

**Monroe Council Minutes
Regular Meeting of Council
November 26, 2019 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, Christina McElfresh, and Robert Routson.

Staff members present: City Manager William J. Brock
Chief of Police Robert Buchanan
Fire Chief John P. Centers
Director of Finance Karen Ervin
Assistant to the City Manager/Clerk of Council Angela S. Wasson

Approval of the Minutes

None.

Visitors

None.

Committee Reports

None.

Old Business

Resolution No. 50-2019. A Resolution accepting a grant from CSX for adding a roof simulator to the training tower of the Department of Fire. (Second Reading)

Chief Centers advised that it will have two pitches on it, but will be the same height.

Mr. Clark moved to consider this the second reading of Resolution No. 50-2019 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 50-2019 by title only.

Mr. Clark moved to adopt Resolution No. 50-2019; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2019-32. An Ordinance supplementing Section 272.01 of the Administrative Code of the Codified Ordinances to designate the Board of Zoning Appeals as the Code Enforcement Board referred to in Section 660.18 of the General Offenses Code. (Second Reading)

Mr. Clark moved to consider this the second reading of Ordinance No. 2019-32 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-32 by title only.

Mr. Clark moved to adopt Ordinance No. 2019-32; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

New Business

Emergency Resolution No. 51-2019. A Resolution to authorize the City Manager to enter into an agreement by and between the City of Monroe and Jones Warner Consultants, Inc. for the design of the Old Street Improvement Project and declaring an emergency.

Mr. Brock explained that this will be from the north edge of the park property consisting of widening, curb and gutter, storm sewer, and replacing a water line from Lebanon Street to the park. The cost of the design project is \$15,595.00.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 51-2019 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 51-2019 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 51-2019; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 52-2019. A Resolution authorizing the City Manager to enter into a contract by and between the City of Monroe and Graybach, LLC for the reconstruction of 601 South Main Street and declaring an emergency.

Mr. Brock stated that this authorizes for the reconstruction of 601 South Main Street and the bid is within our estimate. He recommended that Council accept all of the alternates.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 52-2019 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 52-2019 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 52-2019; seconded by Mrs. Hale. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 53-2019. A Resolution approving a petition for the creation of energy special improvement district special assessments for special energy improvement projects and a plan for public improvements; approving the necessity of acquiring, constructing, and improving certain public improvements in the City of Monroe, Ohio in cooperation with the Monroe, Liberty Energy Special Improvement District; and declaring an emergency.

Mrs. Patterson explained that there are two ways to create an energy special improvement district. One is you can wait for a project to come to you we would like to be a little more proactive and have the City do an energy project and use that to create the district and use that so when an opportunity presents itself. We are recommending the lighting in the Council Chambers and in the hallway. They are over 20 years old and there are issues with the wiring and the high-energy use bulbs. The first piece of legislation creates the district. The second approving the energy improvements with the third levying the assessments. If Council chooses to move forward you will see the third ordinance for every private sector project that comes through the City of Monroe. We are proposing to partner with Liberty Township as we felt they were a like-minded partner and keeps the costs down. Future communities or businesses would be welcome to join to share in the administrative costs.

Mr. Frentzel asked if there are any current districts that we could join. Mrs. Patterson replied that Warren County and the City of Middletown are working on this. As you earn fees off of the projects we felt that these should be reinvested in the communities.

Mr. Clark moved to consider this the first reading of Emergency Resolution No. 53-2019 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 53-2019 by title only.

Mr. Clark moved to approve the first reading of Emergency Resolution No. 53-2019; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Resolution No. 54-2019. A Resolution authorizing the City Manager to enter into a contract by and between the City of Monroe and Hurst Kelly and Co. LLC for services related to the completion of the City's Comprehensive Annual Financial Report for fiscal year ending December 31, 2019.

Mr. Brock advised this is for the completion of the City's Comprehensive Annual Financial Report for \$22,000.00.

Mr. Clark moved to consider this the first reading of Resolution No. 54-2019 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 54-2019 by title only.

Mr. Clark moved to approve the first reading of Resolution 54-2019; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Resolution No. 55-2019. A Resolution authorizing the City Manager to implement a health savings account for calendar year 2020.

Mr. Brock stated that the amounts for the Health Savings Account and the waivers have not changed since last year.

Mr. Clark moved to consider this the first reading of Resolution No. 55-2019 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 55-2019 by title only.

Mr. Clark moved to approve the first reading of Resolution No. 55-2019; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Emergency Ordinance No. 2019-33. An Ordinance determining to proceed with the acquisition, construction, and improvement of certain public improvements in the City of Monroe, Ohio in cooperation with the Monroe, Liberty Energy Special Improvement District and declaring an emergency.

Mr. Clark moved to consider this the first reading of Emergency Ordinance No. 2019-33 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2019-33 by title only.

Mr. Clark moved to approve the first reading of Emergency Ordinance No. 2019-33; seconded by Mr. Hickman. Roll call vote: seven ayes. Motion carried.

Emergency Ordinance No. 2019-34. An Ordinance levying special assessments for the purpose of acquiring, constructing, equipping, and improving certain public improvements in the City of Monroe, Ohio in cooperation with the Monroe, Liberty Energy Special Improvement District, and declaring an emergency.

Mr. Clark moved to consider this the first reading of Emergency Ordinance No. 2019-34 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2019-34 by title only.

Mr. Clark moved to approve the first reading of Emergency Ordinance No. 2019-34; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

Consideration of Motion accepting the bid from Motorola Solutions through the cooperative bidding with Butler County Communications at a total cost of \$129,682.00.

Mr. Brock noted that these radios are for the Police Department and is a significant savings.

Mr. Clark moved to accept the bid from Motorola Solutions through the cooperative bidding with Butler County Communications at a total cost of \$129,682.00; seconded by Mr. Frentzel. Voice vote. Motion carried.

Consideration of Motion accepting the September 2019 Finance Reports as submitted.

Mr. Clark moved to accept the September 2019 Finance Reports as submitted; seconded by Mr. Funk. Voice vote. Motion carried.

Administrative Reports

Mr. Clark moved to adjourn into executive session to consider the compensation of public employees and the purchase of real property; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Council adjourned into executive session at 6:57 p.m.

Mr. Clark moved to reconvene into regular session; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Council reconvened at 7:32 p.m.

Adjournment

Mr. Clark moved to adjourn; seconded by Mr. Funk. Voice vote. Motion carried.

Council adjourned at 7:32 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council