Monroe Council Agenda
Regular Meeting of Council
April 27, 2021 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Roll Call

Approval of the Minutes – Council Minutes of April 13, 2021

Visitors

- **Kelly Clark, Chair of the Charter Review Commission – Presentation of Proposed Changes to the Charter**

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Ordinance No. 2021-12. An Ordinance supplementing Section 412.01(a)(1) of the Codified Ordinances to specifically include grass clippings. (Second Reading)

New Business

Emergency Resolution No. 23-2021. A Resolution approving a Then-and-Now Certificate in the amount of 3,596.40 to Columbitech and declaring an emergency.

Emergency Resolution No. 24-2021. A Resolution authorizing specific expenditures of the City of Monroe's share of Coronavirus Relief Funds as legislated in the Coronavirus Aid, Relief, and Economic Security Act, and declaring an emergency.

Emergency Resolution No. 25-2021. A Resolution authorizing the City Manager to enter into a professional architectural design services agreement by and between the City of Monroe and Brandstetter Carroll Inc. for the redesign of a portion of the Great Miami River Trail and declaring an emergency.

Resolution No. 26-2021. A Resolution authorizing membership in the Houston-Galveston Area Cooperative Purchasing Program.

Ordinance No. 2021-13. An Ordinance amending and supplementing Ordinance No. 2021-07, otherwise known as the permanent appropriations ordinance, to meet current expenditures and other expenditures of the City of Monroe, during fiscal year ending December 31, 2021.

Ordinance No. 2021-14. An Ordinance supplementing Exhibit "1" of Ordinance No. 2021-03 to establish the unclassified position of Human Resources Manager.

Consideration of Motion authorizing the expenditure of $60,000 to Brandstetter Carroll Inc. for the additional expenses related to Phase 1 of Monroe Bicentennial Commons Park pursuant to Resolution No. 45-2018.

Consideration of Motion authorizing the expenditure of $81,000 to Brandstetter Carroll Inc. to proceed with the design and bid documents for Phase 2 of Monroe Bicentennial Commons Park pursuant to Resolution No. 45-2018.

Consideration of Motion requesting a hearing for the transfer of the D1 D2 liquor permits located at 320 New Garver Road Suite A from Turtlecreek Flea Market Inc. to TAFM OPCO LLC.

Consideration of Motion requesting a hearing for the issuance of a C2 liquor permit located at 595 South Main Street for the business of Main Street Marathon 176.

Administrative Reports

Adjournment

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Old Business

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New Business

Emergency Resolution No. 23-2021. A Resolution approving a Then-and-Now Certificate in the amount of 3,596.40 to Columbitech and declaring an emergency.

Notification of renewal was going to our old vendor, thus we needed to process the renewal of our VPN license prior to getting a Purchase Order.

Emergency Resolution No. 24-2021. A Resolution authorizing specific expenditures of the City of Monroe's share of Coronavirus Relief Funds as legislated in the Coronavirus Aid, Relief, and Economic Security Act, and declaring an emergency.

Background. Council previously approved the necessary and appropriate uses of the CARES funding given to the City of Monroe. However, in order to meet the various guidelines and requirements for this federal funding, City departments needed to modify some of the expenditures. (For example, if something could not be purchased in the CARES-specific time requirement or if an expense came in over or under the anticipated cost, we needed to repurpose the funds accordingly.)

The list attached to this legislation is the final list of actual expenses, with the exception of two items that are still pending pay-out. Also included in the attachment is a summary of how the City used its CARES funding.

Emergency Resolution No. 25-2021. A Resolution authorizing the City Manager to enter into a professional architectural design services agreement by and between the City of Monroe and Brandstetter Carroll Inc. for the redesign of a portion of the Great Miami River Trail and declaring an emergency.

Background. The design engineer, Brandstetter Carroll, has analyzed the scope of work to redesign the trail away from the Kristin and Avance properties per ODOT requirements. The design revisions can be rolled into the ODOT Stage 3 submittal with the intent to keep the project on schedule. The design and the required updated environmental analysis will include revised Right of Way Plans, Revised Trail Design and environmental report revisions and is anticipated to cost approximately $17,000. This amount is covered within the budgeted amount for in 2021.

Resolution No. 26-2021. A Resolution authorizing membership in the Houston-Galveston Area Cooperative Purchasing Program.

Background. This is for approval to enter into a cooperative purchasing agreement with the Houston-Galveston Area Council Cooperative Purchasing Program. Our preferred SCBA vendor is not under Ohio State Term Scheduling this year, and this allows us to purchase SCBA's that meet our specific needs.

H-GAC's Cooperative Purchasing Program, known as HGACBuy, was established pursuant to Texas Interlocal Cooperation Act [Texas Local Government Code, Title 7, Chapter 791]. The Act allows local governments and certain non-profits to contract or agree under the terms of the Act to make purchases or provide purchasing services and other administrative functions appropriately established by another government entity. The Interlocal Contract (ILC) is the required legal document that establishes a link between the End User (local governments and certain non-profits) and HGACBuy, and gives the End User access to HGACBuy contracts. H-GAC has established Interlocal Contracts with thousands of End Users throughout Texas and across the United States.

The Fire Chief is recommending that we enter into an agreement with the Houston-Galveston Area Council Cooperative Purchasing Program. This will allow us to purchase brand specific Self Contained Breathing Apparatus to replace units that have exceeded their useful life.

Ordinance No. 2021-13. An Ordinance amending and supplementing Ordinance No. 2021-07, otherwise known as the permanent appropriations ordinance, to meet current expenditures and other expenditures of the City of Monroe, during fiscal year ending December 31, 2021.

Background. Please see the attached summary of changes to the appropriations ordinance provided by the Finance Director.

Ordinance No. 2021-14. An Ordinance supplementing Exhibit "1" of Ordinance No. 2021-03 to establish the unclassified position of Human Resources Manager.

We have previously requested this position be added to the wage ordinance, but after discussion with Council, determined that more time was needed to ensure that the roles and responsibilities aligned with those currently performed in a decentralized manner and they fit within the Strategic Priorities set by

Council. The position will consolidate portions of the roles of several employees into one position that will be able to focus on the Human Resources needs of the City as their sole responsibility. This will help the City remain within compliance of the many laws and regulations that govern employee issues. It will also allow us to expand the services provided by a formal HR function. Below is a listing of the HR functional areas that will be managed by the HR Manager and existing HR Specialist.

EMPLOYEE DEVELOPMENT
- Performance Evaluations
  - Review Quality
  - Ensure Timely
  - Provide Training
- Development Plans
- Training – External
- Training – Internal
  - Hiring
  - Performance Evaluation
  - New Supervisor/PPM or Contract Updates
- Mandatory City Wide Training
  - Harassment
  - Active Shooter
- Approve Merit Increases
- Maintain Personnel Files

HIRING
- Job Descriptions – review annually
- Advertisements
- Personnel Board Requests
  - Testing
  - Approve List
- Interviews
  - Scheduling
  - Sitting on Panel
- Conditional Offer
- Background
- Drug Screen
- Physical
- Credit Check
- Psychological
- Create Personnel File
- Import Files from NeoGov to MUNIS

ONBOARDING
- Coordinate Office Space, Equipment, IT items with Dept
- First Day Email
- Orientation
  - Packet and Gift
  - Go Over Policies
  - City Tour & Introductions
  - New Hire Paperwork
  - ESS Training
  - Lunch
- Follow-up Emails
- Follow-up Meetings during 1st year

BARGAINING UNIT LIASON
- Contract Negotiations
- Quarterly Meetings with Reps (one a month)
- Create Procedures to Expand Contract Language & Clarify/Document Intent
- Coordinate with Payroll on Pay-outs, Accruals, Etc.
- Update Salary Tables
- Pre-disciplinary Hearing Officer
- Recommend Updates to PPM for Consistency with CBAs

ORGANIZATIONAL DEVELOPMENT
- Review/Recommend Updates to Compensation Plan
- Recommend Organizational Structure Changes (Review of Service Needs, Best Practices, Current Challenges, etc.)
- Culture/Internal Branding
- Training and Development of Executive Leadership Team
- Position Control Updates in MUNIS
- Salary/Benefit Projections

HEALTH & WELLNESS
- Chair Insurance Committee
- Coordinate Meetings with Broker
- Wellness Program
- Lunch & Learns
- Biometric Screenings
- Renewal Meetings
- Go 365 promotions
- EAP

WORKERS' COMPENSATION
- Manage Cases
- Correspondence (Employee, BWC, Comp Mgmt, Payroll)
- Transitional Work Program
- OIL Policy/Salary Continuation
- Review Premium Reports
- Chair Workplace Safety Committee
- Coordinate Safety Training in Depts and Keep Records

DISCIPLINE & SEPERATION FROM EMPLOYMENT
- Update Personnel Files
- Review for Proper Documentation
- Collect City Property (manage checklist)
- Coordinate with Department
- Exit Interviews

POLICY DEVELOPMENT
- Review PPM Annually
- Create new Polices
- Define Procedures
- Compliance Review/Keep Up to Date on Labor Laws & Best Practices

FMLA
- Tracking Balances
- Process Requests
- Correspondence with Employees and Doctors
- Sick Leave Donation Requests
- Coordinate with Payroll

We included $90,750 in the 2021 budget to cover the salary and benefits of this position, by delaying the hire of the position, we anticipate a savings of approximately $38,000 in this year's budget.

Consideration of Motion authorizing the expenditure of $60,000 to Brandstetter Carroll Inc. for the additional expenses related to Phase 1 of Monroe Bicentennial Commons Park pursuant to Resolution No. 45-2018.

Background. The parameters of the park design contract previously approved by City Council is based on the true cost of a project which has now been realized via bid approval (occurred at the previous Council meeting). Accordingly, the final construction administration costs (which entails construction documents, bidding documents and project administration) was not completely known until the bid was approved as it is based on a 8% of the overall cost.

When planning began years ago, the estimated Phase 1 cost was approximately $1.1 million (based on a different estimated scope) while the total final construction cost for Phase 1a and 1b is $2,368,797 in today's dollars as a result of design changes and universal increased construction costs. As a result, a purchase order in the amount of $60,000 to cover the additional construction administration and design cost as it is related to the ongoing Phase 1 construction. The $60,000 is slightly over the $57,643 true percentage but is intended to final out/cover all construction/design costs related to Phase 1 barring any unforeseen major construction issues. This amount was budgeted in the 2021 budget.

Consideration of Motion authorizing the expenditure of $81,000 to Brandstetter Carroll Inc. to proceed with the design and bid documents for Phase 2 of Monroe Bicentennial Commons Park pursuant to Resolution No. 45-2018.

Background. Now that Phase 1 is under construction, planning the design for Phase 2 which entails play areas, play equipment, two climbers, hardscape, shelter, safety play surface and associated utilities intended for the 5-12 year old age group is requested. As a reminder, Phase 1 included the entrance arch, carousel building renovation, hardscape, utilities and a play area for the 2-5 year old age group. The intent is to prepare a final plan, engineer the design and create bid documents that will be ready to bid hopefully in the beginning of 2022 in order to achieve the best bid price. While final refinement of the plan will need to occur, the tentative estimate construction cost is approximately $1.1 million with the design, bidding and construction cost estimated at $81,000. As such a request for approval of the Phase 2's $81,000 planning/design expense is requested but will ultimately be determined by final bid prices as it relates to the overall contract of 8% of the construction price. Any bid award will ultimately need City Council approval and will not occur until 2022 depending on budget, etc. This planning and design amount was budgeted in the 2021 budget.

Consideration of Motion requesting a hearing for the transfer of the D1 D2 liquor permits located at 320 New Garver Road Suite A from Turtlecreek Flea Market Inc. to TAFM OPCO LLC.

Background. Permit D-1 may be issued to the owner or operator of a hotel, of a retail food establishment or a food service operation licensed pursuant to Chapter 3717. of the Revised Code that operates as a restaurant for purposes of this chapter, or of a club, amusement park, drugstore, lunch stand, boat, or vessel, to sell beer at retail either in glass or container, for consumption on the premises where sold; and to sell beer at retail in other receptacles or in original containers having a capacity of not more than five and one-sixth gallons not for consumption on the premises where sold. The fee for this permit is three hundred seventy-six dollars for each location, boat, or vessel.

Permit D-2 may be issued to the owner or operator of a hotel, of a retail food establishment or a food service operation licensed pursuant to Chapter 3717. of the Revised Code that operates as a restaurant for purposes of this chapter, or of a club, boat, or vessel, to sell wine and prepared and bottled cocktails, cordials, and other mixed beverages manufactured and distributed by holders of A-4 and B-4 permits at retail, either in glass or container, for consumption on the premises where sold. The holder of this permit may also sell wine and prepared and bottled cocktails, cordials, and other mixed beverages in original packages and not for consumption on the premises where sold or for resale. The fee for this permit is five hundred sixty-four dollars for each location, boat, or vessel.

Consideration of Motion requesting a hearing for the issuance of a C2 liquor permit located at 595 South Main Street for the business of Main Street Marathon 176.

Background. Permit C-2 may be issued to the owner or operator of a retail store to sell wine in sealed containers only and not for consumption on the premises where sold in original containers. The holder of this permit may also sell and distribute in original packages and not for consumption on the premises where sold or for resale, prepared and bottled highballs, cocktails, cordials, and other mixed beverages manufactured and distributed by holders of A-4 and B-4 permits, and containing not less than four per cent of alcohol by volume, and not more than twenty-one per cent of alcohol by volume. The fee for this permit is three hundred seventy-six dollars for each location.

Administrative Reports

Adjournment

Monroe Council Minutes
Regular Meeting of Council
April 13, 2021 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Mayor Frentzel opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Tom Callahan, Jason Frentzel, Keith Funk, Todd Hickman, Christina McElfresh, and Robert Routson.

Mr. Funk moved to excuse Mrs. Hale; seconded by Mr. Routson. Voice vote. Motion carried.

Approval of the Minutes

Mr. Funk moved to approve the Council Minutes of March 23, 2021 and Public Safety Committee Minutes of March 30, 2021; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Visitors

The Clerk of Council read into the record the following email received by Council.

Date: April 7, 2021

To: Mr. Bill Brock
Monroe City Council members

Subject: Semi traffic on Todhunter Road

We, the residents of Todhunter Rd, are disputing the allowance of semi-trucks on Todhunter west of Salzman/Yankee and East of Route 4.
This road was not made for trucks to drive on. It is a residential street with "Watch for Children" caution signs (pic 1), 35MPH zone. Plus, we will be affected by decreased home values, truck noise, inevitable property damage and additional wear and tear to the road itself. There are "no truck" signs (pic 2) on both ends of Todhunter that have been there for years. Mr. Brock recently stated that the sign was misplaced by the ex-Director of Transportation, pic 2a is the date the sign next to Yankee has been there, if it was misplaced why wasn't it moved years ago? There's also a "Thru Truck" sign (pic 3) on Yankee heading south onto Salzman that directs truck traffic to continue straight. Salzman road was built to provide thru truck access to Yankee Rd industrial area to avoid residential & school zones.

Picture 1

Picture 2

Picture 2a

Picture 3

Semi's drive on a standard road size of 12'. The minimum practicing standard is 11', Todhunter is 10'4". Semi width is 10'6". IF a semi drives in the center of the lane they're hanging over 1" on each side. However, they don't drive in the center of the lane, they

drive over the yellow center line as seen in **pictures 4 & 5** of a semi that turned out of the Todhunter access illegally and a crta bus that travels multiple times a day on Todhunter.
This semi driver came back later that day and residents spoke with him. He stated that his GPS directed him out that access & it was extremely difficult for him to turn left due to the blind curve. He had to pull into the street to see if it was clear (picture 6) and almost got hit by a box truck. He also commented how the road is too narrow, and no one would've got by him. He moved over the yellow center line because the ditch "scared" him, picture 4 shows how far to left he is. He then stated he had to swing way out to turn right onto Salzman and crossed over the middle lane.

Picture 4

Picture 5

Picture 6

Imagine a semi & a school bus on this road, who's going into the ditch? What about an Emergency vehicle – Fire Truck, EMT? Normal traffic moves over to the right; this pick up is off the road (pic 7) & he takes up almost the full lane, he wouldn't get by if it was a semi in the oncoming lane. And what about that fire hydrant? A vehicle swerving to avoid a semi would knock that out.

Picture 7

At the opposite end of Todhunter on the "S" curve when a truck illegally turns in, they either can't make the curve or end up getting caught on the wires both cause truck to tip over. (pic 8&9)

Picture 8

Picture 9

There are 2 access drives off Yankee road (pics 10-12). Trucks should be using this as entrance and exit. The road was built for truck travel with a center turn lane as well. When this corner lot was first being prepped for the warehouse the Todhunter residents were told that the access off Todhunter was for Emergency use only. Now we have heard that someone has agreed if the culvert is strengthened and Todhunter access is widened 3 feet, so trucks don't have to swing into residents' yards then trucks can use Todhunter. The culvert they installed is way too narrow, no vehicle will be able to pass a semi there unless they want to take a nosedive into the ditch. The Todhunter access is approximately 55' now while the Yankee Road accesses are 46' & 49' they're smaller why?? Why does Todhunter 55' access have to be widened? Because Todhunter Rd is not wide enough to begin with and Yankee is plenty wide to make a turn. Pictures 13 & 14 show that semi turning onto Todhunter, almost hitting a resident's mailbox while his tires are on the other side of the curb where the access is marked to be widened. It will only be a

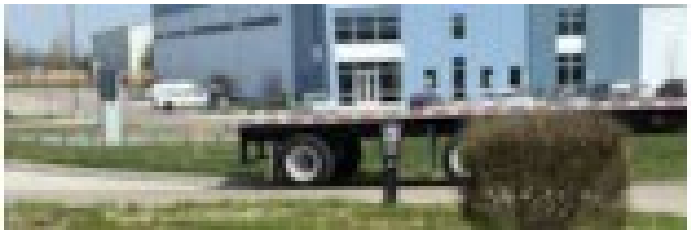
matter of time before the mailbox is hit, the yard is torn up, or cars coming around the bend end up in the front yard, IF semi's are allowed in and out of this access. And recall this driver said he could not see what was coming around the blind bend when he pulled out.

Picture 10

Picture 11

Picture 12

Picture 13



Picture 14

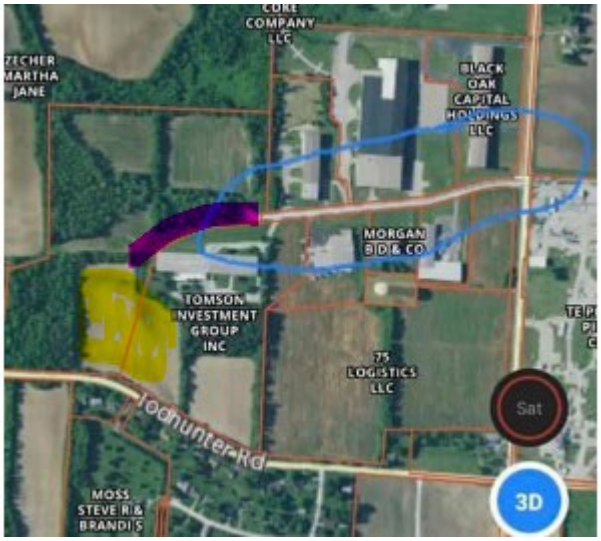
We strongly urge that this access be an Emergency vehicle access only. We have seen many employee's personal vehicles flying out of this access and turn on Todhunter without stopping or checking if it was clear to pull out. There should be a stop sign at the end of this access, but that will block the view of the blind curve even more. **Pictures 15 & 16** show the blind curve view at 2 points.

Picture **15** shows the blind curve if a vehicle stops prior to entering the road & picture **16** shows when vehicle moves up with their vehicle partially in the road. You CANNOT see a vehicle coming, the speed limit is 35 but vehicles fly 50+mph on this road which could cause a very serious accident. This access really is an accident waiting to happen, it is not safe. Yankee Rd access is much safer for all.

Picture 15

Picture 16

Regarding the additional Middletown parcels that are being plotted out for future warehouses (yellow highlight in pic 17), their access should come from Made Industrial Dr (blue circle pic 17) off of Yankee Rd. Made Industrial road can be extended (purple highlight pic 17) to meet those parcels& add Emergency access only off Todhunter Road. The business (Tomson Investment Group) that sits behind that parcel sits at the end of Made Industrial Dr so a short extension would be needed plus the parcels north of Tomson Investment would eventually need that road extended. Then all traffic would be directed off Yankee onto Made Industrial Dr. bypassing Todhunter Rd.

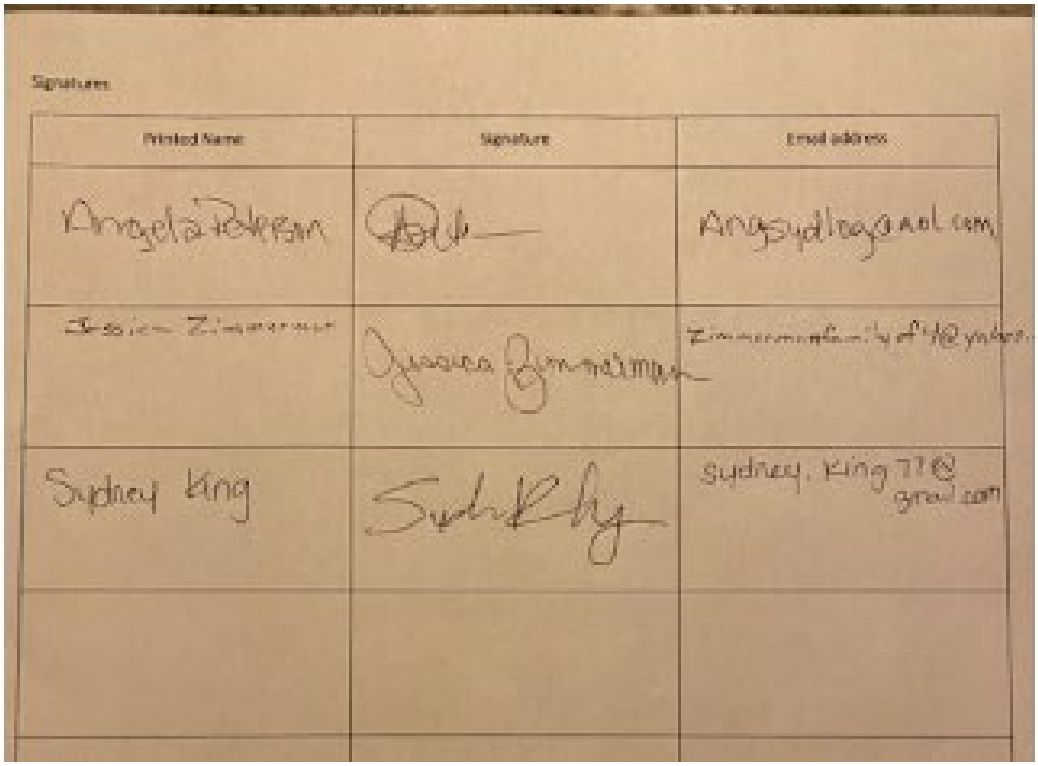


Picture 17

Todhunter Rd is not made for semi's, it is a residential road, it is narrow, & has multiple curves. Our children must drive on this road to go to/from school, they don't need to be met with a semi coming at them and veer off into a yard, trees, fire hydrants or a steep ditch. Please consider them and all citizens, and residents of this area that have to use this road daily & keep semi traffic off it. Keep Todhunter Rd safe.

Signatures

Printed Name	Signature	Email address
Mark Zimmerman		mzimmerman5@gmail.com
Lawrence Osborne Osborne Pat Osborne	Lawrence Osborne Pat Osborne	Pat osborne 1@ gmail.com
Rufus & Karen Mathis	Rufus & Karen M. Jr.	
Ann Bedford		annbedford@yahoo.com
Aaron Bedford		aaron.bedford4@yahoo.com
STEVE GOLDSTEIN		SGOLDSTEIN@CINCI.RR.COM
Helen Imle	HELEN IMLE	
Margaret Jenkins	Margaret Jenkins	Old Timer 3129@gmail



Signatures

Printed Name	Signature	Email address
Angela Peterson		Angsydney@aol.com
Jessica Zimmerman		Zimmermanfamily of 4@yahoo.
Sydney King		Sydney.King778@gmail.com

Petition for NO TRUCKS on TODHUNTER RD

Name & Email	Name & Email	Name & Email
Bethany Lister Bd_starkey@yahoo.com	Karl & Pam Knake 3316 Carol Ann Ln Khknake@yahoo.com	
Mark and Betty Evans Marksr45@yahoo.com	Kelli Miles 6038 Todhunter Kmiles002@cinci.rr.com	
Eve	Krista House Housekrista00@gmail.com	
Jennifer MacDonald Jennymac63@yahoo.com		

Patricia Osborne of 6307 Todhunter Road expressed concern about semis utilizing an access road from the industrial park located in the City of Middletown to Todhunter Road rather than using Yankee to Salzman.

Mayor Frentzel pointed out the property the current warehouse sits on has an entrance and exit off Yankee Road in addition to the exit on Todhunter and asked why there talk of using the access road on Todhunter Road and not Yankee Road.

Mr. Brock advised that there are representatives from the builder and the owner of the warehouse to answer any questions. It is Mr. Brock's understanding that when the building was initially built it was a spec building and did not have a user. Currently, there are two users located in the building.

Mayor Frentzel asked why they cannot use the entrance and exit off of Yankee Road.

Mr. Callahan agreed with all of the neighbors and have wondered what we could do with this problem. He believes their GPS is not letting them know the Yankee Road exit exists. Mayor Frentzel agreed that more traffic needs to use Yankee to Salzman. We do also need to be concerned with additional development in that area. Mr. Callahan doesn't think they need an access road on Todhunter and if it remains it should only be used for employees, not semis.

Mr. Routson stated that the exit from that building, until they get on the highway is not anything Monroe can do. Mr. Brock has been working with the City of Middletown. Middletown has approved a lot of what is going on and suggested that Mr. Brock work with the City of Middletown. There are signs that say no trucks. The majority of trucks are using Salzman.

Mayor Frentzel asked Mr. Brock asked how much interaction has there been between Monroe and Middletown. Mr. Brock advised he has not communicated with Middletown in over a year.

Doug Swain, with the OPUS Development Company who is one of the developers of the subject property, expressed his appreciation of the residents concern and stated they always try to take into consideration neighboring properties. We felt we did that as we had a Traffic Study that was completed. As part of the flow of truck traffic in and around these warehouses it is important that we have means of egress on both sides of the building. The Traffic Study suggested that no truck traffic would go west of our building and the truck traffic that was to go east was to be accommodated, in part, through the replacement of a culvert that was considered small and insufficient to handle heavier traffic or even more traffic. We did replace that culvert at cost of approximately $250,000 to $300,000. We are only really talking about the traffic that comes from our property east to that intersection. Mr. Swain advised they did have conversations with Mr. Brock and have offered our turn lane at our cost that would allow better radius of turnability. He does not believe that is a primary entry and exit as he believes that the primary is on Yankee. We do want the ability to bring some trucks as there would be some through traffic and it would come out of that road, turn left, and to State Route 63. There may be a longer term discussion because there will continue to be development there. We appreciate the efforts of Mr. Brock to try to increase the maneuverability and turn lane onto Todhunter.

Mr. Funk believes that they did their due diligence in terms of that property and knows that a lot of studies and plans go into any development. So you understand where we sit, you might not expect a lot of traffic at that access or a tenant may use it or could experience higher traffic than expected. Those

are thing that we are expected to take care of our residents. It has nothing personal to do with the developers, but we have to do our due diligence as well.

Chris Ingram, Attorney for the OPUS Group, stated the OPUS Group wants to be a good neighbor to Monroe and its residents. Back in 2018 when this facility was designed the City of Monroe or its staff participated in and was consulted about the Traffic Impact Study. They evaluated the full truck traffic along Todhunter Road servicing this warehouse and there were no issues except the culvert, which the OPUS Group addressed at their own cost and expense. If there are truck issues, and it sounds as if a lot of the issues have nothing to do with this site, but elsewhere. Perhaps in the City of Middletown or Monroe. As it pertains to this site Mr. Ingram cautioned the City as a matter of Ohio law the City of Monroe cannot arbitrarily, capriciously, or unreasonably in the restriction of the use of Todhunter Road. The City was consulted in 2018 about the design and the three access points that we talked about. The professionals opined and weighed in and said there is nothing wrong with the access point on Todhunter Road. Our client incurred the cost of an expense of a culvert to handle the truck traffic. Now that the infrastructure is built, the warehouse is leased up, now for the City to somehow change its position; you can see why it is arbitrary and unreasonable to wait until everything is built up. Nevertheless, as Mr. Swain mentioned the OPUS Group is willing to work with Monroe and the residents on a very sound solution as far as the access point to Todhunter Road that he understood Mr. Brock is evaluating now. As we move forward we would ask that the City keep in mind that the whole time we have worked with the City of Monroe and the City of Middletown and will continue to do so. At the end of the day, we are here to find a reasonable solution given the history of everything that has happened. As it was pointed out this facility is in the City of Middletown not in the City of Monroe, so that does implicate a clear limitation on the City's police powers with respect to what it can and cannot do in restricting the use of this particular property.

Addressing Mr. Ingram, Mr. Funk stated it may not be in our city limits and that is not going to stop us from doing what we need to do for our residents. In terms of what we are capable of, Mr. Funk will defer to our Law Director.

Law Director Callahan appreciates Mr. Ingram's position and while the site is located in Middletown, Todhunter Road is entirely located in Monroe. Law Director Callahan will review everything and let City Council know what their options are from this point going forward.

Mr. Hickman asked Mr. Swain who they worked with to put in the culvert. Mr. Swain replied that was a result once the Traffic Study was completed. They will look through their correspondence to determine who they were working with at the City of Monroe.

Mr. Hickman asked if a permit was obtained to put that access on Todhunter. Mr. Swain advised that we would have obtained any permits that were asked of us; however, he cannot specifically recall which permits were required. They will go back to go look through the record. Mrs. McElfresh requested a copy of that permit if it exists.

Mr. Ingram advised they will be happy to go through their records and asked the City of Monroe to also go through their records.

Mayor Frentzel asked if the City of Monroe has a copy of the Traffic Impact Study and Mr. Brock advised that he included it with his supplemental report last week.

Mr. Brock noted the culvert that was replaced was within Todhunter Road in between Salzman Road and the drive access.

Mrs. McElfresh advised the City of Monroe put up a no truck access sign in 2018, so today there are no trucks permitted from Salzman Road to State Route 4.

Mr. Swain, based on the Traffic Study, everything west of our entrance would prohibit truck traffic.

Mr. Ingram advised that we are only talking about 1,600 feet for truck access on Todhunter Road for the frontage of the warehouse.

Mayor Frentzel pointed out that the curve is there and when the vegetation grows up in the area it makes it a blind curve and was surprised that the traffic would not have been a concern.

Mrs. McElfresh hoped that the businesses that occupy that building will respect this issue until we get it worked out and not utilize that access. Mr. Swain advised that he will bring it to their attention.

Committee Reports

Mr. Hickman received a call from a gentleman that has a Monroe Premier Soccer Team and they would like to use the soccer fields at Monroe Crossings Park. It is his understanding that the Monroe SAY soccer are the only ones that can use those fields. Mr. Brock will review that agreement. Mr. Hickman asked about putting a soccer field the Monroe Crossings Park and Mr. Brock replied that would have to be brought up to the Park and Recreation Board.

Mr. Routson recommended that they perhaps utilize some of the fields the school has. Mr. Funk noted that those organizations with the use agreements put in a lot of work in those fields and saves a lot of work for the City.

Old Business

Resolution No. 20-2021. A Resolution authorizing the City Manager to enter into a professional engineering services agreement by and between the City of Monroe and Fishbeck for the East Avenue Water Main Replacement Project. (Second Reading)

Mr. Morton gave a presentation about this project and showed what this water main will do for our system. It is important to have redundancy in our water system otherwise our water system is in danger of not withstanding a large main break, fire or other type of natural disaster. Without this connection our fire flow ratings are not in compliance with Insurance Services Organization (ISO). If we lose a connection at Britton and State Route 63 we would not be able to sustain fire flow to anything north of State Route 63. Without the connection at Britton Lane we would drain the North Main Street tank in 72 hours. It will allow us to fill our Main Street tower to capacity and all the Main Street tower and the Mound tower to fill equally.

Mr. Morton added that just because it has been down for so long doesn't mean it is not critical.

Mr. Funk asked, with the current connection that is down, did you pull the coverage area that is not ISO compliant. Mr. Morton replied there are parts that are in compliance and parts that are not. Mr. Funk agreed with the importance of the redundancy because we still have to be able to take care of our residents and not risk losing the compliance of the ISO status as that drastically influences the rates of our residents.

Mayor Frentzel noted if that main does break, not saying that we couldn't repair in 72 hours, but there is a risk that tank could be drained.

Mr. Morton added there are several small connections under State Route 63 and they are not capable to put the water to the north side of State Route of 63.

Mr. Hickman stated it is a much bigger project than what we are talking about. Mr. Morton confirmed this and explained that it would start at Cincinnati-Dayton Road, then east along State Route 63 until it hits East Avenue. It will be bored along State Route 63 and run up East Avenue to Lebanon Street, then west down Lebanon Street to Main Street and tie in. We did look up running up Main Street and from a construction standpoint and traffic impact, this was the most feasible route than trying to up Main Street.

Mr. Funk moved to consider this the second reading of Resolution No. 20-2021 and have it read by title only; seconded by Mr. Routson. Voice vote. Motion caried.

The Clerk of Council read Resolution No. 20-2021 by title only.

Mr. Funk moved to adopt Resolution No. 20-2021; seconded by Mr. Routson. Roll call: five ayes; one nay (Hickman). Motion carried.

New Business

Emergency Resolution No. 21-2021. A Resolution approving a Then-and-Now Certificate in the amount of $5,400 to the Ohio Association of Chiefs of Police and declaring an emergency.

Mr. Brock noted this relates to the cost in the assessment process for our promotion of sergeant.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 21-2021 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 21-2021 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 21-2021; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 22-2021. A Resolution authorizing the City Manager to enter into an assignment agreement by and between the City of Monroe, Butler County Commissioners, and CSX Transportation, Inc., and declaring an emergency.

Mr. Brock reported there is an easement that goes under CSX railroad track into Monroe Bicentennial Commons that previously held a sanitary sewer lateral to the park. Butler County is requesting that the City take over that easement.
Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 22-2021 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 22-2021 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 22-2021; seconded by Mr. Routson. Roll call vote: six ayes. Motion carried.

Emergency Ordinance No. 2021-11. An Ordinance amending Ordinance No. 2021-09 to correct a typographical error and declaring an emergency.

Mr. Brock explained this increases the trash rates and the intent of the legislation previously adopted by City Council was to begin the increase May 1, 2021; however, the legislation read May 1, 2024.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Ordinance No. 2021-11 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Routson. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2021-11 by title only.

Mr. Funk moved to adopt Emergency Ordinance No. 2021-11; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

Ordinance No. 2021-12. An Ordinance supplementing Section 412.01(a)(1) of the Codified Ordinances to specifically include grass clippings.

Mr. Brock noted this legislation was Council initiated.

Mr. Funk agrees 100% to add this language and just to make sure people know where we stand. Mrs. McElfresh and Mayor Frentzel agreed.

Mr. Brock sought clarification of enforcement and staff would have to enforce this new rule. Mr. Funk replied we would enforce anything if something hazardous is out in the road. If it is called or a patrol officer sees it they call out their behavior. It is my understanding that it is mostly businesses and it may only take that one time to tell them. Mrs. McElfresh agreed and it is how you normally handle this you would handle it the same way.

Mr. Funk moved to consider this the first reading of Ordinance No. 2021-12 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2021-12 by title only.

Mr. Funk moved to approve the first reading of Ordinance No. 2021-12; seconded by Mr. Hickman. Roll call vote: four ayes; two nays. (Routson and Callahan). Motion carried.

Administrative Reports

- Strategic Priorities Update

Mr. Brock provided an update of the strategic priorities established by Council. Those priorities were:

- Well Managed Services and Infrastructure
    - Proactive Management Approach. To develop a proactive agenda management system and communication framework that provides timely and useful information for decision making. This was assigned to the City Manager's office working with Council in that area. Right now, the City Manager's office, myself, and the Clerk of Council are working to implement what existing software we have. We have an agenda management software that was purchased several years ago and has a lot of functionality in it. We are working to getting that up to speed in working with Council. In the future we will talk about how to best get that information out to you in a useful fashion. It is technology driven so there will be some training involved in that.
    - Infrastructure Management. Develop a five year capital investment plan. Council received, as part of the permanent appropriations, a five year capital investment plan that was a draft as submitted. We will continue to add information to that and develop the budget for next year. Look forward to a budget retreat this year so we can start prioritizing what year some of those capital improvements get funded as a plan. Items are not funded until budget is appropriated, but at least we can start looking out five years or more and making sure we are prepared and saving or finding a funding mechanism for those items.
    - Staffing Resources. This dealt with developing a work plan and service agreements for a human resources officer. We brought that earlier this year for consideration and pulled that back. The City Manager's office has been working with the departments to develop that work plan and service level agreements to ensure that we understand what that position is going to be doing. We will be bringing that request at your next meeting.
- Strategic Growth and Development
    - Strategic Approach to Maintaining a Small-Town Feel. The key action item was the completion of the Comprehensive Plan and educating the boards and commissions on its contents. This is assigned to the Development Department. The final draft is being completed for review by the steering committee so they can have one final review on it. Once that occurs we will start the public hearings at Planning Commission and then Council. There were a lot of limitations of not having the ability to meet in person and expects within the next month, if we can get the steering committee together, that will happen.
    - Development of a Community Hub. This relates to the Monroe Bicentennial Commons Master Plan. There was a pre-construction meeting today for the contractor to start Phase 1 of the construction. Mr. Chesar is identifying what will be included in Phase 2 and begin to work with the design contractor to develop costs for Phase 2 of that project.
- Communication and Interpersonal Connections
    - Dedicate a communication resources to develop a communications needs assessment and position requirements. This had to do with some discussion Council and staff had around

public information, social media, those types of things. We intend to begin working on developing that needs assessment and position requirements in quarter four of this year.
    - Soliciting Community Input. Part of this we are beginning to gather some of that information, but it is going to be dependent on that first goal.
    - Community Engagement. Developing a list of all community groups and their points of contact. A preliminary list has begun and Public Involvement and the City Manager's office is involved with this. Part of this is getting the information for the Community Room.
- Parks and Connectivity
    - Creating a Formal Organizational Structure and Staffing for Parks and Recreation. Develop parks maintenance service level and identify the staffing resources required to meet them. This is scheduled to be discussed during third quarter during the budget retreat. A lot of that is going to be dependent on those service levels that Council anticipates that we want to have. What programs you want to have. What kind of services do you want to provide in our parks. We can then start to develop a plan to put together what our staffing needs would be for that or how else we may meet those needs.
    - Growing Parks and Recreation Service Offerings. Identify community recreation program needs. Preliminary work has begun through the Park Board. They have been asked to reach out to certain individuals within the community to start building that program need of what is there now before we start adding to it. That comes into play as we continue to look at the park space we have and looking to develop more park space for those increasing needs.
    - Trails and Connectivity. Develop a trails and connectivity plan aligned with the new Comprehensive Plan. We are not going to wait until that Comprehensive Plan is completed because I think we understand how important this is to Council. We have just begun on what we need to put that plan together. We continue to work on the Great Miami River Trail and work with surrounding jurisdictions are that we want to connect to. We will start building that plan and putting together what we need in this quarter of the year.

Mr. Brock intends to bring updates to Council quarterly.

Mr. Funk and Mayor Frentzel appreciate the updates.

Mr. Hickman asked Mr. Morton if the representative of the Ohio United Monroe attended the Park and Recreation Board meeting tomorrow evening. Mr. Morton advised that it is okay.

Mr. Hickman moved to adjourn into executive session to discuss the employment of a public employee; seconded by Mrs. McElfresh seconded. Roll call vote: six ayes. Motion carried.

Council adjourned into executive session at 8:11 p.m.

Mr. Funk moved to reconvene into regular session; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Council reconvened into regular session at 8:41 p.m.

Adjournment

Mr. Funk moved to adjourn; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The regular meeting of Council adjourned at 8:41p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

EMERGENCY RESOLUTION NO. 23-2021

A RESOLUTION APPROVING A THEN-AND-NOW CERTIFICATE IN THE AMOUNT OF $3,596.40 TO COLUMBITECH AND DECLARING AN EMERGENCY.

WHEREAS, a purchase order was not opened prior to receipt of the invoice for the one year subscription of mobile VPN for City employees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: A Then-and-Now Certificate in the amount of $3,596.40 to Columbitech is hereby approved.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to authorize the Certificate at the earliest possible date to avoid any delay in paying for services rendered. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:_____

ATTEST: APPROVED:

_____ _____

Clerk of Council Mayor

EMERGENCY RESOLUTION NO. 24-2021

A RESOLUTION AUTHORIZING SPECIFIC EXPENDITURES OF THE CITY OF MONROE'S SHARE OF CORONAVIRUS RELIEF FUNDS AS LEGISLATED IN THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT, AND DECLARING AN EMERGENCY.

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in House Bill 481 of the 133rd General Assembly (HB 481); and

WHEREAS, HB 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, The City of Monroe requested its share of funds from the County Coronavirus Relief Distribution Fund by Emergency Resolution 40-2020 on June 9, 2020; and

WHEREAS, The U.S. Department of Treasury declared all public safety employees to be substantially dedicated to mitigating or responding to the COVID-19 public health emergency in its Coronavirus Relief Fund "Frequently Asked Questions"; and

WHEREAS, The Ohio Office of Budget and Management recommended that the local government Chief Executive Official declare a proclamation in some manner and document the individuals or job positions with the specific duties that meet the substantially dedicated criteria in its "Guidance and Frequently Asked Questions" for the Coronavirus Relief Fund; and

WHEREAS, The City of Monroe has identified certain expenditures of the funds that are consistent with CARES Act restrictions identified in 5001 of the CARES Act as described in 42 U.S.C. 601(d), as listed following this document as "Exhibit A."; and

WHEREAS, The City of Monroe acknowledges that some items set forth in "Exhibit A" may, upon ordering, be less than the amount indicated; and

WHEREAS, The City of Monroe authorizes any unused/excess funds to be reallocated toward additional qualifying expenses consistent with the CARES Act restrictions.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: All funds received from the County Coronavirus Relief Fund are to be expended **only** to cover costs of the City consistent with the requirements of section 5001 of the CARES Act

as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

(1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
(2) Were not accounted for in the City of Monroe's most recently approved budget as of March 27, 2020; and
(3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

SECTION 2: The City Council and the City Manager acknowledge that its public safety, public health, health care, human services, and similar employees perform specific duties that meet the substantially dedicated criteria, so the payroll expenses for said employees are an eligible expense under the CARES Act.

SECTION 3: The City Council and the City Manager acknowledge that some of its non-public safety employees have been repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency, and as such, their payroll expenses are an eligible expense under the CARES Act.

SECTION 4: This measure is hereby to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to proceed with project at the earliest possible date. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: _____

ATTEST: APPROVED:

_____ _____

Clerk of Council Mayor

City of Monroe

CARES Act Funding - COVID-19

RECEIPTS

	Aug-20	Oct-20	Nov-20	Dec-20	FY 2021
CARES Act Funding					
Butler County	$247,272.64	$123,636.32	$499,887.85	$2,571.96	$ -
Warren County	$20,534.30	$10,267.15	$5,153.11	$649.83	$ -
Interest	$1,362.17	$299.18	$1,107.06	$1,213.93	$494.55
TOTAL RECEIPTS	$ 269,169.11	$ 134,202.65	$ 506,148.02	$ 4,435.72	$ 494.55

CUMULATIVE TOTAL $ 914,450.05

**We received an additional $23,067.26 from Butler County specifically designated to our Small Business Program

EXPENDITURES

	Aug-20	Oct-20	Nov-20	Dec-20	**TOTAL**	
Payroll						
Public Safety	$ 214,588.63	$ 38,343.42	$ 18,606.48	$ -	**$ 271,538.53**	30%
Substantially Dedicated	$ -	$ -	$ 13,161.19	$ -	**$ 13,161.19**	1%
Paid Time Off	$ 53,849.36	$ -	$ 36,707.29	$ -	**$ 90,556.65**	10%
COVID-19 Testing	$ -	$ 1,375.00	$ -	$ -	**$ 1,375.00**	0%
Supplies, Software, & Equipment						
Disinfection & Cleaning	$ -	$ -	$ 52,865.16	$ 1,318.38	**$ 54,183.54**	6%
Personal Protective Equipment	$ -	$ 825.00	$ 4,101.82	$ 635.63	**$ 5,562.45**	1%
Telework & Virtual Meetings	$ 731.12	$ 25,564.27	$ 155,821.76	$ 533.90	**$ 182,651.05**	20%
Public Health Recommendations	$ -	$ 1,594.96	$ 81,601.79	$ 2,442.36	**$ 85,639.11**	9%
25% FEMA Match	$ -	$ -	$ 3,280.70	$ -	**$ 3,280.70**	0%
Other - Supplies & Software	$ -	$ -	$ 68,690.77	$ -	**$ 68,690.77**	8%
Projects						
Reimb of Community Expenses	$ -	$ 31,021.25	$ 2,581.06	$ -	**$ 33,602.31**	4%
Digital Signage	$ -	$ -	$ 60,800.00	$ -	**$ 60,800.00**	7%
Mayor's Court Window	$ -	$ -	$ 7,930.00	$ -	**$ 7,930.00**	1%
Encumbered						
CIC Small Business Program	$ -	$ 35,478.75	$ -	$ -	**$ 35,478.75**	4%
TOTAL EXPENDITURES	$ 269,169.11	$ 134,202.65	$ 506,148.02	$ 4,930.27	**$ 914,450.05**	

CUMULATIVE TOTAL $ 914,450.05

TOTAL SPENT IN FISCAL YEAR

2020	$ 808,203.52
2021	$ 66,508.54
Encumbered but Unspent	$ 39,737.99
	$ 914,450.05

City of Monroe

CARES Act Funding - COVID-19

03.02.2020 - 08.21.2020

$ 914,450.05	**TOTAL AVAILABLE**
$ 914,450.05	**TOTAL REIMBURSEMENT**
$ (0.00)	TOTAL REMAINING

Amount	Description	Vendor	Date Purchased	Reason Eligible
UNSPENT AS OF 03/22/2021				
$ 35,478.75	*CIC Program - JEN*	Various	To be determined	Coronavirus Relief Fund FAQs - "Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures." & "Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria"
$ 4,259.24	*Disqualified FEMA Expenses*	Multiple	Multiple	See Attached for detail of items - Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
2020 SPENT				
$ 128,895.79	*Public Safety Overtime - Fire (March - August)*	City FF employees	Mar - Aug	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services bustantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"
$ 30,934.99	*Police & Fire Pension - Fire Overtime*	City FF employees	Mar - Aug	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."

$ 3,243.79	*Workers Compensation - Fire Overtime*	City FF employees	Mar - Aug	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$ (2,873.73)	*Unreimbursed Workers Comp - Fire Overtime from above*			
$ 42,988.66	*Public Safety Overtime - Police*	City Police employees	Mar - Aug	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services bustantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"
$ 10,317.28	*Police & Fire Pension - Police Overtime*	City Police employees	Mar - Aug	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$ 1,081.85	*Workers Compensation - Police Overtime*	City Police employees	Mar - Aug	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$ 53,849.36	*COVID-19 Related Personal Leave (FFCRA)*	City employees	Mar - Aug	OBM Guidance & FAQs - "When can CRF funds be used to cover payroll expenses of employees on leave? (Updated July 16, 2020)" "CRF money may be used for leave required in the Families First Coronavirus Response Act (FFCRA). The jurisdiction must ensure that the leave was taken for reasons outlined in FFCRA." & US Dept of Treasury Guidance for State, Territorial, Local, & Tribal Governments, Nonexclusive examples of eligible expenditures #4, Bullet 4 "Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions"

$	19.99	*Logitech Computer Mouse*	Staples	3/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	5.99	*Wall Charger*	Staples	3/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	19.99	*4' Power Strip*	Staples	3/14/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	9.99	*Mouse Pad*	Staples	3/15/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	136.99	*Storage Bins*	Amazon	3/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	19.98	*Master Locks (2 pack)*	Amazon	3/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	18.99	*Wireless keyboard & mouse*	Amazon	3/24/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	25.53	*Desktop Calculator*	Staples	3/31/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	430.69	*Computer Monitors & Docking Station*	GovConnection, Inc.	4/3/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	42.98	*Computer Keyboards*	Microcenter	4/6/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	5,000.00	*Small Business Program Grant - Clubhouse/M&S Ventures*	Monroe CIC	12/23/2020	Coronavirus Relief Fund FAQs - "Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures." & "Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria"
$	5,000.00	*Small Business Program Grant - EICK Global Stem Academy*	Monroe CIC	12/23/2020	Coronavirus Relief Fund FAQs - "Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures." & "Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria"
$	1,532.50	*CARES Act Legal Assistance*	Bricker & Eckler LLP	10/31/2020	Coronavirus Relief Fund FAQs - "Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures." & "Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria"
$	630.00	*CARES Act Legal Assistance*	Bricker & Eckler LLP	11/30/2020	Coronavirus Relief Fund FAQs - "Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures." & "Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria"
$	468.75	*Monroe CARES/ED Program Flyer*	LemonGrenade Creative	10/30/2020	Coronavirus Relief Fund FAQs - "Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures." & "Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria"
$	2,865.00	*School Reimbursement: Digital Library Books (OverDrive H-0071925)*	Monroe Local School District	11/9/2020	Coronavirus Relief Fund FAQs - "Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions"
$	7,862.54	*School Reimbursement: Virtual Learning Academy science & art kits*	Monroe Local School District	9/7/2020	Coronavirus Relief Fund FAQs - "Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions"
$	3,176.52	*School Reimbursement: Alcohol wipes for eletronic equipment*	Monroe Local School District	10/28/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	2,595.94	*School Reimbursement: Bottle hand sanitizer*	Monroe Local School District	10/20/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"

$	3,900.00	*Office 365 - Migration Fee*	Velecor, LLC	11/24/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,920.00	*Office 365 - Purchase of additional licenses*	Microsoft	11/14/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	574.45	*Office 365 - Annual Fee*	Microsoft	12/2/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	5,762.39	*ShadowProtect SPX Server*	CDW-G	11/24/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	17,078.35	*Public Safety Overtime - Fire (through Oct. 1)*	City FF employees	Aug - Oct. 1	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services bustantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"
$	247.64	*Medicare - Fire Overtime*	City FF employees	Mar - Oct. 1	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$	1,868.99	*Unreimbursed Medicare - Fire Overtime from First Disbursement*	City FF employees	Mar - Aug	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services bustantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"

$	4,098.80	*Police & Fire Pension - Fire Overtime*	City FF employees	Aug - Oct. 1	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$	429.79	*Workers Compensation - Fire Overtime*	City FF employees	Aug - Oct. 1	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$	2,873.73	*Unreimbursed Workers Comp - Fire Overtime from First Disbursement*	City FF employees	Mar - Aug	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$	9,428.75	*Public Safety Overtime - Dispatch (Mar - Aug)*	City Dispatch employees	Mar - Oct 1	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services bustantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"
$	136.72	*Medicare - Dispatch Overtime*	City Dispatch employees	Mar - Oct 1	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$	1,320.03	*OPERS Pension - Dispatch Overtime*	City Dispatch employees	Mar - Oct 1	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."

$	237.28	*Workers Compensation - Dispatch Overtime*	City Dispatch employees	Mar - Oct 1	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$	623.34	*Unreimbursed Medicare - Police Overtime from First Disbursement*	City Police employees	Mar - Aug	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services bustantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"
$	1,959.93	*Galaxy Tablet S5E for Council Members*	Verizon	3/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	291.06	*Galaxy Tablet S5E -Monthly Fee*	Verizon	March 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	139.90	*USB WiFi Adapters*	Amazon	3/16/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	35.24	*Staples Magnetic 1-Pocket Plastic Wall File, Smoke*	Staples	3/16/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to faciliate compliance with COVID-19-related public health measures" - "including as relates to…improvement of social distancing measures" - This item was posted outside to enable residents to drop off documents to a drop box rather than to a person
$	549.89	*Cell phones for Finance*	Verizon	3/23/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,449.09	*Cell phones- Monthly Charge*	Verizon	April 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	281.26	*Galaxy Tablet S5E -Monthly Fee*	Verizon	April 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	118.93	*VECO Samsung Galaxy Tab S5e Case*	Amazon	3/24/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	51.06	*Canon P23-DHV-3 2279C001 12-Digit Desktop Calculator*	Staples	3/26/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	281.26	*Galaxy Tablet S5E -Monthly Fee*	Verizon	May 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	740.20	*Monthly cost of Cell Phones for Teleworking*	Verizon	May 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	14.99	*Zoom Standard Pro Monthly*	Zoom Video Communications Inc	5/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	281.26	*Monthly cost of Tablets for Council*	Verizon	June 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	657.14	*Monthly cost of Cell Phones for Teleworking*	Verizon	June 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,150.00	*45 1/2 x 48 3/8" Clear Plexiglass w/ Standard Speak Hole & 10/2 Mail Slot in bottom*	Discount Glass	6/3/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to faciliate compliance with COVID-19-related public health measures" - "including as relates to…improvement of social distancing measures"

$	89.99	*ShiledPix 32.28" Protective Sneeze Guard, Acrylic Barrier Shield for Counter or Desk*	Amazon.com	6/10/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to faciliate compliance with COVID-19-related public health measures" - "including as relates to…improvement of social distancing measures"
$	279.20	*US Weight Heavy Duty Premium Steel Stanchion w/ 7.5-foot Retractable Belt*	Amazon.com	6/8/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to faciliate compliance with COVID-19-related public health measures" - "including as relates to…improvement of social distancing measures"
$	40.53	*PV26-90 Panaramic Full dome Plexiglas Security Mirror, 90 Degree Viewing Angle, 26" Diameter*	Amazon.com	6/12/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to faciliate compliance with COVID-19-related public health measures" - "including as relates to…improvement of social distancing measures"
$	14.99	*Zoom Standard Pro Monthly*	Zoom Video Communications Inc	6/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	3,600.00	*Authority Tax Connect*	Civica North America, Inc	6/24/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to faciliate compliance with COVID-19-related public health measures" - "including as relates to…improvement of social distancing measures" *In order to limit visitors to the building, we temporarily suspended in-person tax preparation and added this online program that allowed residents to submit their tax information on a secure online portal*
$	125.00	*COVID Testing of Employees*	Monroe Urgent Care	6/30/2020	Coronavirus Relief Fund FAQs - Under the "Eligible expenditures include, but are not limited to, payment for" section - "Costs of provide COVID-19 testing"
$	125.00	*COVID Testing of Employees*	Monroe Urgent Care	6/30/2020	Coronavirus Relief Fund FAQs - Under the "Eligible expenditures include, but are not limited to, payment for" section - "Costs of provide COVID-19 testing"
$	280.07	*Monthly cost of Tablets for Council*	Verizon	July 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	663.20	*Monthly cost of Cell Phones for Teleworking*	Verizon	July 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	14.99	*Zoom Standard Pro Monthly*	Zoom Video Communications Inc	7/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	1,000.00	*COVID Testing of Employees*	Monroe Urgent Care	7/17/2020	Coronavirus Relief Fund FAQs - Under the "Eligible expenditures include, but are not limited to, payment for" section - "Costs of provide COVID-19 testing"
$	132.98	*Logitech C920S Pro HD Webcam*	Staples	7/17/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	450.00	*Cotton Face Masks - Dark Navy*	Miami Valley Apparel	7/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	50.00	*Cotton Face Masks - Black*	Miami Valley Apparel	7/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	292.50	*Badger Activity Masks - Dark Navy*	Miami Valley Apparel	7/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	32.50	*Badger Activity Masks - Black*	Miami Valley Apparel	7/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	280.07	*Monthly cost of Tablets for Council*	Verizon	August 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	655.05	*Monthly cost of Cell Phones for Teleworking*	Verizon	August 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	125.00	*COVID Testing of Employees*	Monroe Urgent Care	8/4/2020	Coronavirus Relief Fund FAQs - Under the "Eligible expenditures include, but are not limited to, payment for" section - "Costs of provide COVID-19 testing"
$	14.99	*Zoom Standard Pro Monthly*	Zoom Video Communications Inc	8/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	280.07	*Monthly cost of Tablets for Council*	Verizon	September 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	655.05	*Monthly cost of Cell Phones for Teleworking*	Verizon	September 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	35,859.00	*COVID-19 Related Personal Leave (FFCRA)*	City employees	Aug - Nov	OBM Guidance & FAQs - "When can CRF funds be used to cover payroll expenses of employees on leave? (Updated July 16, 2020)" "CRF money may be used for leave required in the Families First Coronavirus Response Act (FFCRA). The jurisdiction must ensure that the leave was taken for reasons outlined in FFCRA." & US Dept of Treasury Guidance for State, Territorial, Local, & Tribal Governments, Nonexclusive examples of eligible expenditures #4, Bullet 4 "Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions"
$	3,280.70	*25% Local Match for FEMA Funding*	Multiple - See FEMA spreadsheet	Multiple - See FEMA spreadsheet	#42 US Treasury FAQs - "Payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act."
$	381.06	*School Reimbursement*	Monroe Local Schools	10/20/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	848.29	*COVID-19 Related Personal Leave (FFCRA) - Unreimbursed from 2nd disbursement*	City employees	Mar - Aug	OBM Guidance & FAQs - "When can CRF funds be used to cover payroll expenses of employees on leave? (Updated July 16, 2020)" "CRF money may be used for leave required in the Families First Coronavirus Response Act (FFCRA). The jurisdiction must ensure that the leave was taken for reasons outlined in FFCRA." & US Dept of Treasury Guidance for State, Territorial, Local, & Tribal Governments, Nonexclusive examples of eligible expenditures #4, Bullet 4 "Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions"
$	13,161.19	*Street Department - Payroll devoted to sanitizing City facilities, including buildings & parks*	City Street employees	Mar - Oct 29	p.4 OBM Guidance updated 10/1/20 - "Personnel that that were diverted to a substantially different use due entirely to the COVID-19 public health emergency and are supporting the response to COVID-19 are allowable."
$	16,636.87	*Public Safety Overtime - Police*	City Police employees	Sept - Oct 1	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services bustantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"

$	241.23	*Medicare - Police Overtime*	City FF employees	Sept - Oct 1	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$	1,309.70	*Police & Fire Pension - Police Overtime (Over reimbursed this line - this will correct)*	City Police employees	Mar - Oct 1	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$	418.68	*Workers Compensation - Police Overtime*	City Police employees	Sept - Oct 1	*Public Assistance Program & Policy Guide* from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
$	606.00	*Headset Noise Cancelling w GN1210 Carbon Cord*	Pro OnCall Technologies LLC	3/18/2020	Why Necessary: Due to COVID-19, we shut down access to certain parts of the City building. As such, we could no longer help taxpayers in person. Instead, we offered appointments via telephone. The two auditors share a joint office, and the Income Tax Administrator has an adjoining office with a door partition. They needed noise cancelling headsets in order to effectively handle the increase in telephone calls.
$	74.99	*Nighthawk AC1900 Dual-Band WiFi USB 3.0 Adapter*	Best Buy	4/22/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	2,255.00	*iPAD Wi-Fi 128 GB Space Gray*	Apple Inc	5/29/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	199.98	*Logitech - C922 Pro Stream Webcam*	Best Buy	7/10/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	199.95	*Speck - Balance Folio Case for Apple iPad 10.2"*	Best Buy	7/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	105.76	*Kaiwipes Cannisters 12/Cs*	Valley Janitor Supply Co	7/14/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	39.99	*Vaxxen Labs No Touch Infrared Forehead Thermometer*	Amazon.com	7/31/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	36.95	*Sanit Moisturizing Hand Sanitizer Gel 70% Alcohol*	Amazon.com	8/14/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	1,015.00	*Smart CapnoLine Plus, Oral-Nasal, Adult/Intermediate, Tubing Female Connector*	BoundTree Medical	8/15/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	935.76	*CaviCide1 Surface Disinfectant/Decontaminant Cleaner, 1 gal*	BoundTree Medical	8/17/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	682.80	*APEXPro LC 100 Exam Gloves, White/Black XL*	BoundTree Medical	8/17/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	682.80	*APEXPro LC 100 Exam Gloves, White/Black, Medium*	BoundTree Medical	8/17/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	512.10	*APEXPro LC 100 Exam Gloves, White/Black, Large*	BoundTree Medical	8/17/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	44.97	*Insignia - 6' USB 3.0 Extension Cable A-Male to A-Female*	Best Buy	8/18/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	199.99	*Logitech - 4K Pro Webcam*	Best Buy	8/31/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	73.72	*Nighthawk AC1900 Dual-Band WiFi USB 3.0 Adapter*	Best Buy	8/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	176.94	*HP - 24f 23.8" IPS LED FHD FreeSync Monitor*	Best Buy	8/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	7.85	*Dynex - 6' HDMI Cable*	Best Buy	8/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	22.12	*Logitech - MK540 Advanced Wireless Keyboard & Mouse Bundle*	Best Buy	8/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	534.12	*Gown Isolation SPP Universal Blue*	Henry Schein Medical	8/26/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	14.99	*Zoom Standard Pro Monthly*	Zoom Video Communications Inc	9/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	29.90	*Lysol Disinfecting Wipes*	Kroger	9/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	119.19	*Disinfectant Wipes, Flatpk, 80 ct*	Nickerson Business Supplies	9/24/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	39.73	*Disinfectant Wipes, Flatpk, 80 ct*	Nickerson Business Supplies	9/29/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	2,200.00	*Legal counsel regarding CIC small business program for COVID-19*	Bricker & Eckler LLP	9/30/2020	#24 US Treasury FAQs - "Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures."
$	457.24	*Monthly cost of Cell Phones for Teleworking*	Verizon	October 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	280.07	*Monthly cost of Tablets for Council*	Verizon	October 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	179.99	*Elgato Game Capture HD60 S*	Best Buy	10/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	87.98	*Pro Co MN-100 Pro Mic Cable 100 ft - for Council Chambers*	Parts Express	10/2/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1.49	*3.5mm Slim-Plug Male to 2 x RCA Male 5 ft - for Council Chambers*	Parts Express	10/2/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	30.98	*DHMI 1-Input 2-Output Splitter Supports 4K and 3D - for Council Chambers*	Parts Express	10/2/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	21.50	*Audio-Technica AT8350 3.5mm to XLR Male Audio Adap - for Council Chambers*	Parts Express	10/2/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	9.95	*Hosa XVM-110M 3.5mm Right-Angle TRS to XLR3M Camcor - for Council Chambers*	Parts Express	10/2/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	17.45	*Hosa CYX-402M 3.5mm Male TRS to Dual Male XLR Stereo Breakout - for Council Chambers*	Parts Express	10/2/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	341.40	*Superbat SDI Cable BNC Cable 3G/6G/12G*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	168.99	*Neewer Film Movie Video Making System Kit for Canon Nikon Sony & Other DSLR Cameras Video Camcorders*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	512.10	*Superbat SDI Cable BNC Cable 3G/6G/12G*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	69.88	*Manfrotto Compact Action Aluminum 5-Section Tripod Kit with Hybrid Head*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	4,398.00	*Canon XA45 Professional Video Camcorder*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,289.85	*CrazyFire HD-SDI 1080P SDI WDR CCTV Mini Camera Indoor Surveillance Camera*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	426.75	*Superbat SDI Cable BNC Cable 3G/6G/12G*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	12.89	*zdyCGTime Balun HD Cat5 RJ45 to BNC Video Baluns Transceiver Passive w Power Connector*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	47.97	*muscccm Camera Screw, 21 Pcs 1/4" & 3/8" Converter Threaded Screws*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	35.96	*SMALLRIG Super Clamp w 1/4 & 3/8 Thread for Cameras, etc*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	81.60	*AKOAK 1/4" Swivel Mini Ball Head Screw Tripod Mount for DSLR Camera Camcorder Light Bracket*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	75.96	*Camera Screw, 22 pcs Tripod Screw Adapter Converter Ring Screw Pack*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	65.94	*Wasserstein Adjustable Indoor/Outdoor Security Metal Wall Mount Compatible w Arlo Pro*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	36.99	*Thinvik Photography Camera Lighting Wall Mount Boom Arm Light Stand Extended w Adapter*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	130.00	*Blackmagic Design Micro Converter BiDirectional SDI/HDMI*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	145.00	*Amamax Wall Adapter Power Supply - 12VDC 1A*	Amazon.com	10/5/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	14.99	*Zoom Standard Pro Monthly*	Zoom Video Communications Inc	10/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	147.96	*SanDisk 128GB Extreme PRO SDXC UHS-I Card*	Amazon.com	10/12/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	19.95	*SanDisk 64 GB Extreme PRO SDXC UHS-I Card*	Amazon.com	10/12/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings

$	45,321.78	*JACK Payment Kiosk*	Adcomp Systems/Tyler Tech	10/14/2020	See Attached explanation for "why necessary"
$	7,797.33	*JACK Payment Kiosk*	Adcomp Systems/Tyler Tech	10/14/2020	See Attached explanation for "why necessary"
$	3,971.94	*Lenovo ThinkPad X13 Yoga Gen 1 - 13.3" - Core i7 10610U*	CDW-G	10/14/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	234.74	*Lenovo ThinkPad X13 Yoga Gen 1 - 13.3" - Core i7 10610U Support*	CDW-G	10/14/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,249.69	*Lenovo ThinkStation P330 (2nd Gen) - SFF - Core i7 9700 3 GHz - 16 GB - SSD*	CDW-G	10/15/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,720.00	*Logitech MeetUP All-in-One Conference Cam*	CDW-G	10/15/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if
$	295.00	*Blackmagic Design ATEM Mini HDMI Live Switcher*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	3,451.68	*Blackmagic Design ATEM 2 M/E Production Studio 4K*	BH Photo	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	84.99	*Furman M-8Lx Standard Level Power Conditioning, 15 Amp, 9 Outlets*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings

$	135.98	*Mount-It Ceiling TV Mount Bracket*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	29.99	*SDI Cable 25 ft, BIFALE 3G HD-SDI Cable, Heavy Duty*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	291.90	*Monoprice Viper Series HD-SDI RG6 BNC Cable, 50 ft*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	394.99	*Samsung 50-inch Class Crystal UHD TU-8000 Series - 4K UHD HDR Smart TV*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings & for other virtual meetings
$	99.99	*ECHOGEAR Full Motion TV Wall Mount for Big TVs*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide for other virtual meetings
$	789.98	*Samsung 50-inch Class Crystal UHD TU-8000 Series - 4K UHD HDR Smart TV*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings & for other virtual meetings
$	149.99	*AxcessAbles RK 12U Equipment Rolling Cabinet Rack Stand with Locking Caster Wheels*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings

$	10.94	*eBoot 20 pieces Clip-on Ferrirte Ring Core RFI EMI Noise Suppressor Cable Clip*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	29.67	*Smof Ground Loop Noise Isolator for Car Audio/Home Stereo System*	Amazon.com	10/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	7.92	*MS PVC 1-in Outside Elbow*	Lowe's Home Centers, LLC	10/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	7.94	*MS PVC 1-1/2-in Outside E*	Lowe's Home Centers, LLC	10/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	15.98	*DW 14-pc B+G Drill Bit Set*	Lowe's Home Centers, LLC	10/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	10.92	*Scotch Black Straps 1/2"*	Lowe's Home Centers, LLC	10/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	47.76	*9-ft 16/2 3-Out Plrd Sld*	Lowe's Home Centers, LLC	10/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings

$	9.50	*Black Cable Tie Mount 10-Ct*	Lowe's Home Centers, LLC	10/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	31.94	*MS PVC 1-1/2-in x 5-Ft Ra*	Lowe's Home Centers, LLC	10/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	27.96	*MS PVC 1-in x 5 ft Racew*	Lowe's Home Centers, LLC	10/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	11.98	*11-in Blk Cable Ties 100-*	Lowe's Home Centers, LLC	10/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	246.90	*HRP50XL, case*	Dash Medical Gloves	10/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	775.00	*Blackmagic Design Mini Converter UpDownCross HD*	Amazon.com	10/23/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,085.00	*Blackmagic Design Mini Converter UpDownCross HD*	Amazon.com	10/23/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	43.96	*Maxxima 3 Grounded Multi Outlet Adaptor Wall Plug*	Amazon.com	10/23/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings

$	139.58	*SDI Cable 3ft, BIFALE 3G HD-SDI Cable, Heavy Duty*	Amazon.com	10/23/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual Council meetings
$	47.82	*Hand Sanitizer*	Sam's Club	10/26/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	25.96	*Smart Touch Disinfectant Spray*	Sam's Club	10/26/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	699.95	*Victory Innovations Professional Cordless Electrostatic Handheld Sprayer VP200ESK*	Amazon.com	10/27/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	119.00	*Electrostatic Disinfectant Sprayer Solution CMS*	Amazon.com	10/27/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	36.37	*Soap, Foam, Basics*	Nickerson Business Supplies	10/27/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	39.73	*Disinfectant Wipes, Flatpk, 80 ct*	Nickerson Business Supplies	10/27/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	29.99	*Forehead Thermometer for Adults*	Amazon.com	10/29/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	399.98	*BRIO 4K Ultra HD Webcam*	MicroCenter	10/30/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual meetings
$	69.98	*IPSG HDMI M-to-M W Ethenet 25F*	MicroCenter	10/30/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - To provide virtual meetings

$	453.81	*Monthly cost of Cell Phones for Teleworking*	Verizon	November 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	280.07	*Monthly cost of Tablets for Council*	Verizon	November 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	4,000.00	*Clorox Total 360 Electrostatic Sprayer*	Valley Janitor Supply Co	11/3/2020	OMB Guidance 10.1.2020 - "Expenses for disinfection of public areas and other facilities, e.g., nursing homes, government facilities, parks, etc., in response to the COVID-19 public health emergency."
$	290.00	*Clorox Total 360 Disinfectant Cleaner*	Valley Janitor Supply Co	11/3/2020	OMB Guidance 10.1.2020 - "Expenses for disinfection of public areas and other facilities, e.g., nursing homes, government facilities, parks, etc., in response to the COVID-19 public health emergency."
$	34.99	*Caresour Advanced 75% Alcohol Hand Sanitizer Wipes*	Amazon.com	11/4/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	14.99	*Zoom Standard Pro Monthly*	Zoom Video Communications Inc	11/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	6,000.00	*Kaivac 1250 No-Touch Cleaning System*	Valley Janitor Supply Co	11/11/2020	OMB Guidance 10.1.2020 - "Expenses for disinfection of public areas and other facilities, e.g., nursing homes, government facilities, parks, etc., in response to the COVID-19 public health emergency."
$	1,991.87	*Power DMS - Power Management Software*	PowerDMS	11/13/2020	See Attached explanation for "why necessary"
$	600.48	*Blackmagic Design HyperDeck Studio Mini*	B&H Photo	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	1,790.99	*WD My Cloud Pro Series 40TB PR4100 4-Bay NAS Server (4 x 10TB)*	B&H Photo	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings

$	295.00	*Blackmagic Design ATEM Mini HDMI Live Switcher*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	399.99	*NOMATIC McKinnon Camera Pack- Travel Camera Bag*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	495.00	*Blackmagic Design DeckLink Duo 2 4ch SDI Playback and Capture Card*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	249.99	*CalDigit TS3 Plus Thunderbolt 3 Dock*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	995.00	*Blackmagic Design ATEM Television Studio HD Live Production Switcher*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	99.00	*Rode VideoMic GO Light Weight On-Camera Microphone*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	797.99	*Panasonic Lumix Professional 12-35mm Camera Lens G X Vario II*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings

$	5.75	*AmazonBasics UV Protection Camera Lens Filter - 58 mm*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	1,997.99	*Panasonic LUMIX GH5S Body 4K Digital Camera, 10.2 Megapixel Mirrorless Camera with High-Sensitivity MOS Sensor*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	164.99	*AxcessAbles RK 12U Equipment Rolling Cabinet Rack Stand with Locking Caster Wheels*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	158.99	*FEELWORLD T7 7 Inch IPS 4K HDMI Camera Field Monitor Video Assist*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	49.95	*Pelican 1170 Case With Foam*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	495.00	*Blackmagic Design Smartview Duo 2 Rackmountable Dual 8 inch LCD HDL-SMTVDUO2*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	1,395.00	*Blackmagic Design Smart Videohub 12x12*	Amazon.com	11/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	94.53	*Portable Computer Cart for Tax*	Amazon.com	11/17/2020	Why necessary: We currently do not have the facilities to provide in-person tax preparation in our current office space while still maintaining the 6-foot distancing requirements. This cart will provide us mobility to provide appointments in the larger space provided by the Council Chambers.

$	179.98	*Portable shield for tax*	Amazon.com	11/17/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	2,399.92	*Epson WorkForce WF-110 Wireless Inkjet Printer*	Best Buy	11/17/2020 11/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	3,899.87	*SideTrak Slide Portable Monitor for Laptop*	Best Buy	11/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	6.76	*Clorox Cleaner+Bleach Spray*	Walmart	11/19/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	17.31	*Lysol Disinfectant Spray*	Walmart	11/19/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	25.62	*Hello Bello Hand Sanitizer Gel*	Walmart	11/19/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	1.97	*Great Value APC Lemon*	Walmart	11/19/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	17.88	*Great Value Lemon Disinfecting Wipes*	Walmart	11/19/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	28.99	*Vibeey Thermometer for Adults, Digital Non-Contact Forehead Infrared Thermometer*	Amazon.com	11/19/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	53.99	*Women Briefcase 15.6" Laptop Tote Bag*	Amazon.com	11/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	39.99	*Kettee Military Messenger Bag Canvas Leather Shoulder Bag Fits 15.6" Laptop*	Amazon.com	11/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	42.99	*Baimay Laptop Bag, 15/6" Tote Bag Briefcase*	Amazon.com	11/20/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	8,831.00	*Stand-on Disc Floor Scrubber - Police*	Cleaning Stuff	11/23/2020	OMB Guidance 10.1.2020 - "Expenses for disinfection of public areas and other facilities, e.g., nursing homes, government facilities, parks, etc., in response to the COVID-19 public health emergency."
$	1,112.37	*NeoGov Performance Management System*	NeoGov	11/23/2020	See Attached explanation for "why necessary"
$	1,931.62	*Lenovo ThinkPad T15 Gen 1 - 15.6" - Core i7 10610U - 16 GB RAM - 512 GB SSD*	CDW-G	11/23/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	108.28	*Lenovo ThinkPad T15 Gen 1 - 15.6" - Core i7 10610U - 16 GB RAM - 512 GB SSD Support*	CDW-G	11/23/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	143.99	*Elgato Game Capture HD60*	Best Buy	11/24/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	27.92	*On-Q Single 2-port Plastic Wall Jack*	Lowe's Home Centers LLC	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	14.92	*Eaton 1-Gang White Single Decorator Screwless Midsize Wall Plate*	Lowe's Home Centers LLC	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	3.56	*Eaton 2-Gang White Double Decorator Midsize Wall Plate*	Lowe's Home Centers LLC	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	10.98	*Ideal 25-Pack Cat5e Rj45 Modular Plug*	Lowe's Home Centers LLC	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$ 11.14	*1-Gang Silver Metal Old Work Standard Switch/Outlet Wall Electrical Box*	Lowe's Home Centers LLC	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$ 7.96	*Eaton White 15-Amp Decorator Residential Outlet*	Lowe's Home Centers LLC	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$ 12,325.20	*Laptops for Finance employees*	CDW-G	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$ 4,904.38	*Docking stations for Finance employees*	CDW-G	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$ 2,640.00	*Dual monitors for Laptops - Finance Managers & 4 additional sets*	CDW-G	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$ 81.36	*6 ft High Speed DHMI Cable Digital A/V cords*	CDW-G	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$ 9,888.00	*Temperature Screening Kiosk*	Translation Equipment	11/25/2020	This reduces cross contamination, logs entries, provides facial recognition, mask warning, and is portable. The unit can be utilized for Council, Municipal Court, training sessions, and medium scale gatherings. Warnings are automatically sent via e-mail to selected groups. See Attached explanation for additional "why necessary."
$ 216.56	*Lenovo ThinkPadT15 Gen 1 - 15.6" - Core i7 10610U*	CDW-G	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$ 20.34	*Tripp Lite Flat 6ft High Speed HDMI Cable Digital A/V 4K x 2K UHD M/M 6'*	CDW-G	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	8,230.00	*Collaboration Display Screen Board - Police*	Millennium Business Systems	11/30/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	64,886.00	*ExecuTime Module in MUNIS*	Tyler Technologies	11/30/2020	See Attached explanation for "why necessary"
$	1,931.62	*Lenovo ThinkPad T15 Gen1 - 15.6" - Core i7 10610U - 16 GB RAM - 512 GB SSD*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	108.28	*Lenovo ThinkPad T15 Gen1 - 15.6" - Core i7 10610U - 16 GB RAM - 512 GB SSD*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,931.62	*Lenovo ThinkPad T15 Gen1 - 15.6" - Core i7 10610U - 16 GB RAM - 512 GB SSD*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	108.28	*Lenovo ThinkPad T15 Gen1 - 15.6" - Core i7 10610U - 16 GB RAM - 512 GB SSD*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	108.28	*Lenovo ThinkPadT15 Gen 1 - 15.6" - Core i7 10610U*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	220.00	*Microsoft Surface & Docking Station for Fire Chief*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	60,800.00	*Digital signage for streaming messages to residents*	A&A Safety	12/1/2020	See Attached explanation for "why necessary"
$	1,931.62	*Lenovo ThinkPad T15 Gen 1 - 15.6" - Core i7 10610U - 16 GB RAM - 512 GB SSD & Support*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	108.28	*Lenovo ThinkPad T15 Gen 1 - 15.6" - Core i7 10610U - 16 GB RAM - 512 GB SSD & Support*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	158.92	*Disinfectant Wipes, Flatpk, 80 ct*	Nickerson Business Supplies	12/2/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	21.82	*PhoneKleen Cleaning Wipes*	Nickerson Business Supplies	12/2/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	74.90	*Disinfecting Spray*	Office Depot/Office Max	12/2/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment…"
$	879.00	*Logitech MeetUp HD Video & Audio Conferencing System for Small Meeting Rooms*	CDW-G	12/3/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	1,355.98	*Computer Webcam - Development*	Amazon.com	12/3/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	199.98	*ECHOGEAR Full Motion TV Wall Mount for Big TVs*	Amazon.com	12/3/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	2,118.78	*Combination Water Fountain Bottle Filler for City buildings*	Amazon.com	12/4/2020	See Attached explanation for "why necessary"
$	999.00	*Propresenter 7 Campus License*	Worshiphous emedia	12/4/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	1,519.92	*Epson WorkForce ES-200 Color Portable Document Scanner w ADF, Duplex Scanning*	Best Buy	12/4/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

$	27,500.00	*Portable UV Disinfecting Units*	ClorDiSys Solutions, Inc.	12/4/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	97.20	*Rode VideoMic GO Lightweight On-Camera Microphone with Integrated Rycote Shockmount*	Amazon.com	12/4/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	319.40	*3M 8511 Particulate Disposable Respirator, N95*	Amazon.com	12/7/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	108.70	*Blgox Face Mask Black 50/pcs*	Amazon.com	12/7/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
$	3,149.95	*CollectionPoint 24" Payment Depository w Safe*	Jackson Manufact Company Inc	12/7/2020	See Attached explanation for "why necessary"
$	14.99	*Zoom Standard Pro Monthly*	Zoom Video Communicati ons Inc	12/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	2,664.74	*16-inch MacBook Pro*	CDW-G	12/8/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	1,931.62	*LVO T15 17 - 10610U 512/16 W10P Touch w/ Support*	CDW-G	12/8/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	108.28	*LVO T15 17 - 10610U 512/16 W10P Touch w/ Support*	CDW-G	12/8/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings

$	499.98	*Brother - MFC-L2750DW Wireless Black-and-White All-In-One Laser Printer - Gray*	Best Buy	12/9/2020	Why necessary: We currently do not have the facilities to provide in-person tax preparation in our current office space while still maintaining the 6-foot distancing requirements. These printers/scanners will provide us mobility to provide appointments in the larger space provided by the Council Chambers.
$	6.00	*HDMI Female to HDMI 1.4 Female Extension Extender Coupler Adapter w Panel*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	849.00	*DJI RS 2 - 3-Axis Gimbal Stabilizer for DSLR & Mirrorless Camera*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	15.99	*FPV HDMI Cable, Kework 20 cm FPV DHMI Slim Flat Cable*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	69.98	*SanDisk 128GB Extreme Pro SDXC UHS-I Card*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	21.99	*Monoprice HDMI High Speed Cable - 1 feet*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	80.20	*Monoprice 116181 Viper Series HD-SDI RG6 BNC Cable*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	26.34	*Monoprice HDMI High Speed Cable - 1 feet*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings

$	15.99	*FPV HDMI Cable, Kework 20cm FPV DHMI Slim Flat Cable*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	299.98	*SanDisk 1TB Extreme Portable SSD*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	17.95	*10 Pack Steel Screws 1/4" Tripod Quick Release*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	620.00	*Blackmagic Design Mini Converter UpDownCross HD*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	13.98	*MXRS 12 Pcs SPST Snap-in On-Off 2 Pin Round Snap Rocker Boat Switch Black AC*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	999.99	*AOC AGON Curved Gaming Monitor 49" (AG493UCX)*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	88.48	*Logitech MX Vertical Wireless Mouse - Advanced Ergonomic Design*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings

$	32.09	*Smallrig Cheese Plate Multi-Purpose Mounting Plate 1092*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	27.45	*2 pack of 1 Foot Right Angle DC Power 5.5mm x 2.1mm Patch Cables Wire Male to Male Patch Cables*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	97.93	*SDI Cable 3ft, Bifale 3G HD-SDI Cable, Heavy Duty*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	12.45	*3.5mm Stereo Jack to 3.5mm Stereo Jack Female to Female Adapter Connector Gold Plated*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	59.89	*PDU Power Strip Surge Protector*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	17.92	*Glarks 370Pcs M2 M3 M4 M5 Female Thread Knurled Brass Threaded Insert Embedment Nut Assortment Kit for 3D Printing*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	499.00	*DJI Pocket 2 Creator Combo - 3 Axis Gimbal Stabilizer with 4K Camera*	Amazon.com	12/9/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings

$	6.00	*HDMI Female to HDMI 1.4 Female Extension Extender Coupler Adapter w Panel*	Amazon.com	12/10/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	599.00	*Brother PocketJet PJ-763MFi - Mobile Workforce Kit - printer*	CDW-G	12/10/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	173.70	*Brother Premium Thermal Paper for PocketJet PJ-673*	CDW-G	12/10/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	115.00	*Brother PA-BT-002 - printer battery - Li-Ion*	CDW-G	12/10/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,030.00	*Logitech meetUp w Exp Mics*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	77.59	*Logitech TV Mount for Meetup - Camera Mount*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	42.34	*Lenovo Tiny VESA Mount II System Mounting Bracket*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	145.49	*Logitech Rally - Video Conferencing Mounting Kit*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	319.18	*Tripp Lite Display TV Wall Monitor Mount Swivel Tilt Flat Screen*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	868.00	*Epson PowerLite 1795F - 3LCD Projector - Portable*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	2,598.42	*Lenovo ThinkStation P330 - Tiny*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	5,472.75	*Logitech Tap for Microsoft Teams Large Rooms - Video Conferencing Kit*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	1,999.98	*Samsung UN75TU8000F 8 Series - 75" Class (74.5" viewable) LED TV*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"

$	346.44	*One year extended warranty for Logitech Large Room with Tap & RallyPlus*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	65.50	*Lenovo 3Y Premier Support Upgrade from 3Y Onsite*	CDW-G	12/15/2020	Digital upgrades to Community Room - See Attached explanation for "why necessary"
$	462.83	*Monthly cost of Cell Phones for Teleworking*	Verizon	December 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	280.77	*Monthly cost of Tablets for Council*	Verizon	December 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	3,647.87	*Emergency Cleaning/Disinfecting of City Building due to Positive COVID-19 Test*	DryPatrol, LLC	11/23/2020	Sanitizing of City Building due to positive COVID-19 exposure
$	1,124.81	*Lenovo ThinkPadT15 Gen 1 - 15.6" - Core i7 10610U*	CDW-G	10/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	137.13	*Emergency Cleaning/Disinfecting of City Building due to Positive COVID-19 Test*	DryPatrol, LLC	11/23/2020	Sanitizing of City Building due to positive COVID-19 exposure
$	270.14	*Lenovo ThinkPadT15 Gen 1 - 15.6" - Core i7 10610U*	CDW-G	10/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	263.76	*Lenovo ThinkPadT15 Gen 1 - 15.6" - Core i7 10610U*	CDW-G	10/13/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

2021 SPENT

$	1,890.00	*CARES Act Legal Assistance*	Bricker & Eckler LLP	12/31/2020	Coronavirus Relief Fund FAQs - "Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures." & "Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria"
$	3,891.84	*Lenovo ThinkPadT15 Gen 1 - 15.6" - Core i7 10610U*	CDW-G	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	377.26	*Lenovo ThinkPad USB-C Dock Gen 2 - docking station*	CDW-G	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	660.00	*NEC AccuSync AS241F-BK - LED Monitor*	CDW-G	11/25/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	1,931.62	*Lenovo ThinkPadT15 Gen 1 - 15.6" - Core i7 10610U*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	2,328.00	*Microsoft Surface & Docking Station for Fire Chief*	CDW-G	12/1/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	7,298.00	*Metal detector with temp scan*	CEIA USA	12/15/2020	See Attached explanation for "why necessary"
$	1,599.98	*MS EHS SRFC Hub 25 50" US 2Y from Prchse*	Microsoft	12/15/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	2,811.06	*Steelcase Roam Mobile Stand for Microsoft Surface Hub 2S*	Microsoft	12/15/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings

$	339.98	*Microsoft Ar Stylus EN/XD/XX de US/Canada 1 License*	Microsoft	12/15/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	17,459.98	*Microsoft Surface Hub 2S 50" 8 GB 128GB EN/XD/XX US/Canada 1 License*	Microsoft	12/15/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	483.06	*Steelcase Roam Wall Mount for Microsoft Surface Hub 2S*	Microsoft	12/15/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	2,758.16	*APC Surface Hub 2 Battery System P/N#5533649 (SMB)*	Microsoft	12/15/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria" - Provides conferencing technology for virtual meetings
$	9,000.60	*Latitude 7220 - Building Your Own Computer*	Dell	12/18/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
$	7,930.00	*Install 2nd window in Mayor's Court clerk office*	Michael Lichtenberg & Sons Construction, Inc	12/29/2020	See Attached explanation for "why necessary"
$	5,749.00	*HVAC System Upgrade - Police Facility*	Geiler Mechnical Contractors	12/31/2020	See Attached explanation for "why necessary"

$ 914,450.05

EMERGENCY RESOLUTION NO. 25-2021

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL ARCHITECTURAL DESIGN SERVICES AGREEMENT BY AND BETWEEN THE CITY OF MONROE AND BRANDSTETTER CARROLL INC. FOR THE REDESIGN OF A PORTION OF THE GREAT MIAMI RIVER TRAIL AND DECLARING AN EMERGENCY.

WHEREAS, the Ohio Department of Transportation is requiring the redesign of the Great Miami River Trail away from the Kristin and Avance properties; and

WHEREAS, Council desires to proceed with this redesign to comply with the requirements of the Ohio Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The City Manager is hereby authorized to enter into a professional architectural design services agreement by and between the City of Monroe and Brandstetter Carroll Inc. for the redesign of a portion of the Great Miami River Trail. The terms and conditions of said agreement are set forth on Exhibit "A" attached hereto and made a part hereof.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, welfare and safety and further for the reason that Council desires to keep the project moving forward within the schedule of the Ohio Department of Transportation. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED:_____

ATTEST: APPROVED:

_____ _____

Clerk of Council Mayor

BRANDSTETTER CARROLL INC
ARCHITECTS . ENGINEERS . PLANNERS

2360 Chauvin Dr
LEXINGTON
KY 40517
859.268.1933
FX: 859.268.3341

308 East 8th St
CINCINNATI
OH 45202
513.651.4224
FX: 513.651.0147

1220 West 6th St
Suite 300
CLEVELAND
OH 44113
216.241.4480
FX: 216.736.7155

17300 Preston Rd
Suite 310
DALLAS
TX 75252
469.941.4926
FX: 469.941.4112

April 15, 2021

Kevin Chesar
Development Director
City of Monroe
223 South. Main St.
Monroe, Ohio 45050

RE: Great Miami Trail Additional Services

Dear Mr. Chesar:

Brandstetter Carroll Inc. (BCI) is pleased to present this proposal to provide additional services for the above referenced project.

The scope of this proposal includes revising the ODOT Right-of-Way Plans to avoid parcels 6-SH, 7-SH, and 11-SH, revising the trail design to avoid parcels 6-SH, 7-SH, and 11-SH, and revising the environmental Permit Determination Request (PDR) accordingly. BCI will be coordinating with its team of sub-consultants to fulfill these requirements. Design revisions will be incorporated into the Stage 3 plans.

Please note that this proposal does not include changing the alignment of the trail in the vicinity of the stream bank at Dick's Creek at the north end of the project. If the trail is realigned in this area, a separate proposal for additional services will be submitted.

BCI offers to complete the above tasks for the following fee schedule:

Revise ODOT Right-of-Way Plans	$5,900
Revise Trail Design	$7,600
PDR Revisions	$3,425
Total:	$16,925

The terms of the contract shall be as per the Master Agreement. Please sign a copy of this letter to serve as our authorization to proceed.

Sincerely,

P. Rodger Keller

P. Rodger Keller, P.E.

PROPOSED BY:	***ACCEPTED BY:***
BRANDSTETTER CARROLL INC.	***CITY OF MONROE, OHIO***
Signature	Signature
Benjamin E. Brandstetter	
Printed Name	Printed Name
President	
Title	Title
Date	Date

RESOLUTION NO. 26-2021

A RESOLUTION AUTHORIZING MEMBERSHIP IN THE HOUSTON-GALVESTON AREA COUNCIL COOPERATIVE PURCHASING PROGRAM.

WHEREAS, State law requires governmental entities when purchasing goods or services in excess of $50,000 to award such purchases by competitive bidding, which at times can add unnecessary delays and unnecessary costs to such routine contract procedures; and

WHEREAS, additional exemptions are recognized under the State law including exemptions available under Ohio Revised Code Section 9.48 for join purchasing programs operated by or through national or state association of political subdivisions in which the local municipal entity is a member; and

WHEREAS, the Houston-Galveston Area Council ("HGAC") is a government-to-government procurement service available nationwide which has been operating for the benefit of municipal entities nationally for more than thirty (30) years; and

WHEREAS, the City of Monroe has determined that the membership in HGAC will benefit the City by expanding the array of goods and services which are available to the City, but not necessarily available through the State of Ohio's Cooperative Purchasing Program; and

WHEREAS, the City of Monroe has determined that HGAC meets the requirements for an exemption under Ohio law, as HGAC provides the benefit of collective purchasing passing those benefits through to its member organizations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The Houston-Galveston Area Council is a government-to-government procurement service available nationwide which operates a public competitive procurement process benefiting its member organizations. The Council hereby authorizes the City Manager to contract with Houston-Galveston Area Council to allow the City to obtain membership in the national organization, and from time-to-time as may be beneficial to the City to obtain appropriate goods or services through their procurement service which meet the exceptions recognized under Ohio Revised Code Section 9.48 for a Joint Purchasing Program.

SECTION 2: This measure shall take effect and be in full force from after the earliest period allowed by law.

PASSED: _____

ATTEST: APPROVED:

_____ _____

Clerk of Council Mayor

First Reading:_____

ORDINANCE NO. 2021-13

AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO. 2021-07, OTHERWISE KNOWN AS THE PERMANENT APPROPRIATIONS ORDINANCE, TO MEET CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MONROE, DURING FISCAL YEAR ENDING DECEMBER 31, 2021.

SECTION 1: To provide for current expenses of the City of Monroe, this Appropriations Ordinance is hereby repealed, amended, and supplemented so it sets aside and appropriates from the various funds of the City the amounts set forth in the following sections.

SECTION 2: There be appropriated from the GENERAL FUND:

1110	**GENERAL GOVERNMENT**		
000	*FUND EXPENSES*		
	OPERATING EXPENSES		51,500
		TOTAL	*51,500*
110	*CITY COUNCIL*		
	PERSONAL SERVICES		117,680
	OPERATING EXPENSES		97,500
		TOTAL	*215,180*
120	*CITY MANAGER'S OFFICE*		
	PERSONAL SERVICES		351,500
	OPERATING EXPENSES		462,400
		TOTAL	*813,900*
125	*INFORMATION TECHNOLOGY*		
	OPERATING EXPENSES		67,000
		TOTAL	*67,000*
130	*HUMAN RESOURCES*		
	PERSONAL SERVICES		340,250
	OPERATING EXPENSES		181,500
		TOTAL	*521,750*
135	*ECONOMIC DEVELOPMENT*		
	PERSONAL SERVICES		104,350
	OPERATING EXPENSES		286,200
		TOTAL	*390,550*
140	*DEVELOPMENT*		
	PERSONAL SERVICES		418,140
	OPERATING EXPENSES		611,800
	OTHER EXPENSES		4,000
		TOTAL	*1,033,940*

145	*ENGINEERING*			
	PERSONAL SERVICES		191,300	
	OPERATING EXPENSES		330,000	
		TOTAL	*521,300*	
150	*FINANCE*			
	PERSONAL SERVICES		527,050	
	OPERATING EXPENSES		369,497	
	OTHER EXPENSES		650,000	
		TOTAL	*1,546,547*	
160	*MAYOR'S COURT*			
	PERSONAL SERVICES		103,650	
	OPERATING EXPENSES		33,000	
		TOTAL	*136,650*	
TOTAL GENERAL GOVERNMENT				**5,298,317**
PUBLIC SAFETY				
220	*PUBLIC SAFETY COMMUNICATIONS*			
	PERSONAL SERVICES		619,900	
	OPERATING EXPENSES		106,050	
		TOTAL	*725,950*	
250	*POLICE*			
	OTHER EXPENSES		3,200,000	
		TOTAL	*3,200,000*	
270	*FIRE*			
	OTHER EXPENSES		2,700,000	
		TOTAL	*2,700,000*	
TOTAL PUBLIC SAFETY				**6,625,950**
PUBLIC WORKS				
310	*STREET*			
	OTHER EXPENSES		1,200,000	
		TOTAL	*1,200,000*	
330	*BUILDINGS AND GROUNDS*			
	OPERATING EXPENSES		659,000	
		TOTAL	*659,000*	
390	*CEMETERY*			
	OTHER EXPENSES		200,000	
		TOTAL	*200,000*	
TOTAL PUBLIC WORKS				**2,059,000**

PARKS AND RECREATION				
410	*PARK OPERATION AND MAINTENANCE*			
	PERSONAL SERVICES		322,660	
	OPERATING EXPENSES		256,000	
		TOTAL	*578,660*	
TOTAL PARKS AND RECREATION				**578,660**
OTHER FINANCING USES				
710	*CAPITAL IMPROVEMENTS*			
	OTHER EXPENSES		932,000	
		TOTAL	*932,000*	
810	*DEBT SERVICE*			
	OTHER EXPENSES		798,300	
		TOTAL	*798,300*	
TOTAL OTHER FINANCING USES				**1,730,300**
GRAND TOTAL GENERAL FUND				**16,292,227**

SECTION 3: There be appropriated from the following SPECIAL REVENUE FUNDS:

2101	**PUBLIC SAFETY INCOME TAX FUND**			
	PUBLIC SAFETY			
	PERSONAL SERVICES		2,700,000	
	OTHER EXPENSES		452,100	
		TOTAL		*3,152,100*
2210	**STREET FUND**			
	PUBLIC WORKS			
	PERSONAL SERVICES		1,614,140	
	OPERATING EXPENSES		681,400	
		TOTAL		*2,295,540*

2220	**STATE HIGHWAY FUND**			
	PUBLIC WORKS			
	OPERATING EXPENSES		86,750	
		TOTAL		*336,750*
2230	**MOTOR VEHICLE LICENSE**			
	PUBLIC WORKS			
	OPERATING EXPENSES		133,800	
	CAPITAL EXPENSES		480,100	
		TOTAL		*613,900*
2310	**FIRE - 1989 LEVY FUND**			
	PUBLIC SAFETY			
	PERSONAL SERVICES		3,705,720	
	OPERATING EXPENSES		620,300	
		TOTAL		*4,326,020*
2330	**PUBLIC SAFETY FEMA GRANT FUND**			
	PUBLIC SAFETY			
	OPERATING EXPENSES		8,000	
		TOTAL		*8,000*
2410	**POLICE LAW ENFORCEMENT**			
	250 *PUBLIC SAFETY*			
	PERSONAL SERVICES		2,927,500	
	OPERATING EXPENSES		559,920	
		TOTAL		*3,487,420*
2420	**DARE GRANT FUND**			
	250 *PUBLIC SAFETY*			
	PERSONAL SERVICES		-	
	OPERATING EXPENSES		6,500	
		TOTAL		*6,500*
2430	**ENFORCEMENT & EDUCATION FUND**			
	250 *PUBLIC SAFETY*			
	OPERATING EXPENSES		8,000	
		TOTAL		*8,000*
2440	**FEDERAL ASSET FORFEITURE FUND**			
	250 *PUBLIC SAFETY*			
	OPERATING EXPENSES		-	
		TOTAL		-
2510	**COURT TECHNOLOGY IMPROVEMENT**			
	GENERAL GOVERNMENT			
	OPERATING EXPENSES		15,300	

		TOTAL		*15,300*
2600	**2004 TIFS**			
	DEVELOPMENT INCENTIVES			
	OPERATING EXPENSES		25,550	
	CAPITAL EXPENSES		1,237,963	
	OTHER EXPENSES		2,232,420	
		TOTAL		*3,495,933*
2700	**2004 RIDS**			
	DEVELOPMENT INCENTIVES			
	OPERATING EXPENSES		49,320	
	CAPITAL EXPENSES		410,538	
	OTHER EXPENSES		3,216,000	
		TOTAL		*3,675,858*
GRAND TOTAL SPECIAL REVENUE FUNDS				***21,421,321***

SECTION 4: There be appropriated from the following CAPITAL PROJECTS FUNDS:

3101	**CAPITAL INCOME TAX FUND**			
	GENERAL GOVERNMENT			
	OPERATING EXPENSES		22,000	
	PUBLIC SAFETY			
	OPERATING EXPENSES		276,000	
	PUBLIC WORKS			
	OPERATING EXPENSES		55,000	
	CAPITAL EXPENSES		650,000	
	OTHER FINANCING USES			
	OTHER EXPENSES		165,200	
		TOTAL		*1,168,200*
3110	**PARK IMPROVEMENT FUND**			
	PARKS AND RECREATION			
	OPERATING		250,000	
	CAPITAL EXPENSES		2,172,000	
		TOTAL		*2,422,000*
3120	**CAPITAL IMPROVEMENT FUND**			
	GENERAL GOVERNMENT			
	OPERATING EXPENSES		50,000	
	CAPITAL EXPENSES		600,000	
	OTHER EXPENSES		82,000	

PUBLIC SAFETY	
OPERATING EXPENSES	40,000
CAPITAL EXPENSES	460,000

	PUBLIC WORKS			
	OPERATING EXPENSES		50,100	
	CAPITAL EXPENSES		3,112,340	
		TOTAL		*4,394,440*
6120	**WATER CAPITAL IMPROVEMENT FUND**			
	PUBLIC WORKS			
	OPERATING EXPENSES		135,000	
	CAPITAL EXPENSES		1,274,000	
		TOTAL		*1,409,000*
6125	**WATER METER REPLACEMENT FUND**			
	PUBLIC WORKS			
	OPERATING EXPENSES		30	
	CAPITAL EXPENSES		100,000	
	OTHER EXPENSES		-	
		TOTAL		*100,030*
GRAND TOTAL CAPITAL PROJECTS FUNDS				***9,493,670***

SECTION 5: There be appropriated from the following DEBT SERVICE FUNDS:

4110	**G.O. BOND RETIREMENT**			
	GENERAL GOVERNMENT			
	DEBT SERVICE EXPENSE		866,000	
		TOTAL		*866,000*
4210	**WATER BOND RETIREMENT**			
	PUBLIC WORKS			
	DEBT SERVICE EXPENSE		406,830	
		TOTAL		*406,830*
4310	**S.A. BOND RETIREMENT FUND**			
	GENERAL GOVERNMENT			
	OPERATING EXPENSES		100	
	DEBT SERVICE EXPENSE		-	
	DEVELOPMENT INCENTIVES			
	OTHER EXPENSES		1,125,000.00	
		TOTAL		*1,125,100*
4410	**INCOME TAX BOND RETIREMENT FUND**			
	GENERAL GOVERNMENT			
	DEBT SERVICE EXPENSE		618,000	
		TOTAL		*618,000*

4610	**CORRIDOR 75 PARK LTD TIF**			
	DEVELOPMENT INCENTIVES			
	OPERATING EXPENSES		-	
	DEBT SERVICE EXPENSE		-	
	OTHER EXPENSES		-	
		TOTAL		-
GRAND TOTAL DEBT SERVICE FUNDS				***3,015,930***

SECTION 6: There be appropriated from the following SPECIAL ASSESSMENT FUNDS:

5110	**S.A. STREET LIGHTING FUND**			
	GENERAL GOVERNMENT			
	OPERATING EXPENSES		100	
		TOTAL		*100*
GRAND TOTAL SPECIAL ASSESSMENT FUNDS				***100***

SECTION 7: There be appropriated from the following ENTERPRISE FUNDS:

6110	**WATER FUND**			
	PUBLIC WORKS			
	PERSONAL SERVICES		704,100	
	OPERATING EXPENSES		1,842,700	
	OTHER EXPENSES		1,649,000	
		TOTAL		*4,195,800*
6210	**SEWER FUND**			
	PUBLIC WORKS			
	PERSONAL SERVICES		90,350	
	OPERATING EXPENSES		1,198,200	
		TOTAL		*1,288,550*
6310	**STORM WATER FUND**			
	PUBLIC WORKS			
	PERSONAL SERVICES		173,250	
	OPERATING EXPENSES		317,150	
	CAPITAL EXPENSES		210,000	
		TOTAL		*700,400*
6410	**GARBAGE FUND**			
	PUBLIC WORKS			
	PERSONAL SERVICES		113,550	
	OPERATING EXPENSES		801,500	
		TOTAL		*915,050*

6510	**CEMETERY FUND**			
	PUBLIC WORKS			
	PERSONAL SERVICES		41,700	
	OPERATING EXPENSES		80,000	
	CAPITAL EXPENSES		-	
	OTHER		-	
		TOTAL		*121,700*
6610	**STREET LIGHTING FUND**			
	PUBLIC WORKS			
	OPERATING EXPENSES		140,050	
	CAPITAL EXPENSES		-	
	OTHER		-	
		TOTAL		*140,050*
GRAND TOTAL ENTERPRISE FUNDS				***7,361,550***

SECTION 8: There be appropriated from the following TRUST AND AGENCY FUNDS:

7100	**CEMETERY MAINTENANCE TRUST FUND**			
	FUND EXPENSE			
	OPERATING EXPENSES		-	
		TOTAL		-
7110	**MOUND CEMETERY TRUST FUND**			
	PUBLIC WORKS			
	OPERATING EXPENSES		10,000	
		TOTAL		*10,000*
7120	**LONG STREET CEMETERY TRUST FUND**			
	PUBLIC WORKS			
	OPERATING EXPENSES		250	
		TOTAL		*250*
7310	**FIRE HISTORIC PRESERVATION FUND**			
	PUBLIC SAFETY			
	CAPITAL OUTLAY		-	
		TOTAL		-
7320	**FIRE LOSS SECURITY FUND**			
	PUBLIC SAFETY			
	OPERATING		21,371	
		TOTAL		*21,371*

7410	**DRUG LAW ENFORCEMENT TRUST FUND**		
	PUBLIC SAFETY		
	OPERATING EXPENSES	20,000	
	TOTAL		*20,000*
GRAND TOTAL TRUST AND AGENCY FUNDS			***51,621***
TOTAL ALL APPROPRIATIONS			***57,636,419***

SECTION 9: The City Manager is hereby authorized to convert the dollar appropriation figure in the Ordinance to such form as may be acceptable to the Auditors of Butler and Warren Counties and the Auditor of the State of Ohio provided in this conversion no change of total dollar amounts shall within the Sections of this Ordinance be permitted without approval of Council.

SECTION 10: The Finance Director is hereby authorized to draw warrants on the City Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the board or officers authorized by law to approve the same, or an ordinance or resolution of Council to make the expenditures provided that no warrants shall be drawn OR paid for salaries or wages except to persons employed by authority and in accordance with law or ordinance. Provided further that the appropriations for contingencies can only be expended upon appeal of two-thirds vote of Council for items of expense constituting a legal obligation against the City, and for purposes other than those covered by other specific appropriations herein made.

SECTION 11: This measure shall take effect immediately upon passage pursuant to Section 7.08(B)(1) of the Charter of the City of Monroe.

PASSED: _____

ATTEST: APPROVED:

_____ _____

Clerk of Council Mayor

City of Monroe

Supplemental Appropriations
April 27, 2021

FUND	FUND DESCRIPTION	CURRENT APPROPRIATIONS	ADJUSTED APPROPRIATIONS	AMOUNT OF CHANGE	% CHANGE	ACCOUNT NUMBER	REASON FOR REQUEST
1110	**GENERAL FUND**						
	PUBLIC WORKS						
	330 - BUILDINGS & GROUNDS						
	OPERATING EXPENSES	649,000	659,000	10,000	1.5%	11133700-52503	Electric charges for 601 S Main St are more than estimated
	PARKS & RECREATION						
	410 - PARK OPERATION & MAINTENANCE						
	OPERATING EXPENSES	252,000	256,000	4,000	1.6%	11141000-52413	Recycling containers for parks
	OTHER FINANCING USES						
	CAPITAL IMPROVEMENTS						
	OTHER EXPENSES	700,000	932,000	232,000	33.1%	11170000-55901	Transfer to Park Improvement Fund for Bicentennial Commons Park increased cost
	TOTAL GENERAL FUND	16,046,227	16,292,227	246,000	1.5%		
	TOTAL GENERAL FUND	**$ 16,046,227**	**$ 16,292,227**	**$ 246,000**			
2700	**2004 RID FUNDS**						
	DEVELOPMENT INCENTIVES						
	550 - RESIDENTIAL TIF DISTRICTS						
	CAPITAL EXPENSES	415,538	410,538	(5,000)	-1.2%	2723-53714	Transfer to Other Expenses for transfer to Parks
	OTHER EXPENSES	3,129,000	3,216,000	87,000	2.8%	27234000-55901 $5,000 27257000-55901 $20,000 27267000-55901 $62,000	Transfer from Capital for transfer to Parks Correction of prior year transfer
	TOTAL 2004 RID FUNDS	3,593,858	3,675,858	82,000	2.3%		
	TOTAL SPECIAL REVENUE FUNDS	**$ 21,339,321**	**$ 21,421,321**	**$ 82,000**			
3110	**PARK IMPROVEMENT FUND**						
	OTHER FINANCING USES						
	420 - PARK DEVELOPMENT						
	CAPITAL EXPENSES	1,940,000	2,172,000	232,000	12.0%	$100,000 31142600-53711 PK160 $132,000 31142200-53711	Engineer's estimate for Bicennetinal was lower than actual bid cost Increase appropriations for concrete work at Monroe Crossings Park
	TOTAL PARK IMPROVEMENT FUND	2,190,000	2,422,000	232,000	10.6%		
3120	**CAPITAL IMPROVEMENT FUND**						
	PUBLIC SAFETY						
	270 - FIRE						
	OPERATING EXPENSES	50,000	40,000	(10,000)	-20.0%	31227000-52312	Moved appropriations to capital for SCBA replacements
	CAPITAL EXPENSES	300,000	310,000	10,000	3.3%	31227000-53718	Actual cost of SCBA replacement units came in over original estimate (moved appropriation from Operating expenses)
	TOTAL CAPITAL IMPROVEMENT FUNI	4,394,440	4,394,440	-	0.0%		
TOTAL ALL FUNDS		57,076,419	57,636,419	560,000			

ORDINANCE NO. 2021-14

AN ORDINANCE SUPPLEMENTING EXHIBIT "1" OF ORDINANCE NO. 2021-03 TO ESTABLISH THE UNCLASSIFIED POSITION AND PAY RANGE OF HUMAN RESOURCES MANAGER.

WHEREAS, the City Manager has recommended the establishment of the position of Human Resources Manager; and

WHEREAS, Council concurs with the City Manager's recommendation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Exhibit "1" of Ordinance 2021-03 is hereby supplemented to include the position and pay range of Human Resources Manager and the unclassified and classified status of each position as set forth on Exhibit "1" attached hereto and made a part hereof.

SECTION 2: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED:_____

ATTEST: APPROVED:

_____ _____

Clerk of Council Mayor

First Reading:_____

Exhibit "1" Ord No. 2021-14

TITLE	CLASS	POSITIONS	PAY GRADE	
COUNCIL				
CLERK OF COURTS	C	1	3	
CLERK OF COUNCIL	UC	1	1	
CITY MANAGER'S OFFICE				
ASSISTANT CITY MANGER	UC	1	10	
HUMAN RESOURCES MANAGER	UC	1	7	*
ASSISTANT TO CITY MANAGER (Econ Dev)	UC	1	6	
ASSISTANT TO CITY MANAGER (Clerk of Council)	UC	1	5	
HUMAN RESOURCES SPECIALIST	UC	1	5	
EXECUTIVE ASSISTANT	UC	1	2	
ADMINISTRATIVE SUPPORT CLERK	UC	2	1	
DEVELOPMENT				
DEVELOPMENT DIRECTOR	UC	1	9	
ASSISTANT DEVELOPMENT DIRECTOR	UC	1	6	
PLANNER	UC	1	5	
CODE ENFORCEMENT INSPECTOR	UC	1	4	
PLANNING & ZONING SPECIALIST	UC	1	3	
FINANCE				
FINANCE DIRECTOR	UC	1	9	
ASSISTANT FINANCE DIRECTOR	UC	1	7	
FINANCIAL OPERATIONS MANAGER	UC	1	7	
INCOME TAX ADMINISTRATOR	UC	1	6	
FINANCE SPECIALIST	UC	2	3	
INCOME TAX AUDITOR	UC	2	3	
COMMUNITY SERVICES SPECIALIST	UC	3	2	
UTILITY BILLING SPECIALIST	UC	1	2	
FIRE				
FIRE CHIEF	UC	1	9	
ASSISTANT FIRE CHIEF	UC	1	8	
FIRE CAPTAIN	UC	1	7	
FIRE ADMINISTRATIVE ASSISTANT	UC	1	2	
FIRE LIEUTENANT	C	6	UNION SCALE	
FIREFIGHTER/PARAMEDIC/EMT	C	34	UNION SCALE	
POLICE				
POLICE CHIEF	UC	1	9	
POLICE CAPTAIN	UC	2	8	
POLICE LIEUTENANT	UC	3	7	
COMMUNICATIONS SUPERVISOR	UC	1	5	
DISPATCHER	C	8	3	
POLICE ADMINISTRATIVE ASSISTANT	UC	1	2	
POLICE SERGEANT	C	4	UNION SCALE	
PATROL OFFICER	C	26	UNION SCALE	
PUBLIC WORKS				
PUBLIC WORKS DIRECTOR	UC	1	9	
CITY ENGINEER	UC	1	8	
ASSISTANT PUBLIC WORKS DIRECTOR	UC	1	7	
PUBLIC WORKS SUPERINTENDENT	UC	2	6	
GIS ANALYST	UC	1	6	
ENGINEERING TECHNICIAN	UC	1	4	
PUBLIC WORKS ADMINISTRATIVE ASSISTANT	UC	1	2	
LABORER	UC	8	PT	
PUBLIC WORKS CREW LEADER	C	5	UNION SCALE	
OPERATOR/LABORER	C	15	UNION SCALE	

CLASS: C= CLASSIFIED UC= UNCLASSIFIED

Pay Grade	Pay Ranges			
	Minimum Annual	Maximum Annual	Minimum Hourly	Maximum Hourly
10	$ 96,729.36	$ 135,421.10	$46.50	$62.93
9	$ 90,280.74	$ 126,401.60	$43.40	$60.77
8	$ 84,260.59	$ 110,333.60	$40.51	$48.45
7	$ 68,556.80	$ 96,300.88	$32.96	$46.30
6	$ 61,893.94	$ 86,651.51	$29.76	$41.66
5	$ 53,560.00	$ 74,984.00	$25.75	$36.05
4	$ 49,275.20	$ 68,985.28	$23.69	$33.17
3	$ 44,990.40	$ 62,986.56	$21.63	$30.28
2	$ 42,933.70	$ 60,107.17	$20.64	$28.90
1	$ 30,529.20	$ 42,848.00	$14.68	$20.60
PT	$ 10,712.00	$ 17,139.20	$10.30	$16.48

CITY of MONROE

An Equal Opportunity Employer

POSITION DESCRIPTION

Employee Name:		**Position Title:**	Human Resources Manager
Shift:	Mon.-Fri. 8:00am-5:00pm	**FLSA Status:**	Exempt
Employment:	Full-time	**Civil Service Status:**	Unclassified
Department:	Administration	**Reports To:**	Assistant City Manager

GENERAL DESCRIPTION:

Under general direction, the Human Resources Manager leads the human resources function for the City in the areas of recruitment and selection, compensation, leave administration, workers compensation, benefits, compliance and recordkeeping; acts as consultant to managers; and advises employees on rights, privileges, and benefits.

QUALIFICATIONS: **An example of acceptable qualifications**:

Bachelor's degree from an accredited college or university with major course work in Human Resources, Labor Relations, Public Administration, Business or related field and five (5) years work experience in compensation plans, payroll, recruitment, benefits, or other related personnel transactions; or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must possess a valid State of Ohio driver's license. Must remain insurable under the City's vehicle insurance policy. Must possess certification as a Human Resources Professional.

EQUIPMENT OPERATED: **The following are examples only and are not intended to be all inclusive:**

Calculator, computer, fax machine, copier, scanner, telephone, typewriter; postage machine, and other standard modern business office equipment.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

Employee ascends and/or descends ladders, stairs, or scaffolds; has exposure to chemical compounds found in an office environment (e.g., toner, correction fluid, etc.); works on and around powered platforms and/or vehicle mounted platforms (e.g., manlifts, fire trucks); is exposed to environmental conditions which may result in injury from fumes, odors, dusts, mists, gases, and/or poorly ventilated work areas; is exposed to possible injury from extremely noisy conditions above 85db (e.g., loud sirens, screaming people, building alarms, etc.); is exposed to possible injury from hazardous gases, chemicals, flammables, air contaminants, hazardous waste, unclean or unsanitary conditions, electrical shock; exposed to possible injury from radiation; exposed to possible injury from explosions; is exposed to possible injury as a result of falling from high places; works in or around crowds; has contact with potentially violent or emotionally distraught persons or vicious animals or life threatening situations; has exposure to fire, hot, cold, wet, humid, or windy weather conditions; exposure to extreme non-weather related heat or cold; exposure to shaking objects or surfaces; exposure to second-hand smoke; exposure to hazardous driving conditions; works, first, second or third shift; is periodically exposed to blood and other bodily fluids, as well as other potentially infectious materials; uses eye and face protection for potential exposure to flying objects, respiratory protection for potential exposure to airborne contaminants, head protection for potential impacts of objects to the head, and occupational foot protection for potential impacts of objects to the feet; participants in medical and first aid activities; exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly (Constantly: activity or condition exists 2/3 or more of the time) to move objects. Physical demand requirements are in excess of those for Sedentary Work. Even though the weight lifted may be only a negligible amount, a job should be rated Light

Employee Name: **Position Title:** Human Resources Manager

Work: (1) when it requires walking or standing to a significant degree; or (2) when it requires sitting most of the time but entails pushing and/or pulling of arm or leg controls; and/or (3) when the job requires working at a production rate pace entailing the constant pushing and/or pulling of materials even though the weight of those materials is negligible. NOTE: The constant stress and strain of maintaining a production rate pace, especially in an industrial setting, can be and is physically demanding of a worker even though the amount of force exerted is negligible.

Note: In accordance with the U.S. Department of Labor physical demands strength ratings, this is considered light work.

In cases of emergency, unpredictable situations, and/or department needs, may be required to lift, push, pull, and/or carry objects heavier than D.O.L. strength ratings recommend.

JOB DESCRIPTION AND WORKER CHARACTERISTICS:
JOB DUTIES in order of importance

ESSENTIAL FUNCTIONS OF THE POSITION: **For purposes of 42 USC 12101:**

20% 1. Manages and coordinates with the Human Resources Specialist the City-wide programs and agency personnel programs and functions; ensures compliance with applicable local, state and federal laws by reviewing pending and passed legislation; assists in the development and implementation of personnel policies and procedures; prepares and maintains the employee handbook and the policies and procedures manual; conducts salary studies; conducts research with public and private organizations to develop new and innovative personnel techniques and methods; compiles statistical data; calculates service time; maintains personnel records; maintains information of a confidential or sensitive nature; prepares personnel reports; conducts new employee orientation and training, and coordinates existing employee training programs.

20% 2. Handles employee relations counseling, outplacement counseling and exit interviewing; responds to employee relation issues such as employee complaints, harassment allegations, and civil rights complaints; develops and maintains affirmative action program; files EEO-1 report annually; and maintains other records, reports and logs to conform to EEO regulations; analyzes data and makes recommendations to the management team for corrective action and continuous improvement; maintains working relationship with union officials and adheres to terms of labor contract by monitoring day-to-day implementation of policies concerning wages, hours and working conditions.

15% 3. Administers employee benefit programs (e.g., sick and vacation leave, FMLA, group health insurance [e.g., open enrollment & monthly additions/changes], workers' compensation, etc.); reviews and determines processing status for benefit claims; ensures proper documentation for personnel transactions and maintains agency personnel files.

Employee Name: **Position Title:** Human Resources Manager

15% 4. Partners with employees and management to communicate various human resource policies, procedures, laws, standards and other government regulations; advises City officials, department heads and employees regarding personnel matters; responds to inquiries regarding laws, rules, benefits, personnel procedures, etc.; provides information to employees regarding benefit programs including health care coverage and claims, civil service laws and procedures, agency policies and procedures, etc.

10% 5. Maintains and updates classification and compensation plans (e.g., creates and updates specifications, makes and reviews class assignments, develops and recommends salary schedules; assigns pay grades to classifications; conducts job audits; reviews position descriptions; determines FLSA status; analyzes tasks, and adjusts and maintains tables of organization; recommends changes in personnel statuses; completes, reviews and processes personnel action forms and other personnel records; maintains employee directory.

5% 6. Coordinates hiring process with department heads; oversees recruitment efforts for all City exempt and nonexempt personnel; interviews and screens applicants for employment; administers, scores, and interprets employment tests; recommends hiring of employees; conducts reference checking; extends job offers.

10% 7. Prepares the Human Resources department budget; reviews bills submitted for services performed; maintains budget control and projects supply/equipment budget estimates; verifies and records salary increases, leaves of absence and other calendar items; projects and prepares annual inventory of supplies and equipment; ensures adequate inventory of supplies by preparing requisitions; maintains contact with vendors to perform said duties.

8. Attends meetings and serves on committees, as required; attends various meetings, seminars, and workshops.

9. Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.

10. Demonstrates regular and predictable attendance; due to the nature of the job, the Human Resources Manager must be available to return to work after normal work hours or on weekends when assigned or when requested to do so.

OTHER DUTIES AND RESPONSIBILITIES:

5% 1. Performs other duties as assigned.

MINIMUM ACCEPTABLE CHARACTERISTICS: (*indicates developed after employment)

Knowledge of: ******City goals and objectives; *City policies and procedures; budgeting; payroll practices and procedures; OSHA rules and regulations; Department of Labor rules and regulations; human

Employee Name: **Position Title:** Human Resources Manager

resources management; labor relations; employee training and development; personnel administration; FLSA; employee benefits administration; workplace safety; records management; public relations; computer programs; and general office practices and procedures; English spelling, grammar, and punctuation; project management principles and practices.

Skill in: Use of modern office equipment; data entry; computer operation; telephone console operation; Microsoft Office applications.

Ability to: Interpret a variety of instructions in written, oral, or picture form; deal with many variables and determine specific action; recognize unusual or threatening conditions and take appropriate action; exercise independent judgment and discretion; select most qualified applicant according to specifications for referral; add, subtract, multiply, and divide whole numbers; complete routine forms; prepare accurate documentation; compile and prepare reports; respond to routine inquiries from public and/or officials; prepare and deliver speeches and presentations; conduct effective interviews, communication effectively; train or instruct others; understand a variety of written and/or verbal communications; maintain effective working relationships; maintain records according to established procedures; handle sensitive inquiries from and contacts with officials and general public; resolve complaints; travel to and gain access to worksite.

POSITIONS DIRECTLY SUPERVISED:
Human Resources Specialist

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (employee) signature below signifies that I have reviewed and understand and agree with the contents of this position description.

_____ _____
(Signature of Appointing Authority/Designee) (Date)

_____ _____
(Signature of Employee) (Date)

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

8772775 PERMIT NUMBER / TRFO TYPE 06 01 2019 ISSUE DATE 02 16 2021 FILING DATE D1 D2 PERMIT CLASSES 09 TAX DISTRICT / 066 / A / F24819 RECEIPT NO.	TAFM OPCO LLC DBA TREASURE AISLES FLEA MARKET 320 NEW GARVER RD SUITE A MONROE OH 45050

FROM 04/01/2021

91109990010 PERMIT NUMBER / TYPE 06 01 2019 ISSUE DATE 02 16 2021 FILING DATE D1 D2 PERMIT CLASSES 09 TAX DISTRICT / 066 / RECEIPT NO.	TURTLECREEK FLEA MARKET INC DBA TREASURE AISLES 320 NEW GARVER RD SUITE A MONROE OH 45050

MAILED 04/01/2021 RESPONSES MUST BE POSTMARKED NO LATER THAN. 05/03/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A TRFO 8772775
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)
☐ Clerk of City Council
☐ Township Fiscal Officer

CLERK OF MONROE CITY COUNCIL
233 S MAIN ST
P O BOX 330
MONROE OHIO 45050

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

2759986 PERMIT NUMBER / NEW TYPE ISSUE DATE 04 08 2021 FILING DATE C2 PERMIT CLASSES 09 066 A TAX DISTRICT / C91313 RECEIPT NO.	595 SOUTH MAIN LLC DBA MAIN STREET MARATHON 176 595 S MAIN ST MONROE OH 45050

FROM 04/12/2021

PERMIT NUMBER / TYPE ISSUE DATE FILING DATE PERMIT CLASSES TAX DISTRICT / RECEIPT NO.	

MAILED 04/12/2021 RESPONSES MUST BE POSTMARKED NO LATER THAN. 05/13/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A NEW 2759986
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)
☐ Clerk of City Council
☐ Township Fiscal Officer

CLERK OF MONROE CITY COUNCIL
233 S MAIN ST
P O BOX 330
MONROE OHIO 45050