

Agenda

City of Monroe Park and Recreation Board

Wednesday, June 9, 2021

5:30 p.m.

Council Chambers

233 S. Main Street, Monroe, Ohio

Chairperson: Paul Koloszar

Park Board Members: Craig Silverglade, Michael Marchetti, Jeff Hanson and Josh Howard

Council Liaison: Todd Hickman

Director of Public Works: Gary Morton

Assistant Director of Public Works: Brian Perkins

Recording Secretary: Donna Campbell

Agenda

Call to Order

Roll Call

Approval of Minutes

May 12, 2021

Old
Business

- ☐ Request and consideration of a motion to approve the July 4th Light Up the Sky Event layout from Monroe Lions Club for the use of Community Park (event approved at May 12, 2021 meeting pending layout submittal)

New
Business

Staff
Reports

- ☐ City Staff

- Update on Dog Park
- Update on Crossings Park New Restroom Building
- Update on Monroe Bicentennial Commons Park
- Reminder – There is no July, 2021 Park Board Meeting

Adjournment

MONROE PARK BOARD MEETING MINUTES FROM MAY 12, 2021

CALL TO ORDER: The Monroe Park Board meeting was called to order by Park Board Chairperson Paul Koloszar at 5:30 p.m. in the Monroe Council Chambers at 233 S. Main St. with the following members present: Michael Marchetti and Craig Silverglade. Also in attendance were Council Member Todd Hickman, Public Works Director Gary Morton, Assistant Public Works Director Brian Perkins and Recording Secretary Donna Campbell. Visitors in attendance were Leslie Sumner, Monroe Lions Club, and Troy Ison, Disc 'n Dat.

APPROVAL OF MINUTES: Michael Marchetti made a motion to approve the meeting minutes from April 14, 2021. Seconded by Craig Silverglade. Voice vote; all ayes; motion carried.

BUSINESS: The first item on the agenda was the request and consideration of a motion to approve the July 4th Light Up the Sky Event from Monroe Lions Club to be held in Community Park on July 4, 2021 with set-up of the event and clean-up to be from July 1 thru July 6, 2021. Leslie Sumner with the Monroe Lions Club attended the Park Board meeting regarding the July 4, 2021 Light Up the Sky event and advised the Park Board that the event would be smaller this year. Michael Marchetti made a motion to approve the July 4, 2021 Light Up the Sky event to be held in Community Park pending a drawing/layout of the event. Seconded by Craig Silverglade. Voice vote; all ayes; motion carried.

The next item on the agenda was the request and consideration of a motion to approve the Summer Sizzler #6 at Monroe Disc Golf Tournament from Disc 'n Dat to be held in Community Park on July 10, 2021. Troy Ison with Disc 'n Dat attended the Park Board meeting regarding the Summer Sizzler #6 and discussed their COVID 19 safety/social distancing plan. Craig Silverglade made a motion to approve the use of Community Park for the Summer Sizzler #6 at Monroe Disc Golf Tournament to be held on July 10, 2021. Seconded by Michael Marchetti. Voice vote; all ayes; motion carried.

NEW BUSINESS: There was no new business to be discussed.

CITY STAFF: Gary Morton updated the Park Board on the Dog Park. The Water Department has installed the new water service lines at the site of the new Dog Park to where the drinking fountains will be on each side of the fenced in area. Public Works has new drinking fountains, but they cannot be installed until the fencing company can set the posts. Once the posts are set, Public Works will pour concrete for the entry into each side of the Dog Park and where the drinking fountains will go. Once concrete is completed, the fencing company will come back and put up the rest of the fencing. As of this date, the fence company is running behind schedule due to weather.

Dog Park rules were presented to the Park Board. They were approved with one change to line two so the rules state "dog handlers must be 16 years of age or older." Michael Marchetti made a motion to recommend that City Council adopt the Dog Park Rules to be incorporated into Monroe's codified ordinances for the Dog Park under construction and any other Dog Parks in the future in the City of Monroe. Seconded by Craig Silverglade. Voice vote; all ayes; motion carried.

The next item Mr. Morton discussed was soccer and baseball agreements. Soccer had a 10 year contract that has expired and has been on a year to year basis for several years. Public Works would like soccer to have an Application/Use Agreement which would be updated on an annual basis. Language also needs to be added regarding layouts of how they are going to use the park, opening/closing of the park restrooms,

notifications to the City regarding tournaments, remove old language from the soccer contract regarding the BMX language and remove content in the contract that is no longer needed. These agreements would be reviewed with baseball and soccer before the 2022 season. Park Board would like soccer to attend the June 9, 2021 meeting to begin the review and process of changing the contract/agreement.

Todd Hickman mentioned a soccer field by the rear shelter at Community Park by Mound Cemetery that would be used by a Monroe soccer team and stated Council discussed the field at its meeting on May 11, 2021. They will be advised to submit an Application/Use Agreement for use of the park area. Baseball will be asked for an Exhibit A to put with their Application/Use Agreement for 2021 so the City is aware what space they are presently using at Community Park.

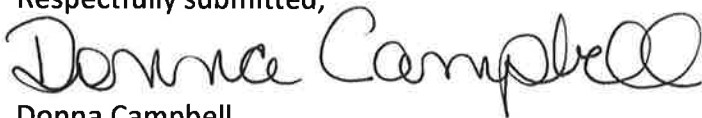
The next item Gary Morton discussed was a soccer Movie In the Park to coordinate with the June 26, 2021 soccer tournament. Frozen II is scheduled to be shown at Community Park on Saturday, June 19, 2021. Park Board discussed moving the Community Park Movie in the Park from Saturday, June 19, 2021 to Saturday, June 26, 2021 at Crossings Park in order to coincide with the soccer tournament. A Soccer Representative had mentioned showing a movie at their tournament at the previous Park Board meeting on April 14, 2021, but no representative attended the May 12, 2021 meeting. After discussion, Park Board decided to continue with the movie as scheduled and show it at Community Park on June 19, 2021.

Mr. Morton updated the Park Board on the restroom building which was set in place two weeks ago. The City staff will run electric to tie in at the transformer, run the water line and hook that up, do some interior plumbing and have that inspected by Butler County. Once the interior plumbing and electric are complete, City staff will begin concrete work around the building. Public Works may be able to bring options for playground equipment to the June Park Board meeting if it is far enough along, but it may be the August Park Board meeting.

The last item Gary Morton discussed was Bicentennial Commons. The contractor is underway with Phase 1B and all the site work is completed. The Carousel building has been stripped down. There were issues with footings and the steel structure which it sat on were not footings. They are doing underground work and getting ready to pour the footer for the restroom building. The contractor from Phase 1A is finishing and Duke has brought the power into the park. Public Works is in the process of choosing colors and making sure they match the Council approved color scheme. The area has been fenced off so in the evening it is locked. The playground equipment will be ADA compliant and the first phase playground equipment is for two to five year olds and it will be underneath the Carousel structure. The Park Board has discussed a trip sometime in the future to tour Bicentennial Commons and the progress that has been made and they discussed possibly doing that in June.

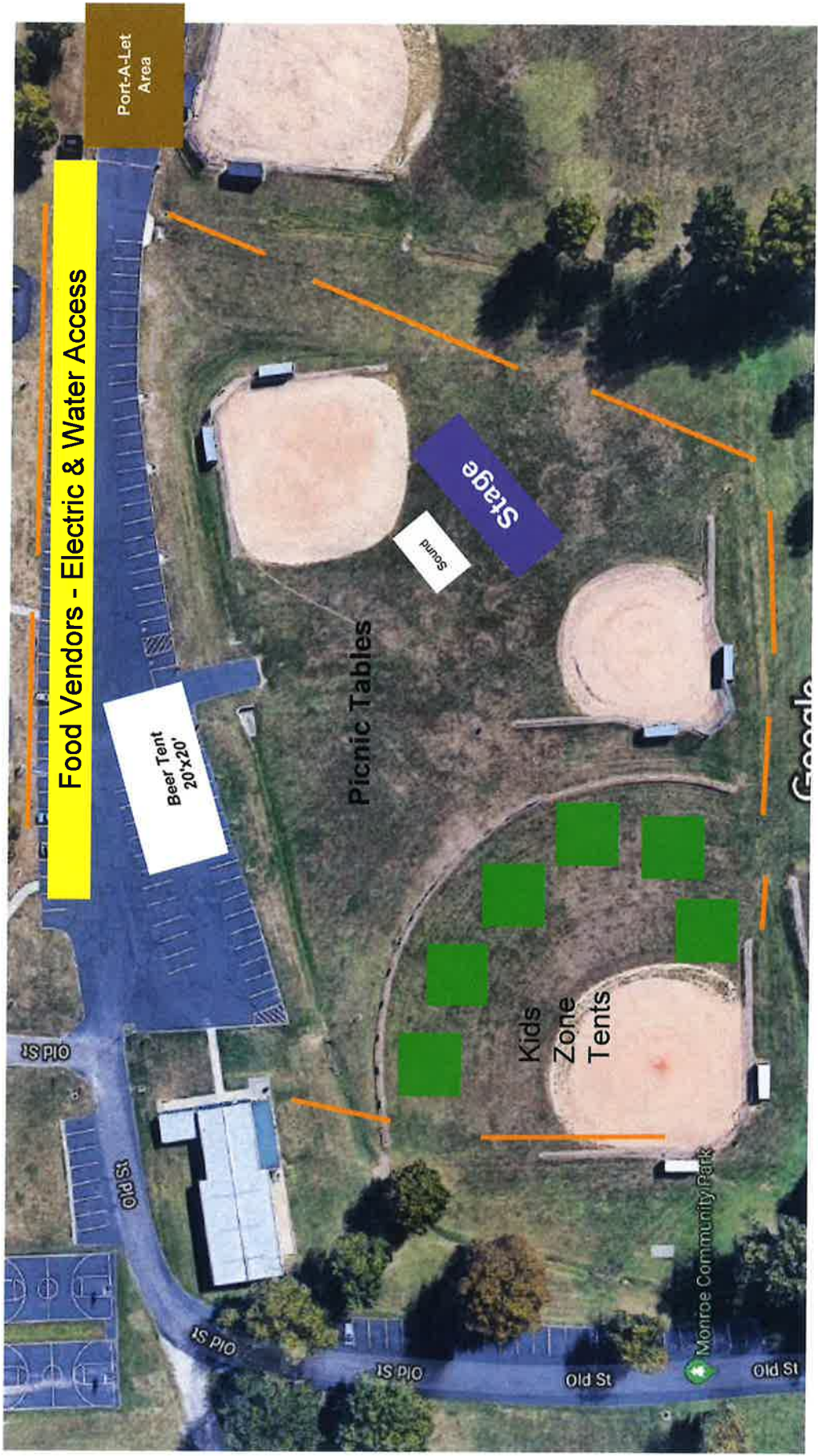
ADJOURNMENT: There being no further business, Michael Marchetti made a motion to adjourn. Seconded by Craig Silverglade. Voice vote; all ayes; motion carried. Meeting adjourned at 6:18 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna Campbell". The signature is written in dark ink and is positioned above the printed name.

Donna Campbell

Park Board Recording Secretary



Food Vendors - Electric & Water Access

Port-A-Let Area

Beer Tent
20'x20'

Sunos

Stage

Picnic Tables

Kids
Zone
Tents

Monroe Community Park

Old St

Old St

Old St

Old St

Old St

Old St