



**Monroe Council Agenda
Regular Meeting of Council
November 28, 2023 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of November 14, 2023.

Visitors

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Ordinance No. 2023-30. An Ordinance amending and supplementing Chapter 887 of the Codified Ordinances to comply with House Bill 33. (Second Reading)

New Business

Resolution No. 65-2023. A Resolution accepting a Safety Grant from the Ohio Bureau of Workers Compensation, authorizing the required matching funds, and authorize the Acting City Manager to execute any necessary documents for acceptance of said grant.

Strategic Priority: Good Governance

Background: This task of dewatering, rolling and loading hose encompasses hose that ranges from 1 3/4" in diameter to 5" in diameter. This hose can weigh between 20 pounds dry / 35 pounds wet (50' of 1 3/4") to 110 pounds dry / 150 pounds wet (100' of 5"). Our trucks typically carry 750' of 1 3/4", 1000' of 2", and 1,100' of 5" hose. We have 2 Engines, a Quint and a Tower that all have this compliment of hose. We also have reserve hose at both of our stations that would allow us to completely change out a truck should the need arise. Currently we have a total of 16,550' of hose that is broken down into the following sizes:

1 3/4" hose = 5,500'



2 ½" hose = 4,900'

5" hose = 6,100'

This task is performed for the following reasons:

1. After every fire
2. After every fire training requiring hose
3. Yearly for compliance testing

We are required to test every piece of fire hose on an annual basis to ensure that it will hold pressure when put into service at a fire scene. This requires pulling it off every apparatus, charging it to pressure, cleaning the exterior jackets, dewatering, rolling it back up / dragging it back to the apparatus, and then loading it back onto the apparatus. This is not only completed for the hose on the vehicles but also for the reserve hose at the stations. This testing is completed by the entire crew of 10-14 as it is very labor intensive. We are also required to complete this procedure every time the hose is potentially damaged by a vehicle running over it or when drug through materials at a fire that might degrade the hose jacket.

The powered hose roller will eliminate the manual lifting, pulling and transportation of hose by the firefighters. This unit will roll, dewater, transport and then unroll the hose as it is loaded back onto the trucks. This intervention will greatly eliminate the chance of injury while completing this process. Literature has been attached for you to review on the makeup of the rolling unit and the quote submitted to Ohio BWC.

Resolution No. 66-2023. A Resolution adopting the 2023 Butler County Hazard Mitigation Plan.

Strategic Priority: Well Managed Services and Infrastructure

Background: The Butler County Hazard Mitigation Plan update is required by the Robert T. Stafford Disaster Relief and Emergency Assistance Act as amended by the Disaster Mitigation Act of 2000. Each jurisdiction is required to have adopted a plan and the plan is required to be updated every five (5) years.

The purpose of the Butler County Hazard Mitigation Plan is to identify hazard mitigation activities within the county which could lessen or remove fully the impacts of natural disasters. The plan is intended to guide mitigation activities within the county. Additionally, only projects listed within the Butler County Hazard Mitigation Plan will be eligible for FEMA Hazard Mitigation grants. Non-FEMA funds may be used for future mitigation projects regardless of whether or not they are identified in the plan.

Each jurisdiction is required to adopt and maintain a local hazard mitigation plan to remain in compliance with the Disaster Mitigation Act of 2000. This can be achieved through adoption of the County plan or through the development of their own local plan. Cities and villages are required to adopt a plan or develop their own, and are additionally required to have at least one (1) identified mitigation action for their community included in the plan. Unincorporated areas, such as townships, are included in the County plan adoption.

There are several benefits to adopting the Butler County Hazard Mitigation plan. These include:
Communities remain in compliance with the Robert T. Stafford Disaster Relief and Emergency



Assistance Act and are thus eligible for federal disaster relief funds.

Projects identified in the plan may be eligible for FEMA Building Resilient Infrastructure and Communities grants. These include:

Potential hazard mitigation funds following a Presidential major disaster declaration.

Potential hazard mitigation funds prior to a Presidential major disaster declaration.

Potential hazard mitigation funds specifically for flood-prone structures focused on reducing or eliminating claims under the National Flood Insurance Program (NFIP).

Adoption of the Butler County Hazard Mitigation plan saves the local jurisdiction money by fulfilling the requirement without having to undergo the costly plan development process.

Allows citizens to be eligible for direct application grants, such as the Ohio Safe Room Rebate Program (Tornado Safe Rooms)

Part of the Butler County Hazard Mitigation plan update is the development of a Hazard Identification and Risk Analysis (HIRA). The HIRA is used to rank the hazards which may impact Butler County. To develop the HIRA, Butler County used surveys provided to first responders, county and jurisdictional administrators, and community partners to identify what hazards they felt were the most concerning. Every jurisdiction in Butler County participated in the development of the HIRA. A full list of participants is located in the plan, beginning on page 24.

The surveys provided resulted in the following HIRA for Butler County:

1. Natural Hazards

A. Severe Thunderstorms

B. Extreme Temperatures

C. Severe Winter Storms

D. Drought

E. Earthquakes

F. Tornadoes

G. Dam/Levee Failures

H. Flooding

I. Health-related Emergencies*

2. Man-made Hazards

A. Hazardous Materials Incidents*

*denotes hazard is a new addition to the Butler County HIRA

The plan is too large for some email systems (298 pages plus appendices) to accept, so the Butler County EMA placed the 2023 Butler County Hazard Mitigation Plan and Appendices as a .pdf on their website at https://ema.bcoho.gov/resources/hazard_mitigation_.php

Ordinance No. 67-2023. An Ordinance amending and supplementing Ordinance No. 2023-16, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2023.

Strategic Priority: Good Governance

Background: This Ordinance includes appropriations necessary to ensure that all accounts are in compliance with audit standards to close out the fiscal year correctly. This Ordinance includes the



majority of the necessary 2023 year-end adjustments. However, there may be several additional adjustments necessary at the December 12, 2023 Council meeting as the month of November is reconciled in early December. Included within the Council packet are the details of each appropriation request.

Ordinance No. 2023-68. An Ordinance amending and supplementing Ordinance No. 2023-05 to authorize a 3.5% cost of living to non union employees.

Strategic Priority: Well Managed Services and Infrastructure

Background: Annually, Council is asked to consider an amount for the Cost of Living (COLA) increase to award to employees that are not governed by a Union agreement. Union agreements include annual increases that are agreed upon during the various negotiations. Council was provided the Midwest CPI and current union agreement increases at the November 14th meeting. After discussion, it was the direction of Council to set the COLA at 3.5%.

Consideration of Motion authorizing the expenditure of \$17,142.86 to Velecor for firewalls for the City building.

Strategic Priority: Well Managed Services and Infrastructure

Background: Our current firewall is currently at the end of its life, is no longer supported, and we are unable to obtain license renewals on it. Firewalls are recommended to be replaced every five to seven years, and being at the end of life, the network is open to significant vulnerabilities. We are replacing a single firewall with dual next gen firewalls to put them in a high availability pair. It is our recommendation that we replace the firewall as soon as possible to increase our cyber security posture. This replacement is another step in the city wide hardware refreshment schedule.

Consideration of Motion to ratify and approve the additional \$5,000 deferred compensation amount provided to executive level employees pursuant to Personnel Policy 2-2(a)5.

Strategic Priority: Well Managed Services and Infrastructure

Background: The additional benefit of a deferred compensation contribution for Executive level employees was added last year when several personnel policies were updated (adopted 11/8/22). Mrs. Hunold had several discussions with Council on this added benefit with consensus indicating \$5,000; however, the amount was not included in the final policy and was an unintentional oversight by staff. The 2023 appropriations included the \$5,000 benefit amount for those employees (one exception is noted on the appropriations ordinance) and contributions were paid in early 2023.

Administrative Reports

Executive Session - To discuss the employment of a public employee.

Adjournment