

**Monroe Council Agenda
Regular Meeting of Council
April 28, 2020 – 6:30 p.m.**

**This meeting will be held electronically pursuant to Ohio Revised Code Section 121.221
The meeting can be viewed live at [Facebook.com/MonroeOhio](https://www.facebook.com/MonroeOhio)
Public comments or questions must be submitted no later than 6:30 p.m. EST on Monday,
April 27, 2020, to the Clerk of Council at wassona@monroeohio.org. These comments or
questions will be read into the record during the Visitors section of the meeting. You must
include your name, address, telephone number, and comments or questions. Comments or
questions shall not exceed three minutes in length when read.**

Pledge of Allegiance

Roll Call

Approval of the Minutes – Council Minutes of April 14, 2020

Visitors

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Resolution No. 25-2020. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Burgess & Niple, Inc. for professional engineering services for the Britton Lane Water Tank Project. (Second Reading)

Ordinance No. 2020-14. An Ordinance authorizing the trade-in of certain personal property no longer needed for municipal purposes. (Second Reading)

New Business

Emergency Resolution No. 26-2020. A Resolution accepting the lowest and/or best bid submitted for the 2020 Asphalt Resurfacing Program, authorizing the City Manager to enter into an agreement by and between the City of Monroe and John R. Jurgensen Co., and declaring an emergency.

Emergency Resolution No. 27-2020. A Resolution authorizing the City Manager to enter into a Temporary Sewer Service Agreement by and between the City of Monroe and the Board of County Commissioners of Butler County, Ohio and declaring an emergency.

Resolution No. 28-2020. A Resolution authorizing the City Manager to enter into a Memorandum of Understanding by and between the City of Monroe and West Chester Township to provide for a combined Crisis Response Unit for tactical operations during high risk situations.

Administrative Reports

- Community Room/Park Shelter Deposits
- Executive Session – To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Adjournment

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Pledge of Allegiance

Roll Call

Approval of the Minutes – Council Minutes of April 14, 2020

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Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Resolution No. 25-2020. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Burgess & Niple, Inc. for professional engineering services for the Britton Lane Water Tank Project. (Second Reading)

Background. Staff is requesting that this be adopted as an emergency on the second reading.

Ordinance No. 2020-14. An Ordinance authorizing the trade-in of certain personal property no longer needed for municipal purposes. (Second Reading)

New Business

Emergency Resolution No. 26-2020. A Resolution accepting the lowest and/or best bid submitted for the 2020 Asphalt Resurfacing Program, authorizing the City Manager to enter into an

agreement by and between the City of Monroe and John R. Jurgensen Co., and declaring an emergency.

Background. This is to issue award of the 2020 Asphalt resurfacing Program to the John R. Jurgensen Co. of Cincinnati. Bids were opened and read aloud on Thursday April 16, 2020 at the City building by ChoiceOne Engineering and the City of Monroe.

This years capital resurfacing budget was set at \$550,000.00. We are asking to approve \$455,6628.00 to allow for 10% overage on the contract. The City received three bids which were as follows:

John R. Jurgensen-----	\$410,065.70
Barrett Paving Materials-----	\$439,538.07
Mt. Pleasant Blacktopping Co., Inc.-----	\$532,425.64

After ChoiceOne reviewed and verified all bids, it is their recommendation that John R. Jurgensen Co. is the lowest and best bid. Attached is the bid tabulation which also contains all roadways which are part of the 2020 resurfacing program.

Staff is recommending that Council pass the 2020 Asphalt Resurfacing Program award to John R. Jurgensen in the amount of \$455,628.00 as an emergency to facilitate the signing of the Notice of Award so Monroe can be placed on John R. Jurgensen's schedule for completion.

Emergency Resolution No. 27-2020. A. Resolution authorizing the City Manager to enter into a Temporary Sewer Service Agreement by and between the City of Monroe and the Board of County Commissioners of Butler County, Ohio and declaring an emergency.

Background. While trying to get this project up and running, it came to light that the sewer tap fees payable to Butler County for connecting to their sanitary sewer were not paid. The tap fee amount of \$9,731.00 is for the tap fee and one ERU. Butler County has been willing to work with the City to allow us to move forward with the project while we work out this oversight. The Septic system at the fire house has failed and we needed to move forward with the project. There should not be any additional expenses to the project unless something comes to light during construction to create a change order. This is coming out of the Fire Departments' 2020 capital budget.

Resolution No. 28-2020. A Resolution authorizing the City Manager to enter into a Memorandum of Understanding by and between the City of Monroe and West Chester Township to provide for a combined Crisis Response Unit for tactical operations during high risk situations.

Background. This memorandum of understanding will combine the tactical teams of West Chester Police and the Monroe Police Department into one Crisis Response Unit to respond to critical and high risk situations within each of the political subdivisions.

Administrative Reports

- Community Room/Park Shelter Deposits

- Executive Session – To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Adjournment

**Monroe Council Minutes
Regular Meeting of Council
April 14, 2020 – 6:30 p.m.**

**This meeting was held electronically (remotely) pursuant to Ohio Revised Code Section
121.221**

Pledge of Allegiance

Mayor Frentzel opened the regular meeting of Council at 6:33 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Tom Callahan, Jason Frentzel, Keith Funk, Todd Hickman, and Christina McElfresh.

Mr. Funk moved to excuse Mrs. Hale and Mr. Routson; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Staff members present: City Manager William J. Brock
Law Director K. Philip Callahan
Assistant to the City Manager/Clerk of Council Angela S. Wasson

Emergency Ordinance No. 2020-13. An Ordinance rescinding Emergency Ordinance No. 2020-12 in its entirety and declaring an emergency.

Mr. Callahan advised that the ordinance that was drafted used the Attorney General's guidelines. Thereafter, the State legislature adopted different guidelines. Rescinding this legislation will allow the City to follow the State regulations.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Ordinance No. 2020-12 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Callahan. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2020-13 by title only.

Mr. Funk moved to adopt Emergency Ordinance No. 2020-13; seconded by Mrs. McElfresh. Roll call vote: five ayes. Motion carried.

Approval of the Minutes

Mr. Funk moved to approve the Council Minutes of March 24, 2020; seconded by Mr. Callahan. Voice vote. Motion carried.

Visitors

The Clerk of Council read into the record the following question that was submitted to City Council by Jeff Hanson.

“Many of Monroe’s residents are experiencing financial setbacks as a result of the recent Executive Orders for Ohio associated with the COVID-19 pandemic. What steps and/or adjustments to the City’s 2020 Budget is the City Council taking in order to reduce operating costs and/or spending to match the reduced income of its residents, so that no additional undue burden is placed on Monroe’s taxpayers in the future?”

Mr. Brock responded that focus has been on the policies and we immediately removed the travel and trainings. We are also looking at staffing. Tomorrow we begin the process of what it means to revise the 2020 Budget. I have asked the department heads to present within the next week or so two alternatives. One is to reduce their budget with a 10% cut and one with a 20% cut. This will reflect approximately \$2.8 million in the 10% cut and approximately \$5 million in the 20% cut. Those are deep cuts and this is just out of the General Fund. As we look at the different scenarios, there are some dramatic cuts that are going to be needed in operating and possible personnel as well. We plan to present something to Council within the next month.

Committee Reports

None.

Old Business

Emergency Ordinance No. 2020-09. An Ordinance approving a final plat for The Trails of Todhunter, Section One, Block A, and declaring an emergency. (Second Reading)

Mr. Brock stated that they have a final draft of the conservation easement, added additional lights at the entrance of the subdivision, and all other Planning Commission requirements have been met with the exception of the cluster mailboxes. The United States Postal Service denied the request for a waiver of these types of mailboxes.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Ordinance No. 2020-09 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Callahan. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2020-09 by title only.

Mr. Funk moved to adopt Emergency Ordinance No. 2020-09; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

Emergency Ordinance No. 2020-10. An Ordinance approving a final plat for The Trails of Todhunter, Section One, Block B, and declaring an emergency. (Second Reading)

Mr. Funk moved to suspend the rule requiring the reading of Emergency Ordinance No. 2020-10 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Callahan. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2020-10 by title only.

Mr. Funk moved to adopt Emergency Ordinance No. 2020-10; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

New Business

Emergency Resolution No. 24-2020. A Resolution approving a Then-and-Now Certificate in the amount of \$4,665.00 to Industrial Appraisal Company and declaring an emergency.

Mr. Brock noted this is for the company performing an appraisal of our capital assets.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 24-2020 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 24-2020 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 24-2020; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

Resolution No. 25-2020. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Burgess & Niple, Inc. for professional engineering services for the Britton Lane Water Tank Project.

Mr. Brock explained that this allows for an assessment of the Britton Lane Water Tank and preparation of the bid documents.

Mr. Funk moved to consider this the first reading of Resolution No. 25-2020; seconded by Mr. Callahan. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 25-2020 by title only.

Mr. Funk moved to approve the first reading of Resolution No. 25-2020; seconded by Mr. Callahan. Roll call vote: five ayes. Motion carried.

Ordinance No. 2020-14. An Ordinance authorizing the trade-in of certain personal property no longer needed for municipal purposes.

Mr. Brock stated that this allows for the trade in of three police cruisers under our lease agreement. Mr. Funk moved to consider this the first reading of Ordinance No. 2020-14 and have it read by title only; seconded by Mr. Callahan. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2020-14 by title only.

Mr. Funk moved to approve the first reading of Ordinance No. 2020-14; seconded by Mr. Callahan. Roll call vote: five ayes. Motion carried.

Consideration of Motion to reject any and all bids submitted for the 2020 ADA Ramp Concrete Program.

Mr. Brock advised that in the process of collecting bids, one of those bids was mistakenly opened with all of the other mail and it was the advice of the Law Director that we reject the bids and rebid the project.

Mr. Funk moved to reject any and all bids submitted for the 2020 ADA Ramp Concrete Program; seconded by Mr. Callahan. Voice vote. Motion carried.

Consideration of Motion to authorize the expenditure of \$232,000.00 for the purchase of a 2019 Horton Ambulance on Ford F550 chassis.

Mr. Brock reported that this is for the replacement of a 2010 ambulance.

Mr. Hickman asked if it was the entire purchase for everything and if it is replacing the backup. Mr. Brock advised that it is for everything and is the reserve. Mr. Hickman asked what years are the ones that we currently have. Mr. Brock did not have that information at the time and would need to look it up. Mayor Frentzel believed them to be 2015 or 2016. Mr. Hickman pointed out that we had someone ask how we are going to cut expense and is not sure that we need to do this at this time. We should wait until we have everyone back to work and receiving tax money back into the City.

Mr. Brock stated that this would be rotated up and one of the older ones would be used as a backup. The funds that we are using for this are funds that could only be used for capital for public safety and not affect the General Fund.

Mr. Funk understood that this is our normal rotation for our vehicles and these funds were specifically allocated for this purchase and cannot be used for any kind of stimulus. So, we don't want to disrupt the services that the public is getting.

Mr. Brock confirmed Mr. Funk's understanding and Mayor Frentzel's understanding that these funds cannot be transferred to another fund. Mr. Brock added that capital expenditures are one-time expenditures. You need to invest in your infrastructure and if we get into a financial emergency again we need to keep those monies set aside. These types of purchases do not get any cheaper. We negotiated a price through State bid and the trade-in last year and Mr. Brock believes we are in a good position to make this purchase and not looking to replace any in the near future.

Mr. Hickman asked what the City is getting out of the trade-in and Mr. Brock replied that he would have to look up that information.

Mayor Frentzel asked if the \$232,000 included the trade-in value and Mr. Brock advised it does.

Mrs. McElfresh sought clarification that we cannot take the funds to pay for this ambulance and put into the General Fund and Mr. Brock advised they can only use these funds for capital purchases for public safety.

Mr. Brock confirmed Mr. Hickman's understanding that even if the money is not used today you do not lose it.

Mr. Hickman requested a roll call vote on this motion.

Mayor Frentzel asked how long this price is good for. Mr. Brock stated that it was put into place last year so we need to put the funds down as it is a nine month process and we would have to start all over.

Mr. Funk stated that we have a system of our public safety vehicles being cycled in and out and we have really good public safety in Monroe. He noted that we should not disrupt those services in our City.

Mr. Funk moved to authorize the expenditure of \$232,000.00 for the purchase of a 2019 Horton Ambulance on Ford F550 chassis; seconded by Mrs. McElfresh. Roll call vote: four ayes; one nay (Hickman). Motion carried.

Administrative Reports

Referring to the agreement with the Middletown Transit, Mr. Brock reported that it is not operating as we thought it would. Our ridership is not doing what we wanted it to do. Atrium has pulled their funding from the project. He requested that Council authorize him to terminate the transit agreement with the City of Middletown.

Mr. Funk added that the Community Improvement Corporation did not feel it was a good idea to continue as there was only three riders per week.

Mayor Frentzel asked if the businesses in Park North have been notified of this. Mr. Brock indicated that they discontinued transportation to that area approximately two weeks ago and have been working with those that were utilizing the service to find an alternate.

Mr. Funk moved to terminate the agreement for the public transit; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Mayor Frentzel thanked all of our first line responders, public works, fire, police, and dispatchers of all of the work they are continuing to do to keep the City safe. He encouraged everyone to continue practicing safe distancing and do not go out unless you need to.

Adjournment

Mr. Hickman moved to adjourn the regular meeting of Council; seconded by Mr. Funk. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:28 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

EMERGENCY RESOLUTION NO. 26-2020

A RESOLUTION ACCEPTING THE LOWEST AND/OR BEST BID SUBMITTED FOR THE 2020 ASPHALT RESURFACING PROGRAM AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT BY AND BETWEEN THE CITY OF MONROE AND JOHN R. JURGENSEN CO. FOR SAID PROJECT AND DECLARING AN EMERGENCY.

WHEREAS, after advertising and bidding according to law, Council desires to accept the lowest and/or best bid for the 2020 Asphalt Resurfacing Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The bid submitted by John R. Jurgensen Co. is hereby declared the lowest and/or best bid for the 2020 Asphalt Resurfacing Program.

SECTION 2: Council hereby accepts the bid referenced herein and authorizes the City Manager to enter into an agreement by and between the City of Monroe and John R. Jurgensen Co. pursuant to the terms and conditions contained in the bid documents submitted on April 16, 2020.

SECTION 3: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to proceed with the award of this bid at the earliest possible date to be placed on the contractor's schedule as soon as possible. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor



Date
April 16, 2020

Attention
John Bodiker

Address
City of Monroe
1000 Holman Avenue
Monroe, Ohio 45050

Subject
2020 Asphalt Resurfacing Program
BUT-MON-2001

Dear Mr. Bodiker:

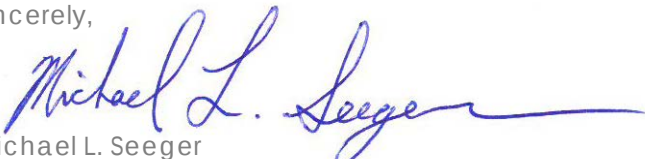
Enclosed are the bid tabulation and bid analysis for the 2020 Asphalt Resurfacing Program.

Through our evaluation of all bid documents submitted, John R. Jurgensen Co., of Cincinnati, Ohio, appears to be the lowest, responsible bidder.

Please execute and return the enclosed Notice of Award, at which time we will forward Contract Documents, along with the executed Notice of Award, to John R. Jurgensen Co.

If you should have any questions or concerns, please feel free to contact us.

Sincerely,


Michael L. Seeger
Project Manager

W. Central Ohio/E. Indiana
440 E. Hoewisher Rd.
Sidney, OH 45365
937.497.0200 Phone

S. Ohio/N. Kentucky
8956 Glendale Milford Rd., Suite 1
Loveland, OH 45140
513.239.8554 Phone

www.CHOICEONEENGINEERING.com





Bid Tabulation

City of Monroe
2020 Asphalt Resurfacing Program
April 16, 2020

John R Jurgensen Co.
Cincinnati, OH

Barrett Paving Materials
Franklin, OH

Mt. Pleasant Blacktopping Co., Inc.
Fairfield, OH

REF.	ITEM	UNIT OF	APPROX.	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	
NO.	NO.	MEASURE	QTY.	COST	COST	COST	COST	COST	COST	
CLARK BLVD - AREA 1										
1	301	4" ASPHALT CONCRETE BASE COURSE (REPAIRS) - PG 64-22	TON	186.11	\$115.00	\$21,402.65	\$103.00	\$19,169.33	\$118.00	\$21,960.98
2	301	ASPHALT BASE COURSE (REPAIRS), 10% CONTINGENCY	TON	18.61	\$115.00	\$2,140.15	\$103.00	\$1,916.83	\$118.00	\$2,195.98
3		SPEC TRACKLESS TACK COAT @ 0.075 GAL/SY LEVELING AND SURFACE	GAL	62.81	\$4.00	\$251.24	\$0.01	\$0.63	\$3.00	\$188.43
4		SPEC TRACKLESS TACK COAT @ 0.075 GAL/SY, 10% CONTIGENCY	GAL	6.28	\$4.00	\$25.12	\$0.01	\$0.06	\$3.00	\$18.84
5	254	4" DEEP PVMT PLANING, DEEP REPAIRS	SY	837.50	\$8.00	\$6,700.00	\$18.00	\$15,075.00	\$15.00	\$12,562.50
6	254	4" DEEP PVMT PLANING, 10% CONTINGENCY	SY	83.75	\$8.00	\$670.00	\$18.00	\$1,507.50	\$15.00	\$1,256.25
7	632	POWERHEAD LOOP DETECTOR (PAVEMENT) COMPLETE	EACH	2.00	\$2,500.00	\$5,000.00	\$1,524.00	\$3,048.00	\$3,500.00	\$7,000.00
8		SPEC MAINT OF TRAFFIC	LUMP	1.00	\$7,000.00	\$7,000.00	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00
9	644	24" WHITE STOPBAR - CLARK (RETRACE)	LF	32.00	\$6.00	\$192.00	\$5.00	\$160.00	\$5.50	\$176.00
10	644	8" WHITE CHANNELIZING - CLARK (RETRACE)	LF	50.00	\$3.00	\$150.00	\$2.50	\$125.00	\$2.15	\$107.50
11	644	4" WHITE EDGE LINE - CLARK (RETRACE)	LF	170.00	\$2.00	\$340.00	\$2.00	\$340.00	\$0.50	\$85.00
12	644	4" YELLOW CL (DOUBLE - SOLID) - CLARK (RETRACE)	LF	50.00	\$5.00	\$250.00	\$4.00	\$200.00	\$0.90	\$45.00
13	644	WHITE ARROW (SINGLE) - CLARK (RETRACE)	EACH	1.00	\$120.00	\$120.00	\$100.00	\$100.00	\$88.00	\$88.00
14	644	WHITE ARROW (DOUBLE) - CLARK (RETRACE)	EACH	1.00	\$155.00	\$155.00	\$130.00	\$130.00	\$113.00	\$113.00
CLARK BLVD - AREA 1 TOTAL				\$28,785.08		\$44,396.16		\$46,772.35		\$55,797.48
N SALZMAN ROAD - AREA 2										
15	442	1.5" ASPH CONC SURFACE COURSE - 12.5MM PG70-22M	TON	991.94	\$94.00	\$93,242.36	\$78.00	\$77,371.32	\$90.00	\$89,274.60
16	442	ASPHALT SURFACE COURSE, 7% CONTINGENCY	TON	69.44	\$94.00	\$6,527.36	\$78.00	\$5,416.32	\$90.00	\$6,249.60
17	448-1	1.25" SCRATCH LEVELING COURSE - PG 64-22	TON	513.59	\$80.00	\$41,087.20	\$75.00	\$38,519.25	\$85.00	\$43,655.15
18	448-1	ASPHALT SCRATCH LEVELING COURSE, 7% CONTINGECY	TON	35.95	\$80.00	\$2,876.00	\$75.00	\$2,696.25	\$85.00	\$3,055.75
19	301	4" ASPHALT CONCRETE BASE COURSE (REPAIRS) - PG 64-22	TON	346.15	\$105.00	\$36,345.75	\$101.00	\$34,961.15	\$118.00	\$40,845.70
20	301	ASPHALT BASE COURSE (REPAIRS), 10% CONTINGENCY	TON	34.60	\$105.00	\$3,633.00	\$101.00	\$3,494.60	\$118.00	\$4,082.80
21		SPEC TRACKLESS TACK COAT @ 0.075 GAL/SY LEVELING AND SURFACE	GAL	1785.50	\$4.00	\$7,142.00	\$0.01	\$17.86	\$3.00	\$5,356.50
22		SPEC TRACKLESS TACK COAT @ 0.075 GAL/SY, 10% CONTIGENCY	GAL	124.88	\$4.00	\$499.52	\$0.01	\$1.25	\$3.00	\$374.64
23	254	1.0" DEEP PVMT PLANING, MILLING (AVG DEPTH - PROFILE)	SY	4897.78	\$2.15	\$10,530.23	\$2.00	\$9,795.56	\$3.75	\$18,366.68
24	254	1.0" DEEP PVMT PLANING, 7% CONTINGENCY	SY	342.84	\$2.15	\$737.11	\$2.00	\$685.68	\$3.75	\$1,285.65
25	254	4" DEEP PVMT PLANING, DEEP REPAIRS	SY	1558.00	\$5.50	\$8,569.00	\$18.00	\$28,044.00	\$15.00	\$23,370.00
26	254	4" DEEP PVMT PLANING, 10% CONTINGENCY	SY	156.00	\$5.50	\$858.00	\$18.00	\$2,808.00	\$15.00	\$2,340.00
27	611	MANHOLE RAISE TO GRADE W METAL RING	EACH	3.00	\$500.00	\$1,500.00	\$250.00	\$750.00	\$225.00	\$675.00
28	611	VALVE BOX RAISE TO GRADE W METAL RING	EACH	3.00	\$500.00	\$1,500.00	\$200.00	\$600.00	\$225.00	\$675.00
29	632	POWERHEAD LOOP DETECTOR (PAVEMENT) COMPLETE	EACH	2.00	\$2,150.00	\$4,300.00	\$1,524.00	\$3,048.00	\$3,500.00	\$7,000.00
30		SPEC MAINT OF TRAFFIC	LUMP	1.00	\$10,000.00	\$10,000.00	\$6,500.00	\$6,500.00	\$15,000.00	\$15,000.00
31	624	MOBILIZATION AREAS 1 & 2 ONLY	LUMP	1.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$1,500.00	\$1,500.00
32	644	12" WHITE CROSSWALK - SALZMAN (LAYOUT / PLACE)	LF	100.00	\$3.00	\$300.00	\$2.50	\$250.00	\$15.00	\$1,500.00
33	644	24" WHITE STOPBAR - SALZMAN (LAYOUT/PLACE)	LF	64.00	\$6.00	\$384.00	\$5.00	\$320.00	\$5.50	\$352.00
34	644	8" WHITE CHANNELIZING - SALZMAN (LAYOUT/PLACE)	LF	725.00	\$1.50	\$1,087.50	\$1.20	\$870.00	\$2.15	\$1,558.75
35	644	4" WHITE EDGE LINE - SALZMAN (LAYOUT/PLACE)	LF	220.00	\$1.00	\$220.00	\$0.60	\$132.00	\$0.50	\$110.00
36	644	4" YELLOW CL (SOLID - SKIP) - SLAZMAN (LAYOUT/PLACE)	LF	3900.00	\$1.00	\$3,900.00	\$0.84	\$3,276.00	\$0.90	\$3,510.00
37	644	4" YELLOW CL (DOUBLE - SOLID) - SALZMAN (LAYOUT/PLACE)	LF	1050.00	\$1.50	\$1,575.00	\$1.13	\$1,186.50	\$0.90	\$945.00
38	644	WHITE ARROW (SINGLE) - SALZMAN (LAYOUT/PLACE)	EACH	19.00	\$101.00	\$1,919.00	\$85.00	\$1,615.00	\$88.00	\$1,672.00
39	644	WHITE ARROW (DOUBLE) - SALZMAN (LAYOUT/PLACE)	EACH	3.00	\$155.00	\$465.00	\$130.00	\$390.00	\$88.00	\$264.00
N SALZMAN ROAD - AREA 2 TOTAL				\$295,543.72		\$243,198.02 *1		\$226,748.73 *1		\$273,018.82
LEBANON RD - AREA 3										
40	301	4" ASPHALT CONCRETE BASE COURSE (REPAIRS) - PG 64-22	TON	912.00	\$90.00	\$82,080.00	\$93.00	\$84,816.00	\$118.00	\$107,616.00
41	301	ASPHALT BASE COURSE (REPAIRS), 10% CONTINGENCY	TON	91.20	\$90.00	\$8,208.00	\$93.00	\$8,481.60	\$118.00	\$10,761.60
42		SPEC TRACKLESS TACK COAT @ 0.075 GAL/SY LEVELING AND SURFACE	GAL	307.80	\$4.00	\$1,231.20	\$0.01	\$3.08	\$3.00	\$923.40
43		SPEC TRACKLESS TACK COAT @ 0.075 GAL/SY, 10% CONTIGENCY	GAL	30.78	\$4.00	\$123.12	\$0.01	\$0.31	\$3.00	\$92.34
44	254	4" DEEP PVMT PLANING, DEEP REPAIRS	SY	4104.00	\$5.50	\$22,572.00	\$15.00	\$61,560.00	\$15.00	\$61,560.00
45	254	4" DEEP PVMT PLANING, 10% CONTINGENCY	SY	410.40	\$5.50	\$2,257.20 *2	\$15.00	\$6,156.00	\$15.00	\$6,156.00
46		SPEC MAINT OF TRAFFIC	LUMP	1.00	\$4,500.00	\$4,500.00	\$3,000.00	\$3,000.00	\$15,000.00	\$15,000.00
47	624	MOBILIZATION BASE BID AREA 3 ONLY	LUMP	1.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00
LEBANON RD TOTAL				\$134,177.90		\$122,471.52 *3		\$166,016.99 *2		\$203,609.34
TOTAL				\$458,506.70		\$410,065.70 *4		\$439,538.07 *3		\$532,425.64

*1 Total given was \$243,198.03
*2 Total given was \$2,255.00
*3 Total given was \$122,469.32
*4 Total given was \$410,063.51

*1 Total given was \$226,749.34
*2 Total given was \$166,016.39
*3 Total given was \$439,538.08

	John R Jurgensen Co.	Barrett Paving Materials	Mt. Pleasant Blacktopping Co., Inc.
Unit & Total Bid Correspond	*1	*1	OK
Signature Page	OK	OK	OK
Bid Security	OK	OK	OK
Personal Property Tax	OK	OK	OK

*1 Totals did not correspond.

NOTICE OF AWARD

Date of Issuance: _____
Owner: City of Monroe
Project: 2020 Asphalt Resurfacing Program
Bidder: John R. Jurgensen Co.
Bidder's Address: 11641 Mosteller Road Cincinnati, Ohio 45241

To Bidder:

You are notified that Owner has accepted your Bid dated 4/16/2020 for the above Project, and that you are the Successful Bidder and are awarded a Contract for:

Pavement repairs, resurfacing and restriping along various roadways in the City of Monroe. Work shall consist of base repair, milling, repaving and thermoplastic paint markings.

(Describe Work or alternates awarded.)

The Contract Price of the awarded Contract is \$\$410,065.70

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award.

1. The Agreement, fully executed by Bidder must be delivered to City of Monroe.
2. Deliver with the executed Agreements the Contract Security and insurance documentation as specified in the General Conditions and Supplementary Conditions - Article 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid Security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully-executed counterpart of the Agreement.

OWNER: City of Monroe
By: _____
[Signature]
[Printed name] William J. Brock
Title: City Manager/City Engineer

EMERGENCY RESOLUTION NO. 27-2020

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TEMPORARY SEWER SERVICE AGREEMENT BY AND BETWEEN THE CITY OF MONROE AND THE BOARD OF COUNTY COMMISSIONERS OF BUTLER COUNTY, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, during the construction process of the State Route 4 Fire House Sanitary Sewer Lateral Project, the need to temporarily connect to Butler County's sanitary sewer was determined due to the failed septic system at the State Route 4 Fire Station; and

WHEREAS, in addition to the temporary connection tap-in fees must be paid to Butler County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The City Manager is hereby authorized to enter into a Temporary Sewer Service Agreement by and between the City of Monroe and the Board of County Commissioners of Butler County, Ohio, pursuant to the terms and conditions of Exhibit "A" attached hereto and made a part hereof.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council does want any delays in the completion of this project. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

TEMPORARY SEWER SERVICE AGREEMENT

Project Name: Monroe Fire Station # 62 Address: 6262 Hamilton Middletown Rd

THIS AGREEMENT made by and between the BOARD OF COUNTY COMMISSIONERS OF BUTLER COUNTY, OHIO, hereinafter referred to as "County" and the City of Monroe (property-owner), hereinafter referred to as the "Applicant".

WITNESSETH:

THAT WHEREAS, is the policy of the County to provide temporary sanitary sewer service to those properties outside of, but immediately adjacent to, an existing sanitary sewer main service area, provided said service connection would not be detrimental to the existing system and the following conditions are met:

1. The Applicant shall agree to pay their proportionate share of the cost of extending a sanitary sewer main past his property and shall be considered an affirmative petition if and when such an extension ever becomes necessary or desirable by consent of the majority or by order of the Board of County Commissioners of Butler County, Ohio.
2. The Applicant shall pay a Local Benefit Charge, which has been established for each respective improvement area. The Local Benefit Charge shall be the current Local Benefit Charge or the applicable Improvement Area Fees, whichever is greater. When it becomes necessary for the County to extend a sanitary sewer main along or through the property, usually through the petition process, said property shall be assessed per the project legislation with credit given for Local Benefit fees collected with the permit to connect.
3. In addition, the Applicant shall pay all fees, connection charges and deposits as have been previously established for the specific sewer system from which service is to be obtained.

NOW THEREFORE, the Applicant agrees as follows:

That this contract applies to the property described below, runs with the land and is binding upon the heirs, successors, administrators, and assigns of the applicant and that this contract is not transferable from the real estate described in Exhibit "A" attached hereto.

Description and location of property for which application is made:

Township Lemon Section 36 Town 4 Range 3
Parcel Identification No. C1800012000012 Lot No. 2186 Subdivision _____
Service Location 6262 Hamilton Middletown Rd

Property being further described in Exhibit "A" attached hereto.

FEES:

Non-District Equity Charge:

Local Benefit Charge

\$ 4,300.00

Unit Charge (Commercial, multi-family only)	
<u>1</u> ERU's x \$200.00	\$ <u>200.00</u>
<u>298</u> ' Front Footage @ \$2.00 x FF	\$ <u>596.00</u>
(Maximum of 200 ft. for single family residential)	
Trunk Sewer Capacity Fee	\$ <u>2,145.00</u>
Treatment Plant Capacity Fee	\$ <u>2,450.00</u>
Lift Station Charge (if applicable)	\$ <u>N/A</u>
Lateral Charge (if applicable)	\$ <u>N/A</u>
Lateral Inspection	\$ <u>40.00</u>
 TOTAL FEES CHARGED	 \$ <u>9,731.00</u>

DATE PAID _____ Permit No. DES-DP20-00348

Applicant _____

Signature _____ Signature _____

Print Name _____ Print Name _____

Mailing Address:

Dated this _____ day of _____, 20____.

STATE OF OHIO
COUNTY OF BUTLER

Before me, a Notary Public, in and for said County and State, personally appeared the above named

_____ and _____
who acknowledged

that _____ he _____ did sign the foregoing instrument and that the same is _____ free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and Official Seal at

County, Ohio this _____ day of _____, 20____.

My Commission expires:

NOTARY PUBLIC, BUTLER COUNTY, OHIO

Approved as to form by:

County Prosecutor's Office
Butler County, Ohio

This instrument prepared by Butler County Water and Sewer Department

RESOLUTION NO. 28-2020

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF MONROE AND WEST CHESTER TOWNSHIP TO PROVIDE FOR A COMBINED CRISIS RESPONSE UNIT FOR TACTICAL OPERATIONS DURING HIGH RISK SITUATIONS.

WHEREAS, the creation of a Crisis Response Unit will benefit the public in tactical responses such as, barricaded suspects, hostage situations, high-risk warrant service, terrorism response, and dignitary protection.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The City Manager is hereby authorized to enter into a Memorandum of Understanding by and between the City of Monroe and West Chester Township to provide for a combined Crisis Response Unit for tactical operations during high risk situations. The terms and conditions of the Memorandum of Understanding are marked as Exhibit "A" attached hereto and made a part hereof.

SECTION 2: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

First Reading: _____

**Regional Crisis Response Unit
Memorandum of Understanding
West Chester Township/City of Monroe Police Crisis Response Unit**

Agreement

I. Purpose

The purpose of this agreement is to establish and maintain a regional Crisis Response Unit (CRU) between the West Chester Township Police Department and the City of Monroe Police Department. This regional CRU will be responsible for tactical responses within the political subdivisions of both agencies for situations requiring resources, personnel, and equipment above and beyond daily police requirements and capabilities. This unit will also be available to outside communities by mutual aid requests and as available. Examples of CRU responses include the following:

- 1.) Barricaded suspects
- 2.) Hostage situations
- 3.) High-risk warrant service
- 4.) Terrorism response
- 5.) Dignitary protection

II. Authority and Command

In the provision of CRU services, the CRU Commander shall assume full responsibility and command for tactical operations. CRU members, to include Crisis Negotiation Team (CNT) personnel, shall be responsible to the CRU Commander and shall operate under his/her direction and control. Supervision of CRU members shall be by the CRU Commander or his/her designee. While performing any and all duties, investigations, and enforcement under the authority of the CRU, members are directly accountable to the CRU Commander as if the CRU commander was that members supervisor from his/her participating agency. Each agency will supply an incident commander in the rank of lieutenant or above for team deployments to maintain a unified command presence.

III. Governance

The Crisis Response Unit is under the exclusive direction of the Chiefs of Police for the West Chester Township Police Department and the City of Monroe Division of Police. The Chiefs of Police and their respective command staffs agree to meet annually to review expenses, set goals, review objectives, training, policies and procedures, and maintain development of CRU members. It is agreed that both agencies will operate under the West Chester Township Police Department's Lexipol Policy and internal Standard Operating Procedures (SOP) as it relates to the CRU and its deployments. It is the responsibility of each agency to identify conflicts in policy and have those resolved and reviewed regularly by the command staff's for clarification and continuity.

A semi-annual report will be shared between both police chiefs identifying training progress, CRU readiness, and projected expenses. Operational after-action reports will be submitted in

a timely fashion and made available for both agencies. These reports, including the annual year-end report, will be prepared by the CRU Commander or his designee.

IV. Unit Operators, Selection, Training Standards, and Equipment

The Monroe Division of Police will be able to supply up to six (6) operators for the regional CRU team. The team will consist of 18 operators, four of which are snipers and one CRU Commander for a total of 19 tactical team members. As with all West Chester selection qualifications and standards, Monroe officers will be held to the same expectations and command officers will be included in that selection process for input. These six members do not include additional personnel that may be selected for Crisis Negotiations Team involvement. Open slots may be filled by West Chester personnel if qualified candidates are not available through Monroe.

The regional CRU will endeavor to adhere to the National Tactical Officers (NTOA) and Ohio Tactical Officers Association (OTOA) training and qualification standards. All operators are required to attend SWAT basic school and this should be accomplished within the first year following selection for appointment to the regional CRU tactical team. Any operator not meeting training standards, weapons and fitness qualifications, and overall team cohesion, may be removed from the team following consultation with the CRU commander and the command staffs of both agencies. Team operators train twice a month and snipers may be required to train an additional day depending on qualifications and expectations.

Each operator will be assigned weapons, to include long-guns, which are consistent with team firearms by their respective agencies. Currently, the Colt M-4 is the required weapon for team operators along with the Sig Saur P320 9mm handgun. The same or similar firearms are required for all team members no matter the role or assignment on the team. Firearm optics are the responsibility of the respective agency and should be consistent with team equipment.

For uniformity, all members are required to be in the same uniform with agency patch designation on one arm and the unit patch on the other. Uniforms will be ordered through West Chester Township Police for vendor and price consistency. Gas masks and filters will also be ordered through West Chester Township for the same reasons above.

The vehicles, to include the BEAR armored vehicle, Command and Operations Platform (COP vehicle), Rapid Deployment Vehicle (RDV), and MRAP armored vehicle will be maintained by the respective agency who holds title to the vehicle.

Compensation and Funding

Each agency is responsible for the salaries and compensation of their respective employees assigned to the CRU to include overtime for training and team deployments. The City of Monroe agrees to provide \$12,000.00 annually to West Chester Township Police for citywide tactical team response coverage. Additionally, this annual amount assists in covering costs of equipment, uniforms, repairs and replacement of equipment and uniforms, training, ammunition, chemical munitions, and other incidentals not listed, but otherwise necessary during operations and training for the Regional Crisis Response Unit.

V. Liability

Neither participating agency, its employees, officers, or agents shall be liable for damages to the other agency or its employees, officers, or agents, or its inhabitants, or its contractual obliges, or any person whom service is being provided, for failure to answer any request for service, or for response time answering a request for service, or for failure or inadequacy of equipment, or for the negligence, misfeasance or nonfeasance of its employees, or for any other cause related to the rendering of CRU services.

VI. Termination

Any agency may withdraw from participation of this agreement by making written notification to the other agency, in writing. Participation will be terminated within ninety (90) days from the date the written notice was received.

Any necessary amendments to the agreement following acceptance of the original agreement will be made to the other agency, in writing. Following reception of the notification, both parties agree to meet and discuss the requested changes before acceptance and inclusion.

VII. Adoption

This agreement shall be in full force and in effect upon the signing of this agreement by the Police Chiefs of West Chester Township, City of Monroe Division of Police, and the required signatories of each political subdivision.

Joel M. Herzog
Chief, West Chester Police Dept.

Robert Buchanan
Chief, City of Monroe Police Dept.

Larry D. Burks
Administrator, West Chester Township

William Brock
City Manager, City of Monroe