

**Monroe Council Agenda
Regular Meeting of Council
November 12, 2019 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes – Council Minutes of October 22, 2019; Finance Committee Minutes of October 1 and October 8, 2019; Public Works Committee Minutes of October 10, 2019; and Public Involvement Committee Minutes of October 14, 2019.

Visitors

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

New Business

Resolution No. 50-2019. A Resolution accepting a grant from CSX for adding a roof simulator to the training tower of the Department of Fire.

Ordinance No. 2019-32. An Ordinance supplementing Section 272.01 of the Administration Code of the Codified Ordinances to designate the Board of Zoning Appeals as the Code Enforcement Board referred to in Section 660.18 of the General Offenses Code.

Consideration of Motion authorizing the expenditure of \$93,809.00 to purchase and outfit a 2020 Ford F-550 4 x 4 truck for the Department of Public Works.

Consideration of Motion authorizing the expenditure of \$30,560.33 for the annual licensing, support, and maintenance fees for the computer aided dispatch and records management software for the Department of Police.

Consideration of Motion to reject all bids received for the 2019-06 Monroe Crossings Park Shelter Project.

Consideration of Motion cancelling the December 24, 2019 meeting of Council.

Administrative Reports

Adjournment

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Pledge of Allegiance

Roll Call

Approval of the Minutes – Council Minutes of October 22, 2019; Finance Committee Minutes of October 1 and October 8, 2019; Public Works Committee Minutes of October 10, 2019; and Public Involvement Committee Minutes of October 14, 2019.

Visitors

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

New Business

Resolution No. 50-2019. A Resolution accepting a grant from CSX for adding a roof simulator to the training tower of the Department of Fire.

Background. The Fire Department received a grant award from CSX for the purpose of adding the roof simulator to the training tower. A roof simulator is designed to allow firefighters to train on cutting ventilation holes on pitched roofs. This is a non-matching grant of \$2,500.00 which will be utilized toward labor and/or materials for this project. The simulator is placed on the lower section of the structure on the residential side and not the tower side.

Ordinance No. 2019-32. An Ordinance supplementing Section 272.01 of the Administration Code of the Codified Ordinances to designate the Board of Zoning Appeals as the Code Enforcement Board referred to in Section 660.18 of the General Offenses Code.

Background. The recently adopted Unsolicited Written Materials legislation refers to the Board of Zoning Appeals (BZA) as the Code Enforcement Board. Supplementing the Administrative Code provides for the designation of the BZA as the administrative hearing board.

Consideration of Motion authorizing the expenditure of \$93,809.00 to purchase and outfit a 2020 Ford F-550 4 x 4 truck for the Department of Public Works.

Background. This vehicle is included in the 2019 Capital Improvement Budget for the Public Works Department. This vehicle will be an addition to the current fleet to assist with snow removal. The truck will be equipped by Henderson Products with a dump bed and snow plow. The cost of the vehicle, through State Bid, is \$46,342.00 and the cost to equip the vehicle is \$47,467.00 for a total price of \$93,809.00.

Consideration of Motion authorizing the expenditure of \$30,560.33 for the annual licensing, support, and maintenance fees for the computer aided dispatch and records management software for the Department of Police.

Background. This purchase is for the annual fees that are associated with the police department's records management system and the computer aided dispatch programs that are utilized by our communication system and the police and fire personnel. We continue to be pleased with this product and the service and support provided by the vendor.

Consideration of Motion to reject all bids received for the 2019-06 Monroe Crossings Park Shelter Project.

Background. Bids were received for the 2019-06 Monroe Crossings Park Shelter RE-BID Project on Friday, October 18, 2019. There was one (1) bid received from Major's Enterprises, Inc. Major's Enterprises was the low bidder with a bid amount of \$449,000.00. This bid amount is in excess of our initial budget of \$330,000.00.

Consideration of Motion cancelling the December 24, 2019 meeting of Council.

Administrative Reports

Adjournment

**Monroe Council Minutes
Regular Meeting of Council
October 22, 2019 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Vice Mayor Clark opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, Christina McElfresh

Staff members present: Law Director K. Philip Callahan
Chief of Police Robert Buchanan
Director of Finance Karen Ervin
Assistant Director of Public Works Jordan Parker
Assistant to the City Manager/Clerk of Council Angela S. Wasson

Mrs. Hale moved to excuse Robert Routson; seconded by Mr. Funk. Voice vote. Motion carried.

Approval of the Minutes

Mrs. Hale moved to approve the Council minutes of October 8, 2019; seconded by Mr. Frentzel. Voice vote. Motion carried.

Visitors

Representatives of the Monroe Local School District – Kathy Demers, Superintendent; Jesse Catanzaro, Director of Personnel and Business Operations; and Holly Cahall, Treasurer gave a presentation on the Monroe Local Schools Facility Master Planning.

Mr. Catanzaro reported that in 2015/2016 the State indicated that they were ready to help fund the schools with 42% of State funding. The current master plan is based on enrollment projections 10 years from now. It consists of a new school building, renovation and reprogramming of the main campus, and dealing with asbestos abatement at the primary campus. In 2018, the State advised they do not have the funds to share with Monroe. Recently, the State provided an option to proceed with the master plan using local funds first and then in the future the State would use their funds of 68% to complete the master plan. We are in a good place that the State has recognized our needs.

We are now in the process of educating the community the option with the State. The estimated cost for the master plan is \$33.1 million for a new elementary school and essential reprogramming and \$1.5 million for an additional driveway. The total being in the mid \$40 million for the entire project. The longer we wait the more the buildings would deteriorate. The State in a new

elementary school would build a new gymnasium, but the bleachers would be a local item and not funded by the State.

Ms. Cahall explained that the local community passes the bond and raises the money for a portion of the master plan. Then the State would come in and give us their portion of the funds towards anything that the School built that is part of the State's share. They would reimburse the School and we would use that to pay down the debt and reduce the local millage. If we didn't act now we wouldn't be assured of receiving the 68%. Mr. Catanzaro stated that when you pass this and that percentage is locked in with the State. Mr. Catanzaro noted that they anticipate putting a bond levy on the ballot in November of 2020.

Mr. Clark supported the direction of the school and stated we are in this together.

Committee Reports

Mr. Frentzel reported that the Public Involvement Committee met and discussed the Christmas on the Plaza event and it is estimated that the expenses would be approximately \$1,300.

Old Business

Resolution No. 49-2019. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Barrett Paving Materials, Inc. for the 2019 Pavement Resurfacing Project. (Second Reading)

Mrs. Hale moved to suspend the rule requiring the reading of Resolution No. 49-2019 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 49-2019 by title only.

Mrs. Hale moved to adopt Resolution No. 49-2019; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Ordinance No. 2019-25. An Ordinance providing for the issuance of not to exceed \$7,425,000 building improvement bonds, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-25 to correct the amounts in Section 4 and correct the reference numbers for legislation and provide authority to enter into additional covenants in Section 6; seconded by Mr. Frentzel. Voice vote. Motion carried.

Andy Brossart with Bradley Payne Advisors, LLC, advised he has been working with the City for approximately 21 years on financing needs. The change in the legislation relates to the cost of issuance when we just had the borrowing amount in terms of what you needed for the project. We had to round up the cost for the issuance for each purpose. The other item that has changed is the City's ability to do additional bonds in the future and this was not included in the first reading. It does give Council the flexibility and the income tax covenant is standard in the bond market.

Mrs. Wasson confirmed Mr. Funk's understanding that the total amounts in the legislation has not changed since the first readings.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-25 on two separate days, authorize its adoption on the second reading, and have it read by title only; second by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-25 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-25; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Ordinance No. 2019-26. An Ordinance providing for the issuance of not to exceed \$515,000 building improvement bonds, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-26 to correct the amounts in Section 4 and correct the reference numbers for legislation and provide the authority to enter into additional covenants in Section 6; seconded by Mr. Frentzel. Voice vote. Motion carried.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-26 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-26 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-26; seconded by Mr. Frentzel. Roll call vote: five ayes; one nay (Hickman). Motion carried.

Ordinance No. 2019-27. An Ordinance providing for the issuance of not to exceed \$1,340,000 real estate acquisition bonds, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-27 to correct the amounts in the second whereas clause and Section 4, and correct the reference numbers for legislation and provide the authority to enter into additional covenants in Section 6; seconded by Mr. Funk. Voice vote. Motion carried.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-27 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-27 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-27; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Ordinance No. 2019-28. An Ordinance providing for the issuance of not to exceed \$2,680,000 park improvement bonds, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-28 to correct the amounts in Section 4 and correct the reference numbers for legislation and provide the authority to enter into additional covenants in Section 6; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-28 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-28 by title only.

Mrs. Hale moved to adopt Ordinance 2019-28; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Ordinance No. 2019-29. An Ordinance providing for the issuance of not to exceed \$11,960.00 various purpose income tax revenue bonds, series 2019, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-29 to correct the amounts in Section 4 and correct the reference numbers for legislation and provide the authority to enter into additional covenants in Section 6; seconded by Mr. Frentzel. Voice vote. Motion carried.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-29 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-29 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-29; seconded by Mr. Funk. Roll call vote: five ayes; one nay (Hickman). Motion carried.

Ordinance No. 2019-30. An Ordinance repealing Ordinance No. 2019-12 in its entirety. (Second Reading)

Mrs. Hale moved to consider this the second reading of Ordinance No. 2019-30 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-30 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-30; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Ordinance No. 2019-31. An Ordinance supplementing Chapter 660 of the Codified Ordinances to regulate unsolicited materials. (Second Reading)

Mrs. Hale moved to consider this the second reading of Ordinance No. 2019-31 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-31 by title only.

Mrs. Hale moved to adopt Ordinance No. 31; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

New Business

Consideration of Motion requesting a hearing on the issuance of a D2 Liquor Permit to Bora Bora Nail Salon and Spa LLC located at 1315 State Route 63.

No action taken.

Consideration of Motion requesting a hearing on the transfer of a D5 D6 Liquor Permit from BWR Monroe LLC dba Buffalo Wings and Rings & Patio to Rand Capital LLC dba Buffalo Wings and Rings & Patio located at 3271 Heritage Green Drive.

No action taken.

Consideration of Motion accepting the August 2019 Finance Reports as submitted.

Mrs. Hale moved to accept the August 2019 Finance Reports as submitted; seconded by Mr. Frentzel. Voice vote. Motion carried.

Administrative Reports

None.

Adjournment

Mr. Hickman moved to adjourn the regular meeting of Council; seconded by Mr. Funk. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:27 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

City of Monroe
Finance Committee of Council
October 1, 2019

The Finance Committee of Council met on October 1, 2019, at 5:30 p.m. in the Council Library located at 233 South Main Street, Monroe, Ohio.

Present were: Jason Frentzel, Council Member; Keith Funk, Council Member; Christina McElfresh, Council Member; Kacey L. Waggaman, Assistant Manager; Angela S. Wasson, Assistant to the City Manager/Clerk of Council; and Kelly Babcock of Clemens Nelson & Associates, Inc.

The Committee reviewed the following factors for point values 1) education; 2) experience; 3) supervision exercised; 4) communications; 5) responsibility for assets/consequence of errors; 6) independence of work/discretion; 7) responsibility for policies and procedures; 8) work environment/health and safety; 9) responsibility for accurate records/reports; and 10) physical demands.

Ms. Babcock explained the proposed point factor values for the positions. For example, points are only given for the education required for the position. If they have a higher education than what the position requires they are not given additional points. Supervision could be based on the amount of people supervised. Communication is based on communication within their department, communication with the public, or communication on behalf of the entire City.

Ms. Babcock noted that she and another person from her office will evaluate the positions based on the job descriptions to come up with point factors and a recommended wage range. Staff will review their findings and provide input. As a result, some job descriptions may need to be revised.

Mr. Funk asked if this will be used as a tool for administration to use as we budget and restructure our staff and nothing City Council will need to do. Mr. Brock replied that we would ask City Council to adjust the wage ranges. Ms. Babcock added that the finished product will be different pay ranges and the placement of the positions within those ranges.

Ms. Babcock continued by explaining the point values for responsibility of assets/consequence of errors. For example, IT can have a significant responsibility for errors. Mrs. McElfresh asked if equipment such as, fire trucks, would be considered. Mr. Funk pointed out that we do have insurance. Ms. Babcock advised it does, but still based on the job description and also the checks and balances.

Policies and procedures, covers the degree of involvement, implementation, etc.

Work environment and health and safety, includes exposure, hazards, and work environment.

Responsibility for accurate records/reports, refers to keeping the records and reports to creating and analyzing the data.

The Committee was of the opinion that work environment/health and safety should be combined with physical demands.

Mr. Funk would like to see the percentage for education and experience being higher. Also, communications and responsibility for assets/consequences of errors because you cannot necessarily teach those things. Mr. Brock stated for him it has always been a balance between education and experience because you can have someone that is really experienced that has done the job for 20 years that you will hire over someone that has just graduated. He felt that it doesn't weigh that differently and they should be weighed equally.

In response to Mrs. McElfresh's question, Mrs. Waggaman advised that she has two to three job descriptions to finalize. The Committee will receive a copy of the job descriptions.

Ms. Babcock explained the next step will be review of the recommended pay grades and the placement of the positions. The intent is to have the entire process by the end of the year.

The next update will take place during the regular Finance Committee meeting on November 12, 2019, at 5:30 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

City of Monroe
Finance Committee of Council
October 8, 2019

The Finance Committee of Council met at 5:45 p.m. on October 8, 2019, in the Council Library located at 233 South Main Street, Monroe, Ohio.

Present: Jason Frentzel, Council Member; Keith Funk, Council Member; Christina McElfresh, Council Member; William J. Brock, City Manager; Karen Ervin, Director of Finance; Deborah Armitage, Assistant Finance Director; Kacey L. Waggaman, Assistant Manager; and Angela S. Wasson, Assistant to the City Manager/Clerk of Council.

Mrs. Ervin reported the tax showing budgeted versus collected was \$11.3 million and we increased that based on what we received to \$12 million.

Mr. Brock advised that there are several pieces of bond legislation on the Council agenda. This will get us to bond payments of \$800,000 per year in payments with \$600,000 specifically targeting the items for the additional income tax that was passed. With our debt numbers going down next year that will give us capacity to do some of the other things we would like to do. Specifically, we are looking at remodeling the City building downstairs. The \$1.3 million is the police station plus the land. The bond counsel has combined everything into one bond. It gives Council the flexibility of saying, for example, they don't want to remodel downstairs.

Mr. Frentzel asked if staff was happy with staying with the same auditors rather than using the State. Staff present indicated that they were happy to stay with them.

Mr. Funk asked when the phase one of the Bicentennial Commons Park will be rebid. Mr. Brock stated that they are looking at that now and will be pulling the utilities out of the project and bid for the underground work first.

The Finance Committee meeting adjourned at 6:11 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

City of Monroe
Public Works Committee of Council
October 10, 2019

The Public Works Committee met at 6:04 p.m. on October 10, 2019, in the Council Library located at 233 South Main Street, Monroe, Ohio.

Present were: Dan Clark, Vice Mayor; Todd Hickman, Council Member; William J. Brock, City Manager; Jordan Parker, Assistant Public Works Director; John Bodiker, Engineering Technician; and Angela S. Wasson, Assistant to the City Manager/Clerk of Council.

Mr. Parker reported that the initial plan for resurfacing included Fox Run, Wicklow, Ridgeway, and Tarryton that included concrete replacement. Bids were sought in the spring and the bids submitted were almost double of what the engineer's estimate was. These streets are being put on hold for now. We are concentrating on resurfacing streets that do not have any concrete work. The base repair for this year are Dorothy Lane, Bendel Drive, and Amity Lane and then go back and mill and resurface those streets. American Way on the north side of State Route 63 will receive some repairs. Lebanon Road to Garver will also receive base repairs. The total estimated cost is \$535,222.93. We try to target \$500,000 to \$550,000 each year for road repairs.

Mr. Bodiker reported on the implementation of an ADA Compliance Program. In 2013, the Federal Department Justice determined that municipalities must be ADA compliant. The focus is to try to look ahead and working on key areas to making them as compliant as possible. The key areas are: Salzman Road due to having a bust stop, Lebanon Road and has very unstable ramps, South Main Street intersections of Ohio, Elm, Church, and the Police driveway. ADA prefers to see high traffic areas, government service centers, and churches brought into compliance first.

Mr. Hickman asked how wide does the sidewalk have to be. Mr. Bodiker replied that there are different regulations on that with the landing area behind the sidewalk is a minimum area of 4' x 4', but they recommend 5' x 5'. There are areas that the ADA says with existing conditions you can alter things slightly to meet existing conditions. For example, if there is an existing sidewalk that is 4' they will allow you to keep the 4'.

Mr. Clark asked how wide the Main Street sidewalk is and Mr. Bodiker advised it is 8' and everything was made ADA compliant during this work.

Mr. Hickman questioned the size of the recently installed sidewalk on Macready. Mr. Parker advised it is a 4' sidewalk and to make it larger we would have had to obtain additional right-of-way from the property owners.

Mr. Hickman asked about the status of the bus route to the eastern portion of the City and Mr. Brock advised that the ridership has been low. He added that Amazon has indicated the majority of the employees that would utilize it come from the Hamilton area.

Mr. Clark asked about the status of the crosswalk at Monroe Community Park. Mr. Parker informed the Committee that Public Works began working on the project; however, they do not

have the staff and time to continue. He has reached out to Capital Electric and they will install the equipment and get it up and running. Another one is Church Street, but that has to be brought into compliance before doing any work to it.

Mr. Brock stated that he was seeking bids for design work for the engineering work to improve the access in front of the pool on Old Street. It would replace the water main and it will be two-way traffic. Also, we will be clearing the underbrush to see what kind of path or walkway we can put in to the park. We will then seek the Park and Recreation Board's opinion on what they would like to see at that location.

Mr. Brock reported that KZF has started looking at the design work for Public Works. Mr. Parker noted they will be touring the facilities in Miami Township (Montgomery County) and Hamilton Township. Miami Township's size is comparable to Monroe and built within the last five to ten years.

Mr. Brock advised they are waiting on the grant award for the OPWC projects.

Mr. Hickman asked about the bike path along the Great Miami River. Mr. Brock replied it is on track for the 2021 funding and the Lemon Township portion will be up to the Miami Conservancy District, Butler County, and the Park District. The biggest thing is crossing Dick's Creek.

The Public Works Committee meeting adjourned at 6:27 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

City of Monroe
Public Involvement Committee of Council
October 14, 2019

The Public Involvement Committee met at 5:30 p.m. on October 14, 2019, in the City Manager's conference room located at 233 South Main Street, Monroe, Ohio.

Present were: Jason Frentzel, Council Member; Keith Funk, Council Member; Anna Hale, Council Member; William J. Brock, City Manager; Brian Perkins, Parks and Cemeteries Superintendent; Angela S. Wasson, Assistant to the City Manager/Clerk of Council; Ken Petti, Monroe Lions Club; Kim Mullally, MidPointe Library; and Lora Stillman, Monroe Historical Society.

The Committee agreed that Christmas on the Plaza would be on December 7, 2019, from 5:30 p.m. to 7:30 p.m. Everyone participating will need to have their tables set up no later than 5 p.m. Due to the possible inclement weather and crowded area in the hallway last year, it was determined that the musical entertainment will be on the dias in the Council Chambers.

Mr. Frentzel advised he reached out to the Choir Director and if he didn't hear back from them would reach out to Jesse Catanzaro.

Mrs. Wasson reported that Photobooth Cincy will be \$500 for two hours and for a balloon artist and face painter, it will be \$500 for two hours from Cincinnati Circus.

Mrs. Hale will reach out to Diamond Jubilee, Razors Edge, and Mrs. Curliss (Mrs. Claus).

It was discussed that a donation of \$50 was given to Diamond Jubilee and Razors Edge. If the Band Boosters provide a W-9 a \$50 donation could also be given to them.

The Committee agreed that the City would purchase all of the paper products.

There was general discussion on the layout of the tables to allow for more room. There needs to be sufficient area for the Lions Club, Daughters of the American Revolution, Rotary Club, Police, Historical Society, MidPointe Library, and Letters to Santa. One table will be used for all of the refreshments. The Lions Club will supply the hot chocolate and cider. A total of 700 cookies will be provided by the remaining groups. Mr. Funk, and everyone agreed, that if there is an abundance of cookies left over we could donate them to a homeless shelter, food bank, or churches.

Mr. Frentzel announced that the Rotary Club's 5K scheduled for this Saturday has been cancelled due to not having enough registrants.

Mrs. Stillman reported that the Historical Society had to cancel the cemetery walk due to not having enough volunteers. The paranormal investigation was very successful and had no problem filling the spots. Mrs. Stillman invited everyone to the General Business meeting on October 24th with a special guest performing the story of Mrs. Bickerdyke.

Ms. Mullally thanked the Fire Department for visiting and the children we very happy.

Mr. Petti announced that the Lions Club pancake breakfast is December 7th. He also announced that they have finally been able to form what is called the Leo Club made up of 12 to 18 year olds. They are another service organization and they run their own club. Mr. Petti reported that they will receive another bench in June and will be donating it to the City.

The Public Involvement Committee meeting adjourned at 7:08 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

RESOLUTION NO. 50-2019

A RESOLUTION ACCEPTING A GRANT FROM CSX FOR ADDING A ROOF SIMULATOR TO THE TRAINING TOWER OF THE DEPARTMENT OF FIRE.

WHEREAS, CSX has awarded a grant for adding a roof simulator to the training tower of the Department of Fire; and

WHEREAS, Council desires to accept said grant to increase the training opportunity for the employees of the Department of Fire.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Council hereby accepts a grant from CSX for adding a roof simulator to the training tower of the Department of Fire.

SECTION 2: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

First Reading: _____

ORDINANCE NO. 2019-32

AN ORDINANCE SUPPLEMENTING SECTION 272.01 OF THE ADMINISTRATION CODE OF THE CODIFIED ORDINANCES TO DESIGNATE THE BOARD OF ZONING APPEALS AS THE CODE ENFORCEMENT BOARD REFERRED TO IN SECTION 660.18 OF THE GENERAL OFFENSES CODE.

WHEREAS, Council adopted regulations for unsolicited written materials; and

WHEREAS, pursuant to Section 660.18 of the General Offenses Code the Board of Zoning Appeals shall be the Code Enforcement Board.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Section 272.01 of the Administration Code of the Codified Ordinances is hereby supplemented to read as follows:

“272.01 – Powers and duties; appeal.

- (a) Any person directly affected by a decision, notice, or order issued by the Code Official under the International Property Maintenance Code (IPMC), shall have the right to appeal, pursuant to Section 111 of the IPMC, to the Board of Zoning Appeals, provided that a written application for appeal is filed within 20 days after the decision, notice, or order was served.
- (b) An application for appeal shall be based on a claim that the true intent of the IPMC or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of the IPMC do not fully apply, or the requirements of the IPMC are adequately satisfied by other means. An aggrieved party may not appeal an IPMC requirement.
- (c) The Board of Zoning Appeals may modify, reverse, or affirm the decision of the Code Official issued under the IPMC.
- (d) The Board of Zoning Appeals shall be the administrative hearing board referred to in Section 660.18 of the General Offenses Code.
- (e) The Board of Zoning Appeals shall determine if there has been a violation of Section 660.18 of the General Offenses Code.
- (f) The powers and duties contained herein shall supplement the powers and duties set forth in Chapter 1232 of the Planning and Zoning Code.”

SECTION 2: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

First Reading: _____

LEBANON FORD

COMMERCIAL VEHICLE CENTER

SERIES SD 2020 F-550 4X4 REGULAR CAB DRW
6.7L V-8 DIESEL
6 SPEED AUTOMATIC TRANS

Exterior
OXFORD WHITE
 Interior
STEELVINYL 40/20/40 SEATS

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

GLASS - SOLAR-TINTED
 ROOF CLEARANCE LIGHTS
 TRAILER SWAY CONTROL
 WIPERS- INTERMITTENT

INTERIOR

FLIP-DOWN W/ HEAD
 STRNT
 BLACK VINYL FLOOR
 COVERING
 PARTICULATE AIR FILTER
 UPFITTER SWITCHES

FUNCTIONAL

RAKING SYSTEM
 JEWEL EFFECT
 HEADLAMPS
 MONO BEAM COIL SPRING
 RT

STABILIZER BAR,
 FRONT/REAR

SAFETY/SECURITY

AIRBAGS - SAFETY
 CANOPY
 DRIVER/PASSENGER AIR
 BAGS
 3YR/36,000 BUMPER /
 BUMPER
 5YR/60,000 ROADSIDE
 ASSIST

. GRILLE - BLACK
 . HEADLAMPS -WIPER
 ACTIVATED
 . TOW HOOKS
 . TRAILER TOW WIRE
 HARNESS
 . 60/40 REAR BENCH
 W/FLIP-UP
 . AIR COND, MANUAL
 FRONT
 . OUTSIDE TEMP DISPLAY
 . TILT/TELESCOPE STR
 COLUMN
 . VINYL SUN VISORS
 . 4-WHEEL ANTI-LOCK DISC
 . HILL START ASSIST
 . MANUAL LOCKING HUBS
 SUSPENSION W/STAB BAR
 . ADVANCETRAC WITH RSC
 . BELT-MINDER CHIME
 . SOS POST CRASH ALERT
 SYS
WARRANTY
 . 5YR/60,000 POWERTRAIN

Price Information

STANDARD STATE BID PRICE

MSRP
\$34,299.00

Optional Equipment

2020 MODEL YEAR

OXFORD WHITE

STEEL VINYL

PREFERRED EQUIPMENT

PKG.660A

.XL TRIM

.TRAILER TOWING PACKAGE

.AIR CONDITIONING -- CFC FREE

.AM/FM STEREO W/ CLOCK

6.7L V-8 DIESEL

\$8495.00

6 SPEED AUTOMATIC TRANS

LT225/75R19.5 E BSW TRAC

\$189.00

19,500 GVWR PACKAGE

\$1955.00

4.88 ELECTRONIC LOCKING AXLE

POWER EQUIPMENT GROUP

16500 GVWR PACKAGE

TRAILER TOW MIRRORS

STD

CRUISE CONTROL

TRAILER WIRING

\$295.00

BACK UP ALARM

\$139.00

BRAKE CONTROLLER HITCH

\$795.00

RUNNING BOARDS

STD

SPARE TIRE & WHEEL

DELIVERY CHARGE

\$175.00

TOTAL STATE BID PRICE

\$46,342.00

RANK BEAVER
14-570-0702



HENDERSON

PRODUCTS, INC.

2177 STATE ROUTE 19
BUCYRUS, OH 44820
PHONE: 419-617-7509
FAX: 563-927-7106

CUSTOMER QUOTE

Page 1
Quote #125200
Rev #13

To: City of Monroe
Attn: Warren Barnes
Quote Date: 5/10/2019
Valid Until: 6/9/2019

Quoted By: Paul Sackett
Quote #: 125200
Revision #: 13
Phone: 419-617-7509
Fax:
Email: psackett@hendersonproducts.com

Quoted:
City of Monroe More Expensive 1 Ton Package

Henderson Products is pleased to present the following quote. Please contact us if you have any questions.

Mark III utility sized single axle dump body

Body Length: 9' body length
Side / Tailgate Height: 18" side height / 24" tailgate height 3.5/4.7 yd
Hoist Type: Scissor hoist, NTEA class 40
Pump Pack: None - deduct standard pump pack
Side Construction: Double Wall 12 ga FIXED Sides
Optional Sides/Ends Materials: 201SS sides and ends
Optional Floor Materials: 3/16" AR400 floor ILO std grade 50
Tailgate Style: Quick Release handle in Center of Tailgate
Headsheet Type: Inward tapered headsheet with integral 53" cabshield
Integral Cabshield Notice: !!!DEALER TO VERIFY CHASSIS CAB CLEARANCE PRIOR TO ORDER!!!
Option 1 Description: 2 Obround Light Holes in Each Rear Corner Post
Option 2 Description: No Window in Headsheet

RTS - Replacement tailgate spreader

SPREADER & AUGER MATERIAL: 304SS

Installation Workup

Facility: IDC-OH
Chassis Delivery To Henderson: Henderson Picks Up (126-250 Mi)
Completed Truck Delivery Method: Henderson Delivers (126-250 Mi)

Front Plow Type: Western/Fisher Type Plow
Western/Fisher Plow Spec: 9ft. Western Pro Plus

Dump Body Type: Mark Three
Floor Length: 9' floor length
Hoist Type: Benchpress Scissor Hoist W/ Subframe
Cylinder Type: Double Acting
Body Material (Sides/ends): Stainless Steel Type Body Material
Shovel Holder: (1) IDC Supl'd Spring Loaded SS Shovel Holder w/ SS brckt





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CUSTOMER QUOTE

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Quote #125200
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Shovel Holder Loc (1): **Passenger side body**
Sideboards: **Wood (Painted Black)**, supplied/installed by IDC

Sideboard Notes:

Fuel Fill Neck Mod, Ford/Dodge: **Yes**
Def Tank Filler Tube Mod, Ford: **Yes**

Body Spec Notes:

Spreader Type: **RTS**
RTS Drive Type: **Hydraulic Drive**
RTS Spinner Configuration: **Single Spinner Install**
HYD QD Mount Brackets: **Stainless Steel QD Mount in front of dump body bolster**

Chassis Accessories: **Yes (SELECT RELATED OPTIONS BELOW)**
Mudflaps (Rear): **Swinging w/Logo**
Mudflap Type (Rear): **36" Swinging, SS (with LOGO)**
Fenders: **1 Ton, Poly Fenders, SS Mount**
Pintle Plate: **Yes (select from options below)**
Pintle Plate Configuration: **1 Ton, 5/8" Plate, 2" Recvr, (W/ D-rings, 3LTC)**
Trailer Plug (1): **7 Pin Trailer Plug, Truck end 7-Way RV,new style (municipal)**
Truck Wash: **Complete Truck Wash/Clean/Vac 1**
Warranty: **Standard 1 Year Warranty**
Reflective Tape: **Reflective Tape, Henderson Logo (60' Linear)**
Decal Package: **Package Decal Kit**

Electrical: **Yes (SELECT RELATED OPTIONS BELOW)**
Power Distribution Panel: **Power Distribution Panel**
Misc Electrical Supplies: **Req'd Misc Elect Supplies**
Worklight(s) QTY: **(QTY 1) Work Light (Select type below)**
Worklight (1) Type: **LED, Worklight, 4in Round (Optilux)**
Worklight (1) Gen Location: **On rear of body**
Cabshield Warning Light Qty: **Qty 6 Lights (Order Holes with Unit)**
Cabshield Warning Lights: **QTY 6, 6" LED Oval Strobes, Amber (order holes w/unit)**
Cabshield Lighting Harness: **Cabshield Warning Lights Only (qty 2-6)**
Rear Dump Bolster (S/T/T): **LED S/T/T, kit (OH) (order holes)**
OEM Light Remount: **Remount OEM Chassis Lights**
Rear Dump Bolster (Back-up): **B/U Lights, LED, Clear, Oval, pair (Order holes with body)**
Rear Dump Bolster Strobes: **6" LED Oval Strobes, Amber, 1 PR, (order holes w/unit)**
Rear Dump Bolster Light Boxes: **Single Oval, 6" SS Lightboxes, Pair, Externally Mounted**
Back up alarm: **Backup Alarm, 97db**
Junction Box/Backup Alarm Bracket: **Backup Alarm Bracket Installed**
Body up switch/light: **Supplied with Hydraulics, IDC install**
Backbone & Wire Standoffs: **10' Backbone (For SA)**





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CUSTOMER QUOTE

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Quote #125200
Rev #13

Electrical Install Opt 1: **Light Housings For Cabshield**
Electrical Install Opt 2: **118360.304, 118361.304**

Hydraulics: **1 ton package**

Hydraulic System Type: **Tranmission Mount (need supplier quote)**

System Spec/Quote: **Certified Power Freedom 2.1 Spreader Controller**

SS Tubing Upgrade: **SA,Rear Lines Only, 9' Lines**

Quick Coupler Upgrade: **Standard Quick Couplers**

Hydraulics Notes:

- *Electric Joysticks for Plow and Dump Body
- *Transmission Mounted PTO
- *Stainless Steel Valve Mounted Oil Tank
- *Stainless Steel Quick Couplers included in Hydraulics package

IDC Paint Location: **IDC-OH**

Chassis Powder Paint: **1Ton Chassis (Black)**

Paint Code & Color (from color charts):

Single Package: \$47,467.00

Package(s) : 1

Total: \$47,467.00

Signed: _____

Date: _____

Quote notes:



Monroe Police Department (10598)

Civica US

2020 License, Support & Maintenance

Period: January 1 2020 to December 31 2020

LSM0507CMI

End User: Monroe Police Department (10598)

Licence, Support and Maintenance Description	Net (\$)
94-Authority CAD	12,090.01
95-Authority RMS	9,474.94
96-Authority Mobile Safety	5,334.21
10-Authority RedHawk	3,661.17
Total Annual Net Charge for 2020 - 2020	30,560.33