



**Monroe Council Agenda
Regular Meeting of Council
June 25, 2024 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of June 11, 2024

Visitors

Committee Reports

Public Works Committee

Finance Committee

Administrative Liaison Committee

Technology Committee

Public Involvement Committee

Public Safety Committee

Executive Session

To consider the employment of a public employee.

Old Business

New Business

Public Hearing Adopting the Tax Budget for 2025

Resolution No. 35-2024. A Resolution adopting the Tax Budget for the City of Monroe, Ohio, for the 2025 fiscal year.

Sponsor: Jake Burton

Strategic Priority: Good Governance

Background: A Tax Budget must be adopted annually by City Council by July 15th and submitted to the County Auditors by July 20th as required by Ohio Revised Code, Chapter 5705. The tax budget has two primary purposes: estimate the city's anticipated revenue, which establishes the "certificate of estimated resources" for the upcoming budget year, and to demonstrate the need for property taxes and local government funds. The City's total current property tax millage is 9.32: 2.32 inside millage funds general city operations, and 7.0 outside (voted) millage (4.5 mills for Fire operations and



2.5 mills for Police operations).

The Tax Budget Process has the following steps and deadlines:

July 15 - Public Hearing and City Council approves Tax Budget

July 20 - County Budget Commission receives and reviews Tax Budget

August (estimated) - County Budget Commission gives amounts and rates of property tax to City

October 1 - City Council approves and sends back "Resolution Accepting the Amounts and Rates for Property Tax"

The Tax Budget provides a detailed breakdown of 3 major operating funds: General Fund, Fire & EMS Levy Fund, and Police Law Enforcement Fund, a summary of total estimated revenues and expenditures for all other funds: Special Revenue Funds, Debt Service Funds, Capital Project Funds, Special Assessment Funds, Enterprise (Proprietary) Funds, Trust and Agency (Fiduciary) Funds.

The Tax Budget may be adjusted prior to the start of the next fiscal year or throughout the fiscal year. Expenditures listed in the Tax Budget are estimates and do not reflect the expenditure amounts that will ultimately be budgeted in fiscal year 2025 as this is the first step in the 2025 budget process.

Resolution No. 36-2024. A Resolution accepting the lowest and/or best bid for the 2024 Asphalt Paving Program and authorizing the City Manager to enter into a contract with John R. Jurgensen for said project.

Sponsor: Gary Morton

Strategic Priority: Well Managed Services and Infrastructure

Background: This is for approval of the 2024 asphalt paving contract. Two bids were received at the time of opening. John R. Jurgensen was the low bid with a price of \$498,249.40. \$500,000.00 was originally budgeted.

The purchase order for the 2023 paving program had \$389,268.61 remaining. We are closing that purchase order and approving \$40,000.00 towards the 2024 program to cover the additional costs for the striping alternate. We have had many complaints this year about faded striping, so this will address some of the worst areas.

- Base bid with contingency - \$498,249.40 Ravenwood Ct, Heatherwood Ct, N. Sands (Denneen to north end), Wexford Dr, Wexford Way, Salzman Rd (226 LF), Garver Rd Bridge rehab, Garver Rd (Bridge to Denneen)
- Garver Rd Bridge (included in the base bid) - \$67,546.50
- Alternate for striping - (including contingency) - \$21,496.31



Ordinance No. 2024-17. An Ordinance amending and supplementing Ordinance No. 2024-12, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, for fiscal year ending December 31, 2024.

Sponsor: Jake Burton

Strategic Priority: Good Governance

Background: The 2024 budget included \$500,000 for the 2024 paving program. After receiving bids for this year's program, in order to complete road striping in addition to paving, an additional \$40,000 is being requested. The purchase order for the 2023 paving program had \$389,268.61 remaining at the end of the year after all paving work was completed. This purchase order has now been closed, meaning these funds are now available in the Income Tax Capital Fund and/or Capital Improvement Fund. After appropriating the additional \$40,000 to the Income Tax Capital Fund, there will still be approximately \$300,000 available in the Capital Improvement Fund for the 2025 capital improvement program from the closure of the 2023 purchase order.

Emergency Ordinance No. 2024-18. An Ordinance to direct the Mayor to execute an Employment Agreement by and between the City of Monroe and Angela S. Wasson to continue to serve as Clerk of Council, and establish the duties of the position, and declaring an emergency.

Consideration of Motion authorizing the City Manager to execute the necessary documents to become a member of the Equalis Group.

Sponsor: Gary Morton

Strategic Priority: Well Managed Services and Infrastructure

Background: The City is partnering with Equalis Group, a purchasing cooperative that allows municipal governments to bypass standard bidding practices. This collaboration aims to facilitate the installation of a roof on the strip center and the police department building. Through this partnership, the City will work with a company called Roof Connect-Ohio. Roof Connect-Ohio will assist the City by creating bid and material specifications and soliciting bids for labor and materials required for the roof installation. It's important to note that the City will not be charged for this service, as the roofing manufacturers cover the costs.

This approach is expected to result in significant cost savings for the City. By partnering with Equalis Group and Roof Connect-Ohio, the City can bypass the need to hire an architecture firm to produce drawings and bid specifications, thereby reducing the associated costs. This cost-saving measure is a key benefit of our partnership.

This resolution allows the City Manager to join Equalis per the City of Monroe Charter.

Administrative Reports



Presentation by Gary Morton - Public Works Land Use

Executive Session - Consider the compensation and employment of public employees.

Adjournment