



**Monroe Council Agenda
Regular Meeting of Council
January 9, 2024 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Administer Oath of Office to Council Members - Keith Funk, Michael Graves, Tom Hagedorn, and Christina McElfresh

Pledge of Allegiance

Roll Call

Appointment of Mayor

Appointment of Vice Mayor

Administer Oath of Office to Mayor and Vice Mayor

Approval of the Minutes

Council Minutes of December 12 and 14, 2023.

Visitors

Committee Reports

Public Works Committee

Finance Committee

Administrative Liaison Committee

Technology Committee

Public Involvement Committee

Public Safety Committee

Old Business

Ordinance No. 2023-37. An Ordinance amending existing tax increment financing ordinances to define public infrastructure improvements and declaring the intention of the City of Monroe to maintain certain public roads and highways and water and sewer lines to benefit improvements declared a public purpose. (Second Reading)

New Business

Resolution No. 01-2024. A Resolution instructing the Director of Finance to request an advancement of taxes assessed and collected on behalf of the City of Monroe from the Auditors of Butler and Warren Counties.

Strategic Priority: Good Governance



Background: Butler and Warren Counties collect property tax on behalf of the City of Monroe. The collections are paid to the City in two installments during the year. The City has the option to pass a resolution requesting advance payment of property taxes. This is a Resolution that is passed each year.

It is necessary to pass a formal Resolution from each taxing district that would like to receive tax advances. This is to ensure compliance with ORC Section 321.34 (A)(1) which states: "When the local authorities by resolution so request, the county auditor shall pay township fiscal officers, treasurers of municipal corporations, the treasurer of any board of education, and the treasurer of any other political subdivision or taxing district whose funds derived from taxes or other sources are payable by law to the county treasurer, any money that may be in the county treasury to the accounts of the local authorities, respectively, and lawfully applicable to the purpose of the current fiscal year in which the request is made."

Resolution No. 02-2024. A Resolution expressing Council's intent for the sale of personal property not needed for public use or is obsolete or unfit for the use for which it was acquired by internet auction.

Strategic Priority: Good Governance

Background: Ohio Revised Code Section 721.15 (D) permits the legislative authority of a municipal corporation to sell personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, by internet auction. The legislative authority shall adopt, during each calendar year, a resolution expressing its intent to sell that property by internet auction. The resolution shall include a description of how the auctions will be conducted and shall specify the number of days for bidding on the property, which shall be no less than ten days, including Saturdays, Sundays, and legal holidays.

When the property is to be sold by internet auction, the legislative authority or its representative may establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including requirements for pick-up or delivery, method of payment, and sales tax.

Resolution No. 03-2024. A Resolution authorizing the City Manager or designee to apply for any and all grant funds; provided that acceptance of any grant funds, including matching funds, must be specifically approved by Council.

Strategic Priority: Strategic Growth and Development

Background: This is an annual resolution allowing staff to apply for any available grant funding within the timelines set by the rules of said grant. This resolution also requires that City Council authorize the acceptance of any grants approved.

Resolution No. 04-2024. A Resolution authorizing the Acting City Manager to enter into an agreement by and between the City of Monroe and the Butler County Board of County Commissioners for payment of a sewer line replacement in connection with the Timrick Place Improvement Project.



Strategic Priority: Well Managed Services and Infrastructure

Background: Approve the City Manager to sign this agreement with the Butler County Commissioners which allows Butler County Water and Sewer to pay the City of Monroe for construction services on the Timrick Place Street and Infrastructure Improvements Project. Public Works will advertise this project in early 2024 for construction to begin in the spring/summer of 2024 to completely re-build Timrick Place. New water main, storm sewer, curb and gutter as well as one segment of sanitary sewer and pavement are being replaced.

There is no cost associated with this action.

Ordinance No. 2024-01. An Ordinance amending and supplementing Ordinance No. 2023-35, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, fiscal year ending December 31, 2024.

Strategic Priority: Well Managed Services and Infrastructure

Background: Council passed Emergency Ordinance No. 2023-33 on December 12, 2023, authorizing an agreement for Fiber Network Development and appropriating funds (not to exceed \$750,000) from the General Fund in relation to the project.

In 2023, Council authorized budgeting \$750,000 in the ARPA Fund for fiber related expenditures. Due to ARPA reporting requirements and timing of the project start date, staff is recommending appropriating \$750,000 to the General Fund for the purpose of expenditures related to the fiber project authorized on December 12th.

In order to offset this cost and to fully utilize the ARPA dollars originally budgeted for Fiber, staff is recommending \$750,000 of remaining ARPA dollars be used to offset public safety salaries, and subsequently reducing the General Fund transfer to the Police/Fire Funds by \$750,000, resulting in no impact to the General Fund balance.

Emergency Ordinance No. 2024-02. An Ordinance imposing a moratorium of nine months on adult use cannabis operators within the City of Monroe, Ohio with the exception of the existing licensed medical marijuana businesses, and declaring an emergency.

Strategic Priority: Strategic Growth and Development

Background: This legislation was written so there is no impact on the existing businesses.

Ordinance No. 2024-03. An Ordinance amending and supplementing Section 1048.02 of Chapter 1048 of the Codified Ordinances to increase the rate charged for the stormwater utility.

Strategic Priority: Well Managed Services and Infrastructure

Background: The City of Monroe established a stormwater fee in 2006 with the passage of Ordinance



2006-17, in response to costs associated with stormwater management requirements implemented by the EPA. Since 2006, stormwater quality and quantity control requirements have continued to increase, which have resulted in continued increases in the costs associated with maintaining this utility. During this same time period, the stormwater fees charged to utility customers have not changed.

Over the past 3 years, stormwater operating expenses have exceeded stormwater revenues by an average of \$205,000 per year, resulting in an operating deficit within this fund of \$205,000 annually. This operating deficit has continued to grow over the last several years as operating expenses continue to escalate. The annual estimated operating deficit within the Storm Water Fund is now \$300,000, which excludes stormwater capital expenditures. All of these operating deficits and capital expenditures have required General Fund transfers, resulting in \$1,959,000 being transferred from the General Fund to the Stormwater Fund since 2014. The 2024 budget included the assumption that a General Fund transfer would not be necessary in 2024 to cover Storm Water Fund operating expenditures.

The Storm Water Fund is an Enterprise Fund, which, by definition, "charges to customers for sales & services are the primary sources of revenue for these funds and is designed to generate sufficient revenues to pay for its cost."

All the factors above, as well as looking at rates charged by surrounding jurisdictions, were discussed in detail with Finance Committee at the October 24, 2023 and November 28, 2023 meetings. After discussing several different options, "Scenario 4" included within the Council packet detail, is being recommended for implementation in 2024.

This scenario results in a \$2.00 per month increase in the residential rate, and varying levels of increases for commercial rates based upon the square footage tier. Two additional square footage tiers were added to the fee structure to capture the larger buildings within the community that weren't necessarily contemplated in 2006 when the fee was established.

These rate increases will generate an estimated additional \$330,000 annually, which will eliminate the need for a General Fund transfer for Storm Water Fund operating expenditures.

These rate increases do not cover anticipated capital expenditures. However, the Finance Department and Public Works Department will be completing a comprehensive review of our stormwater fee structure during 2024 as the City looks to move to a per square foot billing structure, versus the current tiered structure, which will align the City's billing structure with the majority of communities in Butler and Warren Counties.

Consideration of Motion appointing a member of Council to serve on the Planning Commission.

Consideration of Motion appointing a member of Council to serve on the Ohio-Kentucky-Indiana Regional Council of Governments.

Consideration of Motion requesting a hearing on the transfer of a D5 and D6 liquor permit at 10 South American Way.



Administrative Reports

Adjournment



**Monroe Council Minutes
Regular Meeting of Council
December 12, 2023 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Funk opened the regular meeting of Council at 6:30 p.m. with the Presentation of Colors by the Monroe Fire Department Honor Guard and the Pledge of Allegiance.

Roll Call

Council members present: John P. Centers, Kelly Clark, Jason Frentzel, Keith Funk, Michael Graves, Christina McElfresh, and Ben Wagner.

Approval of the Minutes

Mrs. McElfresh moved to approve the Council Minutes of November 21, 27, 28, 30, and December 5, 2023; seconded by Mr. Frentzel.

Visitors

Referencing the legislation on the agenda establishing a moratorium for recreational cannabis, Todd Hickman, urged Council to think carefully before voting on this. The Monroe electorate voted overwhelmingly to pass this issue.

Law Director Callahan administered the Oath of Office to Matthew Miller and Ryan Petronio as Firefighter/Paramedic EMT.

Mayor Funk acknowledged that this is Mr. Frentzel's last Council meeting and expressed his appreciation for his excellent service.

Committee Reports

Dr. Clark thanked everyone that worked on the Christmas on the Plaza Event, especially Public Works. Mrs. McElfresh asked Mr. Morton to please thank the Public Works employees that worked on the event as they went above and beyond. Mrs. McElfresh also thanked Dr. Clark and Mrs. Wasson for their work on the event.

Executive Session

Mrs. McElfresh moved to adjourn into executive session to consider the sale or other disposition of unneeded, obsolete, or unfit-for-use property; to consider confidential information related to marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with



other political subdivisions respecting requests for economic development assistance; and consider the appointment of a public employee; seconded by Mr. Wagner. Roll call vote: seven ayes. Motion carried.

Council adjourned into executive session at 6:48 p.m.

Mrs. McElfresh moved to reconvene into regular session; seconded by Mr. Frentzel. Voice vote. Motion carried.

Council reconvened into regular session at 8:04 p.m.

Old Business

Ordinance No. 2023-32. An Ordinance amending and supplementing Ordinance No. 2023-05 to authorize a 3.5% cost of living to non union employees, allow for a contribution of an approved deferred compensation plan to executive level employees, and amend certain positions to reflect the correct classification. (Second Reading.

Mrs. Waggaman reported the legislation includes the amount of deferred compensation to executive level employees and changed certain positions to classified since they are now part of a union.

Mrs. McElfresh moved to amend Ordinance No. 2023-32 to reflect the amount of approved contribution to executive level employees and correct certain classifications as reported and reflected in the legislation; seconded by Mr. Graves. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2023-32 by title only.

Mrs. McElfresh moved to adopt Ordinance No. 2023-32; seconded by Dr. Clark. Roll call vote: seven ayes. Motion carried.

New Business

Resolution No. 67-2023. A Resolution approving blanket purchase orders as recommended by the Director of Finance and Acting City Manager.

Mrs. Waggaman explained blanket purchase orders are approved for amounts throughout the year and individual invoices do not need to be brought back to Council for approval.

The Clerk of Council read Resolution No. 67-2023 by title only.

Mrs. McElfresh moved to adopt Resolution No. 67-2023; seconded by Dr. Clark. Roll call vote: seven ayes. Motion carried.



Resolution No. 68-2023. A Resolution accepting donations from various donors as described herein.

Mrs. Waggaman stated this accepts donations received throughout 2023.

The Clerk of Council read Resolution No. 68-2023 by title only.

Mrs. McElfresh moved to adopt Resolution No. 68-2023; seconded by Dr. Clark. Roll call vote: seven ayes. Motion carried.

Resolution No. 69-2023. A Resolution accepting the recommendation of the Butler County Tax Incentive Review Council of November 8, 2023.

Mrs. Waggaman advised the Butler County Tax Incentive Review Council reviews the City's TIF districts and CRAs every year to make sure everything is in compliance.

The Clerk of Council read Resolution No. 69-2023 by title only.

Mrs. McElfresh moved to adopt Resolution No. 69-2023; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Resolution No. 70-2023. A Resolution authorizing the expenditure of not to exceed \$105,000 from the American Rescue Plan Act Fund for the purpose of completing audio and visual upgrades throughout the public meeting spaces within the City owned facilities.

Mrs. Waggaman explained this Resolution clarifies that Council is authorizing \$105,000 of the American Rescue Plan Act Funds (ARPA) for the equipment upgrades this year. The project itself had been authorized by Council and this clarifies it for audit purposes.

The Clerk of Council read Resolution No. 70-2023 by title only.

Mrs. McElfresh moved to adopt Resolution No. 70-2023; seconded by Mr. Wagner. Roll call vote: seven ayes. Motion carried.

Emergency Ordinance No. 2023-33. An Ordinance approving the execution and delivery of a Memorandum of Understanding for fiber network development and administration between the City of Monroe, Ohio and the Monroe Area Community Improvement Corporation, appropriating funds for the obligations of the City of Monroe with respect to projects to be entered into pursuant to that Memorandum and authorizing related matters, and declaring an emergency.

Mrs. Waggaman referred to a presentation previously given by Mrs. Patterson on the fiber project. This legislation relates to that project as it authorizes a memorandum of understanding with the Monroe Area Community Improvement Corporation and appropriate funds.



Mrs. McElfresh moved to suspend the rule requiring the reading of Emergency Ordinance No. 2023-33 on two separate days and authorize its adoption on the first reading; seconded by Mr. Centers. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2023-33 by title only.

Mrs. McElfresh moved to adopt Emergency Ordinance No. 2023-33; seconded by Mr. Graves. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2023-34. An Ordinance amending and supplementing Ordinance No. 2023-31, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2023.

Mrs. Waggaman referred to the adjustments included in the packet.

The Clerk of Council read Ordinance No. 2023-34 by title only.

Mrs. McElfresh moved to adopt Ordinance No. 2023-34; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2023-35. An Ordinance, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2024.

Mrs. Waggaman noted this Ordinance creates the permanent appropriations for 2024.

The Clerk of Council read Ordinance No. 2023-35 by title only.

Mrs. McElfresh moved to adopt Ordinance No. 2023-35; seconded by Mr. Centers. Roll call vote: seven ayes. Motion carried.

Emergency Ordinance No. 2023-36. An Ordinance imposing a moratorium of nine months on adult use cannabis operators within the City of Monroe, Ohio and declaring an emergency.

Mr. Graves advised that prior to taking any action on this legislation he would like to have some discussion on this subject. Mr. Graves further advised his intention was to remove this from the agenda as it is written as he did not want to cause harm to any existing businesses if any decision comes from the state. There are no known factors with the state at this time. While we are seeing other municipalities and townships surrounding Monroe implementing a moratorium. Mr. Graves would like to mirror the medical marijuana moratorium to not issue any additional licenses.

Mayor Funk is good with not taking any action and understand Mr. Graves wanting to provide staff and Council with sufficient time to decide how to handle the medical marijuana dispensaries.



Dr. Clark did not understand why an additional moratorium would be necessary and did not want to inhibit existing businesses from selling recreational.

Mr. Graves clarified that he did not want to inhibit the existing businesses as well.

Mrs. McElfresh also did not want to inhibit the existing businesses.

Mr. Graves move to remove Emergency Ordinance No. 2023-36 from the agenda; seconded by Mr. Centers. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2023-37. An Ordinance amending existing tax increment financing ordinances to define public infrastructure improvements and declaring the intention of the City of Monroe to maintain certain public roads and highways and water and sewer lines to benefit improvements declared a public purpose.

Mrs. Waggaman reported this amends some of the Tax Increment Financing ordinances such as, the revenue being able to be used for maintenance of public infrastructure.

The Clerk of Council read Ordinance No. 2023-37 by title only.

Mayor Funk announced Ordinance No. 2023-37 will be on the next agenda for a second reading.

Consideration of Motion accepting the October 2023 Finance Reports as submitted.

Mrs. McElfresh moved to accept the October 2023 Finance Reports as submitted; seconded by Mr. Frentzel. Voice vote. Motion carried.

Consideration of Motion to cancel the December 26, 2023, Council meeting.

Mrs. McElfresh moved to cancel the December 26, 2023, Council meeting; seconded by Dr. Clark. Voice vote. Motion carried.

Mrs. McElfresh moved to amend the agenda to consider the adoption Resolution No. 71-2023; seconded by Mr. Graves. Voice vote. Motion carried.

Resolution No. 71-2023. A Resolution authorizing the Mayor to enter into an employment agreement by and between the City of Monroe and Larry Lester.

The Clerk of Council read Resolution No. 71-2023 by title only.

Mrs. McElfresh moved to adopt Resolution No. 71-2023; seconded by Mr. Wagner. Roll call vote: seven ayes. Motion carried.

Mrs. McElfresh moved to appoint Debbie Hagedorn to a four-year term on the Planning Commission; Matt Romito for a five-year term on the Board of Zoning Appeals; and Michael



Marchetti to a five year term on the Park and Recreation Board all beginning January 1, 2024; seconded by Mr. Wagner. Voice vote. Motion carried.

Administrative Reports

Director of Development Tom Smith presented Council with an update on the Downtown Master Plan process.

Mrs. Waggaman sought Council's interest in leasing the Baker Sports Complex and the recent property the City has purchased on Clark Boulevard.

Mr. Morton proposed turning Baker Sports Complex into a wetland mitigation bank and it could help with the flooding of Millers Creek. Mr. Morton asked Council to take into consideration any access or easements and a shorter lease if the property is leased again.

Mrs. McElfresh has no objection to a one year lease.

Mrs. McElfresh moved to lease the Baker Sports Complex and the recently purchased property on Clark Boulevard for one year; seconded by Mr. Centers. Voice vote. Motion carried.

Mrs. McElfresh moved to terminate the existing lease for Baker Sports Complex; seconded by Mr. Wagner. Voice vote. Motion carried.

Adjournment

Mrs. McElfresh moved to adjourn; seconded by Mr. Wagner. Voice vote. Motion carried.

The regular Council meeting adjourned at 9:03 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council



**Monroe City Council Minutes
Special Session
December 14, 2023 – 6:00 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Funk opened the special session of Council at 6:00 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: John Centers, Kelly Clark, Jason Frentzel, Keith Funk, Christina McElfresh, and Ben Wagner.

Mayor Funk opened the first public hearing on the natural gas and electric aggregation plans of operation and governance.

Phill Dysard, Account of Palmer Energy gave an overview of aggregation. In response to a question from the audience, Mr. Dysard explained that customers can opt out of the program at any time with no termination fees.

Mr. Dysard confirmed Mr. Centers' understanding that customers will be in this program unless they specifically opt out. Mr. Centers emphasized that he wanted to make sure residents are going to be able to reach someone by calling and not just texting/emailing. Mr. Dysard assured Mr. Centers that residents will be able to reach either the supplier or Palmer Energy.

Mr. Centers asked who will be responsible for repairs should outages occur. Mr. Dysard replied that Duke Energy would still be responsible.

Mr. Centers asked if customers will see any gaps within the transition period and Mr. Dysard advised they will not.

Mrs. McElfresh asked if customers had to contact two different suppliers if they wanted to opt out or decided to opt in. Mr. Dysard advised customers would need to contact each and added that customers can be part of just one of the aggregation programs, but not both.

After questions from Council, Mr. Dysard explained that after the initial opt out period a new resident would need to opt in or opt out as the aggregation program is by account holder and not by address.

Mrs. Wasson confirmed that this information will be included on the City's website.

Mrs. McElfresh moved to close the first public hearing; seconded by Mr. Centers. Voice vote. Motion carried.



Mayor Funk opened the second public hearing on the natural gas and electric aggregation plans of operation and governance.

There were no questions.

Mrs. McElfresh moved to close the second public hearing; seconded by Mr. Frentzel. Voice vote. Motion carried.

Resolution No. 72-2023. A Resolution approving the Plan of Operation and Governance for the Miami Valley Communications Council electric and natural gas and aggregation program, for the purpose of jointly establishing and implementing an electric and natural gas program.

The Clerk of Council read Resolution No. 72-2023 by title only.

Mrs. McElfresh moved to adopt Resolution No. 72-2023; seconded by Dr. Clark. Roll call vote: seven ayes. Motion carried.

Adjournment

Mrs. McElfresh moved to adjourn; seconded by Mr. Centers. Voice vote. Motion carried.

The special session of Council adjourned at 6:33 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

ORDINANCE NO. 2023-37

AN ORDINANCE AMENDING EXISTING TAX INCREMENT FINANCING ORDINANCES TO DEFINE PUBLIC INFRASTRUCTURE IMPROVEMENTS AND DECLARING THE INTENTION OF THE CITY OF MONROE TO MAINTAIN CERTAIN PUBLIC ROADS AND HIGHWAYS AND WATER AND SEWER LINES TO BENEFIT IMPROVEMENTS DECLARED A PUBLIC PURPOSE.

WHEREAS, the Council (the “Council”) of the City of Monroe, Ohio (the “City”) adopted Emergency Ordinance No. 2004-26 on August 10, 2004 designating certain public infrastructure improvements among other provisions (as the same may be amended from time to time, the “Commercial TIF Ordinance”); and

WHEREAS, the Council adopted Emergency Ordinance No. 2004-36 on September 28, 2004 designating certain public infrastructure improvements among other provisions (as the same may be amended from time to time, the “Residential Incentive District TIF Ordinance” and, collectively, with the Commercial TIF Ordinance, the “Existing TIF Ordinances”); and

WHEREAS, the Ohio General Assembly amended Section 5709.40 of the Ohio Revised Code effective October 12, 2016 to define a “public infrastructure improvement” to include, but not be limited to, the continued maintenance of certain public roads and highways and water and sewer lines; and

WHEREAS, the Ohio General Assembly has, from time to time, further amended Section 5709.40 of the Ohio Revised Code; and

WHEREAS, the Council desires to amend the Existing TIF Ordinances to supplement the definition of “public infrastructure improvement” in accordance with Section 5709.40 of the Ohio Revised Code in effect as of the effective date of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: This Council hereby amends the Existing TIF Ordinances to include within the definition of “Public Infrastructure Improvement(s)”, without limitation, public roads and highways; water and sewer lines; the continued maintenance of those public roads and highways and water and sewer lines; environmental remediation; land acquisition, including acquisition in aid of industry, commerce, distribution, or research; demolition, including demolition on private property when determined to be necessary for economic development purposes; storm water and flood remediation projects, including such projects on private property when determined to be necessary for public health, safety, and welfare; the provision of gas, electric, and communications service facilities, including the provision of gas or electric service facilities owned by nongovernmental entities when such improvements are determined to be necessary for economic development purposes; the enhancement of public waterways through improvements that allow for greater public access; and off-street parking facilities, including those in which all or a portion of the

parking spaces are reserved for specific uses when determined to be necessary for economic development purposes.

SECTION 2: The Existing TIF Ordinances, as they have been previously amended, shall remain in full force and effect, and the amendment in this Ordinance shall be supplementary to and shall not derogate from any existing definition of "public infrastructure improvement(s)" contained in the Existing TIF Ordinances, as they have been previously amended.

SECTION 3: The City Manager or his or her designee is authorized to execute any amendments to any documents or provide any other documents, instruments, certificates or filings necessary to carry out the intention of this Ordinance.

SECTION 4: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5: This measure shall take effect and be in full force at the earliest date allowed by law.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

RESOLUTION NO. 01-2024

A RESOLUTION INSTRUCTING THE DIRECTOR OF FINANCE TO REQUEST AN ADVANCEMENT OF TAXES ASSESSED AND COLLECTED ON BEHALF OF THE CITY OF MONROE FROM THE AUDITORS OF BUTLER AND WARREN COUNTIES.

WHEREAS, the Auditors of Butler and Warren Counties collect certain taxes on behalf of the City of Monroe; and

WHEREAS, Council deems it in the best interest of the City to request an advancement of the taxes assessed and collected, payable in the maximum amounts as they become available, during the tax year ending December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The Director of Finance is hereby instructed to request an advancement of taxes assessed and collected on behalf of the City of Monroe from the Auditors of Butler and Warren Counties for the current tax year ending December 31, 2023. Said request shall call for the maximum amounts as they become available.

SECTION 2: This measure shall take effect and be in full force from and its passage pursuant to 7.08(C) of the Charter.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

RESOLUTION NO. 02-2023

A RESOLUTION EXPRESSING COUNCIL'S INTENT FOR THE SALE OF PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED BY INTERNET AUCTION.

WHEREAS, personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, or supplies, becomes obsolete, unfit for the use for which it was acquired, or no longer needed for public use; and

WHEREAS, Council desires to sell said personal property by internet auction to generate more revenue for the City and to make items available to a larger community of potential buyers.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Council hereby expresses its intent to sell personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools, supplies, confiscated vehicles and property, and items obtained through law enforcement investigations, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, by internet auction.

SECTION 2: The personal property as referenced in Section 1 shall be sold using the internet auction site <http://www.govdeals.com>. The number of days for bidding on the personal property shall be for ten days, including Saturdays, Sundays, and legal holidays. The City Manager or designee shall have the option to place a minimum bid on any item, establish any other terms and conditions for the particular sale, including requirements for pick-up or delivery and method of payment. Items shall be sold to the highest bidder.

SECTION 3: This measure shall take effect and be in full force from and after its passage pursuant to Section 7.08(C) of the Charter.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

RESOLUTION NO. 03-2024

A RESOLUTION AUTHORIZING THE CITY MANAGER OR DESIGNEE TO APPLY FOR ANY AND ALL GRANT FUNDS; PROVIDED THAT ACCEPTANCE OF ANY GRANT FUNDS, INCLUDING MATCHING FUNDS, MUST BE SPECIFICALLY BE APPROVED BY COUNCIL.

WHEREAS, opportunities to apply for grant funds occur at various times throughout the year;
and

WHEREAS, a general authority to apply for funds will provide for adequate timing of applying for grants with Council approval.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The City Manager or designee is hereby authorized to apply for any and all grant funds; provided that acceptance of any grant funds, including matching funds, must be specifically approved by Council.

SECTION 2: This measure shall take effect and be in full force from and after its passage pursuant to Section 7.08(C) of the Charter

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

RESOLUTION NO. 04-2024

A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO AN AGREEMENT BY AND BETWEEN THE CITY OF MONROE AND THE BUTLER COUNTY BOARD OF COUNTY COMMISSIONERS FOR PAYMENT OF A SEWER LINE REPLACEMENT IN CONNECTION WITH THE TIMRICK PLACE IMPROVEMENT PROJECT.

WHEREAS, the City will be performing a complete reconstruction of Timrick Place; and

WHEREAS, the Butler County Board of County Commissioners (County) is responsible for the sanitary sewer line and deems it in the best interest to cause the replacement of the line at the same time as other work is being performed; and

WHEREAS, the within Agreement allows for the payment by the County to the City of Monroe for the sanitary sewer line replacement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The Acting City Manager is hereby authorized to enter into an agreement by and between the City of Monroe and the Butler County Board of County Commissioners for payment of a sewer line replacement in connection with the Timrick Place Improvement Project. The terms and conditions of said Agreement are marked Exhibit “1” attached hereto and made a part hereof.

SECTION 2: This measure shall take effect and be in full force from and after its passage pursuant to Section 7.08 (C) of the Charter.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

Exhibit “1” Res No. 04-2024

AGREEMENT FOR CONSTRUCTION SERVICES

THIS AGREEMENT, (the “Agreement”), is between the City of Monroe (hereinafter referred to as the “City”) and the Butler County Commissioners acting on behalf of the Butler County Water and Sewer Department (hereinafter referred to as BCWS”).

WITNESSETH

WHEREAS, BCWS determined that a sewer line replacement is required to be constructed in conjunction with and as part of the Timrick Road Improvements and,

WHEREAS, BCWS has agreed to reimburse the City for the cost associated with and incurred in the construction of the sewer line replacement as part of the Timrick Road Improvements.

THEREFORE, in consideration of the promises contained in this Agreement, the City and BCWS agree as follows:

ARTICLE 1 – EFFECTIVE DATE

The effective date of this Agreement shall be upon its execution by all parties, which may be executed in counterparts.

ARTICLE 2 – SERVICES TO BE PERFORMED BY CITY OF MONROE

The City, as part of the construction contract, will facilitate the Work which is attached to this Agreement as Exhibit A.

ARTICLE 3 – COMPENSATION

BCWS shall reimburse the City for expenses incurred for the Work under the construction contract. The estimated cost of the sewer work is \$162,000. This estimate is based on BCWS best estimate at the Agreement date and does not include further change orders to the construction contract that possibly could affect this estimated cost.

ARTICLE 4 – TIME FOR REIMBURSEMENT

BCWS shall reimburse the City within thirty days (30) of the City’s invoice date to BCWS for the Work.

ARTICLE 5 – CITY OF MONROE RESPONSIBILITY

The City will provide BCWS with an invoice within one week of payment being made to the contractor for the Work.

ARTICLE 6 – COMMUNICATIONS AND NOTICE

Any communication required by this Agreement shall be made in writing to the address specified below:

Butler County Water & Sewer Department:

Attention: Jeff Frechtling
Engineering & Construction Mgr.
130 High Street
Hamilton, OH 45011

City of Monroe:

Attn: City Manager
PO Box 330
233 South Main Street
Monroe, OH 45050

Nothing contained in this Article shall be construed to restrict the transmission of routing communications between representative of BCWS and City of Monroe.

This Agreement shall be governed by the laws of the State of Ohio, to the exclusion of the law of any other jurisdiction.

IN WITNESS WHEREOF, the Board adopted its Resolution No. _____ on _____ approving this Agreement or Contract and authorizing its execution by the County Administrator on behalf of the Board; and Contractor, by its duly authorized representative (s), has executed the Agreement or Contract on the date (s) set forth below.

**BUTLER COUNTY ADMINISTRATOR
BUTLER COUNTY, OHIO**

Judi Boyko, County Administrator (Date)

CITY OF MONROE

, City Manager (Date)

APPROVED AS TO FORM ONLY

Butler County Assistant Prosecutor (Date)

Exhibit “A”

The Timrick Place Replacement Project is a total reconstruction of Timrick Place. As a result of this project, The City of Monroe and Butler County Water and Sewer are working collaboratively to replace a segment of sanitary sewer main which is currently failing. The County had plans to replace the segment of sewer in 2025. However, due to the timing of the City’s reconstruction of the street, storm and water infrastructure, the County has agreed to make their repairs through the City’s project. This contract is a necessary agreement which allows Butler County to reimburse the City of Monroe for their financial portion of the project.

ORDINANCE NO. 2024-01

AN ORDINANCE, OTHERWISE KNOWN AS THE PERMANENT APPROPRIATIONS ORDINANCE, TO MEET CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MONROE, DURING FISCAL YEAR ENDING DECEMBER 31, 2024.

SECTION 1: To provide for current expenses of the City of Monroe, this Appropriations Ordinance is hereby repealed, amended, and supplemented so it sets aside and appropriates from the various funds of the City the amounts set forth in the following sections.

SECTION 2: There be appropriated from the GENERAL FUND:

1110	GENERAL GOVERNMENT		
000	<i>FUND EXPENSES</i>		
	OPERATING EXPENSES	51,500	
	OTHER	-	
	<i>TOTAL</i>	<u>51,500</u>	
110	<i>CITY COUNCIL</i>		
	PERSONAL SERVICES	127,841	
	OPERATING EXPENSES	99,700	
	<i>TOTAL</i>	<u>227,541</u>	
120	<i>CITY MANAGER'S OFFICE</i>		
	PERSONAL SERVICES	638,395	
	OPERATING EXPENSES	557,700	
	<i>TOTAL</i>	<u>1,196,095</u>	
125	<i>INFORMATION TECHNOLOGY</i>		
	PERSONAL SERVICES	354,742	
	OPERATING EXPENSES	80,500	
	<i>TOTAL</i>	<u>435,242</u>	
130	<i>HUMAN RESOURCES</i>		
	PERSONAL SERVICES	485,218	
	OPERATING EXPENSES	341,250	
	<i>TOTAL</i>	<u>826,468</u>	
135	<i>ECONOMIC DEVELOPMENT</i>		
	PERSONAL SERVICES	222,867	
	OPERATING EXPENSES	1,058,300	
	<i>TOTAL</i>	<u>1,281,167</u>	
140	<i>DEVELOPMENT</i>		
	PERSONAL SERVICES	540,152	
	OPERATING EXPENSES	548,000	
	OTHER EXPENSES	4,000	
	<i>TOTAL</i>	<u>1,092,152</u>	

145	ENGINEERING		
	PERSONAL SERVICES	465,090	
	OPERATING EXPENSES	527,750	
	<i>TOTAL</i>	<u>992,840</u>	
150	FINANCE		
	PERSONAL SERVICES	1,042,584	
	OPERATING EXPENSES	442,440	
	OTHER EXPENSES	890,000	
	<i>TOTAL</i>	<u>2,375,024</u>	
160	MAYOR'S COURT		
	PERSONAL SERVICES	122,125	
	OPERATING EXPENSES	23,300	
	<i>TOTAL</i>	<u>145,425</u>	
TOTAL GENERAL GOVERNMENT			8,623,454
PUBLIC SAFETY			
220	PUBLIC SAFETY COMMUNICATIONS		
	PERSONAL SERVICES	737,497	
	OPERATING EXPENSES	148,550	
	<i>TOTAL</i>	<u>886,047</u>	
250	POLICE		
	OTHER EXPENSES	2,975,000	
	<i>TOTAL</i>	<u>2,975,000</u>	
270	FIRE		
	OTHER EXPENSES	3,475,000	
	<i>TOTAL</i>	<u>3,475,000</u>	
TOTAL PUBLIC SAFETY			7,336,047
PUBLIC WORKS			
310	STREET		
	OTHER EXPENSES	1,100,000	
	<i>TOTAL</i>	<u>1,100,000</u>	
330	BUILDINGS AND GROUNDS		
	OPERATING EXPENSES	674,000	
	<i>TOTAL</i>	<u>674,000</u>	
390	STORMWATER		
	OTHER EXPENSES	-	
	<i>TOTAL</i>	<u>-</u>	
TOTAL PUBLIC WORKS			1,774,000

PARKS AND RECREATION**410 PARK OPERATION AND MAINTENANCE**

PERSONAL SERVICES	388,359	
OPERATING EXPENSES	359,500	
<i>TOTAL</i>	<u>747,859</u>	

TOTAL PARKS AND RECREATION**747,859****OTHER FINANCING USES****710 CAPITAL IMPROVEMENTS**

OTHER EXPENSES	1,385,000	
<i>TOTAL</i>	<u>1,385,000</u>	

810 DEBT SERVICE

OTHER EXPENSES	650,000	
<i>TOTAL</i>	<u>650,000</u>	

TOTAL OTHER FINANCING USES**2,035,000**

TOTAL GENERAL FUND

20,516,360

GRAND TOTAL GENERAL FUND**20,516,360**SECTION 3: There be appropriated from the following SPECIAL REVENUE FUNDS:**2101 PUBLIC SAFETY INCOME TAX FUND***PUBLIC SAFETY*

PERSONAL SERVICES	3,450,000	
OTHER EXPENSES	-	
<i>TOTAL</i>		3,450,000

2210 STREET FUND*PUBLIC WORKS*

PERSONAL SERVICES	2,073,785	
OPERATING EXPENSES	1,150,998	
<i>TOTAL</i>		3,224,783

2220 STATE HIGHWAY FUND*PUBLIC WORKS*

OPERATING EXPENSES	86,750	
<i>TOTAL</i>		86,750

2230 MOTOR VEHICLE LICENSE*PUBLIC WORKS*

OPERATING EXPENSES	-	
<i>TOTAL</i>		-

2310	FIRE - 1989 LEVY FUND			
	<i>PUBLIC SAFETY</i>			
	PERSONAL SERVICES	5,105,136		
	OPERATING EXPENSES	967,700		
	OTHER EXPENSES	3,800		
	<i>TOTAL</i>			<i>6,076,636</i>
2330	PUBLIC SAFETY FEMA GRANT FUND			
	<i>PUBLIC SAFETY</i>			
	OPERATING EXPENSES	3,600		
	<i>TOTAL</i>			<i>3,600</i>
2360	AMERICAN RESCUE PLAN ACT FUND			
	<i>GENERAL GOVERNMENT</i>			
	OTHER EXPENSES	1,368,948.00		
	<i>TOTAL</i>			<i>1,368,948</i>
2410	POLICE LAW ENFORCEMENT			
	250 PUBLIC SAFETY			
	PERSONAL SERVICES	2,991,036		
	OPERATING EXPENSES	1,028,250		
	<i>TOTAL</i>			<i>4,019,286</i>
2420	DARE GRANT FUND			
	250 PUBLIC SAFETY			
	PERSONAL SERVICES	-		
	OPERATING EXPENSES	6,500		
	<i>TOTAL</i>			<i>6,500</i>
2430	ENFORCEMENT & EDUCATION FUND			
	250 PUBLIC SAFETY			
	OPERATING EXPENSES	3,000		
	<i>TOTAL</i>			<i>3,000</i>
2510	COURT TECHNOLOGY IMPROVEMENT			
	<i>GENERAL GOVERNMENT</i>			
	OPERATING EXPENSES	13,400		
	<i>TOTAL</i>			<i>13,400</i>
2600	2004 TIFS			
	<i>DEVELOPMENT INCENTIVES</i>			
	OPERATING EXPENSES	32,500		
	OTHER EXPENSES	2,560,086		
	<i>TOTAL</i>			<i>2,592,586</i>

2700	2004 RIDS			
	<i>DEVELOPMENT INCENTIVES</i>			
	OPERATING EXPENSES	38,400		
	OTHER EXPENSES	4,604,457		
	<i>TOTAL</i>			<i>4,642,857</i>
GRAND TOTAL SPECIAL REVENUE FUNDS				<u>25,488,346</u>

SECTION 4: There be appropriated from the following CAPITAL PROJECTS FUNDS:

3101	CAPITAL INCOME TAX FUND			
	<i>GENERAL GOVERNMENT</i>			
	OPERATING EXPENSES	-		
	<i>PUBLIC SAFETY</i>			
	OPERATING EXPENSES	-		
	<i>PUBLIC WORKS</i>			
	OPERATING EXPENSES	-		
	CAPITAL EXPENSES	1,380,000		
	<i>OTHER FINANCING USES</i>			
	OTHER EXPENSES	434,300		
	<i>TOTAL</i>			<i>1,814,300</i>
3110	PARK IMPROVEMENT FUND			
	<i>PARKS AND RECREATION</i>			
	OPERATING	130,000		
	CAPITAL EXPENSES	100,000		
	<i>TOTAL</i>			<i>230,000</i>
3120	CAPITAL IMPROVEMENT FUND			
	<i>GENERAL GOVERNMENT</i>			
	CAPITAL EXPENSES	135,823		
	<i>PUBLIC SAFETY</i>			
	CAPITAL EXPENSES	273,000		
	<i>PUBLIC WORKS</i>			
	OPERATING EXPENSES	113,000		
	CAPITAL EXPENSES	2,145,000		
	<i>TOTAL</i>			<i>2,666,823</i>

6120	WATER CAPITAL IMPROVEMENT FUND		
	<i>PUBLIC WORKS</i>		
	OPERATING EXPENSES	100,000	
	CAPITAL EXPENSES	1,615,000	
	<i>TOTAL</i>		<i>1,715,000</i>
6125	WATER METER REPLACEMENT FUND		
	<i>PUBLIC WORKS</i>		
	OPERATING EXPENSES	30	
	CAPITAL EXPENSES	120,000	
	<i>TOTAL</i>		<i>120,030</i>
GRAND TOTAL CAPITAL PROJECTS FUNDS			<u>6,546,153</u>
<u>SECTION 5:</u> There be appropriated from the following DEBT SERVICE FUNDS:			
4110	G.O. BOND RETIREMENT		
	<i>GENERAL GOVERNMENT</i>		
	DEBT SERVICE EXPENSE	817,166	
	<i>TOTAL</i>		<i>817,166</i>
4210	WATER BOND RETIREMENT		
	<i>PUBLIC WORKS</i>		
	DEBT SERVICE EXPENSE	367,422	
	<i>TOTAL</i>		<i>367,422</i>
4310	S.A. BOND RETIREMENT FUND		
	<i>GENERAL GOVERNMENT</i>		
	OPERATING EXPENSES	100	
	<i>DEVELOPMENT INCENTIVES</i>		
	OTHER EXPENSES	1,342,000	
	<i>TOTAL</i>		<i>1,342,100</i>
4410	INCOME TAX BOND RETIREMENT FUND		
	<i>GENERAL GOVERNMENT</i>		
	DEBT SERVICE EXPENSE	609,263	
	<i>TOTAL</i>		<i>609,263</i>
GRAND TOTAL DEBT SERVICE FUNDS			<u>3,135,951</u>

SECTION 6: There be appropriated from the following SPECIAL ASSESSMENT FUNDS:

5110	S.A. STREET LIGHTING FUND		
	<i>GENERAL GOVERNMENT</i>		
	OPERATING EXPENSES	10	
	<i>TOTAL</i>		<i>10</i>
GRAND TOTAL SPECIAL ASSESSMENT FUNDS			<i>10</i>

SECTION 7: There be appropriated from the following ENTERPRISE FUNDS:

6110	WATER FUND		
	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	985,989	
	OPERATING EXPENSES	1,952,900	
	OTHER EXPENSES	950,000	
	<i>TOTAL</i>		<i>3,888,889</i>
6210	SEWER FUND		
	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	100,262	
	OPERATING EXPENSES	1,420,200	
	<i>TOTAL</i>		<i>1,520,462</i>
6310	STORM WATER FUND		
	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	246,414	
	OPERATING EXPENSES	350,650	
	CAPITAL EXPENSES	-	
	<i>TOTAL</i>		<i>597,064</i>
6410	GARBAGE FUND		
	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	117,168	
	OPERATING EXPENSES	1,122,000	
	<i>TOTAL</i>		<i>1,239,168</i>
6510	CEMETERY FUND		
	<i>PUBLIC WORKS</i>		
	PERSONAL SERVICES	40,000	
	OPERATING EXPENSES	124,100	
	<i>TOTAL</i>		<i>164,100</i>
6610	STREET LIGHTING FUND		
	<i>PUBLIC WORKS</i>		
	OPERATING EXPENSES	153,050	
	<i>TOTAL</i>		<i>153,050</i>
GRAND TOTAL ENTERPRISE FUNDS			<i>7,562,733</i>

SECTION 8: There be appropriated from the following TRUST AND AGENCY FUNDS:

7100	CEMETERY MAINTENANCE TRUST FUND			
	<i>FUND EXPENSE</i>			
	OPERATING EXPENSES	10,000		
	<i>TOTAL</i>			<i>10,000</i>
7110	MOUND CEMETERY TRUST FUND			
	<i>PUBLIC WORKS</i>			
	OPERATING EXPENSES	10,000		
	<i>TOTAL</i>			<i>10,000</i>
7120	LONG STREET CEMETERY TRUST FUND			
	<i>PUBLIC WORKS</i>			
	OPERATING EXPENSES	250		
	<i>TOTAL</i>			<i>250</i>
7310	FIRE HISTORIC PRESERVATION FUND			
	<i>PUBLIC SAFETY</i>			
	CAPITAL OUTLAY	-		
	<i>TOTAL</i>			<i>-</i>
7320	FIRE LOSS SECURITY FUND			
	<i>PUBLIC SAFETY</i>			
	OPERATING	-		
	<i>TOTAL</i>			<i>-</i>
7410	DRUG LAW ENFORCEMENT TRUST FUND			
	<i>PUBLIC SAFETY</i>			
	OPERATING EXPENSES	30,000		
	<i>TOTAL</i>			<i>30,000</i>
GRAND TOTAL TRUST AND AGENCY FUNDS				<u>50,250</u>
TOTAL ALL APPROPRIATIONS				<u>63,299,803</u>

SECTION 9: The City Manager is hereby authorized to convert the dollar appropriation figure in the Ordinance to such form as may be acceptable to the Auditors of Butler and Warren Counties and the Auditor of the State of Ohio provided in this conversion no change of total dollar amounts shall within the Sections of this Ordinance be permitted without approval of Council.

SECTION 10: The Finance Director is hereby authorized to draw warrants on the City Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the board or officers authorized by law to approve the same, or an ordinance or resolution of Council to make the expenditures provided that no warrants shall be drawn OR paid for salaries or wages except to persons employed by authority and in accordance with law or ordinance. Provided further that the appropriations for contingencies can only be expended upon appeal of two-thirds vote of Council for items of expense constituting a legal obligation against the City, and for purposes other than those covered by other specific appropriations herein made.

SECTION 11: This measure shall take effect immediately upon passage pursuant to Section 7.08(B)(1) of the Charter of the City of Monroe.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

FUND	FUND DESCRIPTION	CURRENT APPROPRIATIONS	ADJUSTED APPROPRIATIONS	AMOUNT OF CHANGE	% CHANGE	ACCOUNT NUMBER	REASON FOR REQUEST
1110	GENERAL GOVERNMENT						
	135 ECONOMIC DEVELOPMENT						
	OPERATING EXPENSES	308,300	1,058,300	750,000	243.3%	11113500-52313	Fiber Project Consultant Services per Emergency Ordinance No. 2023-33
	PUBLIC SAFETY						
	250 POLICE						
	OTHER EXPENSES	3,350,000	2,975,000	(375,000)	-11.2%	11125000-55901	Reduce Police Transfer Out by ARPA offset
	270 FIRE						
	OTHER EXPENSES	3,850,000	3,475,000	(375,000)	-9.7%	11127000-55901	Reduce Fire Transfer Out by ARPA offset
2360	AMERICAN RESCUE PLAN ACT						
	250 GENERAL GOVERNMENT						
	OTHER EXPENSES	618,947	1,368,948	750,001	121.2%	23625151-51101 23627051-51101	\$375,001 - PD Wages \$375,000 - Fire Wages

EMERGENCY ORDINANCE NO. 2024-02

AN ORDINANCE IMPOSING A MORATORIUM OF NINE MONTHS ON ADULT USE CANNABIS OPERATORS WITHIN THE CITY OF MONROE, OHIO WITH THE EXCEPTION OF THE EXISTING LICENSED MEDICAL MARIJUANA BUSINESSES, AND DECLARING AN EMERGENCY.

WHEREAS, State Issue 2 enacts Ohio Revised Code Chapter 3780 which legalizes the growing, processing, and selling of cannabis (marijuana) in the State of Ohio and became effective on December 7, 2023; and

WHEREAS, for the purposes of this Ordinance, “adult use cannabis operator” has the same meaning as in Issue 2 and Chapter 3780 of the Ohio Revised Code; and

WHEREAS, Ohio Revised Code Chapter 3780 authorizes municipalities to entirely prohibit or limit the number of adult use cannabis operators in their jurisdictions; and

WHEREAS, Article 18 of the Ohio State Constitution grants authority to municipalities to exercise all powers of local self-government, including the ability to limit land use; and

WHEREAS, City Council requires time to research the benefits and negative consequences related to adult use cannabis operators within the City of Monroe to determine whether such activities should be allowed, limited, or entirely prohibited; and

WHEREAS, City staff requires time to make informed recommendations to City Council regarding potential changes to the City’s Codified Ordinances based on City Council’s determination whether to allow, limit, or prohibit adult use cannabis operators within City limits; and

WHEREAS, a moratorium of nine (9) months on adult use cannabis operators in the City will allow City Council and staff time to accomplish the City’s goals stated herein and will help ensure the public peace, health, safety, and welfare; and

WHEREAS, this moratorium does not apply to those businesses with existing approved medical marijuana facilities; and

WHEREAS, it is understood that the passage of this Ordinance does not prohibit individuals from using or possessing cannabis within the City limits as long as such is done in conformance with the laws established in Ohio Revised Code Chapter 3780.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: City Council imposes a moratorium of nine (9) months on adult use cannabis operators in the City of Monroe. Thus, the issuance and processing of any permits or authorizations related to adult use cannabis operators in the City of Monroe is prohibited

during this nine (9) month period. This moratorium does not prohibit the adult use cannabis sales in existing approved medical marijuana businesses. The purpose of this moratorium is to allow City Council and staff time to study State Issue 2 and the potential benefits and/or negative consequences of allowing, limiting, or prohibiting adult use cannabis operators within City limits and to prepare any necessary changes to the City's Codified Ordinances.

SECTION 2: City Council instructs the Acting City Manager and staff to immediately review State Issue 2 and any related issues regarding the presence of adult use cannabis operators within the City. City staff shall then make recommendations regarding any potential changes to the City's Codified Ordinances related to these activities for City Council's consideration.

SECTION 3: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council deems it in the best interest of Monroe to institute the moratorium at the earliest possible date. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

ORDINANCE NO. 2024-03

AN ORDINANCE AMENDING AND SUPPLEMENTING SECTION 1048.02 OF CHAPTER 1048 OF THE CODIFIED ORDINANCES TO INCREASE THE RATE CHARGED FOR THE STORMWATER UTILITY.

WHEREAS, stormwater operating expenses have exceed stormwater revenues by an average of \$205,000 per year; and

WHEREAS, it is necessary to increase the stormwater utility rates to avoid the transfer of funds from the General Fund to supplement stormwater utility operations.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Section 1048.02 of Chapter 1048 of the Codified Ordinances is hereby amended and supplemented to read as follows:

“1048.02. – Rates; collection of charges.

(a) The rate schedule for the stormwater management utility shall be as follow:

Resident: \$5.00 per residential parcel per month.

Commercial/industrial:

Impervious area range (ft. ²)	Annual Cost per commercial range 0 - \$10,000 (ft. ²)
0-4,999	\$120.00
5,000 – 9,999	\$120.00

Impervious area range (ft. ²)	Annual cost by area
10,000 – 24,999	\$ 292.08
25,000 – 49,999	\$ 624.00
50,000 – 99,999	\$1,248.00
100,000 – 249,999	\$2,910.00
250,000 – 499,999	\$4,158.00
500,00 – 1,000,000	\$5,946.00
1,000,000	\$8,502.72

ERU = Equivalent Revenue Unit

ft. ² = square feet

IA = Impervious Area. Impervious areas are hard surfaced and do not allow water to percolate into the soil. Examples include rooftops and asphalt and concrete surfaces such as driveways, walkways, patios and parking lots. Streets, gutters, and associated sidewalks act as part of the stormwater conveyance system in the same manner as storm sewers and streams; therefore, these stormwater conveyance areas will not have a fee assessed against them.

- (b) Charges by the City for a stormwater management utility shall be rendered and collected monthly. The collection agent or department for such monthly charges shall be designed by the Manager. These charges may be billed on a common statement and collected along with other city utility services.”

SECTION 2: This measure shall take effect and be in full force at the earliest period allows by law.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

First Reading: _____



Finance Committee of Council Agenda
October 24, 2023 - 5:30 PM
233 South Main Street, Monroe, Ohio

1. September 2023 Finance Reports
2. Storm Water Rates Discussion
3. Discussion, questions, and requests for future meetings.
4. Adjournment



STORMWATER UTILITY

Chapter 1028 of Codified Ordinances – Comprehensive Storm Water Management (Updated with Ord. No. 2022-04 on June 14, 2022)

- The purpose of this Chapter is to establish technically feasible and economically reasonable stormwater management standards to achieve a level of stormwater quality and quantity control that will minimize damage to property and degradation of water resources, and will promote and maintain the health, safety, and welfare of the citizens of Monroe.
- This update was required by the EPA.

Chapter 1048 of Codified Ordinances – Stormwater Utility

- Rates have been in place since 2006 (Ord. No. 2006-17)
- Monthly Rate Table is below:

This is a mandated charge by the EPA for storm drains, ditches, and impervious surfaces. CHARGED FOR EACH PARCEL, MONTHLY.

Type	Impervious Surface SF	Monthly Fee
Residential	ALL	\$3.00
Commercial / Industrial	< 9,999	\$5.00
Commercial / Industrial	10,000 - 24,999	\$12.17
Commercial / Industrial	25,000 - 49,999	\$26.00
Commercial / Industrial	50,000 - 99,999	\$52.00
Commercial / Industrial	100,000 - 249,999	\$121.25
Commercial / Industrial	> 250,000	\$173.25

STORM WATER FUND (6310) HISTORY

Year	Revenues	Operating Exp	Capital Exp	Surplus (Deficit)	GF Trf
2023 (Est.)	325,000	582,732	755,000	(1,012,732)	755,000
2022	323,437	454,863	102,544	(233,970)	689,000
2021	324,425	398,244	180,651	(254,470)	200,000
2020	317,415	255,793	185,765	(124,143)	160,000
2019	316,334	241,721	42,705	31,908	0
2018	308,642	269,475	41,860	(2,693)	0
2017	318,388	280,073	16,155	22,160	75,000
2016	291,182	290,681	57,578	(57,077)	0
2015	289,481	332,204	103,921	(146,644)	80,000
2014	297,253	315,345	753	(18,845)	0
TOTAL	3,111,557	3,421,131	1,486,932	(1,796,506)	1,959,000

Storm Water Fund is an Enterprise Fund – “charges to customers for sales & services are the **primary source of revenue for these funds and designed to generate sufficient revenues to pay for its cost**”

2024 budget assumes Storm Water Rate increase to cover operating expense deficit at minimum so General Fund transfer not required.

The General Fund has transferred \$1,959,000 to the Storm Water Fund over the last 10 years. There have also been Storm Water expenses paid directly from the General Fund & Capital Fund during this period that are not included in this number.

Revenues have increased slightly over the last 10 years due to new commercial and residential development (these developments also add strain to maintaining stormwater system).

Capital projects need and expense continue to escalate – **2024 Capital Budget includes one project (Todhunter Culvert Replacement) that is \$950,000.**

COMPS TO OTHER MUNICIPALITIES

City	Monthly (Residential)	Annual Income Collected	Population	Total Sq. Miles
Monroe	3.00	323,651	16,120	15.9
Forest Park	3.00	550,116	19,971	6.5
Franklin	5.25	833,928	11,636	9.3
Hamilton	5.00	2,971,517	62,947	21.6
Lebanon	3.90	998,979	20,841	13.0
Mason	4.70	1,640,468	34,337	18.7
Middletown	4.75	2,451,870	50,987	26.4
Milford	5.50	882,171	6,582	3.7
Springboro	3.00	500,059	19,263	9.4
Trenton	3.40	262,000	13,305	4.6
Vandalia	2.88	289,406	15,090	12.3
Average (Excluding Monroe)	4.14	1,138,051	25,496	12.5

COMMERCIAL CHARGE COMPARISONS

- We charged based upon Impervious Surface SF (shown on prior page) in 6 different tiers.
- Other examples include:

Franklin - \$5.25/2,611 Sq. Ft. of impervious surface

Hamilton - \$5 per ERU

Lebanon - Charge based on the amount of impervious surface

Mason - Total impervious surface divided by 1 ERU x \$4.70

Middletown - Total impervious surface divided by 2,814 (1 ERU) x \$4.75

Trenton - \$17 minimum or 5 ERUs per 3,000 Sq. Ft. lot size

CURRENT RATES

Generates approximately \$325,000 annually

# of Accts	CURRENT	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	3.00	36.00
201	Commercial/Industrial	< 9,999	5.00	60.00
49	Commercial/Industrial	10,000 - 24,999	12.17	146.04
59	Commercial/Industrial	25,000 - 49,999	26.00	312.00
44	Commercial/Industrial	50,000 - 99,999	52.00	624.00
21	Commercial/Industrial	100,000 - 249,999	121.25	1,455.00
34	Commercial/Industrial	> 250,000	173.25	2,079.00
5,201				

Current rate amounts and rate structure have been in place since 2006.

There are many options to consider as we look to ensure revenues are adequate to cover operating and capital expenses related to the Stormwater system. The next several pages show options with estimated tiers and revenues to allow for discussion & consideration of how to move forward in 2024 and in the future.

Estimated annual revenues needed for all operating & capital expenditures totals \$2.6 Million.

Option 1 – keep current tiered system

Option 2 – keep current tiered system with additional tiers at top-end

Option 3 – add multiple tiers for residential & additional tiers at top-end

Option 4 – keep flat rate for residential or multiple tiers for residential & square footage for commercial/industrial

Option 5 – square footage for all accounts

RATE INCREASE SCENARIO # 1

FISHBECK PROPOSAL – keeps current tiered structure generating \$1.1 Million per year in revenues (approximately \$830,000 annual increase)

NEW MONTHLY & ANNUAL CHARGES				
# of Accts	FISHBECK PROPOSAL	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	5.00	60.00
201	Commercial/Industrial	< 9,999	26.53	318.36
49	Commercial/Industrial	10,000 - 24,999	64.57	774.84
59	Commercial/Industrial	25,000 - 49,999	137.94	1,655.28
44	Commercial/Industrial	50,000 - 99,999	275.89	3,310.68
21	Commercial/Industrial	100,000 - 249,999	643.30	7,719.60
34	Commercial/Industrial	250,000 - 499,999	919.19	11,030.28

MONTHLY & ANNUAL INCREASE FOR EACH TIER				
# of Accts	FISHBECK PROPOSAL	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	2.00	24.00
201	Commercial/Industrial	< 9,999	21.53	258.36
49	Commercial/Industrial	10,000 - 24,999	52.40	628.80
59	Commercial/Industrial	25,000 - 49,999	111.94	1,343.28
44	Commercial/Industrial	50,000 - 99,999	223.89	2,686.68
21	Commercial/Industrial	100,000 - 249,999	522.05	6,264.60
34	Commercial/Industrial	250,000 - 499,999	745.94	8,951.28

RATE INCREASE SCENARIO # 2

TWO ADDITIONAL TIERS AT TOP-END – generating \$1.2 Million per year in revenues (approximately \$890,000 annual increase) – additional tiers could be added after further review of square footage

NEW MONTHLY & ANNUAL CHARGES

# of Accts	PROPOSED	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	5.00	60.00
201	Commercial/Industrial	< 9,999	11.65	139.80
49	Commercial/Industrial	10,000 - 24,999	27.14	325.73
59	Commercial/Industrial	25,000 - 49,999	63.25	758.96
44	Commercial/Industrial	50,000 - 99,999	147.36	1,768.38
21	Commercial/Industrial	100,000 - 249,999	343.36	4,120.32
8	Commercial/Industrial	250,000 - 499,999	800.03	9,600.34
25	Commercial/Industrial	500,000 - 1,000,000	1,864.07	22,368.80
1	Commercial/Industrial	> 1,000,000	4,343.28	52,119.31

MONTHLY & ANNUAL INCREASE FOR EACH TIER

# of Accts	INCREASE	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	2.00	24.00
201	Commercial/Industrial	< 9,999	6.65	79.80
49	Commercial/Industrial	10,000 - 24,999	14.97	179.69
59	Commercial/Industrial	25,000 - 49,999	37.25	446.96
44	Commercial/Industrial	50,000 - 99,999	95.36	1,144.38
21	Commercial/Industrial	100,000 - 249,999	222.11	2,665.32
8	Commercial/Industrial	250,000 - 499,999	626.78	7,521.34
25	Commercial/Industrial	500,000 - 1,000,000	1,690.82	20,289.80
1	Commercial/Industrial	> 1,000,000	4,170.03	50,040.31

RATE INCREASE SCENARIO # 3

**TWO ADDITIONAL TIERS AT TOP-END – generating
\$2.6 Million per year in revenues (approximately
\$2,200,000 annual increase) to meet annual
operating & capital needs moving forward**

NEW MONTHLY & ANNUAL CHARGES

# of Accts	PROPOSED	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	5.00	60.00
201	Commercial/Industrial	< 9,999	27.96	335.52
49	Commercial/Industrial	10,000 - 24,999	65.14	781.68
59	Commercial/Industrial	25,000 - 49,999	151.80	1,821.60
44	Commercial/Industrial	50,000 - 99,999	353.66	4,243.92
21	Commercial/Industrial	100,000 - 249,999	824.06	9,888.72
34	Commercial/Industrial	250,000 - 499,999	1,920.07	23,040.84
25	Commercial/Industrial	500,000 - 1,000,000	4,473.77	53,685.24
1	Commercial/Industrial	> 1,000,000	10,423.87	125,086.44

MONTHLY & ANNUAL INCREASE FOR EACH TIER

# of Accts	INCREASE	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	2.00	24.00
201	Commercial/Industrial	< 9,999	22.96	275.52
49	Commercial/Industrial	10,000 - 24,999	52.97	635.64
59	Commercial/Industrial	25,000 - 49,999	125.80	1,509.60
44	Commercial/Industrial	50,000 - 99,999	301.66	3,619.92
21	Commercial/Industrial	100,000 - 249,999	702.81	8,433.72
34	Commercial/Industrial	250,000 - 499,999	1,746.82	20,961.84
25	Commercial/Industrial	500,000 - 1,000,000	4,300.52	51,606.24
1	Commercial/Industrial	> 1,000,000	10,250.62	123,007.44

RATE INCREASE SCENARIO # 4

**TWO ADDITIONAL TIERS AT TOP-END – generating
\$660,000 per year in revenues (approximately
\$330,000 annual increase) to prevent 2024
General Fund Transfer for operations only**

NEW MONTHLY & ANNUAL CHARGES

# of Accts	PROPOSED	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	5.00	60.00
201	Commercial/Industrial	< 9,999	10.00	120.00
49	Commercial/Industrial	10,000 - 24,999	24.34	292.08
59	Commercial/Industrial	25,000 - 49,999	52.00	624.00
44	Commercial/Industrial	50,000 - 99,999	104.00	1,248.00
21	Commercial/Industrial	100,000 - 249,999	242.50	2,910.00
8	Commercial/Industrial	250,000 - 499,999	346.50	4,158.00
25	Commercial/Industrial	500,000 - 1,000,000	495.50	5,945.94
1	Commercial/Industrial	> 1,000,000	708.56	8,502.69

MONTHLY & ANNUAL INCREASE FOR EACH TIER

# of Accts	INCREASE	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	2.00	24.00
201	Commercial/Industrial	< 9,999	5.00	60.00
49	Commercial/Industrial	10,000 - 24,999	12.17	146.04
59	Commercial/Industrial	25,000 - 49,999	26.00	312.00
44	Commercial/Industrial	50,000 - 99,999	52.00	624.00
21	Commercial/Industrial	100,000 - 249,999	121.25	1,455.00
8	Commercial/Industrial	250,000 - 499,999	173.25	2,079.00
25	Commercial/Industrial	500,000 - 1,000,000	322.25	3,866.94
1	Commercial/Industrial	> 1,000,000	535.31	6,423.69

1048.02. Rates; collection of charges.

- (a) The rate schedule for the stormwater management utility shall be as follows:

Residential: ~~\$3.00~~ \$5.00 per residential parcel per month.

Commercial/industrial:

Impervious area range (ft. ²)	Annual cost per commercial range 0—10,000 (ft. ²)
0—4,999	\$60.00 \$120.00
5,000—9,999	\$60.00 \$120.00

Impervious area range (ft. ²)	Average ERU by category	Annual cost per ERU	Annual cost by area
10,000—24,999	0.646823053	\$225.00	—\$146.00 \$292.08
25,000—49,999	1.38607052	\$225.00	—\$312.00 \$624.00
50,000—99,999	2.772159522	\$225.00	—\$624.00 \$1,248.00
100,000—250,000 249,999	6.468396859	\$225.00	\$1,455.00 \$2,910.00
>250,000 — 499,999	9.240593343	\$225.00	\$2,079.00 \$4,158.00
500,000 — 1,000,000			\$5,946.00
> 1,000,000			\$8,502.72

ERU = Equivalent Revenue Unit

ft.² = square feet

IA = Impervious Area. Impervious areas are hard surfaced and do not allow water to percolate into the soil. Examples include rooftops and asphalt and concrete surfaces such as driveways, walkways, patios and parking lots. Streets, gutters, and associated sidewalks act as part of the stormwater conveyance system in the same manner as storm sewers and streams; therefore, these stormwater conveyance areas will not have a fee assessed against them.

- (b) Charges by the city for a stormwater management utility shall be rendered and collected monthly. The collection agent or department for such monthly charges shall be designed by the Manager. These charges may be billed on a common statement and collected along with other city utility services.

(Ord. 2003-25. Passed 8-26-03; Ord. 2006-17. Passed 3-28-06.)



**Finance Committee of Council Agenda
November 28, 2023 - 5:30 PM
233 South Main Street, Monroe, Ohio**

1. October 2023 Finance Report
2. Storm Water Rates Discussion (Continued)
3. Year-End Supplemental Appropriations
4. Discussion, questions, and requests for future meetings.
5. Adjournment

COMMERCIAL STORMWATER MONTHLY CHARGE COMPARISONS

City					TIER: 100,000 - 249,999			TIER: 250,000 - 500,000			TIER: 500,000 - 1,000,000				Est. Annual Revenue
	5,000	17,500	37,500	75,000	100,000	175,000	225,000	275,000	375,000	475,000	500,000	750,000	1,000,000	1,200,000	
Monroe (Current)	5.00	12.17	26.00	52.00	121.25	121.25	121.25	173.25	173.25	173.25	173.25	173.25	173.25	173.25	325,000
Monroe (Scenario 1)	26.53	64.57	137.94	275.89	643.30	643.30	643.30	919.19	919.19	919.19	919.19	919.19	919.19	919.19	1,100,000
Monroe (Scenario 2)	11.65	27.14	63.25	147.36	343.36	343.36	343.36	800.03	800.03	800.03	1,864.07	1,864.07	1,864.07	4,343.28	1,200,000
Monroe (Scenario 3)	27.96	65.14	151.80	353.66	824.06	824.06	824.06	1,920.07	1,920.07	1,920.07	4,473.77	4,473.77	4,473.77	10,423.87	2,600,000
Monroe (Scenario 4)	10.00	24.34	52.00	104.00	242.50	242.50	242.50	346.50	346.50	346.50	495.50	495.50	495.50	708.56	660,000
Based on Current After RES Inc.	8.33	20.28	43.33	86.67	202.08	202.08	202.08	288.75	288.75	288.75	288.75	288.75	288.75	288.75	565,000
Franklin	11.01	38.54	82.58	165.17	220.22	385.39	495.50	605.61	825.83	1,046.06	1,101.11	1,651.67	2,202.22	2,642.67	833,928
Hamilton	9.86	34.50	73.94	147.87	197.16	345.03	443.61	542.19	739.35	936.51	985.80	1,478.71	1,971.61	2,365.93	2,971,517
Lebanon	7.46	26.10	55.93	111.85	149.14	260.99	335.56	410.13	559.27	708.41	745.70	1,118.55	1,491.40	1,789.67	998,979
Middletown	8.44	29.54	63.30	126.60	168.80	295.40	379.80	464.20	633.00	801.79	843.99	1,265.99	1,687.99	2,025.59	2,451,870
Milford	11.46	40.10	85.94	171.88	229.17	401.04	515.63	630.21	859.38	1,088.54	1,145.83	1,718.75	2,291.67	2,750.00	882,171
Trenton	5.67	19.83	42.50	85.00	113.33	198.33	255.00	311.67	425.00	538.33	566.67	850.00	1,133.33	1,360.00	262,000
Vandalia	3.25	11.37	24.37	48.75	65.00	113.74	146.24	178.74	243.74	308.73	324.98	487.47	649.97	779.96	289,406
Average (Excluding Monroe)	8.16	28.57	61.22	122.44	163.26	285.70	367.33	448.96	612.22	775.48	816.30	1,224.45	1,632.60	1,959.12	1,241,410
Current Less Than AVG.	3.16	16.40	35.22	70.44	42.01	164.45	246.08	275.71	438.97	602.23	643.05	1,051.20	1,459.35	1,785.87	916,410

RATE INCREASE SCENARIO

**BASED ON CURRENT STRUCTURE AFTER
RESIDENTIAL INCREASE FROM \$3.00 TO \$5.00 –
generating \$565,000 per year in revenues
(approximately \$240,000 annual increase)**

NEW MONTHLY & ANNUAL CHARGES

# of Accts	PROPOSED	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	5.00	60.00
201	Commercial/Industrial	< 9,999	8.33	99.96
49	Commercial/Industrial	10,000 - 24,999	20.28	243.36
59	Commercial/Industrial	25,000 - 49,999	43.33	519.96
44	Commercial/Industrial	50,000 - 99,999	86.67	1,040.04
21	Commercial/Industrial	100,000 - 249,999	202.08	2,424.96
34	Commercial/Industrial	> 250,000	288.75	3,465.00

MONTHLY & ANNUAL INCREASE FOR EACH TIER

# of Accts	INCREASE	Impervious Surf. SF	Monthly	Annual
4,793	Residential	ALL	2.00	24.00
201	Commercial/Industrial	< 9,999	3.33	39.96
49	Commercial/Industrial	10,000 - 24,999	8.11	97.32
59	Commercial/Industrial	25,000 - 49,999	17.33	207.96
44	Commercial/Industrial	50,000 - 99,999	34.67	416.04
21	Commercial/Industrial	100,000 - 249,999	80.83	969.96
34	Commercial/Industrial	250,000 - 499,999	115.50	1,386.00

NOTICE TO LEGISLATIVE
AUTHORITY

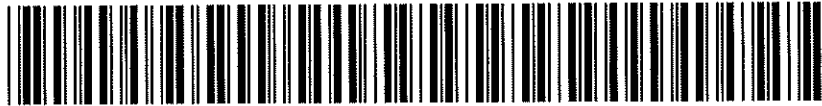
OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX (614)644-3166

TO

1170546		TRFO	C&D LUCAS SERVICES LLC
PERMIT NUMBER		TYPE	DBA FROGGYS
06	01	2023	SUITE A & PATIO
ISSUE DATE		10 S AMERICAN WAY	
12	14	2023	MONROE OH 45050
FILING DATE			
D5 D6			
PERMIT CLASSES			
09	066	A	F30492
TAX DISTRICT			RECEIPT NO.

FROM 12/20/2023

9250518			VEOS MEDIA GROUP LLC
PERMIT NUMBER		TYPE	DBA FROGGYS
06	01	2023	SUITE A & PATIO
ISSUE DATE		10 S AMERICAN WAY	
12	14	2023	MONROE OHIO 45050
FILING DATE			
D5 D6			
PERMIT CLASSES			
09	066		
TAX DISTRICT			RECEIPT NO.



MAILED 12/20/2023

RESPONSES MUST BE POSTMARKED NO LATER THAN. 01/22/2024

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 1170546**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF MONROE CITY COUNCIL
233 S MAIN ST
P O BOX 330
MONROE OHIO 45050