	
		TOTAL		*4,559,661*
2420	**DARE GRANT FUND**			
	250 *PUBLIC SAFETY*			
	PERSONAL SERVICES		10,750	
	OPERATING EXPENSES		5,900	
		TOTAL		*16,650*
2430	**ENFORCEMENT & EDUCATION FUND**			
	250 *PUBLIC SAFETY*			
	OPERATING EXPENSES		-	
		TOTAL		-
2440	**FEDERAL ASSET FORFEITURE FUND**			
	250 *PUBLIC SAFETY*			
	OPERATING EXPENSES		12,500	
		TOTAL		*12,500*
2510	**COURT TECHNOLOGY IMPROVEMENT**			
	GENERAL GOVERNMENT			
	OPERATING EXPENSES		28,610	
		TOTAL		*28,610*

2600	**2004 TIFS**		
	DEVELOPMENT INCENTIVES		
	OPERATING EXPENSES	13,568	
	CAPITAL EXPENSES	-	
	OTHER EXPENSES	3,097,000	
	TOTAL		*3,110,568*
2700	**2004 RIDS**		
	DEVELOPMENT INCENTIVES		
	OPERATING EXPENSES	77,920	
	CAPITAL EXPENSES	-	
	OTHER EXPENSES	3,775,000	
	TOTAL		*3,852,920*
GRAND TOTAL SPECIAL REVENUE FUNDS			***20,903,031***

SECTION 4: There be appropriated from the following CAPITAL PROJECTS FUNDS:

3XXX	**CAPITAL INCOME TAX FUND**		
	OTHER FINANCING USES		
	OTHER EXPENSES	640,000	
	TOTAL		*640,000*
3110	**PARK IMPROVEMENT FUND**		
	PARKS AND RECREATION		
	OPERATING	50,000	
	CAPITAL EXPENSES	1,128,300	
	OTHER EXPENSES	(640,000)	
	TOTAL		*538,300*
3120	**CAPITAL IMPROVEMENT FUND**		
	GENERAL GOVERNMENT		
	CAPITAL EXPENSES	-	
	PUBLIC SAFETY		
	OPERATING EXPENSES	645,000	
	CAPITAL EXPENSES	2,239,000	
	PUBLIC WORKS		
	OPERATING EXPENSES	50,000	
	CAPITAL EXPENSES	1,857,780	
	DEBT SERVICE	7,720	

	OTHER FINANCING USES		
	OTHER EXPENSES	(1,400,000)	
	TOTAL		*3,399,500*
6120	**WATER CAPITAL IMPROVEMENT FUND**		
	PUBLIC WORKS		
	OPERATING EXPENSES	517,200	
	CAPITAL EXPENSES	411,000	
	TOTAL		*928,200*
6125	**WATER METER REPLACEMENT FUND**		
	PUBLIC WORKS		
	OPERATING EXPENSES	10	
	CAPITAL EXPENSES	80,000	
	OTHER EXPENSES	-	
	TOTAL		*80,010*
GRAND TOTAL CAPITAL PROJECTS FUNDS			***5,586,010***

SECTION 5: There be appropriated from the following DEBT SERVICE FUNDS:

4110	**G.O. BOND RETIREMENT**		
	GENERAL GOVERNMENT		
	DEBT SERVICE EXPENSE	1,470,000	
	TOTAL		*1,470,000*
4210	**WATER BOND RETIREMENT**		
	PUBLIC WORKS		
	DEBT SERVICE EXPENSE	540,000	
	TOTAL		*540,000*
4310	**S.A. BOND RETIREMENT FUND**		
	GENERAL GOVERNMENT		
	OPERATING EXPENSES	100	
	DEBT SERVICE EXPENSE	66,810	
	DEVELOPMENT INCENTIVES		
	OTHER EXPENSES	779,225.02	
	TOTAL		*846,135*

4610	**CORRIDOR 75 PARK LTD TIF**		
	DEVELOPMENT INCENTIVES		
	OPERATING EXPENSES	-	
	DEBT SERVICE EXPENSE	-	
	OTHER EXPENSES	268,600	
	TOTAL		*268,600*
GRAND TOTAL DEBT SERVICE FUNDS			***3,124,735***

SECTION 6: There be appropriated from the following SPECIAL ASSESSMENT FUNDS:

5110	**S.A. STREET LIGHTING FUND**		
	GENERAL GOVERNMENT		
	OPERATING EXPENSES	50	
	TOTAL		*50*
GRAND TOTAL SPECIAL ASSESSMENT FUNDS			***50***

SECTION 7: There be appropriated from the following ENTERPRISE FUNDS:

6110	**WATER FUND**		
	PUBLIC WORKS		
	PERSONAL SERVICES	619,925	
	OPERATING EXPENSES	1,395,300	
	OTHER EXPENSES	1,415,000	
	TOTAL		*3,430,225*
6210	**SEWER FUND**		
	PUBLIC WORKS		
	PERSONAL SERVICES	74,700	
	OPERATING EXPENSES	1,019,600	
	TOTAL		*1,094,300*
6310	**STORM WATER FUND**		
	PUBLIC WORKS		
	PERSONAL SERVICES	176,187	
	OPERATING EXPENSES	153,520	
	CAPITAL EXPENSES	-	
	TOTAL		*329,707*
6410	**GARBAGE FUND**		
	PUBLIC WORKS		
	PERSONAL SERVICES	102,858	
	OPERATING EXPENSES	891,500	
	TOTAL		*994,358*

6510	**CEMETERY FUND**		
	PUBLIC WORKS		
	PERSONAL SERVICES	26,000	
	OPERATING EXPENSES	59,700	
	CAPITAL EXPENSES	20,000	
	TOTAL		*105,700*
6610	**STREET LIGHTING FUND**		
	PUBLIC WORKS		
	OPERATING EXPENSES	140,000	
	CAPITAL EXPENSES	-	
	OTHER	30,000	
	TOTAL		*170,000*
GRAND TOTAL ENTERPRISE FUNDS			***6,124,290***

SECTION 8: There be appropriated from the following TRUST AND AGENCY FUNDS:

7100	**CEMETERY MAINTENANCE TRUST FUND**		
	FUND EXPENSE		
	OPERATING EXPENSES	-	
	TOTAL		-
7110	**MOUND CEMETERY TRUST FUND**		
	PUBLIC WORKS		
	OPERATING EXPENSES	10,000	
	TOTAL		*10,000*
7120	**LONG STREET CEMETERY TRUST FUND**		
	PUBLIC WORKS		
	OPERATING EXPENSES	250	
	TOTAL		*250*
7310	**FIRE HISTORIC PRESERVATION FUND**		
	PUBLIC SAFETY		
	CAPITAL OUTLAY	-	
	TOTAL		-
7320	**FIRE LOSS SECURITY FUND**		
	PUBLIC SAFETY		
	OPERATING	21,300	
	TOTAL		*21,300*

7410	**DRUG LAW ENFORCEMENT TRUST FUND**		
	PUBLIC SAFETY		
	OPERATING EXPENSES	20,000	
	TOTAL		*20,000*
GRAND TOTAL TRUST AND AGENCY FUNDS			***51,550***
TOTAL ALL APPROPRIATIONS			***52,417,809***

SECTION 9: The City Manager is hereby authorized to convert the dollar appropriation figure in the Ordinance to such form as may be acceptable to the Auditors of Butler and Warren Counties and the Auditor of the State of Ohio provided in this conversion no change of total dollar amounts shall within the Sections of this Ordinance be permitted without approval of Council.

SECTION 10: The Finance Director is hereby authorized to draw warrants on the City Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the board or officers authorized by law to approve the same, or an ordinance or resolution of Council to make the expenditures provided that no warrants shall be drawn OR paid for salaries or wages except to persons employed by authority and in accordance with law or ordinance. Provided further that the appropriations for contingencies can only be expended upon appeal of two-thirds vote of Council for items of expense constituting a legal obligation against the City, and for purposes other than those covered by other specific appropriations herein made.

SECTION 11: This measure shall take effect immediately upon passage pursuant to Section 7.08(B)(1) of the Charter of the City of Monroe.

PASSED: ______________________________

ATTEST: APPROVED:

______________________________ ______________________________

Clerk of Council Mayor

City of Monroe

Supplemental Appropriations

July 9, 2019

FUND	FUND DESCRIPTION	CURRENT APPROPRIATIONS	ADJUSTED APPROPRIATIONS	AMOUNT OF CHANGE	% CHANGE	REASON FOR REQUEST
1110	**GENERAL FUND**					
	GENERAL GOVERNMENT					
	000 - FUND EXPENSE					
	OPERATING EXPENSES	36,000	31,800	(4,200)	-11.7%	Budget clean-up based on anticipated needs
	110 - CITY COUNCIL					
	OPERATING EXPENSES	101,500	97,850	(3,650)	-3.6%	Budget clean-up based on anticipated needs
	120 - CITY MANAGER'S OFFICE					
	PERSONNEL SERVICES	298,911	311,411	12,500	4.2%	Budget clean-up based on anticipated needs
	OPERATING EXPENSES	520,900	500,100	(20,800)	-4.0%	Budget clean-up based on anticipated needs
	130 - HUMAN RESOURCES					
	PERSONNEL SERVICES	244,300	233,800	(10,500)	-4.3%	Budget clean-up based on anticipated needs
	OPERATING EXPENSES	168,500	172,500	4,000	2.4%	Budget clean-up based on anticipated needs
	135 - ECONOMIC DEVELOPMENT					
	OPERATING EXPENSES	174,250	148,900	(25,350)	-14.5%	Budget clean-up based on anticipated needs
	140 - DEVELOPMENT					
	PERSONNEL SERVICES	302,765	304,499	1,734	0.6%	Budget clean-up based on anticipated needs
	OPERATING EXPENSES	801,500	781,500	(20,000)	-2.5%	Budget clean-up based on anticipated needs
	150 - FINANCE					
	OPERATING EXPENSES	338,600	270,650	(67,950)	-20.1%	Budget clean-up based on anticipated needs
	160 - MAYOR'S COURT					
	PERSONNEL SERVICES	95,430	93,193	(2,237)	-2.3%	Budget clean-up based on anticipated needs
	OPERATING EXPENSES	21,305	19,705	(1,600)	-7.5%	Budget clean-up based on anticipated needs
	PUBLIC SAFETY					
	220 - PUBLIC SAFETY COMMUNICATIONS					
	PERSONNEL SERVICES	696,983	463,887	(233,096)	-33.4%	Budget clean-up based on anticipated needs
	OPERATING EXPENSES	108,050	102,150	(5,900)	-5.5%	Budget clean-up based on anticipated needs
	250 - POLICE					
	OTHER EXPENSES	4,075,000	3,900,000	(175,000)	-4.3%	Budget clean-up based on anticipated needs
	270 - FIRE					
	OTHER EXPENSES	3,440,400	3,450,000	9,600	0.3%	Budget clean-up based on anticipated needs
	PUBLIC WORKS					
	310 - STREET					
	OTHER EXPENSES	1,400,000	1,600,000	200,000	14.3%	Budget clean-up based on anticipated needs
	BUILDINGS & GROUNDS					
	OPERATING EXPENSES	395,700	399,200	3,500	0.9%	Budget clean-up based on anticipated needs
	PARKS & RECREATION					
	410 - PARK OPERATION & MAINTENANCE					
	PERSONNEL SERVICES	302,521	249,983	(52,538)	-17.4%	Budget clean-up based on anticipated needs
	OPERATING EXPENSES	150,250	145,550	(4,700)	-3.1%	Budget clean-up based on anticipated needs
	OTHER FINANCING USES					
	CAPITAL IMPROVEMENTS					
	OTHER EXPENSES	2,047,800	680,000	(1,367,800)	-66.8%	Correction to account for transfers from TIF/RIDs
	DEBT SERVICE					
	OTHER EXPENSES	1,102,000	1,051,852	(50,148)	-4.6%	Correction to account for transfers from TIF/RIDs
	TOTAL GENERAL FUND	18,441,728	16,627,593	(1,814,135)	-9.8%	
1115	**MUNICIPAL INCOME TAX FUND**					

GENERAL GOVERNMENT					
150 - FINANCE					
OPERATING EXPENSES	-	550	550	#DIV/0!	Fees of OBG collection of taxes now recorded to new Income Tax Fund
TOTAL MUNICIPAL INCOME TAX FUN	-	550	550	#DIV/0!	
TOTAL GENERAL FUND	**$ 18,441,728**	**$ 16,628,143**	**$ (1,813,585)**		

2XXX PUBLIC SAFETY INCOME TAX FUND

PUBLIC SAFETY					
250 - POLICE					
OTHER EXPENSES	-	1,400,000	1,400,000	#DIV/0!	Transfer out of new income tax monies for public safety funding (new police facility)
TOTAL PUBLIC SAFETY IT FUND	-	1,400,000	1,400,000	#DIV/0!	

2210 STREET FUND

PUBLIC WORKS					
310 - STREET					
PERSONNEL SERVICES	1,454,633	1,575,297	120,664	8.3%	Budget clean-up based on anticipated needs
OPERATING EXPENSES	722,300	806,640	84,340	11.7%	Budget clean-up based on anticipated needs
TOTAL STREET FUND	2,176,933	2,381,937	205,004	9.4%	

2310 FIRE - 1989 LEVY FUND

PUBLIC SAFETY					
270 - FIRE					
OPERATING EXPENSES	598,400	633,100	34,700	5.8%	Budget clean-up based on anticipated needs
TOTAL FIRE - 1989 LEVY FUND	4,650,685	4,685,385	34,700	0.7%	

2410 POLICE LAW ENFORCEMENT FUND

PUBLIC SAFETY					
250 - POLICE					
OPERATING EXPENSES	701,650	587,100	(114,550)	-16.3%	Budget clean-up based on anticipated needs
TOTAL POLICE LAW ENFORCEMENT F	4,674,211	4,559,661	(114,550)	-2.5%	

2420 DARE GRANT FUND

PUBLIC SAFETY					
250 - POLICE					
PERSONNEL SERVICES	13,900	10,750	(3,150)	-22.7%	Budget clean-up based on anticipated needs
OPERATING EXPENSES	8,500	5,900	(2,600)	-30.6%	Budget clean-up based on anticipated needs
TOTAL DARE GRANT FUND	22,400	16,650	(5,750)	-25.7%	

2600 2004 TIF FUNDS

DEVELOPMENT INCENTIVES					
510 - COMMERCIAL TIF DISTRICTS					
OPERATING EXPENSES	42,000	13,568	(28,432)	-67.7%	Budget clean-up based on anticipated needs
OTHER EXPENSES	2,400,000	3,097,000	697,000	29.0%	Budget clean-up based on anticipated needs & repay advances to General Fund
TOTAL 2004 TIF FUNDS	2,442,000	3,110,568	668,568	27.4%	

2700 2004 RID FUNDS

DEVELOPMENT INCENTIVES					
550 - RESIDENTIAL TIF DISTRICTS					
OPERATING EXPENSES	104,000	77,920	(26,080)	-25.1%	Budget clean-up based on anticipated needs
OTHER EXPENSES	4,900,000	3,775,000	(1,125,000)	-23.0%	Budget clean-up based on anticipated needs & repay advances to General Fund
TOTAL 2004 RID FUNDS	5,004,000	3,852,920	(1,151,080)	-23.0%	

TOTAL SPECIAL REVENUE FUNDS	**$ 19,866,139**	**$ 20,903,031**	**$ 1,036,892**		
3XXX CAPITAL INCOME TAX FUND					
OTHER FINANCING USES					
CAPITAL IMPROVEMENTS					
OTHER EXPENSES	-	640,000	640,000	#DIV/0!	Transfer out of new income tax monies for capital improvement funding (park improvements)
TOTAL CAPITAL IT FUND	-	640,000	640,000	#DIV/0!	
3110 PARK IMPROVEMENT FUND					
OTHER FINANCING USES					
420 - PARK DEVELOPMENT					
OTHER EXPENSES	-	(640,000)	(640,000)	#DIV/0!	Transfer out of new income tax monies for capital improvement funding (park improvements)
TOTAL PARK IMPROVEMENT FUND	1,178,300	538,300	(640,000)	-54.3%	
3120 CAPITAL IMPROVEMENT FUND					
PUBLIC SAFETY					
270 - FIRE					
CAPITAL EXPENSES	269,000	284,000	15,000	5.6%	Buy-out a current leased vehicle to replace a City-owned Fire vehicle at its end of life
PUBLIC WORKS					
420 - PARK DEVELOPMENT					
CAPITAL EXPENSES	1,865,500	1,857,780	(7,720)	-0.4%	Move to cover the cost of fiscal charges related to debt issuance
DEBT SERVICE	-	7,720	7,720	#DIV/0!	Move to cover the cost of fiscal charges related to debt issuance
OTHER FINANCING USES					
000 - FUND EXPENSE					
OTHER EXPENSES	-	(1,400,000)	(1,400,000)	#DIV/0!	Transfer out of new income tax monies for public safety funding (new police facility)
TOTAL CAPITAL IMPROVEMENT FUN	4,784,500	3,399,500	(1,385,000)	-28.9%	
6125 WATER METER REPLACEMENT FUND					
PUBLIC WORKS					
000 - FUND EXPENSE					
OPERATING EXPENSES	-	10	10	#DIV/0!	Budget clean-up based on anticipated needs
TOTAL WATER METER REPLACEMEN	80,000	80,010	10	0.0%	
TOTAL CAPITAL PROJECTS FUNDS	**$ 6,971,000**	**$ 5,586,010**	**$ (1,384,990)**		
4610 CORRIDOR 75 PARK LTD TIF FUND					
DEVELOPMENT INCENTIVES					
510 - COMMERCIAL TIF DISTRICTS					
OTHER	-	268,600	268,600	#DIV/0!	Repayment of special assessment money received (debt was paid off last year)
TOTAL CORRIDOR 75 LTD TIF FUND	-	268,600	268,600	#DIV/0!	
TOTAL DEBT SERVICE FUNDS	**$ 2,856,135**	**$ 3,124,735**	**$ 268,600**		
5110 S.A. STREET LIGHTING FUND					
GENERAL GOVERNMENT					
350 - STREET LIGHTS					
OPERATING EXPENSES	500	50	(450)	-90.0%	Budget clean-up based on anticipated needs
TOTAL S.A. STREET LIGHTING FUND	500	50	(450)	-90.0%	

TOTAL SPECIAL ASSESSMENT FUNDS	**$ 500**	**$ 50**	**$ (450)**		
6110 WATER					
PUBLIC WORKS					
380 - WATER					
OPERATING EXPENSES	1,519,000	1,395,300	(123,700)	-8.1%	Budget clean-up based on anticipated needs
TOTAL WATER FUND	3,553,925	3,430,225	(123,700)	-3.5%	
6210 SEWER					
PUBLIC WORKS					
390 - OTHER UTILITIES					
PERSONNEL SERVICES	65,333	74,700	9,367	14.3%	Budget clean-up based on anticipated needs
TOTAL SEWER FUND	1,084,933	1,094,300	9,367	0.9%	
6310 STORM WATER FUND					
PUBLIC WORKS					
390 - OTHER UTILITIES					
OPERATING EXPENSES	212,670	153,520	(59,150)	-27.8%	Budget clean-up based on anticipated needs
TOTAL STORM WATER FUND	388,857	329,707	(59,150)	-15.2%	
6410 GARBAGE FUND					
PUBLIC WORKS					
390 - OTHER UTILITIES					
PERSONNEL SERVICES	94,134	102,858	8,724	9.3%	Budget clean-up based on anticipated needs
OPERATING EXPENSES	651,500	891,500	240,000	36.8%	Budget clean-up based on anticipated needs
TOTAL GARBAGE FUND	745,634	994,358	248,724	33.4%	
6510 CEMETERY FUND					
PUBLIC WORKS					
390 - OTHER UTILITIES					
OPERATING EXPENSES	61,200	59,700	(1,500)	-2.5%	Budget clean-up based on anticipated needs
TOTAL CEMETERY FUND	107,200	105,700	(1,500)	-1.4%	
6610 STREET LIGHTING FUND					
PUBLIC WORKS					
390 - OTHER UTILITIES					
OTHER	-	30,000	30,000	#DIV/0!	Repayment of advance to General Fund
TOTAL STREET LIGHTING FUND	140,000	170,000	30,000	21.4%	
TOTAL ENTERPRISE FUNDS	**$ 6,020,549**	**$ 6,124,290**	**$ 103,741**		
TOTAL ALL FUNDS	54,207,601	52,417,809	(1,789,792)		

ORDINANCE NO. 2019-17

AN ORDINANCE SUPPLEMENTING CHAPTER 204 OF THE CODIFIED ORDINANCES OF THE CITY OF MONROE TO PROHIBIT CERTAIN ACTIVITIES IN THE PORTION OF A CITY-OWNED RETENTION POND LOCATED AT 601 SOUTH MAIN STREET, MONROE, OHIO.

WHEREAS, the City owns real property located at 601 South Main Street and will be the future location of the City's Police Department; and

WHEREAS, there is a retention pond located on this property, a portion of which, is owned by the City of Monroe; and

WHEREAS, Council deems it necessary to prohibit certain activities in the City's portion of the retention pond.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

<u>SECTION 1</u>: Chapter 204 of the Codified Ordinances is hereby supplemented to read as follows:

"204.04. POLICE STATION.

(a) The property located at 601 South Main Street shall be designated as the City of Monroe Police Station upon completion of the rehabilitation of the interior and exterior of the property.
(b) The retention pond located, in part, on the City-owned property located at 601 South Main Street, shall not be open to the public. Specifically, no person shall be permitted to swim; boat; fish, including ice fishing, in the City-owned portion of the retention pond."

<u>SECTION 2</u>: The City Manager is hereby directed to cause sufficient signage reflecting the prohibitions in Section 1 of this Ordinance to be posted in a conspicuous place on the property referenced herein.

<u>SECTION 3</u>: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED:____________________

ATTEST: APPROVED:

______________________________ ______________________________

Clerk of Council Mayor

SWOP4G 2019/2020 ROCK SALT BID 19007SWOP4G TABULATION

**N/B = No Bid

Yellow Highlight designates "Low Bid"

	Organization	Estimated Total Tons	AMERICAN ROCK SALT CO. LLC	CARGILL INC.	CHAMPION SALT LLC	COMPASS MINERALS AMERICA INC.	THE DETROIT SALT CO.
1	Batavia Township	600	N/B	N/B	N/B	$83.93	N/B
2	Bath Township	700	N/B	$79.41	N/B	$96.15	N/B
3	Beavercreek Township	1,200	N/B	$78.63	N/B	$96.15	N/B
4	Beavercreek, City of	8,000	N/B	$88.23	$101.85	$90.97	N/B
5	Bellbrook, City of	700	N/B	$87.01	N/B	$89.75	N/B
6	Blendon Township	300	$87.26	$86.64	N/B	$87.51	N/B
7	Brookville, City of	500	N/B	$85.12	N/B	$87.86	$87.87
8	Butler Township	2,000	N/B	$85.12	N/B	$84.75	$87.87
9	Cardington, Village of	100	$90.64	$82.74	N/B	$84.25	N/B
10	Cedarville, Village of	275	$92.02	$89.95	N/B	$90.39	N/B
11	Central Ohio Transit Authority (COTA)	400	$85.94	$87.94	N/B	$84.95	N/B
12	Clearcreek Township	1,800	N/B	$85.79	$97.50	$85.95	N/B
13	Clermont County Engineer's Office	3,000	N/B	N/B	N/B	$86.61	N/B
14	Clinton Township	300	$86.36	$87.74	N/B	$89.24	N/B
15	Concord Township	900	$88.32	$84.16	N/B	$87.75	N/B
16	Dayton City Schools	100	N/B	$76.22	N/B	$97.11	$84.87
17	Dayton, City of	10,000	N/B	$87.62	$101.85	$90.45	$90.37
18	Dublin, City of	2,000	$87.26	$86.64	N/B	$87.40	N/B
19	Englewood, City of	1,200	N/B	$75.56	N/B	$99.19	$85.87
20	Evendale, Village of	700	N/B	N/B	N/B	$81.08	N/B
21	Farmersville, Village of	150	N/B	$75.94	N/B	$99.08	N/B
22	Gahanna, City of	3,000	$86.36	$82.72	N/B	$97.01	N/B
23	Genoa Township	600	$87.68	N/B	N/B	$87.54	N/B
24	Germantown, City of	300	N/B	$86.40	N/B	$89.20	$89.15
25	Gilead Township (Morrow County)	100	N/B	$82.09	N/B	$83.45	N/B
26	Glendale, Village of	300	N/B	N/B	N/B	$80.47	N/B
27	Goshen Township	600	N/B	N/B	N/B	$84.78	N/B
28	Grandview Heights, City of	750	$86.36	$87.74	N/B	$95.98	N/B
29	Greater Dayton RTA	200	N/B	$75.94	N/B	$97.92	$84.87
30	Greene County Engineer	7,500	N/B	$92.31	N/B	$112.85	N/B
31	Hamilton, City of	4,000	N/B	N/B	N/B	$78.00	N/B
32	Harlem Township	250	$87.68	$86.64	N/B	$86.35	N/B
33	Harrison Township,	1,000	N/B	$87.62	N/B	$92.99	$90.37
34	Hilliard, City of	2,000	N/B	$82.72	N/B	$96.73	N/B
35	Indian Hill, Village of	2,500	N/B	N/B	N/B	$86.56	N/B
36	Jackson Township	150	N/B	$76.05	N/B	$99.05	$84.87
37	Jefferson Township	300	N/B	$87.62	N/B	$90.36	$90.37
38	Kettering, City of	4,800	N/B	$87.01	N/B	$89.75	N/B
39	Mad River Local Schools	120	N/B	$76.22	N/B	$98.97	$85.87
40	Mason, City of	5,000	N/B	$81.93	N/B	$85.33	N/B
41	Miami County Engineers Office	5,000	N/B	$89.95	$102.00	$94.51	N/B
42	Miami Township (Clermont County)	2,700	N/B	N/B	N/B	$83.62	N/B
43	Miami Township (Montgomery County)	3,500	N/B	$89.95	$102.00	$86.42	$92.70
44	Miamisburg, City of	3,500	N/B	$86.40	N/B	$89.14	$89.15
45	Middletown, City of	4,500	N/B	N/B	N/B	$81.15	N/B
46	Milford, City of	700	N/B	N/B	N/B	$83.62	N/B
47	Monroe, City of	3,000	N/B	N/B	N/B	$82.30	N/B
48	Montgomery County Engineer	10,000	N/B	$74.92	N/B	$93.98	$84.87
49	Montgomery County Parks	100	N/B	$87.62	N/B	$87.25	$90.37

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	Organization	Estimated Total Tons	AMERICAN ROCK SALT CO. LLC	CARGILL INC.	CHAMPION SALT LLC	COMPASS MINERALS AMERICA INC.	THE DETROIT SALT CO.
50	Moraine, City of	1,500	N/B	$75.13	N/B	$99.17	$85.87
51	Mount Gilead, Village	100	$92.02	$82.09	N/B	$82.56	N/B
52	New Albany, City of	500	$86.83	N/B	N/B	$89.00	N/B
53	New Carlisle, City of	300	$93.17	$89.95	N/B	$91.74	N/B
54	New Jasper Township	400	N/B	$79.77	N/B	$99.10	N/B
55	Oakwood, City of	800	N/B	$75.78	N/B	$96.87	$85.87
56	Obetz, Village of	400	$86.83	$82.72	N/B	$96.98	N/B
57	Pierce Township	1,000	N/B	N/B	N/B	$83.61	N/B
58	Piqua, City of	2,000	N/B	$89.69	$99.85	$91.35	N/B
59	Powell, City of	1,000	$86.83	$86.64	N/B	$92.77	N/B
60	Riverside, City of	1,400	N/B	$75.37	N/B	$99.02	$85.87
61	Sharonville, City of	1,200	N/B	N/B	N/B	$81.08	N/B
62	St. Bernard, Village of	600	N/B	N/B	N/B	$80.36	N/B
63	Stonelick Township	350	N/B	N/B	N/B	$85.49	N/B
64	Sugarcreek Township	1,000	$95.70	$84.51	N/B	$84.25	N/B
65	Tate Township (Clermont County)	200	N/B	N/B	N/B	$85.56	N/B
66	Trenton, City of	600	N/B	N/B	N/B	$82.30	N/B
67	Trotwood, City of	1,500	N/B	$88.23	N/B	$90.97	$90.98
68	Union Township Trustees	1,200	$89.48	N/B	N/B	$83.62	N/B
69	Union, City of	600	N/B	$75.78	N/B	$98.97	$85.87
70	Vandalia, City of	2,000	N/B	$75.13	N/B	$98.47	$85.87
71	Washington Township	2,000	N/B	$86.86	N/B	$89.14	$89.15
72	Washington Township (Clermont County)	100	N/B	N/B	N/B	$82.28	N/B
73	West Carrollton, City of	1,000	N/B	$86.40	N/B	$87.12	$89.15
74	West Jefferson, Village of	500	$86.83	$89.16	N/B	$92.78	N/B
75	West Milton, Municipality of	300	N/B	$79.84	N/B	$99.99	N/B
76	Whitehall, City of	5,000	$86.36	$82.72	N/B	$97.10	N/B
77	Williamsburg Township	150	N/B	N/B	N/B	$82.28	N/B
78	Worthington, City of	1,500	$86.83	$87.94	N/B	$99.45	N/B
79	Xenia, City of	1,500	N/B	$78.63	N/B	$99.93	N/B
80	Xenia Township Board of Trustees	600	N/B	$79.62	N/B	$99.93	N/B
81	Village of Yellow Springs	320	N/B	$79.91	N/B	$95.07	N/B
82	Wright-Patterson AFB	2,100	$103.03	$103.03	N/B	N/B	N/B
83	Huber Heights, City of	3,000	N/B	$74.99	N/B	$89.87	$85.87