Monroe Council Minutes
Regular Meeting of Council
June 12, 2018 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Vice Mayor Clark opened the regular meeting of Council with the Pledge of Allegiance at 6:30 p.m.

Roll Call

Members of Council present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, and Todd Hickman.

Staff members present: City Manager William J. Brock
Law Director K. Philip Callahan
Director of Public Works Daniel J. Arthur
Chief of Police Robert Buchanan
Fire Chief John Centers
Director of Finance Karen Ervin
Assistant to the City Manager/Clerk of Council Angela S. Wasson

Visitors: Wendy Sulli, Leslie Sumner, Garrett Baker, and Jon French.

Mr. Hickman moved to excuse Mayor Routson and Mrs. McElfresh; seconded by Mrs. Hale. Voice vote. Motion carried.

Approval of the Minutes

Mr. Hickman moved to approve the Council Minutes of May 22, 2018 and Public Safety Committee Minutes of April 10, 2018; seconded by Mr. Frentzel. Voice vote. Motion carried.

Visitors

Leslie Sumner, representative of the Monroe Lions Club, requested approval of Council to enlarge the area where beer is permitted during the annual Light Up the Sky event. She proposed that beer would not be permitted on the stage or near the area where the children's area is located.

Mr. Hickman asked Chief Buchanan if he had any issues with the proposal and he did not.

Mr. Funk moved to approve the beverage garden as indicated on the map provided by the Monroe Lions Club; seconded by Mr. Hickman. Voice vote. Motion carried.

Mr. Brock reminded Council that they had previously been discussing the donation amount to the Lions Club and asked if they would like to continue the discussion.

Mr. Clark asked what the City currently donates. Mr. Funk replied that $9,000 is the cost for just services and Mr. Brock added that $5,000 is typically budgeted for a monetary donation.

Mr. Funk moved to approve the $5,000 donation to the Monroe Lions Club for the Light Up the Sky event; seconded by Mr. Frentzel. Voice vote. Motion carried.

Committee Reports

None.

Old Business

Ordinance No. 2018-08. An Ordinance authorizing facility design/operational efficiency assistance and building infrastructure funds associated with the proposed relocation of Crane Consumables.

Mr. Brock reported that this is the second reading and requested a motion of Council to correct the misspelling of Crane.

Mr. Funk moved to correct the misspelling of Crane in the third whereas clause of Ordinance No. 2018-08; seconded by Mrs. Hale. Voice vote. Motion carried.

Mr. Funk moved to consider this the second reading of Ordinance No. 2018-08 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-08 by title only.

Mr. Funk moved to adopt Ordinance No. 2018-08; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

Ordinance No. 2018-09. An Ordinance authorizing the City Manager to execute a Community Reinvestment Area Agreement with ProLogis substantially in the form attached hereto.

Mr. Brock requested that Council table this legislation as negotiations with the Monroe Local School District are still ongoing.

Mr. Funk moved to table Ordinance No. 2018-09; seconded by Mr. Frentzel. Voice vote. Motion carried.

New Business

Ordinance No. 2018-10. An Ordinance amending and supplementing Ordinance No. 2018-04, otherwise known as the appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2018.

Mr. Brock advised that the changes in the appropriations are:

- Increase in the Street Fund for the vehicle leases and maintenance package due to additional personnel
- Sewer system tie in at the State Route 4 fire station for their malfunctioning septic system
- Park Capital Improvement Fund increase for architectural schematic designs
- Increase in the Capital Improvement Fund for design costs for the police facility and soil testing for the fire training tower
- Increase in the Water Capital Improvement Fund for tank blasting/painting and design of the water main on Mason Road
- Increase for actual special assessments received

Mr. Clark asked if these were expected increases and if there is a long-term impact on the budget. Mr. Brock replied that the new items were the vehicle leases and the additional amount for the tank painting and it is a minimal impact on the budget.

Mr. Funk moved to suspend the rule requiring the reading of Ordinance No. 2018-10 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-10 by title only.

Mr. Funk moved to adopt Ordinance No. 2018-10; seconded by Mrs. Hale. Roll call vote: five ayes. Motion carried.

Emergency Resolution No. 30-2018. A Resolution approving a Then-and-Now Certificate in the amount of $28,248.00 to Axon Enterprise Inc. and declaring an emergency.

Mr. Brock reported that this is related to the body cameras, tasers, and evidence storage and the invoice was received prior to the purchase order being opened.

Mr. Frentzel asked if this was an annual cost. Chief Buchanan replied that it is the second installment of a five year plan.

Mrs. Hale asked if the cost increases every year and Chief Buchanan advised it did not.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 30-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 30-2018 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 30-2018; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

Emergency Resolution No. 31-2018. A Resolution approving a Then-and-Now Certificate in the amount of $3,145.00 to Cabling Specialists and declaring an emergency.

Mr. Brock stated that this is for the fiber optic network at the East Avenue building to provide better connectivity and access to the internet at the Lending Library.

Mr. Frentzel asked if it will increase the Wi-Fi range in the building as there is no connectivity in the large room. Mr. Brock stated that it will.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 31-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 31-2018 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 31-2018; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

Emergency Resolution No. 32-2018. A Resolution authorizing the City Manager to enter into a contract by and between the City of Monroe and Logan Creek, LLC for the Monroe Bicentennial Commons Transition Project and declaring an emergency.

Mr. Brock explained this is for the demolition of some of the structures and removal of concrete at Monroe Bicentennial Commons.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 32-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 32-2018 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 32-2018; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

Emergency Resolution No. 33-2018. A Resolution authorizing the City Manager to enter into a contract by and between the City of Monroe and American Suncraft Co., Inc. for the painting of the elevated tank located at Mound Cemetery and declaring an emergency.

Mr. Brock advised that this is for the repainting of the Mound Cemetery tank and there were additional items added to the project through an addendum that caused an increase in the original estimate of the project in the amount of $425,000. In response to Mr. Clark's inquiry, Mr. Brock stated the cost of the project is $474,770.

Mr. Funk moved to suspend the rule requiring the reading of Emergency Resolution No. 33-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 33-2018 by title only.

Mr. Funk moved to adopt Emergency Resolution No. 33-2018; seconded by Mrs. Hale. Roll call vote: five ayes. Motion carried.

Resolution No. 34-2018. A Resolution adopting the Master Plans for Monroe Bicentennial Commons, Monroe Community Park, and Baker Sports Complex.

Mr. Brock stated that these plans guide our development for the future of these parks.

Mr. Funk moved to consider this the first reading of Resolution No. 34-2018 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 34-2018 by title only.

Mr. Funk moved to approve the first reading of Resolution No. 34-2018; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

Resolution No. 35-2018. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and the Monroe Local School District to provide for two School Resource Officers.

Mr. Brock stated that this will provide for a second School Resource Officer with the School paying fifty percent.

Mr. Clark credited Mr. Hickman for suggesting this.

Mr. Funk moved to consider this the first reading of Resolution No. 35-2018 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 35-2018 by title only.

Mr. Funk moved to approve the first reading of Resolution No. 35-2018; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

Resolution No. 36-2018. A Resolution approving the Application for Placement of Farmland in an Agricultural District filed by Eve Oglesby Kristin, Trustee, for real property located on Hamilton-Middletown Road.

Mr. Brock stated that this continues the CAUV status on her property every five years. Mr. Hickman asked how many properties we had and Mr. Brock stated there were less than five and all in the same area.
Mr. Funk moved to consider this the first reading of Resolution No. 36-2018 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 36-2018 by title only.

Mr. Funk moved to approve the first reading of Resolution No. 36-2018; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

Consideration of Motion authorizing the expenditure of $61,432.36 to Tyler Technologies for the Munis software support.

Mr. Brock noted that it is for the annual support of the finance software.

Mr. Funk moved to authorize the expenditure of $61,432.36 to Tyler Technologies for the Munis software support; seconded by Mr. Hickman. Voice vote. Motion carried.

Consideration of Motion appointing a member to the Personnel Board and a member to the Audit Committee.

Mr. Hickman moved to appoint Roshawn Jenkins to the Personnel Board; seconded by Mr. Frentzel. Voice vote. Motion carried.

Administrative Reports

Executive Session – To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Mr. Funk moved to adjourn into Executive Session to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

Council adjourned into Executive Session at 7:10 p.m.

Mrs. Hale moved to reconvene into regular session; seconded by Mr. Hickman. Voice vote. Motion carried.

Council reconvened at 7:29 p.m.

Adjournment

Mr. Funk moved to adjourn; seconded by Mr. Hickman. Voice vote. Motion carried.

Council adjourned at 7:29 p.m.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council