



**Monroe Council Agenda
Regular Meeting of Council
October 24, 2023 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of October 10, 2023

Visitors

Ceremonial Swearing in of John P. Centers as Council Member
Al Aspacher with Fishbeck - Hydrology Studies Update

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

New Business

Resolution No. 61-2023. A Resolution authorizing the Acting City Manager to enter into an agreement by and between the City of Monroe and the Center for Public Safety Excellence for professional consulting services to create a strategic plan for the Department of Fire.

Strategic Priority: Good Governance

Background: As the Community, City Services and the Fire Department continue to grow, it is imperative that we have a clear vision of where we wish to be and a framework on how we will get there. To accomplish this goal, we are looking to update the Strategic Plan of the Monroe Fire Department which was last revised in 2018. To help us with this endeavor, we are looking to gain the assistance of the Center for Public Safety Excellence. They are specifically set up to help Public Safety services in working through these challenges. Their plan involves both internal and external stakeholders' input on what they expect of their local Fire Department, the services that we provide, and the expectations on how quickly we provide them. We have never officially involved external stakeholders in the process before, but hearing from the community in a structured format is crucial in



making sure that we are matching their expectations with the plans we have for the future. As we look at creating an all-encompassing plan for our future, I believe that we need the expert guidance of this organization to get us through this first one with a high quality product and an implementation guide to help us achieve the outcomes. In discussion with other Fire Safety Professionals, this plan is pivotal in making sure that this is the direction we need to be going in. Attached to this submittal is the Community-Driven Strategic Plan Proposal from the Center for Public Safety Excellence. It goes into detail on the scope of the project, the timeline for accomplishing the plan and the deliverables at the conclusion of the program.

Resolution No. 62-2023. A Resolution authorizing the Acting City Manager to enter into a professional engineering agreement by and between the City of Monroe and ChoiceOne Engineering for a traffic calming study on Crossings Boulevard.

Strategic Priority: Well Managed Services and Infrastructure

Background: ChoiceOne Engineering was selected as the firm to complete this project. The scope of the project is to study Crossings Boulevard and provide recommendations which would calm traffic at all intersecting streets with Crossings Boulevard. **This project was not funded in the 2023 budget and would need funds to be appropriated by the Council before we can move forward with the project.** The City has conducted a speed study with our radar unit and determined the average speed on Crossings Boulevard is 38 MPH. The cost of the study with ChoiceONE is \$15,400.00.

Public Hearing. Resolution approving the application for placement of farmland in an agricultural district filed by Eve Kristin for real property located on the west side of State Route 4 containing 57.7498 acres, more or less.

Strategic Priority: Good Governance

Background: Eve Kristin has filed an application for the placement of approximately 57 acres of her land in an agricultural district through the Butler County Auditor's office. These applications are commonly referred to as CAUV's or Current Agricultural Use Valuation Program. These districts must be renewed every five years. The application before you also includes a Woodland Stewardship Management Plan. This Plan is permitted in Chapter 929 of the Ohio Revised Code. Since this property is located within a municipal corporation, Council is required to hold a public hearing. Proper notice of the public hearing has been published and sent to the property owner.

Resolution No. 63-2023. A Resolution approving the Application for Placement of Farmland in an Agricultural District filed by Eve Kristin for real property located on the west side of State Route 4 and containing 57.7498 acres, more or less.

Emergency Ordinance No. 2023-28. An Ordinance extending a moratorium for a period of 180 days on the granting of any new permits allowing retail dispensaries for medical marijuana within the City of Monroe and declaring an emergency.

Strategic Priority: Strategic Growth and Development



Background: This additional moratorium for medical marijuana dispensaries is in response to the request of City Council at the October 10, 2023, Council meeting.

Ordinance No. 2023-29. An Ordinance authorizing the Acting City Manager to execute an Employer Adoption Agreement with the Ohio Public Employees Deferred Compensation Board to offer a Roth 457 option to City of Monroe employees.

Strategic Priority: Good Governance

Background: Ohio Revised Code Section 148.04 authorizes employers to offer the Roth 457 option within its public employee deferred compensation program. The Roth 457 option has been identified as an additional benefit that can help City employees to save for retirement by expanding their portfolio to include this option. The City currently offers a pre-tax 457(b) plan to employees through Ohio Deferred Compensation, and the addition of the Roth plan would allow for after-tax contributions to be made. Both options are payroll deducted and subject to the annual maximum limits allowed by the IRS. This additional option would have minimal impact on payroll staff as they process bi-weekly payrolls.

Consideration of Motion authorizing the expenditure of \$59,893.50 to Buckeye State Pipe & Supply, Co., Inc. for the purchase of bulk water meters and cellular end points.

Strategic Priority: Well Managed Services and Infrastructure

Background: This is for the purchase of bulk water meters and cellular end points. This is an annual purchase which is budgeted out of the funds collected through the monthly fee assessed to each water account for meter replacement. The total cost of this purchase is \$59,893.50

Consideration of motion to authorize the expenditure of \$37,394.92 to Civica North America, Inc. for the 2024 License, support and maintenance agreement to maintain the police department's records management system.

Strategic Priority: Well Managed Services and Infrastructure

Background: This request is for the annual maintenance agreement that supports the police department's records management system. The police department continues to use the CMI software package provided by Civica North America and are happy with the product. There was no increase in the cost from the current agreement. This provides the needed licenses, as well as the upgrades and support that the system requires. This expenditure is part of the proposed 2024 budget and it is due on January 1st, 2024. We request the authorization now in order to prepare the purchase order prior to the receipt of the invoice that usually arrives in mid November.

Administrative Reports

Tax Increment Financing Districts
Budget Presentation - Capital Items

Adjournment