Monroe Council Agenda
Regular Meeting of Council
February 23, 2021 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Roll Call

Approval of the Minutes – Technology Committee Minutes of February 9, 2021, and Council Minutes of February 9, 2021.

Visitors

- Proclamation in Remembrance of Steven Tannreuther

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Resolution No. 10-2021. A Resolution accepting the lowest and/or best bid submitted for the Brittany Heights Curb Inlet Rehabilitation Project and authorizing the City Manager to enter into an agreement by and between the City of Monroe and W. G. Stang, LLC for said project. (Second Reading)

Resolution No. 11-2021. A Resolution authorizing the City Manager to enter into a Memorandum of Understanding by and between the City of Monroe and Performance Food Group related to the 2019 payroll tax hurdles under their Community Reinvestment Area Agreement. (Second Reading)

Ordinance No. 2021-06. An Ordinance granting easements to Duke Energy Ohio, Inc. for the underground transmission of natural gas at 6262 Hamilton-Middletown Road. (Second Reading)

New Business

Emergency Resolution No. 12-2021. A Resolution approving a Then-and-Now Certificate to CIVICA North America Inc. in the amount of $3,600.00 and declaring an emergency.

Emergency Resolution No. 13-2021. A Resolution authorizing the City Manager to enter into a Modification Agreement by and between the City of Monroe and Clark, Schaefer, Hackett & Co. and declaring an emergency.

Emergency Resolution No. 14-2021. A Resolution amending Emergency Resolution No. 85-2020 to increase the blanket purchase order amount to Clark, Schaefer, Hackett & Co. and declaring an emergency.

Emergency Resolution No. 15-2021. A Resolution ratifying the City Manager's execution of the Non-Residential Line Extension Agreement by and between the City of Monroe and Duke Energy Ohio, Inc. for the extension of electric service to Monroe Bicentennial Commons Park and declaring an emergency.

Resolution No. 16-2021. A Resolution authorizing the City Manager or designee to apply for any and all grant funds; provided that acceptance of any grant funds, including matching funds, must be specifically approved by City Council.

Resolution No. 17-2021. A Resolution expressing Council's intent for the sale of personal property not needed for public use or is obsolete or unfit for the use for which it was acquired by Internet auction.

Consideration of Motion making an appointment to the Audit Committee.

Consideration of Motion to request a hearing on a new Class D5a Liquor Permit for S & G 4 LLC.

Administrative Reports

Adjournment

Monroe Council Agenda
Regular Meeting of Council
February 23, 2021 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Roll Call

Approval of the Minutes – Technology Committee Minutes of February 9, 2021, and Council Minutes of February 9, 2021.

Visitors

- Proclamation in Remembrance of Steven Tannreuther

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Resolution No. 10-2021. A Resolution accepting the lowest and/or best bid submitted for the Brittany Heights Curb Inlet Rehabilitation Project and authorizing the City Manager to enter into an agreement by and between the City of Monroe and W. G. Stang, LLC for said project. (Second Reading)

Background. The Public Works Director is requesting that this Resolution be adopted as an emergency on the second reading so the project can begin as soon as possible with the concrete work immediately thereafter.

Resolution No. 11-2021. A Resolution authorizing the City Manager to enter into a Memorandum of Understanding by and between the City of Monroe and Performance Food Group related to the 2019 payroll tax hurdles under their Community Reinvestment Area Agreement. (Second Reading)

Ordinance No. 2021-06. An Ordinance granting easements to Duke Energy Ohio, Inc. for the underground transmission of natural gas at 6262 Hamilton-Middletown Road. (Second Reading)

New Business

Emergency Resolution No. 12-2021. A Resolution approving a Then-and-Now Certificate to CIVICA North America Inc. in the amount of $3,600.00 and declaring an emergency.

Background. This Then-and-Now Certificate is for the Authority Tax E-Forms License and Setup. A partial amount was paid in August; however, a purchase order was not opened prior to receipt of an invoice for the remaining balance.

Emergency Resolution No. 13-2021. A Resolution authorizing the City Manager to enter into a Modification Agreement by and between the City of Monroe and Clark, Schaefer, Hackett & Co. and declaring an emergency.

Background. Federal law requires entities that receive $750,000 or more in federal funding to have an additional independent audit on the receipt and use of those funds. In fiscal year 2020, the City received $937,266 in CARES funding and related interest. As such, our audit team is required to perform a Single Audit on those funds. This contract modification allows additional hours to perform that work.

The total increased cost is $4,260 for an additional 60 hours.

The Finance Director is requesting this legislation to be passed as an emergency because the audit team is scheduled to start our annual audit around March 15. The Finance Director received this contract modification request on Friday, February 5.

Emergency Resolution No. 14-2021. A Resolution amending Emergency Resolution No. 85-2020 to increase the blanket purchase order amount to Clark, Schaefer, Hackett & Co. and declaring an emergency.

Background. Due to the independent audit for the CARES Act funds received, the blanket purchase order for the auditors needs to be increased by $4,260.00 to cover the cost of this required special audit. The Finance Director is requesting this legislation be passed as emergency.

Emergency Resolution No. 15-2021. A Resolution ratifying the City Manager's execution of the Non-Residential Line Extension Agreement by and between the City of Monroe and Duke Energy Ohio, Inc. for the extension of electric service to Monroe Bicentennial Commons Park and declaring an emergency.

Background. This is to approve an expenditure of $20,210.63 to Duke Energy for construction costs at Bicentennial Commons. The amount is set per Ohio Administrative Code Rule 4901:1-9-07 (D)(3)

Below is a paragraph which is copied from Duke Energy's letter that explains the reason for this charge (letter also attached).

"The Line Extension Agreement discloses a total upfront cost of $20,210.63, which must be paid prior to the start of construction. This cost is the sum of the Standard Service Installation cost of $20210.63, which is forty percent (40%) of the total Standard Installation costs of $50,526.58 , per Ohio Administrative Code Rule 4901:1-9-07 (D)(3), plus the Premium Service cost of $0.00. If additional customers utilize all or part of this extension within 50 months of completion, please contact Duke Energy at 1-800-544-6900 as you may be entitled to a refunded portion of this cost."

The Public Works Director is requesting this legislation as an emergency to stay on course with the planned construction of the Park. Currently there is no electric in the park and Duke will not start construction until this fee is paid. Once this fee is paid, Duke should begin construction of the electric within 6-8 weeks.

Resolution No. 16-2021. A Resolution authorizing the City Manager or designee to apply for any and all grant funds; provided that acceptance of any grant funds, including matching funds, must be specifically approved by City Council.

Background. This is an annual resolution allowing staff to apply for any available grant funding within the timelines set by the rules of said grant. This resolution also requires that City Council authorize the acceptance of any grants approved.

Resolution No. 17-2021. A Resolution expressing Council's intent for the sale of personal property not needed for public use or is obsolete or unfit for the use for which it was acquired by Internet auction.

Background. This is an annual resolution that allows personal property to be sold through Internet auction to reach a larger area of buyers. Any personal property valued at $1,000 or more must be declared surplus by Council prior to its sale.

Consideration of Motion making an appointment to the Audit Committee.

Background. Prior to the adoption of the recent legislation amending Chapter 284, the Audit Committee would make the appointments and then confirmed by City Council. With the amendments, City Council makes the appointments. Out of all of the applicants interested in serving on a board or commission that were not appointed, one expressed an interest in serving on the Audit Committee. A copy of his resume is included in the packet. On Tuesday, February 16th, we received an email from Holly Cahall, Chief Financial Officer for the Monroe Local School District, expressing an interest to serve on this Committee. There are two vacancies. One expires December 31, 2022 and the other expires December 31, 2023.

Consideration of Motion to request a hearing on a new Class D5a Liquor Permit for S & G 4 LLC.

Background. This permit is for 120 Senate Drive where the Tru Hotel is being constructed by 17AC East of Senate.

If Council does not wish to request a hearing no action needs to be taken.

A Class D5a permit may be issued either to the owner or operator of a hotel or motel that is required to be licensed under section 3731.03of the Revised Code, that contains at least fifty rooms for registered transient guests or is owned by a state institution of higher education as defined in section 3345.011of the Revised Code or a private college or university, and that qualifies under the other requirements of this section, or to the owner or operator of a restaurant specified under this section, to sell beer and any intoxicating liquor at retail, only by the individual drink in glass and from the container, for consumption on the premises where sold, and to registered guests in their rooms, which may be sold by means of a controlled access alcohol and beverage cabinet in accordance with division (B) of section 4301.21of the Revised Code; and to sell the same products in the same manner and amounts not for consumption on the premises as may be sold by holders of D-1and D-2 permits. The premises of the hotel or motel shall include a retail food establishment or a food service operation licensed pursuant to Chapter 3717. of the Revised Code that operates as a restaurant for purposes of this chapter and that is affiliated with the hotel or motel and within or contiguous to the hotel or motel, and that serves food within the hotel or motel, but the principal business of the owner or operator of the hotel or motel shall be the accommodation of transient guests. In addition to the privileges authorized in this division, the holder of a D-5a permit may exercise the same privileges as the holder of a D-5 permit.

The owner or operator of a hotel, motel, or restaurant who qualified for and held a D-5apermit on August 4, 1976, may, if the owner or operator held another permit before holding a D-5a permit, either retain a D-5a permit or apply for the permit formerly held, and the division of liquor control shall issue the permit for which the owner or operator applies and formerly held, notwithstanding any quota.

A D-5a permit shall not be transferred to another location. No quota restriction shall be placed on the number of D-5a permits that may be issued.

Administrative Reports

Adjournment

City of Monroe
Technology Committee of Council
February 9, 2021

The Technology Committee of Council met at 5:32 p.m. on February 9, 2021. This meeting was held remotely pursuant to Ohio Revised Code Section 121.221.

Present were Christina McElfresh, Council Member; Jason Frentzel, Mayor; William J. Brock, City Manager; Kacey L. Waggaman, Assistant City Manager; Michael Brady and Jameson Diegmueller with Velecor; and Angela S. Wasson, Assistant to the City Manager/Clerk of Council.

Mr. Diegmueller explained the COM-Infrastructure Projects quote is to replace the aging infrastructure in the Server Room, which is the main SAN (Storage Array Network) that houses the data. It also replaces an older host that processes the memory for the servers. This will bring us more up-to-date and expand the room that we currently have and provides for growth and avoid worrying about failing hardware in the near future. He noted the SAN is the main backbone that connects everything all together.

Mayor Frentzel asked if the intent is to add to what is there or retire the old. Mr. Diegmueller explained that initially it would be an addition with the goal of retiring the old as there just isn’t enough space.

Mr. Brady emphasized that this has a large life-span and if it was to go down all of the City would go down.

Mayor Frentzel referred to a backup area in one of our other buildings and asked if anything will need to be done with that as well. Mr. Diegmueller advised the backups are something completely different and the SAN is what allows you to operate data. The NAS (Network Attached Storage) that the SAN backs up to is in the Server Room. There is another NAS that resides offsite for nightly backups.

Mr. Brock stated that we talked about looking to offshore that piece in another server cloud somewhere that is a lot more remote than Monroe. He anticipated that the figures in the quote will go down.

Mayor Frentzel asked if there is anything anticipated that you may find as you begin the installation of this. Mr. Brady did not believe so. The data has been analyzed and we feel pretty comfortable with the equipment proposed.

Mr. Brock stated that the figures will be finalized and the items that need Council approval will be submitted to Council for approval and the project would proceed. Mr. Brady pointed out the initial setup and installation of phone system should be on the phone system quote and not the COM-Infrastructure Project quote.

Referring to the quote from Velecor for a new phone system, Mr. Brock informed the Committee that our current contract is coming to an end and the phone system we have is obsolete. This is a system that Velecor has used in other jurisdictions. In the budget we put in $50,000 or $55,000 and this gets us a little closer to what we would be looking at for replacement. He confirmed Mrs. McElfresh's understanding that this is for all departments and all City buildings.

Mr. Brady explained that they have had really good success with the phones and they are all Yealink brand phones and the conference phones have wireless remote.

Mayor Frentzel asked if there is an option to keep the phones we have. Mr. Brady advised the current phones will not be able to be used. You have your dial tone coming in then you have the PBX which is all the features coming in. That will run and be hosted in the data system at the City. We will just be able to unplug one phone and plug it in and be up and running.

Mrs. McElfresh asked what the life expectancy is. Mr. Brady advised it would be 15 to 20 years for the infrastructure, but the phones will eventually wear out and periodically need replaced.

Mr. Brady stated this quote also added the service for Velecor to maintain the system as that was not included when the City first entered into an agreement with Velecor. Mr. Brady further stated that there are a lot of features this system will have that Monroe currently does not have and it will be able to handle high call volume.

Mayor Frentzel asked if we have sought other quotes. Mr. Brock replied that our Purchasing Policy refers to additional quotes and we will be reaching out for additional quotes and then bring a recommendation to Council.

The Technology Committee meeting adjourned at 6:07 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

Monroe Council Minutes
Regular Meeting of Council
February 9, 2021 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Mayor Frentzel opened the regular meeting of Council at 6:41 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Tom Callahan, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, Christina McElfresh, and *Robert Routson.

Mr. Funk moved to excuse Mr. Routson; seconded by Mrs. Hale. Voice vote. Motion carried.

*Due to difficulties with the remote login, Mr. Routson arrived at 7:06 p.m.

Approval of the Minutes

Mr. Funk moved to approve the Public Involvement Committee Minutes of January 21, 2021; Finance Committee Minutes of January 26, 2021; and Council Minutes of January 26, 2021; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Visitors

Chief Buchanan recognized Sergeant Tom Cobaugh's 29 years of dedicated service to the City of Monroe.

Committee Reports

Mayor Frentzel reported that the Finance Committee discussed that moratorium on water shut offs for most of 2020 and so far all of 2021. He referenced the updates that Mr. Brock has provided in his supplemental reports and the rising costs of the delinquent accounts. Some are people that are struggling and some could be people taking advantage of our system. The City does offer payment plan options for individuals that are struggling and Butler County has a program to assist those that are unable to pay their utility bills. Mayor Frentzel noted that there are other municipalities that have lifted the moratorium on shut offs.

Mr. Brock reported that the delinquencies continue to rise and we are now at the point where we will have to initiate assessments. The concern is that some of these accounts are rentals and the property owners will be responsible for the delinquent amounts assessed and one of the accounts is a business.

Mrs. Ervin advised that if residents are struggling to pay their utility bill they can call the City and we can offer payment plans that span a couple of months. Those are on a case-by-case basis because we did find out some have leaks and we take that into consideration. Butler County offers some assistance programs and the City can provide that information as well.

Mayor Frentzel added that if you are on a payment plan we will not shut off your water provided you stay with the payment plan. He sought Council's opinion on water shut offs.

Mr. Funk has been a proponent to not shut off the water as everyone has had to adapt to COVID and some are jobless because of it. He asked that City staff be there and help people the best they can that may include a longer payment plan.

Mrs. Hale is also a proponent to not shutting the water off provided the customers are showing the City they are trying the best they can.

Mrs. McElfresh pointed out we have been dealing with the pandemic for a year now and we need to try to work with people, but it cannot go on indefinitely. Mrs. McElfresh asked how many of the delinquent accounts have reached out to be put on a plan. Her fear is if you are renting and you leave, the landlord is responsible and asked if the landlords are being notified. Mrs. Ervin replied that there are not a tremendous amount of payment plans, but as people reach out we put them on a plan and that has never stopped. Mrs. McElfresh asked if the City could reach out and offer the payment plan. Mrs. Ervin advised that we do not have the staffing capacity to call everyone. Mrs. McElfresh asked what would it take to reach out to these people to let them know a payment plan is an option. Mrs. Ervin replied that it is on the City's website and periodically it appears as a Facebook post.

Mr. Brock asked if a letter could be sent to each of those accounts to encourage people to get on a payment plan in the event Council lifts the moratorium. Mrs. Ervin indicated it could be done and it could be placed on the next utility bill. She explained that the City is required to notify the property owner and the occupant that the water will be shut off.

Mrs. McElfresh would be willing to give the Finance Department a month to notify those that are delinquent to allow them time to get on a payment plan or pay their bill.

Mr. Hickman asked if we could get the notice out if the City has not heard from them by April 15^{th} water shut offs will begin May 1^{st} as opposed to when it is cold out.

Mr. Brock noted that if we had a date certain we could begin to implement that plan.

Mr. Funk moved to stop the moratorium on water shut offs March 15, 2021, and delay actually shutting water off until May 1, 2021; seconded by Mrs. Hale. Voice vote. Motion carried.

Old Business

Resolution No. 04-2021. A Resolution adopting the Warren County Multi-Jurisdictional Hazard Mitigation 5 year plan.

Mr. Funk moved to consider this the second reading of Resolution No. 04-2021 and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 04-2021 by title only.

Mr. Funk moved to adopt Resolution No. 04-2021; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Resolution No. 05-2021. A Resolution of support for the Great Miami River Trail Feasibility Study.

Mr. Funk moved to consider this the second reading of Resolution No. 05-2021 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 05-2021 by title only.

Mr. Funk moved to adopt Resolution No. 05-2021; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2021-04. An Ordinance repealing and amending Chapter 284 to comply with the Charter and change the procedures of the Audit Committee to align with the procedures of other boards, commissions, and committees of the City.

Mr. Brock noted that the Audit Committee was more of an autonomous committee formed during fiscal emergency and the legislation allows Council more authority to appoint the members.

Mr. Funk moved to consider this the second reading of Ordinance No. 2021-04 and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2021-04 by title only.

Mr. Funk moved to adopt Ordinance No. 2021-04; seconded by Mrs. Hale. Roll call vote: seven ayes. Motion carried.

New Business

Emergency Resolution No. 06-2021. A Resolution approving a Then-and-Now Certificate in the amount of $3,150.00 to Munission and declaring an emergency.

Mr. Brock stated this is due to shifting from using a credit card because the company started charging a fee.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 06-2021 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 06-2021 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 06-2021; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 07-2021. A Resolution approving a Then-and-Now Certificate in the amount of $3,825.00 to the Center for Local Government and declaring an emergency.

Mr. Brock stated this necessary as the invoice arrived before a purchase order was opened.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 07-2021 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 07-2021 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 07-2021; seconded by Mr. Hickman. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 08-2021. A Resolution approving a Then-and-Now Certificate in the amount of $5,485.00 to ESO Solutions Inc. and declaring an emergency.

Mr. Brock stated this was another issue where the company began charging a fee for the use of credit cards.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 08-2021 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 08-2021 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 08-2021; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 09-2021. A Resolution approving a Then-and-Now Certificate in the amount of $31,477.21 to Civica North America, Inc. and declaring an emergency.

Mr. Brock stated this expenditure was approved at the last Council meeting, but the invoice came in prior to the opening of a purchase order.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 09-2021 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 09-2021 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 09-2021; seconded by Mr. Routson. Roll call vote: seven ayes. Motion carried.

Resolution No. 10-2021. A Resolution accepting the lowest and/or best bid submitted for the Brittany Heights Curb Inlet Rehabilitation Project and authorizing the City Manager to enter into an agreement by and between the City of Monroe and W. G. Stang, LLC for said project.

Mr. Brock reported this is for the replacement of various storm basins throughout the Brittany Heights Subdivision and precursor to the concrete assessment program and then the resurfacing. The project was estimated at $250,000 and the bid came in at $186,067.00.

Mr. Funk moved to consider this the first reading of Resolution No. 10-2021 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 10-2021 by title only.

Mr. Funk moved to approve the first reading of Resolution No. 10-2021; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Resolution No. 11-2021. A Resolution authorizing the City Manager to enter into a Memorandum of Understanding by and between the City of Monroe and Performance Food Group related to the 2019 payroll tax hurdles under their Community Reinvestment Area Agreement.

Mr. Brock explained this is related to the Community Reinvestment Area Agreement with Presto Foods and how to handle the hurdles in that agreement. Mrs. Patterson has been working with that company.

Mr. Hickman asked what they might owe for 2020 if they owe $14,000 to $15,000 for 2019. Mrs. Patterson's understanding is they will not owe the City anything for 2020 as they met and exceeded the hurdle this year. Mr. Hickman asked what happens if they do not. Mrs. Patterson advised there is a provision that nullifies the agreement and we would go back under the formal terms of the CRA. Mr. Hickman noted that the option of donating towards fireworks was not given to Rivertown.

Mr. Brock stated that this was the consensus of Council to move forward in this manner. Mr. Hickman questioned if the donation for fireworks will be a tax write-off for the company. Mrs. Patterson did not know, but offered to have that discussion with the company if it is a concern.

Mr. Hickman asked how this would be addressed in the future if others want the same thing. Mr. Brock replied that is something to be discussed with Council. He advised there will be an Economic Development Strategic Plan presentation and how we will handle CRAs in the future.

Mrs. McElfresh recalled that they have been a good businesses partner and they miscalculated. Mrs. Patterson confirmed her recollection.

In reference to Mr. Hickman's comment, Mayor Frentzel understood Presto Foods is willing to work with the City and Rivertown was not as cooperative.

Mr. Funk moved to consider this the first reading of Resolution No. 11-2021 and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 11-2021 by title only.

Mr. Funk moved to approve the first reading of Resolution No. 11-2021; seconded by Mrs. Hale. Roll call vote: six ayes; one nay (Hickman). Motion carried.

Ordinance No. 2021-05. An Ordinance amending and supplementing Ordinance No. 2020-35, otherwise known as the temporary appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2021.

Mr. Brock stated this amends the appropriations for the catch basin project and the traffic poles, both of which are on the agenda.

Mr. Funk moved to suspend the rule requiring the reading of Ordinance No. 2021-05 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2021-05 by title only.

Mr. Funk moved to adopt Ordinance No. 2021-05; seconded by Mrs. Hale. Roll call vote: seven ayes. Motion carried.

Consideration of Motion authorizing the expenditure of $40,094.63 to Kendall Electric for traffic light poles at State Route 63 and American Way in connection with the State Route 63 and Lawton Avenue Project.

Mr. Brock reported this is part of the project to widen State Route 63 between American Way and Lawton Avenue. There is a long lead time for the traffic signal poles to come in and we are requesting Council authorize us to purchase these now and supply those to the contractor for that project.

Mayor Frentzel asked if the existing poles could be reused. Mr. Brock explained that the existing poles are not correct for this span. We will have to assess the poles themselves to see if they could be utilized elsewhere.

Mr. Routson asked if TIF funds were being used and Mr. Brock advised that Ohio Public Works Commission funds from the State of Ohio are being used, as well as Motor Vehicle License and the State Highway Fund. Mr. Morton noted that this will be part of our in-kind funds for the OPWC funds.

Mr. Funk moved to authorize the expenditure of $40,094.63 to Kendall Electric for traffic light poles at State Route 63 and American Way in connection with the State Route 63 and Lawton Avenue Project; seconded by Mr. Routson. Voice vote. Motion carried.

Ordinance No. 2021-06. An Ordinance granting easements to Duke Energy Ohio, Inc. for the underground transmission of natural gas at 6262 Hamilton-Middletown Road.

Mr. Brock reported that Duke is extending the gas main and will connect the two lines and will improve the efficiency of gas delivery in the western area of the City.

Mr. Funk moved to consider this the first reading of Ordinance No. 2021-06 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2021-06 by title only.

Mr. Funk moved to approve the first reading of Ordinance No. 2021-06; seconded by Mr. Hickman. Roll call vote: seven ayes. Motion carried.

Consideration of Motion accepting the October 2020 Finance Reports as submitted.

Mr. Funk moved to accept the October 2020 Finance Reports as submitted; seconded by Mr. Hickman. Voice vote. Motion carried.

Administrative Reports

Mr. Brock advised that the Ohio Municipal League will be having round table discussions and if anyone is interested in attending and having round table discussions with our representatives please let us know.

Mr. Brock informed Council he was approached to farm the Baker Sports Complex. If Council would like to do this we will seek bids for this. It was the consensus of Council to proceed with the process for farming the property so that it is useful again.

Mrs. Patterson presented an Economic Development Strategic Plan proposal and why they felt it was a good time for the community to take this on.

Over the last five years the City has invested in strategic plans or guiding documents for a lot of different departments. Most recently we had the strategic plan and goals that came out of Council's 2020 retreat. The Parks Master Plan, the Housing Study that rolled into the Development Comprehensive Plan, facility planning in the Public Works and Police Departments, the Water Master Plan, and the 5 Year Capital Plan that is currently underway. We don't have an Economic Development Strategic Plan.

The second priority in Council's Strategic Plan was Strategic Growth and Development. That was clarified in the document as being inviting for all businesses, but not at the cost of residents; working with businesses to see how we can help them grow; having an intentional approach to that growth; developing an economic development strategy specifically a vision for the interchange and support for local businesses; and citywide fiber-option.

The last Strategic Plan for Economic Development was created in 2004. We have grown and changed over the years, but that plan has not been revisited. The 2004 Strategic Plan for Economic Development was heavily focused on infrastructure and land use classifications. It does not talk about key industries or types of development. There were no strategies, tools, or policies to move projects forward. It truly is infrastructure and land use and that is where it stops. We had a 2008 Development Agreement for Park North. That gave staff direction and policies to execute the vision of City Council at that time. We recognize that is not the direction that people want to continue to go. Regionally, REDI Cincinnati and the Dayton Development Coalition have strategic plans, but those are very high-level and regional. It would make sense to be coordinated with those and be aware of the types of projects they are try to drive to the region. They do not take into consideration what makes Monroe unique.

As we are taking a look in being smart with those decisions and how we can get the most of the limited land we have available and where we want to go next, the Economic Development Strategic Plan would be designed to answer those questions. When we talk about purpose and intent we want something that is very forward thinking and action driven. The idea would be that it would foster accountability and define the City's short-term, mid-term, and long-term economic development priorities. It could be thought of as a two-year, five-year, and ten-year plan and when we look at a project we would determine is this in line with what we are looking for in that short-term, mid-term, and long-term plan. We want to have goals and look at whether we are making progress towards those goals. It would also build upon targeted community direction, economic resilience, and diversity of businesses. When it comes to targeted community direction we have heard loud and clear what the community does not want. What we haven't heard as clearly and what we really need to dive deeper into is what the community wants and if that is possible. If we say we want to develop the Interchange that could be everything from putting a Costco to creating an entertainment type venue similar to Warren County Sports Park, Warren County Tourism, and the Outlet Mall. Those are two very different ways to develop the Interchange.

Looking at economic resilience we look at making sure we are supporting those businesses to helping them grow and remain in place and looking at the diversity of businesses. It is clear the community is heavy on logistics, but what do we need to balance that out in a way that makes the most sense.

Having a newer plan opens up more opportunities for federal funding. We anticipate the plan would break down business retention and business attraction. Business retention is typically 80 percent of what you will see for economic development. In Monroe it has been very different because we had so much green space for years and much heavier on attraction. That shift is occurring naturally as more and more parcels are developed. We need to go back to business retention and identify at-risk businesses or encourage diversity in businesses and try to keep people here. There is always an attraction element so how do we take a look at what the community wants and identify those opportunities that are consistent with that vision. Also, how do we identify any barriers or deficiencies that are preventing quality economic development.

The Council Strategic Plan specifically called out the Interchange and a downtown/community hub. Just generally in terms of a life cycle there are going to be redevelopment opportunities that are likely in the ten-year plan.

There are some key differences between the Economic Strategic Plan and the Comprehensive Plan. The Comprehensive Plan focuses on potential land use into the future and looks much further out and is the legal document that drives the land use discussions. It does address some high level economic development; however, it gives guidance and does not go deep enough as to what is best for the community. Similarities are that it is an open, public process, forward looking, and involves many of the same stakeholders. The Comprehensive Plan designates parcels for businesses and the Economic Strategic Plan determines what types of businesses and what is needed to be attractive to those types of businesses.

The proposed timing is to get a request for proposals out in late February and estimate the completion within a year. We would like to look at the $37,000 remaining in CARES Act funding that was allocated for economic development from the original allocation of $50,000. Then we received the County money. We would like to also look at the funds that were allocated for the Community Investment Corporation from the Park North Development, which is approximately $114,000 remaining. Mrs. Patterson believes it makes sense for the CIC to be the steering committee for the Economic Development Strategic Plan and pull down on the $114,000 to make up the cost. You would see the $37,000 CARES Act funding first and then the CIC funds. The CIC is the designated economic development agency for the City. We do not believe the Economic Development Strategic Plan would exceed $75,000.

Mrs. McElfresh stated that this City needs to move forward in a way that makes sense and we are all striving for the same thing for our community. Mrs. Patterson confirmed Mrs. McElfresh's understanding that the dialogue for this would include Council. Mr. Brock noted that Council would have to approve the plan.

Mayor Frentzel agreed with Mrs. McElfresh that it is exciting to see this move forward.

Ed Richter, Reporter for the Journal News, informed Council that this would be his last Monroe Council meeting. Effective February 22nd he will be working out of the Dayton Daily News newsroom and the new Warren County reporter. The Journal News is doing a lot of reorganization. He recognized and complimented the City and the School District on the progress over the years.

Mr. Hickman asked about the plaque for the police facility that Mrs. Wasson sent out and asked if Council would like to go with it. Mr. Hickman asked about the monument and Mayor Frentzel indicated that the Public Involvement Committee will be discussing that. Mr. Hickman asked about the Rules of Council that contained suggestions by the Clerk of Council and if Council would like to make any changes. Mr. Hickman asked about the land swap. Mr. Brock advised that the deed for that has been recorded in Butler County and in the process of being recorded in Warren County.

Mrs. McElfresh encouraged each Council member look at the Rules of Council and plan on having that discussion at the next Council meeting. Mr. Funk appreciated Mr. Hickman bringing these items up as he did not like when items get brought up and they are not addressed. Mr. Funk advised he did look over the Rules of Council and some do appear they need reworked. He doesn't want to commit his review in two weeks unless someone has something pressing that needs changed this month. Mrs. McElfresh suggested the first Council meeting in March. Mrs. Wasson suggested a deadline of March 4th to get the suggested changes to her for inclusion in the Council packet to be discussed during the meeting of March 9th.

Mrs. McElfresh did not have any issue for the plaque at the new police station. Mr. Routson did not really have an issue with it, but he did put in a request as he was Mayor when all of the contracts were completed and asked if "Former Mayor" could be put on there. He isn't taking anything away from our existing Mayor and Vice Mayor. Mr. Brock advised that plaque is hanging in the new police facility.

Referencing the monument showing the water tower and City Seal, Mrs. McElfresh felt that we did receive better pricing for it. She agreed it needed to be addressed by the Public Involvement Committee.

Mr. Routson has asked the Clerk of Council to put a proclamation of the City dedicating to the passing of Steve Tannreuther's passing and it would be a privilege to him to read it at the next meeting.

Adjournment

Mr. Hickman moved to adjourn the regular meeting of Council; seconded by Mrs. Hale. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:55 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

EMERGENCY RESOLUTION NO. 12-2021

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF $3,600.00 TO CIVICA NORTH AMERICA INC. AND DECLARING AN EMERGENCY.

WHEREAS, the invoice was received prior to the opening of a purchase order.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

<u>SECTION 1</u>: A Then-and-Now Certificate in the amount of $3,600.00 to CIVICA North America Inc. is hereby approved.

<u>SECTION 2</u>: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to authorize the Certificate at the earliest possible date to avoid any delay in paying for services rendered. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:_______________

ATTEST: APPROVED:

______________________________	______________________________
Clerk of Council	Mayor

EMERGENCY RESOLUTION NO. 13-2021

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MODIFICATION AGREEMENT BY AND BETWEEN THE CITY OF MONROE AND CLARK, SCHAEFER, HACKETT & CO. AND DECLARING AN EMERGENCY.

WHEREAS, through the adoption of Resolution No. 45-2019, Council authorized a five year extension agreement for the annual audit; and

WHEREAS, federal law requires that entities that receive $750,000 or more in federal funding have an additional independent audit on the receipt and use of these funds; and

WHEREAS, the City received $937,266 in CARES Act funding; thereby causing an increase in the cost of audit services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The City Manager is authorized to enter into a modification agreement by and between the City of Monroe and Clark, Schaefer, Hackett & Co. pursuant to the terms and conditions set forth on Exhibit "A" attached hereto and made a part hereof.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that the audit team is scheduled to begin the annual audit near March 15, 2021. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:________________

ATTEST: APPROVED:

________________________ ________________________

Clerk of Council Mayor

Auditor of State of Ohio

MODIFICATION AGREEMENT

This Agreement between **Auditor of State Keith Faber** (Auditor), **City of Monroe, Butler County** (Public Office), and **Clark, Schaefer, Hackett & Co.** an independent public accountant (IPA), modifies an existing agreement between these parties as identified in SECTION I below and incorporated herein by reference. These parties agree to abide by all terms and conditions of the original agreement, except as specifically identified in Section II below, and that **no remuneration will be granted in relation to work performed under this modification prior to the execution of this Agreement by all parties.**

SECTION I – ORIGINAL CONTRACT INFORMATION

Public Office Name on RFP	Hamilton-Butler Cities Pool		
Original Contract Period	01/01/2014 To: 12/31/2018		
Date RFP was issued	01/05/2015	Date MOA Executed	03/11/2015
Public Office Contact	Karen R. Ervin, Director of Finance	E-mail	ervink@monroeohio.org
IPA Contact	Kerry Roe	E-mail	kroe@cshco.com

SECTION II – MODIFICATION INFORMATION

Modifications are only appropriate for engagement services that were not known at the time of the original proposal and could not have reasonably been anticipated by the parties during the bid process. The hourly rate for modified services should not exceed the hourly rate originally proposed by the IPA firm. If multiple engagement periods are involved with this modification, contact the regional representative noted in the RFP for further instructions.

Fiscal Period Impacted by this Modification: From 01/01/2020 through 12/31/2020

IPA Engagment Due Date: 06/30/2021

Category (check all that apply):

	Change in Accounting or Auditing Standards		Change in Laws or Regulations
X	Change in Scope		Change in IPA Report Due Date
	Other:		

NOTE: If the Modification is the result of a Change in Scope from a full audit to an AUP, a breakdown of budgeted hours for the AUP engagement is required to be submitted with the Modification Agreement for approval. The Breakdown of Budgeted Hours form in Appendix A must be completed for AUP engagements.

Explanation for Modification (include any additional reports required):

The City expended more than $750,000 of federal awards in 2020 and thus, is subject to a Single Audit performed in accordance with the Uniform Grant Guidance

SECTION II – MODIFICATION INFORMATION (Continued)

Impact on Cost:	HOURS	RATE	COST	Subcontractor Cost Impact
Original Contract for Impacted Period	350.0	$71.00	$24,850	$0
Previous Modification(s)	0.0	$71.00	$0	$0
Current Modification for Impacted Period	60.0	$71.00	$4,260	$0
New Contract Total for Impacted Period	410.0	$71.00	$29,110	$0

SECTION III – RECITALS/APPROVAL

Due to the need for a contract modification, as stated in SECTION II above, the parties with intent to be legally bound agree as follows:

1. IPA shall, in the performance of its engagements related to the Public Office for the fiscal period set forth in the original Contract, previous Modification Agreements, and in this Agreement, perform all engagement work as set forth in the original Memorandum of Agreement, previous Modifications Agreements and in this Agreement;
2. In consideration of the modification to the engagement work documented herein, the Public Office shall make payment to the IPA as set forth in the original Memorandum of Agreement, as modified in SECTION II of this agreement above;
3. The performance of the engagement work provided for in this Agreement, and all related payments provided for herein, shall in all respects be subject to the terms and conditions set forth in the original Contract;
4. Should this modification cause the total hours of the contract to exceed the threshold established for use of a MBE/EDGE subcontractor, the IPA shall follow all minority participation and other relevant requirements of the original contract. If applicable, the required MBE/EDGE subcontractor with respect to this Agreement will be:

   Subcontractor:

5. Should this modification involve the use of other subcontractors, the IPA shall follow all relevant requirements of the original contract. If applicable, the other subcontractor with respect to this Agreement will be:

   Subcontractor:

   Address:

In the event of any conflict or inconsistency between the provisions of this Agreement and the parties' prior contract, the provisions of this Agreement shall control in all respects.

IN WITNESS WHEREOF, Auditor, Public Office and IPA have executed this agreement.

Kerry Roe (Clark, Schaefer, Hackett & Co.) — 02/05/2021

[IPA Firm] — Date

Legislative Authority or Designee for Public Office — Date

Auditor of State — Date

EMERGENCY RESOLUTION NO. 14-2021

A RESOLUTION AMENDING EMERGENCY RESOLUTION NO. 85-2020 TO INCREASE THE BLANKET PURCHASE ORDER AMOUNT TO CLARK, SCHAEFER, HACKETT & CO. AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to the City's Purchasing Policies and Procedures, Council is required to approve blanket purchase orders; and

WHEREAS, an independent audit, in addition to the annual audit, is required for CARES Act funds received

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Council hereby approves the following blanket purchase orders:

VENDOR	**AMOUNT NOT TO EXCEED**	**DEPARTMENTS AFFECTED**
National Inspection Corporation	$325,000	Development
Enterprise FM Trust	$338,350	All Departments
Velecor	$122,650	All Departments
Clark, Schaefer	$ 29,110	Finance
Hurst Kelly	$ 24,000	Finance
Public Entity Pool	$100,587	All Departments
Tyler Technologies	$ 72,000	Finance
GreatAmerica Financial Services Corporation	$ 21,000	All Departments

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that these purchase orders are needed for expenses in the first quarter of 2021. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:____________________

ATTEST: APPROVED:

______________________________ ______________________________

Clerk of Council Mayor

EMERGENCY RESOLUTION NO. 15-2021

A RESOLUTION RATIFYING THE CITY MANAGER'S EXECUTION OF THE NON-RESIDENTIAL LINE EXTENSION AGREEMENT BY AND BETWEEN THE CITY OF MONROE AND DUKE ENERGY OHIO, INC. FOR THE EXTENSION OF ELECTRIC SERVICE TO MONROE BICENTENNIAL COMMONS PARK AND DECLARING AN EMERGENCY.

WHEREAS, in order to avoid any delay in the construction of Phase 1b occurring at Monroe Bicentennial Commons Park to meet the targeted deadline of September, 2021, it is necessary to have electric service at said Park.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Council hereby ratifies the City Manager's execution of the Non-Residential Line Extension Agreement by and between the City of Monroe and Duke Energy Ohio, Inc. for the extension of electric service to Monroe Bicentennial Commons Park. The terms and conditions of said Agreement are set forth on Exhibit "A" attached hereto and made a part hereof.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to avoid any delays in the construction of Phase 1b at Monroe Bicentennial Commons Park. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:____________________

ATTEST: APPROVED:

______________________________ ______________________________

Clerk of Council Mayor

February 5, 2021

City of Monroe
Attn: Mr. Gary Morton
PO Box 330
Monroe, OH 45050

Dear Mr. Gary Morton,

This letter is in reference to the enclosed Site Readiness Checklist and Line Extension Agreement for the extension of electric facilities at 250 Jerry Couch Blvd, Monroe, OH 45050. The Site Readiness Checklist contains a list of customer requirements that must be completed prior to Duke Energy scheduling the installation of facilities. The Customer and Property owner must sign this document.

The Line Extension Agreement discloses a total upfront cost of $20,210.63, which must be paid prior to the start of construction. This cost is the sum of the Standard Service Installation cost of $20210.63, which is forty percent (40%) of the total Standard Installation costs of $50,526.58 , per Ohio Administrative Code Rule 4901:1-9-07 (D)(3), plus the Premium Service cost of $0.00. If additional customers utilize all or part of this extension within 50 months of completion, please contact Duke Energy at 1-800-544-6900 as you may be entitled to a refunded portion of this cost.

Please sign and return the documents to me in the envelope provided. Do **NOT** send payment at this time. Once the signed Line Extension Agreement is received, an invoice for the required amount payable will be mailed to you. This estimate is only valid for 90 days. If the invoice is not paid on or before May 5, 2021 the job will need to have a new cost estimate prepared, which may change the cost of the line extension.

I have enclosed a copy of the construction drawing referenced in the Line Extension Agreement for your records. If there are any questions, please feel free to contact me at (513) 287-4658.

Sincerely,

Brett King
Customer Project Coordinator

NON-RESIDENTIAL LINE EXTENSION AGREEMENT

This Agreement is made this 5th day of February, 2021 between Duke Energy Ohio, Inc, hereinafter called the "Company", and City of Monroe hereinafter called the "Applicant".

The Applicant(s) must demonstrate that he/she is the owner of the premises to be served. The Applicant(s) must apply for electric service within 90 days after the construction of the line extension.

The Company agrees to make a line extension in accordance with its general service rules and regulations as described in Duke Energy Ohio Electric Tariff Sheet No.73.3 filed with The Public Utilities Commission of Ohio. The Applicant agrees to receive and pay for Electric Service, as defined in Ohio Revised Code, Section 4933.81 (F), to be supplied to premises located at 250 Jerry Couch Blvd, Monroe, OH 45050 and in conformity with the applicable rates of the Company filed with The Public Utilities Commission of Ohio, as the same are now or may be in effect, from time to time. The line extension and all other facilities erected or supplied by the Company shall be and remains the Company's property.

The Company will install electric facilities to serve said premises in accordance with the design of facilities as shown by enclosed drawing **(Duke Work Order 39537550),** made a part of this agreement. This work will be completed based on the representation of the Applicant that 250 Jerry Couch Blvd, Monroe, OH 45050 will be directly connected to the extension of electric facilities provided herein. This agreement is based upon the Company's ability to obtain Right of Way or easements for facilities described above. Should these or other factors reveal unanticipated costs, the parties will amend this Agreement to incorporate such costs.

The Company may make additions and/or extensions to the facilities extension provided for herein from the end of, or from any point in, said extension. Any such addition and/or extension shall be treated as a separate and new project, and the Company will not make refunds for premises served by any such addition and/or extension to the electric facilities extension provided for herein.

The Company will endeavor to complete the installation of this facilities extension within a reasonable time after the Applicant(s) sign this Agreement. However, completion may be delayed by the Company's inability to obtain right-of-way, or other materials of the size and kind required, or by regulation, order or decree of any governmental authority having actual or apparent jurisdiction over such matters prohibiting, postponing or delaying such completion, or by any cause beyond the control of the Company. In this event, the Company will not be responsible in damages, or otherwise, for failure to complete said installations within such time for any reason; provided, however that the Company will take all reasonable steps to compete such installation properly.

This Agreement is executed in part, upon the representations made by the Applicant at the time this Agreement is signed. If the Company determines that the Applicant has misrepresented any intentions in this regard and these misrepresentations cause the Company to incur expenses which it otherwise would not have incurred absent these misrepresentations, Applicant agrees to promptly reimburse the Company for all such expenses or correct the misrepresentation by fulfilling his/her obligations as promised hereunder.

Prior to scheduling the construction of this line extension, Applicant must pay to the Company the sum of $20,210.63, pursuant to Ohio Administrative Code Rule 4901:1 -9-07 (D)(3). The total cost due is equal to the sum of the Standard Service Installation cost of $20210.63, (which is equal to forty percent (40%) of the total Standard Service Installation cost of $50,526.58) plus the Premium Service Cost of $0.00.

Pursuant to Ohio Administrative Code Rule 4901: 1-9-07 (F), if additional customers utilize all or part of this extension within 50 months after completion, the Applicant may be entitled to a refund which represents a pro rata portion of the original cost calculated to equitably share the cost responsibility for those facilities used in service by both the new and original Applicant. The Applicant is responsible for notifying the Company when a new Applicant is connected and utilizes the extension associated with the installation cost that was paid.

IN WHICH WITNESS WHEREOF, the parties have executed this agreement the day and year first written above.

City of Monroe
Name of Customer (Print)

_______(513) 727-8953____________________________
Telephone Number (10 digit)

____
Signature of Customer

2.5.2021
Date

Federal Tax ID __31-6001706__________________

RESOLUTION NO. 16-2021

A RESOLUTION AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPLY FOR ANY AND ALL GRANT FUNDS; PROVIDED THAT ACCEPTANCE OF ANY GRANT FUNDS, INCLUDING MATCHING FUNDS, MUST BE SPECIFICALLY APPROVED BY COUNCIL.

WHEREAS, opportunities to apply for grant funds occur at various times throughout the year; and

WHEREAS, a general authority to apply for funds will provide for adequate timing of applying for grants with Council approval.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The City Manager or designee is hereby authorized to apply for any and all grant funds; provided that acceptance of any grant funds, including matching funds, must be specifically approved by Council.

SECTION 2: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED:____________________

ATTEST: APPROVED:

______________________________ ______________________________
Clerk of Council Mayor

First Reading:___________________

RESOLUTION NO. 17-2021

A RESOLUTION EXPRESSING COUNCIL'S INTENT FOR THE SALE OF PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED BY INTERNET AUCTION.

WHEREAS, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, becomes obsolete, unfit for the use for which it was acquired, or no longer needed for public use; and

WHEREAS, Council desires to sell said personal property by internet auction to generate more revenue for the City and to make items available to a larger community of potential buyers.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Council hereby expresses its intent to sell personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, supplies, confiscated vehicles and property, and items obtained through law enforcement investigations, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, by internet auction.

SECTION 2: The personal property as referenced in Section 1 shall be sold using the internet auction site http://www.govdeals.com. The number of days for bidding on the personal property shall be for ten days, including Saturdays, Sundays, and legal holidays. The City Manager or designee shall have the option to place a minimum bid on any item, establish any other terms and conditions for the particular sale, including requirements for pick-up or delivery and method of payment. Items shall be sold to the highest bidder.

SECTION 3: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED:______________________

ATTEST: APPROVED:

______________________________ ______________________________

Clerk of Council Mayor

First Reading:___________________

Marc Bellapianta

626 Babbling Brooke Drive, Monroe, OH 45050
386 449-9262 / mbellapianta@fpcpm.com

November 1, 2020

Angela S. Wasson, Clerk of Council
P. O. Box 330
Monroe, Ohio 45050
wassona@monroeohio.org

RE: City of Monroe Volunteer Opportunities – Application Cover Letter

Dear Mrs. Wasson,

I am very excited about your recent announcement seeking “civic minded volunteers” and I am particularly interested in serving on the Planning Commission for the City of Monroe.

We recently relocated to Ohio to spend more time with our grandchildren. Now that we are settled into our new home, I am beginning to realize how much I miss actively serving my community. Prior to our move, I served for the past 3+ years on the Code Enforcement Board for the City of Palm Coast and was previously appointed to the Affordable Housing Committee by the Board of County Commissioners in Flagler County, Florida. I was also very involved with the REALTOR organization, serving as Vice President for the local REALTOR association, while serving on the Business Issues and Public Policy committees at the state and national level.

I am a retired Air Force Officer and long time real estate professional. My real estate career was focused on working with various developers, attorneys and builders; to plan and obtain approval to create new residential subdivisions, homeowner associations and condominium communities in Florida. I would then manage those communities from initial development through turnover to the membership.

I have an interest in public leadership and I am committed to “giving back” by volunteering my experience and training to the benefit of the local community. As a team player and goal achiever, my perseverance and self-motivation continues to propel me toward the accomplishment of new goals and objectives. I am confident that my experience and training would make a positive contribution to the city’s Planning Commission.

I consider it a privilege to serve as a “civic minded volunteer” on the Planning Commission. I am experienced, knowledgeable and prepared to commit the personal time and energy necessary to serve the City Council, in this capacity. I look forward to hearing from you. Thank you.

Respectfully,

Marc Bellapianta

Attachment: Resume for Marc Bellapianta

Marc Bellapianta

626 Babbling Brooke Drive, Monroe, OH 45050
386 449-9262 / mbellapianta@fpcpm.com

Professional Summary

An accomplished business owner and professional community association manager, with extensive experience planning and developing residential and condominium communities.
A proven leader, credited for inspiring and educating team members through professionalism and effective leadership.
A goal achiever with excellent time management skills.

Experience

Watson Realty Corp. 2014-2019
Regional Manager, Association Management Division, Jacksonville, FL
Oversaw the personnel, management, maintenance and financial responsibilities for 50+ homeowner and condominium associations in northeast Florida.

Flagler Palm Coast Property Management, Inc. 1996-2014
President/Lic. Real Estate Broker/Lic. Community Association Manager, Palm Coast, FL
Served as CEO of a company that provided residential real estate sales, rental property management of 600+ units and association management for 43 communities.

ITT-Community Development Corporation 1991-1996
Program Sales Executive, Palm Coast, FL
Participated in the initial development and sale of the property that is now known as the City of Palm Coast.

Colorado Air National Guard and US Air Force 1972-1996
Aircraft Maintenance Squadron Commander, Chief of Maintenance, 200 AS, Buckley AFB, CO

Samsonite Corporation 1976-1986
Senior Manufacturing Engineer, Denver, CO

Community Involvement

Served on the Public Policy Committee, for the National Association of Realtors 2020
Served on the Code Enforcement Board, for the City of Palm Coast, FL 2016-2019
Elected Vice President, Flagler County Association of Realtors, FL 2018/19
Served on the Board of Directors for the Florida Association of Realtors 2017-2019
Served on the Board of Directors for the Flagler County Association of Realtors 2017-2019
Served on the Affordable Housing Committee for the Flagler County Commissioners, FL 2016
Completed the Annual Elected Municipal Officers Training, Sec. 112 Florida Statute 2016-2019
Attended the Flagler Public Leadership Institute, Completed 2015

Education

State of Florida, Real Estate Broker License, 1991-Present
State of Florida, Community Association Manager License, 1997-2020
Florida Realtors Leadership Academy, Class of 2017, Orlando, FL
Academy of Military Science, Officer Commissioning, Knoxville, TN, 1988
Community College of Aurora, AS Marketing, Aurora, CO, 1982
Hinkley High School, Graduate, Aurora, CO, 1971

Angela Wasson

From: Debbie Armitage
Sent: Tuesday, February 16, 2021 3:28 PM
To: Angela Wasson
Subject: FW: Question about audit committee

Angie,
Please see Holly's email below about the Audit Committee.

From: Holly Cahall <hcahall@monroelocalschools.com>
Sent: Tuesday, February 16, 2021 9:53 AM
To: Debbie Armitage <armitaged@monroeohio.org>
Subject: Question about audit committee

Hi Debbie,

I get the newsletter and it listed committees. Then I looked on the website and saw that the audit committee had four members, but is comprised of 5. It also said they meet quarterly. I would consider being on the audit committee if there is the need, and if I could help. I live in Monroe Crossings. We moved here in June, 2019. If there is not need because you now have five and it didn't show on the website, that is perfectly fine. Just reaching out.

Thank you,
Holly

--
Holly J. Cahall, CPA
Chief Financial Officer
Monroe Local School District
500 Yankee Road., Monroe, OH 45050
Office: (513) 360-0701 Cell: (937)213-0868

Motivating ~ Leading ~ Succeeding

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

7650473 PERMIT NUMBER	NEW TYPE
ISSUE DATE	
01 29 2021 FILING DATE	
D5A PERMIT CLASSES	
09 066 A TAX DISTRICT	C86493 RECEIPT NO.

S & G 4 LLC
DBA HOLIDAY INN EXPRESS
120 SENATE DR
MONROE OH 45050

FROM 02/02/2021

PERMIT NUMBER	TYPE
ISSUE DATE	
FILING DATE	
PERMIT CLASSES	
TAX DISTRICT	RECEIPT NO.

MAILED 02/02/2021 RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/05/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A NEW 7650473
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF MONROE CITY COUNCIL
233 S MAIN ST
P O BOX 330
MONROE OHIO 45050

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. **For best results, search only ONE criteria at a time.** If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

SEARCH CRITERIA

Permit Number	7650473
Permit Name / DBA	
Member / Officer Name	

Search **Reset** **Main Menu**

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 7650473; **Name**: S & G 4 LLC; **DBA**: DBA HOLIDAY INN EXPRESS; **Address**: 120 SENATE DR MONROE 45050		
DIPAK PATEL	MANAGE MEM	VICE PRES.
ROSHAN PATEL	MANAGE MEM	TREASURER
NITAL PATEL	MANAGE MEM	CEO

- Ohio.Gov
- Ohio Department of Commerce

Commerce Home | Press Room | CPI Policy | Privacy Statement | Public Records Request Policy | Disclaimer | Employment | Contacts