



**Monroe Council Agenda
Regular Meeting of Council
July 11, 2023 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of June 27, 2023

Visitors

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Ordinance No. 2023-14. An Ordinance rezoning real property containing approximately 126.9 acres, more or less, located at Kyles Station Road and Butler Warren Road from B-P Business Park to R-2 Single-Family Residential Planned Unit Development and authorizing the City Manager to enter into a Planned Unit Development Agreement by and between the City of Monroe and Grand Communities LLC. (Second Reading)

New Business

Resolution No. 42-2023. A Resolution approving a Then-and-Now Certificate in the amount of \$8,201.32 to Enterprise FM Trust.

Strategic Priority: Good Governance

Background: No quote was issued prior to Bill of Sale was sent from the vendor, therefore no Purchase Order was opened prior to receiving the Bill of Sale. Funds will be used to buy out lease on 2018 RAM 2500.

Resolution No. 43-2023. A Resolution endorsing Warren County Community Services, Inc. to receive federal designation as Warren County's Community Action Agency.

Strategic Priority: Good Governance



Background: The Warren County Community Services, Inc. is seeking federal designation to be Warren County's Community Action Agency to continue addressing the needs of our community members living with low-to-moderate income as well as local businesses and corporations.

Resolution No. 44-2023. A Resolution declaring the necessity of certain curbs, gutters and driveway aprons in the City of Monroe, County of Butler, and requiring that abutting property owners repair the same.

Strategic Priority: Well Managed Services and Infrastructure

Background: This legislation is necessary to begin the process for the annual concrete assessment program. Again this year, we will be focusing on the Brittany Heights subdivision. The effected streets are listed on the spreadsheet included in this packet. Letters of repair are being prepared to be mailed out after approval of the Resolution, which is a requirement of the Ohio Revised Code 729.02 to assess public improvements to property owners. This subdivision does not have sidewalks, so the program is focused on curb and gutter repair as well as driveway aprons within the Right-of -Way. Once the homeowners have had the proper time to have the work completed themselves, the City will bid for the work and have it completed. Homeowners will have ninety days to have the work completed after they have received the letter of repair.

Emergency Ordinance No. 2023-15. An Ordinance accepting the dedication of real property from CAT Monroe, LLC as public right-of-way and permanent water line easement, authorizing the City Manager to enter into a maintenance agreement for a sewer lateral by and between the City of Monroe and CAT Monroe, LLC, and declaring an emergency.

Strategic Priority: Strategic Growth and Development

Background: As a part of the Thortons project, the developer was required to relocate water and sewer service to City owned property at the corner of SR63 and Union Road. Council has previously approved the development and an agreement requiring those related services to be in an easement, City right of way and the joint use of a sewer lateral. This legislation accepts the easements necessary, approves the easement and joint use agreements, as well as, dedicates right of way along SR63 out of property deeded to Thorntons for the project.

Consideration of Motion authorizing the City Manager to terminate the contract between the City of Monroe and Brandstetter Carroll Inc.

Strategic Priority: Parks and Connectivity

Background: Public Works is asking that council approve a motion which will allow the City Manager or his designee the ability to separate services with Brandstetter Carroll Inc. for the engineering services which they have provided to date for Bicentennial Commons and the Great Miami River Trail.

Brandstetter Carrol has failed to provide a design which is sustainable for the Great Miami River Trail.



They have been designing this trail since 2019 and only made final submissions to ODOT on March 10, 2023 for their final review. After an ODOT review, it was noted that ODOT District 8 Engineers did not find the streambank stabilization design to be one that could sustain erosion even months after construction. Brandstetter Carroll has gone through four or five project managers since they started design of the trail. Months at a time would pass with no updates or communication on the project. Brandstetter Carroll also cost the City thousands of dollars during the construction of Phase 1A and 1B of Bicentennial Commons. Engineering mistakes led to several change-orders throughout construction. They also failed to provide any type of drainage solution for the park, which led to issues after construction.

On June 13, 2023, the Public Works Committee made a motion to support the request to separate services with Brandstetter Carroll.

Consideration of Motion accepting the April and May Finance Reports as submitted.

Administrative Reports

Presentation by Gary Morton, Director of Public Works - Traffic Studies

Adjournment