

**Monroe Council Agenda
Regular Meeting of Council
August 11, 2020 – 6:30 p.m.**

This meeting will be held electronically (Zoom) pursuant to Ohio Revised Code Section 121.221. The meeting can be viewed live at [Facebook.com/MonroeOhio](https://www.facebook.com/MonroeOhio).

Public comments or questions must be submitted no later than 6:30 p.m. EST on Monday, August 10, 2020, to the Clerk of Council at wassona@monroeohio.org. These comments or questions will be read into the record during the Visitors section of the meeting. You must include your name, address, telephone number, and comments or questions. Comments or questions shall not exceed three minutes in length when read.

Pledge of Allegiance

Roll Call

Approval of the Minutes – Council Minutes of July 28, 2020 and August 3, 2020.

Visitors

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Resolution No. 50-2020. A Resolution adopting a Fund Balance Policy. (Second Reading)

Resolution No. 52-2020. A Resolution revoking the tax exemption provided by an existing Community Reinvestment Area Agreement concerning a parcel of commercial real property in the City of Monroe. (Second Reading)

Ordinance No. 2020-24. An Ordinance vacating a certain easement containing 2,750 square feet no longer needed for municipal purposes. (Second Reading)

New Business

Emergency Resolution No. 53-2020. A Resolution ratifying the filing of an individual proof of claim in connection with the bankruptcy cases of *In Re Purdue Pharma. L.P., et al*, Case No. 19023649 (RDD) (Bankr. S.D.N.Y) and declaring an emergency.

Resolution No. 54-2020. A Resolution accepting the lowest and/or best bid submitted for a 2021 Freightliner Chassis with Step Van Upfit and authorize the City Manager to enter into an agreement with Fyda Freightliner Cincinnati, Inc. for said vehicle.

Ordinance No. 2020-25. An Ordinance amending and supplementing Ordinance No. 2020-08, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2020.

Background. Please see attached summary of the changes.

Administrative Reports

Adjournment

**Monroe Council Agenda
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Pledge of Allegiance

Roll Call

Approval of the Minutes – Council Minutes of July 28, 2020 and August 3, 2020.

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Committee Reports

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Finance Committee
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Old Business

Resolution No. 50-2020. A Resolution adopting a Fund Balance Policy. (Second Reading)

Resolution No. 52-2020. A Resolution revoking the tax exemption provided by an existing Community Reinvestment Area Agreement concerning a parcel of commercial real property in the City of Monroe. (Second Reading)

Background. Staff is requesting that Resolution 52-2020 be adopted as an emergency on the second reading.

Ordinance No. 2020-24. An Ordinance vacating a certain easement containing 2,750 square feet no longer needed for municipal purposes. (Second Reading)

New Business

Emergency Resolution No. 53-2020. A Resolution ratifying the filing of an individual proof of claim in connection with the bankruptcy cases of *In Re Purdue Pharma. L.P., et al*, Case No. 19023649 (RDD) (Bankr. S.D.N.Y) and declaring an emergency.

Background. On September 15, 2019, Purdue Pharma L.P. announced a preliminary agreement to settle the opioid litigation facing the company. They are working toward a settlement that would deliver more than \$10 billion in value and address the opioid crises by, among other things, providing needed funds, as well as millions of doses of lifesaving opioid additional treatment and overdose reversal medicines.

Purdue is working to garner additional support for the settlement and seeks to implement a final resolution through the federal bankruptcy system. The deadline to file a proof of claim with the bankruptcy court was July 30, 2020.

Resolution No. 54-2020. A Resolution accepting the lowest and/or best bid submitted for a 2021 Freightliner Chassis with Step Van Upfit and authorize the City Manager to enter into an agreement with Fyda Freightliner Cincinnati, Inc. for said vehicle.

Background. This is for approval of service van for use in our Water Department. The van is mounted on a Freightliner chassis with a diesel engine and up-fitted with an Utilimatster Wal-in van body.

Bids were accepted and read aloud on July 28, 2020 at the office of Public Works 1000 Holman Ave.

This van has an all aluminum body construction. This along with the diesel engine, we have an estimated life expectancy of 20 years for this vehicle.

The van will assist the water department with daily use. The water department will be able to use this van to carry all the necessary tools, parts and equipment necessary to repair any type of infrastructure within our water system. From water main breaks to meter change outs, this van will be equipped to handle all scenarios. It comes equipped with an on-board air compressor, a hydraulic system that allow use to hydraulic pumps, jackhammers, saws as well as other equipment, it comes with a generator to provide power when necessary to run things such as grinders and other electric tools. It will have storage for all of our repair clamps, valves, curb stops, and all of the other necessary materials we need to have with us at all time when out working on repairs. There will be a workbench in the rear of the van where we will be able to work on parts for fire hydrant rebuilds, repair water meters, etc. This van also has a changing room just behind the drivers cabin. This will allow for the crews to change into there waders or out of wet clothes once a live main break is repaired and the still have several hours of work to complete to finalize restoration of the system.

Within our water department, we maintain over 97 miles of water main, 805 fire hydrants and well over 1,500 valves. There are currently 4,555 water meters in the city as well as the 5 gateways that assist in meter reading.

The addition of this van will help us organize and move from responsibility to responsibility with little to no down time. It will help prevent multiple trips to jobsites, because we are driving several vehicle to the job to get all of our equipment on-site.

This purchase was planned for in the 2019 water capital equipment budget. Our overall approved budget was for this vehicle was \$160,000.00. One bid was received from FYDA Freightliner in the amount of \$157,191.00.

This purchase falls within budget and we request approval of this vehicle to further enhance the service we are trying to provide our citizens.

Ordinance No. 2020-25. An Ordinance amending and supplementing Ordinance No. 2020-08, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2020.

Background. Please see attached summary of the changes.

Administrative Reports

Adjournment

**Monroe Council Minutes
Regular Meeting of Council
July 28, 2020 – 6:30 p.m.**

This meeting was held electronically (remotely) pursuant to Ohio Revised Code Section 121.221

Pledge of Allegiance

Mayor Frentzel opened the regular meeting of Council with the Pledge of Allegiance at 6:30 p.m.

Roll Call

Council members present – Tom Callahan, Jason Frentzel, Keith Funk, Todd Hickman, Christina McElfresh, and Robert Routson.

Mr. Funk moved to excuse Mrs. Hale; seconded by Mr. Routson. Voice vote. Motion carried.

Approval of the Minutes

Mr. Funk moved to approve the Council Minutes of June 23, 2020 and July 14, 2020; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Visitors

The Clerk of Council read the following letters into the record.

“Initially, my email specifically was to be addressed to Tom Callahan for a quote attributed to him in today's Middletown Journal but since an email address does not appear for him I will address this to the entire council. Now then, I first accept that what appears in the Journal may be out of context and perhaps even inaccurate but Mr. Callahan's statement "he has yet to wear a mask and has never felt threaten to do so" is concerning. It is my understanding that the wearing of a mask does not protect the wearer so much as it protects those who may come in contact with the wearer who knowingly or unknowingly is carrying the virus. I hope all those who come in contact with Mr. Callahan wear masks so he does not become the spreader of the virus.

If the Health Department chooses not to enforce a mandate, is it the council's position that it is then acceptable to ignore the mandate?

I thought the whole point of Council was to lead. Instead, it seems you are advocating to leave leadership up to individuals and businesses. Why is there even a need to have a Council if personal choice rules. From Roger Enchelmeyer.”

“To the Monroe City Council Members,
I appreciate the concerns you have for our wonderful city and your discussion regarding the proposed facial covering mandate. There were certainly multiple factors to be considered when making your individual decisions on how to vote. And as Mrs. McElfresh mentioned during the July 14 meeting, you will never be able to please all residents and business owners when the topic is this divisive.

However, the main reason for this email is to express my deepest disappointment and concern with Council Member Tom Callahan’s statement, “I disagree with telling people to wear masks. The next thing you do, you’ll be wearing scarves around your head.” Mr. Tom Callahan, whether intended, this sounds like a disrespectful way of saying that you do not like people from cultures and religions who wear head scarves. You were entirely inappropriate to make this statement while conducting business as a City Council Member. I believe in freedom of speech. However, as a Council Member of our City, you have the responsibility of representing this City. Monroe is a wonderful city that includes persons of all races and religions. You are expected to represent them all, not denigrate any segment of the population. What you say in private is your business. However, what you say as an elected City Council Member who represents the City, its residents, and its businesses must be appropriate and respectful.

Sincerely,
Lora Stillman
Monroe Resident and
Former Monroe City Council Member”

“Members of Council:

I am at a loss to understand the four votes against this much needed ordinance. The council's primary duty is to protect the citizens of the city. If some of those citizens fail to take personal responsibility for protecting others by the simple act of wearing a mask, then council members are obliged to protect the rest of the city's citizens from the failure of a few.

Several of you argued that businesses would be punished because people failed to take personal responsibility. That argument is specious and without merit. How many of you have seen the signs in many businesses, "no shirt, no shoes, no service." The proposed ordinance would have bound businesses to a similar message, "no mask, no service." Since businesses voluntarily enforce the former message, they should have no problem enforcing the latter.

I commend council members Hickman and McElfrish for their understanding of the need for this legislation and casting their votes for it. Councilman Callahan's statement, "The next thing you do, you'll be telling people to wear scarves around their head.", is a barely veiled, racist remark toward Muslims, Sikhs, and any other

ethnic group that wears a wrapped head covering as a matter of faith. You should sincerely apologize for that remark. If you choose not to do so, then resign!

Monroe's City Council still has an opportunity for redemption. It can re-introduce this legislation and then pass it. I urge all of you to do so.

I trust my response to the vote on this ordinance will be entered into the minutes of the next council meeting.

Emili D. Spinosa
Monroe, OH”

Mr. Routson did not recall reading the request that these letters be read into the record and noted that there were other emails received by Council that were against the ordinance and should be read into the record as well.

Law Director Callahan advised that if the Clerk of Council had not read the others into the record it is because the author of these emails did not make such a request. However, that does not prohibit a member of Council from reading an email received into the record.

Committee Reports

None.

Old Business

Resolution No. 49-2020. A Resolution amending Resolution No. 06-2020 approving blanket purchase orders as recommended by the Director of Finance and the City Manager. (Second Reading)

Mr. Brock requested that Resolution No. 49-2020 be adopted as an emergency on the second reading to avoid submitting Then-and-Now Certificates for upcoming invoices related to negotiations with the Police Department. Mrs. McElfresh questioned Mr. Brock if the additional \$50,000 would be needed for negotiations and he indicated it would.

Mr. Funk moved to suspend the rule requiring the reading of Resolution No. 49-2020 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried

The Clerk of Council read Resolution No. 49-2020 by title only.

Mr. Funk moved to adopt Resolution No. 49-2020; seconded by Mr. Routson. Roll call vote: four ayes; two nays (Hickman and McElfresh). Motion carried (effective in 30 days).

New Business

Resolution No. 50-2020. A Resolution adopting a Fund Balance Reserve Policy.

Mrs. Ervin advised that the Finance Committee has already reviewed the policy. It will make sure that the City has sufficient funds and will help with the bond rating. Mrs. Ervin explained the policy will have a range as a minimum of a four month carryover and a maximum six month carryover. The policy allows Council to approve a temporary reduction in the General Fund carryover balance in the event of an emergency such as, the pandemic we are experiencing. The public safety funds will have a minimum of a three month carryover. The debt funds will have a six month balance that is due over the next twelve months. The enterprise funds are not in the policy as there is more work needed on these funds. Anytime there is an excess amount in the reserves it can be transferred to general fund expenses, capital improvements, or debt.

Mr. Funk moved to consider this the first reading of Resolution No. 50-2020 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Mr. Funk moved to approve the first reading of Resolution No. 50-2020; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 51-2020. A Resolution authorizing the submission of a multi-jurisdictional final application and participation thereof by the City of Monroe, Ohio in the Ohio Public Works Program for PY35/2021 for the South Union Road Construction Project and declaring an emergency.

Mr. Brock reported this authorizes a grant application for South Union Road from Park North to Nickel Road. We are asking for \$2.9 million with a local match of approximately \$1,435,000 for the project.

Mayor Frentzel asked about the portion from Exploration Drive to State Route 63. Mr. Brock replied that it has been discussed a lot and the focus would be to direct the traffic to the intersection of Gateway Boulevard.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 51-2020 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 51-2020 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 51-2020; seconded by Mr. Routson. Roll call vote: six ayes. Motion carried.

Ordinance No. 2020-24. An Ordinance vacating a certain easement containing 2,750 square feet no longer needed for municipal purposes.

Mr. Brock advised that when the water treatment plant was constructed there was a well on property owned by the sellers of the property to Park North. This easement was for that well that we no longer have. The current property owner has asked that it be vacated.

Mr. Hickman noted that it is a small piece of land and asked what could be put on that property. Mr. Brock did not know what could be located on the property.

Mr. Funk moved to consider this the first reading of Ordinance No. 2020-24 and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2020-24 by title only.

Mr. Funk moved to approve the first reading of 2020-24; seconded by Mr. Routson. Roll call vote: six ayes. Motion carried.

Consideration of Motion authorizing the expenditure of \$69,500 to Enterprise for the purchase of nine previously leased vehicles for the Department of Public Works.

Mr. Brock explained that all of these vehicles are coming off of the lease and it was determined that we could get more useful life off of these rather than renew the lease or lease any additional vehicles.

Mayor Frentzel asked if there was any concern that it would cost more later down the road and there was no concern.

Mr. Funk moved to authorize the expenditure of \$69,500 to Enterprise for the purchase of nine previously leased vehicles for the Department of Public Works; seconded by Mr. Routson. Voice vote. Motion carried.

Consideration of Motion to accept the quote and authorize the expenditure of \$20,500 to J.W. Brennen Excavating, LLC for the installation of a 6" sewer lateral for the Monroe Crossings Park Restroom Facility.

Mr. Brock stated this will extend the sanitary sewer to the Monroe Crossings Park Restroom Facility.

Mr. Funk moved to accept the quote and authorize the expenditure of \$20,500 to J.W. Brennen Excavating, LLC for the installation of a 6" sewer lateral for the Monroe Crossings Park Restroom Facility; seconded by Mr. Routson. Voice vote. Motion carried.

Administrative Reports

Executive Session. To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance.

Mr. Funk moved to adjourn into executive session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance; seconded by Mr. Routson. Roll call vote: six ayes. Motion carried.

Council adjourned into executive session at 7:24 p.m.

Mr. Funk moved to reconvene into regular session; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Council reconvened into regular session at 8:09 p.m.

Mr. Funk moved to amend the agenda to consider Resolution No. 52-2020; seconded by Mr. Routson. Voice vote. Motion carried.

Resolution No. 52-2020. A Resolution revoking the tax exemption provided by an existing Community Reinvestment Area Agreement concerning a parcel of commercial real property in the City of Monroe.

Mr. Funk moved to consider this the first reading of Resolution No. 52-2020 and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 52-2020 by title only.

Mr. Funk moved to approve the first reading of Resolution No. 52-2020; seconded by Mr. Hickman. Roll call vote: five ayes; one nay (Funk). Motion carried.

Adjournment

Mr. Routson moved to adjourn the regular meeting of Council; seconded by Mr. Funk. Voice vote. Motion carried.

The regular meeting of Council adjourned at 8:12 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

**Monroe Council Minutes
Special Meeting of Council
August 3, 2020 – 6:00 p.m.**

**This meeting was held electronically (remotely) pursuant to
Ohio Revised Code Section 121.221**

Pledge of Allegiance

Mayor Frentzel opened the special meeting of Council at 6:06 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Tom Callahan, Jason Frentzel, Keith Funk, and Robert Routson.

Mr. Funk moved to excuse Mrs. Hale, Mr. Hickman, and Mrs. McElfresh; seconded by Mr. Callahan. Voice vote. Motion carried.

Mayor Frentzel stated that the purpose of the special meeting was to discuss the suspension of water disconnections due to nonpayment.

Mr. Funk is a proponent of suspending the disconnects, but he would prefer not to set a specific timeframe.

Mr. Callahan asked what amount of time people have now before the water is disconnected. Mrs. Waggaman advised that it is a total of 60 days.

Mr. Brock advised that one property had a tenant with a large bill in excess of \$500 and they left the property. With the fees that were added, the bill is in excess of \$800 that the landlord is now responsible for. There is concern if you don't have a process in place to insure payment, some of these landlords may be stuck with some high bills.

Mr. Brock clarified that they only put so many properties on the list each week to be shut off because we do not have the staff to address them all. The accounts are prioritized such as higher bills.

Mr. Routson questioned how many people are just not paying their bill because they know the City is not going to do anything. He agreed with Mr. Funk in that times are tough for some, but there are those that can afford to pay their water bill and choose not to because they know the City will not shut them off.

Mr. Funk agreed, but there are those that are in need. Mr. Routson pointed out that the unpaid bill can be assessed on their property.

Mr. Brock noted that Council could also consider relaxing some of the fees that are added on. It is important that we get people to set up the payment plans.

Based on the data, Mr. Funk suggested that Council can reinstate the shutoffs at any Council meeting. Mr. Routson agreed; provided that, Council receive reports from staff on the amount of delinquencies. Mr. Funk suggested that it be included in the weekly report.

Mr. Brock asked if Council would like to see the number of accounts over a certain amount. Mr. Funk preferred to see a listing of the amount of months they are delinquent. Mayor Frentzel would also like to see those on a payment plan.

Mrs. Ervin noted that there were 188 customers that were not paying prior to July 15th.

Mayor Frentzel asked about the notification process. Mrs. Ervin advised that notification of payment plans and the beginning of shut offs was a line item on the bills and on social media. Mrs. Waggaman noted that only eight people have reached out to work out a payment plan. Mr. Funk pointed out that people may not know that option is available.

Mr. Funk would like to see the figures compared to last year.

Mr. Funk moved to suspend water shutoffs until further direction by Council; seconded by Mr. Routson. Voice vote. Motion carried.

Mr. Routson moved to adjourn; seconded by Mr. Funk. Voice vote. Motion carried.

The special meeting of Council adjourned at 6:28 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

EMERGENCY RESOLUTION NO. 53-2020

A RESOLUTION RATIFYING THE FILING OF AN INDIVIDUAL PROOF OF CLAIM IN CONNECTION WITH THE BANKRUPTCY CASES OF *IN RE PURDUE PHARMA. L.P., ET AL.*, CASE NO. 19023649 (RDD) (BANKR. S.D. N.Y.) AND DECLARING AN EMERGENCY.

WHEREAS, the deadline for filing proofs of claim in the bankruptcy cases of *In Re Purdue Pharma. L.P., et al.*, Case No. 19023649 (RDD) (Bankr. S.D. N.Y.) (the “Purdue Bankruptcy Cases” and “Bankruptcy Court”) for cities was July 30, 2020, at 5:00 p.m. (Prevailing Eastern Time) (the “Bar Date”); and

WHEREAS, the City Manager for the City of Monroe, Ohio, had determined that the City has a claim against Purdue Pharma, L.P. or its affiliated debtors (collectively, “Purdue”); and

WHEREAS, based upon the limited information now available, the City Manager determined that that the most effective way to assert a claim in connection with the Purdue Bankruptcy Cases was through an individual proof of claim; and

WHEREAS, on July 27, 2020, the City Manager authorized Bricker & Eckler LLP to file a proof of claim on behalf of the City, which proof of claim was filed on July 29, 2020; and

WHEREAS, this Council has determined to ratify the actions of the City Manager with respect to the Purdue proof of claim;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The filing of an individual proof of claim in connection with the Purdue Bankruptcy Cases is hereby ratified.

SECTION 2: The engagement of the law firm of Bricker & Eckler to represent the City in connection with those cases is hereby ratified.

SECTION 3: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to ratify the action taken on behalf of the City in order to meet the deadline set by the court. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

RESOLUTION NO. 54-2020

A RESOLUTION ACCEPTING THE LOWEST AND/OR BEST BID SUBMITTED FOR A 2021 FREIGHTLINER CHASSIS WITH STEP VAN UPFIT AND AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH FYDA FREIGHTLINER CINCINNATI, INC. FOR SAID VEHICLE.

WHEREAS, after advertising and bidding according to law, Council desires to accept the lowest and/or best bid for the purchase of a 2021 Freightliner Chassis with Step Van Upfit.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Council hereby accepts the bid submitted by Fyda Freightliner Cincinnati, Inc. for the purchase of a 2021 Freightliner Chassis with Step Van Upfit as the lowest and/or best bid for said vehicle.

SECTION 2: The City Manager is hereby authorized to enter into an agreement by and between the City of Monroe and Fyda Freightliner Cincinnati, Inc. for said vehicle pursuant to the terms and conditions set forth on the bidding documents submitted on July 28, 2020.

SECTION 3: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED:_____

ATTEST:

APPROVED:

Clerk of Council

Mayor

First Reading:_____



July 21, 2020

City of Monroe
Department of Public Works
1000 Holman Avenue
Monroe, OH 45050

RE: Solicitation for 2021 Freightliner Chassis with Step Van Upfit

In response to the bid for “**2021 Freightliner Chassis with Step Van Upfit**”, Fyda Freightliner Cincinnati, Inc offers the enclosed bid response using the Freightliner Custom Chassis along with a Utilimaster Up Fit.

Pricing for the combined chassis and Utilimaster Up Fit per the bid specs is:
\$157,191.00

. My bid complies with all of the bid specs with the exception of the battery cutoff switch. FCCC currently does not offer a battery cutoff switch. In addition, I have enclosed information on the chassis, engine, and warranty for this truck. Extended warranty pricing is available upon request.

Thank you again for the opportunity to earn your business and do hesitate to contact me at (513) 276-0527 with any questions or concerns.

Sincerely,

Mike Bailey
Municipal Sales Consultant
Fyda Freightliner Cincinnati, Inc.
1 Freightliner Dr.
Cincinnati, OH 45241
Cell 513-276-0527
mbailey@fydafreightliner.com

Fyda Freightliner Western Star Northern Kentucky

11095 Dixie Highway • Walton, KY 41094 • Phone (859) 379-7330 • Fax (859) 379-7335

www.fydafreightliner.com



Work-Driven Design™

THE UTILIMASTER WALK-IN VAN.

For the ultimate versatility, our walk-in vans have a highly modular stand-up cargo area and multiple door configurations. Lightweight aluminum construction provides a durable, rust-free body for lighter overall weight and increased payload capacity. Low step-in cab and rear doors make entry and exit easy and accessible.



Utilimaster Advantages

5-year warranty

Body and paint warranty

GREEN

Recyclable all-Aluminum body

Superior Visibility

Superior cab glass visibility for driver safety

Low step-in heights

For easy entry and exit

Widest entry door width in industry

Standard Sizes

Cargo Length	12 to 30 Feet
Vehicle Height	81 to 85 inches
Vehicle Width	86 to 93 inches



ORDINANCE NO. 2020-25

AMENDING AND SUPPLEMENTING ORDINANCE NO. 2020-08, OTHERWISE KNOWN AS THE PERMANENT APPROPRIATIONS ORDINANCE, TO MEET CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MONROE, DURING FISCAL YEAR ENDING DECEMBER 31, 2020.

SECTION 1: To provide for current expenses of the City of Monroe, this Appropriations Ordinance is hereby repealed, amended, and supplemented so it sets aside and appropriates from the various funds of the City the amounts set forth in the following sections.

SECTION 2: There be appropriated from the GENERAL FUND:

1110	GENERAL GOVERNMENT		
	000	<i>FUND EXPENSES</i>	
		OPERATING EXPENSES	51,500
		<i>TOTAL</i>	<u>51,500</u>
	110	<i>CITY COUNCIL</i>	
		PERSONAL SERVICES	113,510
		OPERATING EXPENSES	72,990
		<i>TOTAL</i>	<u>186,500</u>
	120	<i>CITY MANAGER'S OFFICE</i>	
		PERSONAL SERVICES	309,386
		OPERATING EXPENSES	464,400
		<i>TOTAL</i>	<u>773,786</u>
	125	<i>INFORMATION TECHNOLOGY</i>	
		OPERATING EXPENSES	50,000
		<i>TOTAL</i>	<u>50,000</u>
	130	<i>HUMAN RESOURCES</i>	
		PERSONAL SERVICES	243,400
		OPERATING EXPENSES	300,450
		<i>TOTAL</i>	<u>543,850</u>
	135	<i>ECONOMIC DEVELOPMENT</i>	
		PERSONAL SERVICES	98,250
		OPERATING EXPENSES	212,900
		<i>TOTAL</i>	<u>311,150</u>
	140	<i>DEVELOPMENT</i>	
		PERSONAL SERVICES	321,488
		OPERATING EXPENSES	582,200
		OTHER EXPENSES	4,000
		<i>TOTAL</i>	<u>907,688</u>

145	ENGINEERING		
	PERSONAL SERVICES	118,716	
	OPERATING EXPENSES	144,000	
	TOTAL	<u>262,716</u>	
150	FINANCE		
	PERSONAL SERVICES	553,709	
	OPERATING EXPENSES	264,420	
	OTHER EXPENSES	1,100,000	
	TOTAL	<u>1,918,129</u>	
160	MAYOR'S COURT		
	PERSONAL SERVICES	93,822	
	OPERATING EXPENSES	26,480	
	TOTAL	<u>120,302</u>	
TOTAL GENERAL GOVERNMENT			5,125,621
PUBLIC SAFETY			
220	PUBLIC SAFETY COMMUNICATIONS		
	PERSONAL SERVICES	538,037	
	OPERATING EXPENSES	74,800	
	TOTAL	<u>612,837</u>	
250	POLICE		
	OTHER EXPENSES	2,560,260	
	TOTAL	<u>2,560,260</u>	
270	FIRE		
	OTHER EXPENSES	2,523,523	
	TOTAL	<u>2,523,523</u>	
TOTAL PUBLIC SAFETY			5,696,620
PUBLIC WORKS			
310	STREET		
	OTHER EXPENSES	1,031,130	
	TOTAL	<u>1,031,130</u>	
330	BUILDINGS AND GROUNDS		
	OPERATING EXPENSES	401,615	
	TOTAL	<u>401,615</u>	
390	ENTERPRISE		
	OTHER EXPENSES	160,000	
	TOTAL	<u>160,000</u>	
TOTAL PUBLIC WORKS			1,592,745

PARKS AND RECREATION**410 PARK OPERATION AND MAINTENANCE**

PERSONAL SERVICES	299,881	
OPERATING EXPENSES	184,820	
TOTAL	<u>484,701</u>	

TOTAL PARKS AND RECREATION**484,701****OTHER FINANCING USES****710 CAPITAL IMPROVEMENTS**

OTHER EXPENSES	1,234,000	
TOTAL	<u>1,234,000</u>	

810 DEBT SERVICE

OTHER EXPENSES	208,000	
TOTAL	<u>208,000</u>	

TOTAL OTHER FINANCING USES**1,442,000****TOTAL GENERAL FUND****14,341,687****1115 MUNICIPAL INCOME TAX FUND****150 FINANCE**

OPERATING EXPENSES	-	
OTHER EXPENSES	14,882,727	
TOTAL		14,882,727

14,882,727**GRAND TOTAL GENERAL FUND****29,224,414**SECTION 3: There be appropriated from the following SPECIAL REVENUE FUNDS:**2101 PUBLIC SAFETY INCOME TAX FUND****PUBLIC SAFETY**

PERSONAL SERVICES	2,650,000	
OTHER EXPENSES	445,750	
TOTAL		3,095,750

3,095,750**2210 STREET FUND****PUBLIC WORKS**

PERSONAL SERVICES	1,539,047	
OPERATING EXPENSES	637,920	
TOTAL		2,176,967

2,176,967

2220	STATE HIGHWAY FUND			
	<i>PUBLIC WORKS</i>			
	OPERATING EXPENSES	74,500		
	CAPITAL OUTLAY	200,000		
	<i>TOTAL</i>			<i>274,500</i>
2230	MOTOR VEHICLE LICENSE			
	<i>PUBLIC WORKS</i>			
	OPERATING EXPENSES	88,800		
	CAPITAL OUTLAY	307,000		
	<i>TOTAL</i>			<i>395,800</i>
2310	FIRE - 1989 LEVY FUND			
	<i>PUBLIC SAFETY</i>			
	PERSONAL SERVICES	2,981,629		
	OPERATING EXPENSES	519,005		
	<i>TOTAL</i>			<i>3,500,634</i>
2320	FIRE - 2005 LEVY FUND			
	<i>PUBLIC SAFETY</i>			
	OPERATING EXPENSES	307,493		
	OTHER EXPENSES	-		
	<i>TOTAL</i>			<i>307,493.14</i>
2330	PUBLIC SAFETY FEMA GRANT FUND			
	<i>PUBLIC SAFETY</i>			
	OPERATING EXPENSES	8,000		
	<i>TOTAL</i>			<i>8,000</i>
2340	DEPT OF PUBLIC SAFETY GRANT FUND			
	<i>PUBLIC SAFETY</i>			
	OPERATING EXPENSES	1,522.69		
	<i>TOTAL</i>			<i>1,522.69</i>
2350	CORONAVIRUS RELIEF FUND			
	<i>GENERAL GOVERNMENT</i>			
	OPERATING EXPENSES	267,807		
	<i>TOTAL</i>			<i>267,807</i>
2410	POLICE LAW ENFORCEMENT			
	250 PUBLIC SAFETY			
	PERSONAL SERVICES	2,850,200		
	OPERATING EXPENSES	523,910		
	<i>TOTAL</i>			<i>3,374,110</i>
2420	DARE GRANT FUND			
	250 PUBLIC SAFETY			

	PERSONAL SERVICES	-	
	OPERATING EXPENSES	8,500	
	<i>TOTAL</i>		8,500
2430	ENFORCEMENT & EDUCATION FUND		
	250 PUBLIC SAFETY		
	OPERATING EXPENSES	-	
	<i>TOTAL</i>		-
2440	FEDERAL ASSET FORFEITURE FUND		
	250 PUBLIC SAFETY		
	OPERATING EXPENSES	-	
	<i>TOTAL</i>		-
2510	COURT TECHNOLOGY IMPROVEMENT		
	GENERAL GOVERNMENT		
	OPERATING EXPENSES	12,800	
	<i>TOTAL</i>		12,800
2600	2004 TIFS		
	DEVELOPMENT INCENTIVES		
	OPERATING EXPENSES	25,550	
	CAPITAL EXPENSES	-	
	OTHER EXPENSES	2,232,420	
	<i>TOTAL</i>		2,257,970
2700	2004 RIDS		
	DEVELOPMENT INCENTIVES		
	OPERATING EXPENSES	49,320	
	CAPITAL EXPENSES	-	
	OTHER EXPENSES	3,129,000	
	<i>TOTAL</i>		3,178,320
GRAND TOTAL SPECIAL REVENUE FUNDS			18,860,174

SECTION 4: There be appropriated from the following CAPITAL PROJECTS FUNDS:

3101	CAPITAL INCOME TAX FUND		
	OTHER FINANCING USES		
	CAPITAL EXPENSES	650,000	
	OTHER EXPENSES	166,700	
	<i>TOTAL</i>		816,700
3110	PARK IMPROVEMENT FUND		
	PARKS AND RECREATION		
	OPERATING	50,000	

	CAPITAL EXPENSES	2,204,500	
	<i>TOTAL</i>		<i>2,254,500</i>
3120	CAPITAL IMPROVEMENT FUND		
	<i>GENERAL GOVERNMENT</i>		
	OPERATING EXPENSES	50,000	
	CAPITAL EXPENSES	-	
	OTHER EXPENSES	415,000	
	<i>PUBLIC SAFETY</i>		
	OPERATING EXPENSES	720,000	
	CAPITAL EXPENSES	7,075,333	

	<i>PUBLIC WORKS</i>		
	OPERATING EXPENSES	50,100	
	CAPITAL EXPENSES	913,000	
	<i>TOTAL</i>		9,223,433
6120	WATER CAPITAL IMPROVEMENT FUND		
	<i>PUBLIC WORKS</i>		
	OPERATING EXPENSES	592,500	
	CAPITAL EXPENSES	845,000	
	<i>TOTAL</i>		1,437,500
6125	WATER METER REPLACEMENT FUND		
	<i>PUBLIC WORKS</i>		
	OPERATING EXPENSES	30	
	CAPITAL EXPENSES	80,000	
	OTHER EXPENSES	-	
	<i>TOTAL</i>		80,030
GRAND TOTAL CAPITAL PROJECTS FUNDS			13,812,163
<u>SECTION 5:</u> There be appropriated from the following DEBT SERVICE FUNDS:			
4110	G.O. BOND RETIREMENT		
	<i>GENERAL GOVERNMENT</i>		
	DEBT SERVICE EXPENSE	2,192,900	
	<i>TOTAL</i>		2,192,900
4210	WATER BOND RETIREMENT		
	<i>PUBLIC WORKS</i>		
	DEBT SERVICE EXPENSE	536,450	
	<i>TOTAL</i>		536,450
4310	S.A. BOND RETIREMENT FUND		
	<i>GENERAL GOVERNMENT</i>		
	OPERATING EXPENSES	100	
	DEBT SERVICE EXPENSE	63,420	
	<i>DEVELOPMENT INCENTIVES</i>		
	OTHER EXPENSES	1,124,750.00	
	<i>TOTAL</i>		1,188,270
4410	INCOME TAX BOND RETIREMENT FUND		
	<i>GENERAL GOVERNMENT</i>		
	DEBT SERVICE EXPENSE	612,350	
	<i>TOTAL</i>		612,350

4610	CORRIDOR 75 PARK LTD TIF		
	<i>DEVELOPMENT INCENTIVES</i>		
	OPERATING EXPENSES	3,000	
	DEBT SERVICE EXPENSE	-	
	OTHER EXPENSES	-	
	<i>TOTAL</i>		<i>3,000</i>

GRAND TOTAL DEBT SERVICE FUNDS	<u>4,532,970</u>
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SECTION 6: There be appropriated from the following SPECIAL ASSESSMENT FUNDS:

5110	S.A. STREET LIGHTING FUND		
	<i>GENERAL GOVERNMENT</i>		
	OPERATING EXPENSES	10,750	
	<i>TOTAL</i>		<i>10,750</i>

GRAND TOTAL SPECIAL ASSESSMENT FUNDS	<u>10,750</u>
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SECTION 7: There be appropriated from the following ENTERPRISE FUNDS:

6110	WATER FUND		
	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	663,160	
	OPERATING EXPENSES	1,475,300	
	OTHER EXPENSES	1,000,000	
	<i>TOTAL</i>		<i>3,138,460</i>

6210	SEWER FUND		
	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	82,980	
	OPERATING EXPENSES	1,117,100	
	<i>TOTAL</i>		<i>1,200,080</i>

6310	STORM WATER FUND		
	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	172,460	
	OPERATING EXPENSES	203,520	
	CAPITAL EXPENSES	190,000	
	<i>TOTAL</i>		<i>565,980</i>

6410	GARBAGE FUND		
	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	106,858	
	OPERATING EXPENSES	891,500	
	<i>TOTAL</i>		<i>998,358</i>

6510	CEMETERY FUND		
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	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	31,000	
	OPERATING EXPENSES	59,700	
	CAPITAL EXPENSES	-	
	OTHER	-	
	<i>TOTAL</i>		90,700
6610	STREET LIGHTING FUND		
	<i>PUBLIC WORKS</i>		
	OPERATING EXPENSES	140,040	
	CAPITAL EXPENSES	-	
	OTHER	-	
	<i>TOTAL</i>		140,040
GRAND TOTAL ENTERPRISE FUNDS			6,133,618

SECTION 8: There be appropriated from the following TRUST AND AGENCY FUNDS:

7100	CEMETERY MAINTENANCE TRUST FUND		
	<i>FUND EXPENSE</i>		
	OPERATING EXPENSES	-	
	<i>TOTAL</i>		-
7110	MOUND CEMETERY TRUST FUND		
	<i>PUBLIC WORKS</i>		
	OPERATING EXPENSES	10,000	
	<i>TOTAL</i>		10,000
7120	LONG STREET CEMETERY TRUST FUND		
	<i>PUBLIC WORKS</i>		
	OPERATING EXPENSES	250	
	<i>TOTAL</i>		250
7310	FIRE HISTORIC PRESERVATION FUND		
	<i>PUBLIC SAFETY</i>		
	CAPITAL OUTLAY	-	
	<i>TOTAL</i>		-
7320	FIRE LOSS SECURITY FUND		
	<i>PUBLIC SAFETY</i>		
	OPERATING	-	
	<i>TOTAL</i>		-

7410	DRUG LAW ENFORCEMENT TRUST FUND		
	<i>PUBLIC SAFETY</i>		
	OPERATING EXPENSES	20,000	
	<i>TOTAL</i>		<i>20,000</i>
GRAND TOTAL TRUST AND AGENCY FUNDS			<u>30,250</u>
TOTAL ALL APPROPRIATIONS			<u><u>72,604,339</u></u>

SECTION 9: The City Manager is hereby authorized to convert the dollar appropriation figure in the Ordinance to such form as may be acceptable to the Auditors of Butler and Warren Counties and the Auditor of the State of Ohio provided in this conversion no change of total dollar amounts shall within the Sections of this Ordinance be permitted without approval of Council.

SECTION 10: The Finance Director is hereby authorized to draw warrants on the City Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the board or officers authorized by law to approve the same, or an ordinance or resolution of Council to make the expenditures provided that no warrants shall be drawn OR paid for salaries or wages except to persons employed by authority and in accordance with law or ordinance. Provided further that the appropriations for contingencies can only be expended upon appeal of two-thirds vote of Council for items of expense constituting a legal obligation against the City, and for purposes other than those covered by other specific appropriations herein made.

SECTION 11: This measure shall take effect immediately upon passage pursuant to Section 7.08(B)(1) of the Charter of the City of Monroe.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

City of Monroe

Supplemental Appropriations

August 25, 2020

FUND	FUND DESCRIPTION	CURRENT APPROPRIATIONS	ADJUSTED APPROPRIATIONS	AMOUNT OF CHANGE	% CHANGE	ACCOUNT NUMBER	REASON FOR REQUEST
1110	<u>GENERAL FUND</u>						
	<u>GENERAL GOVERNMENT</u>						
	150 - FINANCE						
	OPERATING EXPENSES	257,420	264,420	7,000	2.7%	11115000-52314	Every 5 years, the IRS requires us to to perform additional calculations on the City's debt. For 2020, we need to calculate Series 2010A, 2010B, and 2014 bonds.
	OTHER EXPENSES	600,000	1,100,000	500,000	83.3%	11115100-55903	An area business erroneously paid us \$411K income tax revenue in Dec. 2019, and they have now requested a refund.
	<u>PARKS & RECREATION</u>						
	410 - PARK OPERATION & MAINTENANCE						
	PERSONNEL SERVICES	298,181	299,881	1,700	0.6%	11141051-51239	Unemployment invoice for Terminated Employee
	TOTAL GENERAL FUND	13,832,987	14,341,687	508,700	3.7%		
2210	<u>STREET FUND</u>						
	<u>PUBLIC WORKS</u>						
	310 - STREET						
	PERSONNEL SERVICES	1,533,147	1,539,047	5,900	0.4%	22131051-51239	Unemployment invoice for Terminated Employee
	TOTAL STREET FUND	2,171,067	2,176,967	5,900	0.3%		
2310	<u>FIRE - 1989 LEVY FUND</u>						
	<u>PUBLIC SAFETY</u>						
	270 - FIRE						
	PERSONNEL SERVICES	3,289,122	2,981,629	(307,493)	-9.3%	23127051-51999	Correction from prior supplemental - Allows us to combine Funds 2310 & 2320
	TOTAL FIRE - 1989 LEVY FUND	3,808,127	3,500,634	(307,493)	-8.1%		
2320	<u>FIRE - 2005 LEVY FUND</u>						
	<u>PUBLIC SAFETY</u>						
	270 - FIRE						

OPERATING EXPENSES	-	307,493	307,493	#DIV/0!	23227000-52615	Correction from prior supplemental - Allows us to combine this Fund with 2310
OTHER EXPENSES	250	-	(249.84)	-100.0%	23227000-55901	Correction from prior supplemental
TOTAL FIRE - 2005 LEVY FUND	250	307,493	307,243	122976.0%		

2350 CORONAVIRUS RELIEF FUND

GENERAL GOVERNMENT

000 - FUND EXPENSE

OPERATING EXPENSES	-	267,807	267,807	#DIV/0!	Multiple	Authorization to spend the CARES Act Grant funding
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TOTAL CORONAVIRUS RELIEF FUND	-	267,807	267,807	#DIV/0!		
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3120 CAPITAL IMPROVEMENT FUND

GENERAL GOVERNMENT

000 - FUND EXPENSE

OTHER EXPENSES	-	415,000	415,000	#DIV/0!	Already posted	Correction to repay portion of advance from RID funds to General Fund
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TOTAL CAPITAL IMPROVEMENT FUND	8,808,433	9,223,433	415,000	4.7%		
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4610 CORRIDOR 75 PARK LTD TIF FUND

DEVELOPMENT INCENTIVES

510 - COMMERCIAL TIF DISTRICTS

OPERATING EXPENSES	-	3,000	3,000	#DIV/0!	46151000-52301	Collections ended a year too early, so after correcting that issue, the County is sending the final tax collection fees for 2019 & 2020.
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TOTAL CORRIDOR 75 LTD TIF FUND	-	3,000	3,000	#DIV/0!		
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6110 WATER

PUBLIC WORKS

380 - WATER

PERSONNEL SERVICES	660,630	663,160	2,530	0.4%	61138051-51239	Unemployment invoice for Terminated Employee
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TOTAL WATER FUND	3,135,930	3,138,460	2,530	0.1%		
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6210 SEWER

PUBLIC WORKS

390 - OTHER UTILITIES				
PERSONNEL SERVICES	80,450	82,980	2,530	3.1%
<i>TOTAL SEWER FUND</i>	<u>1,197,550</u>	<u>1,200,080</u>	<u>2,530</u>	0.2%

62139051-51239 Unemployment invoice for Terminated Employee

6310 STORM WATER FUND

PUBLIC WORKS

390 - OTHER UTILITIES				
PERSONNEL SERVICES	169,930	172,460	2,530	1.5%
OPERATING EXPENSES	233,520	203,520	(30,000)	-12.8%
CAPITAL EXPENSES	160,000	190,000	30,000	18.8%
<i>TOTAL STORM WATER FUND</i>	<u>563,450</u>	<u>565,980</u>	<u>2,530</u>	0.4%

63139051-51239 Unemployment invoice for Terminated Employee
 Already posted Correction from prior supplemental
 Already posted Correction from prior supplemental

6410 GARBAGE FUND

PUBLIC WORKS

390 - OTHER UTILITIES				
PERSONNEL SERVICES	105,158	106,858	1,700	1.6%
<i>TOTAL GARBAGE FUND</i>	<u>996,658</u>	<u>998,358</u>	<u>1,700</u>	0.2%

64139051-51239 Unemployment invoice for Terminated Employee

TOTAL ALL FUNDS	<u>71,394,891</u>	<u>72,604,339</u>	<u>1,209,447</u>	1.7%
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