



**Monroe Council Agenda
Regular Meeting of Council
July 9, 2024 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of June 25, 2024

Visitors

Committee Reports

Public Works Committee

Finance Committee

Administrative Liaison Committee

Technology Committee

Public Involvement Committee

Public Safety Committee

Old Business

New Business

Emergency Ordinance No. 2024-18. An Ordinance approving a final plat for Section 5, Block B, of the Monroe Crossings Subdivision and declaring an emergency.

Sponsor: Tom Smith

Strategic Priority:

Background: Monroe Crossings II, LLC has submitted an application for final plat for Section 5 Block B of the Monroe Crossings development. The preliminary plat for Monroe Crossings Section 5 was approved by the Planning Commission in October 2020. The preliminary plat provided the design and layout for the last phase of the Monroe Crossings subdivision. The approved preliminary plat included the following:

- 183 total single-family lots (50 - 80' lots; 40 - 90' lots, 93 - 100' lots)
- New public streets (proposed as Shyla Court, Braylon Drive, David Lee Court, Samuel Drive, Shawn Drive, Shane Court, and Bray Court)
- The extension of Blue Springs Drive, Gabrielle Drive, and Morgan Drive
- 17.93 acres of open space



- Two water quality ponds that will be connected to an 8-foot-wide walking path; and
- A neighborhood park

Emergency Ordinance No. 2024-19. An Ordinance appointing Angela S. Wasson as Clerk of Council pursuant to Section 4.10 of the Charter and declaring an emergency.

Sponsor: Council

Strategic Priority: Communication and Interpersonal Connections

Background: At the June 25, 2024, Council meeting the Law Director was directed, by motion, to prepare legislation appointing Angela S. Wasson as Clerk of Council.

Administrative Reports

Executive Session - to consider the compensation of public employees, reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment, and the employment of a public employee.

Adjournment



**Monroe Council Minutes
Regular Meeting of Council
June 25, 2024 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Funk opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Kelly Clark, Keith Funk, Michael Graves, Tom Hagedorn, Christina McElfresh, and Ben Wagner.

Mrs. McElfresh moved to excuse John Centers; seconded by Mr. Graves. Voice vote. Motion carried.

Approval of the Minutes

Mrs. McElfresh moved to approve the Council minutes of June 11, 2024; seconded by Mr. Hagedorn. Voice vote. Motion carried.

Visitors

None.

Committee Reports

None.

Executive Session

Mrs. McElfresh moved to adjourn into executive session to consider the employment of a public employee; seconded by Mr. Hagedorn. Roll call vote: six ayes. Motion carried.

Council adjourned into executive session at 6:33 p.m.

Mrs. McElfresh moved to reconvene into regular session; seconded by Mr. Hagedorn. Voice vote. Motion carried.

Council reconvened into regular session at 7:50 p.m.

Old Business

None.



New Business

Mayor Funk opened the 2025 Tax Budget Public Hearing with a statement of how the public hearing shall be held.

Having been sworn, Director of Finance Jake Burton, submitted for the record the Proof of Publication for the public hearing. Thereafter, Mr. Burton briefly explained the purpose of the 2025 Tax Budget and clarified for Mrs. McElfresh that this only reflects property taxes.

Mrs. McElfresh moved to accept the documents for the record; seconded by Mr. Wagner. Voice vote. Motion carried.

Mrs. McElfresh moved to close the public hearing; seconded by Dr. Clark. Voice vote. Motion carried.

Resolution No. 35-2024. A Resolution adopting the Tax Budget for the City of Monroe, Ohio, for the 2025 fiscal year.

The Clerk of Council read Resolution No. 35-2024 by title only.

Mrs. McElfresh moved to adopt Resolution No. 35-2024; seconded by Mr. Hagedorn. Roll call vote: six ayes. Motion carried.

Resolution No. 36-2024. A Resolution accepting the lowest and/or best bid for the 2024 Asphalt Paving Program and authorizing the City Manager to enter into a contract with John R. Jurgensen for said project.

The Clerk of Council read Resolution No. 36-2024 by title only.

Mrs. McElfresh moved to adopt Resolution No. 36-2024; seconded by Mr. Wagner. Roll call vote: six ayes. Motion carried.

Ordinance No. 2024-17. An Ordinance amending and supplementing Ordinance No. 2024-12, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, for fiscal year ending December 31, 2024.

The Clerk of Council read Ordinance No. 2024-17 by title only.

Mrs. McElfresh moved to adopt Ordinance No. 2024-17; seconded by Dr. Clark. Roll call vote: six ayes. Motion carried.

Mayor Funk announced that Council will remove Emergency Ordinance No. 2024-18 from the agenda this evening.

Mrs. McElfresh moved to direct the Law Director to prepare legislation to appoint Angela S. Wasson as Clerk of Council; seconded by Mr. Hagedorn. Roll call vote: six ayes. Motion carried.



Consideration of Motion authorizing the City Manager to execute the necessary documents to become a member of the Equalis Group.

Mrs. McElfresh moved to authorize the City Manager to execute the necessary documents to become a member of the Equalis Group; seconded by Mr. Graves. Voice vote. Motion carried.

Administrative Reports

Director of Public Works Gary Morton followed up with the initial desire of constructing the new public works facility on the west side of the site and explained the obstacles and extra costs it would be to construct on the west side and recommended that the east side of the property be utilized.

Mayor Funk asked what would be lost by utilizing the east side of the property in terms of economic development. Mr. Morton explained that nothing would be lost as the west side would be a better place for residential development. Mayor Funk requested an additional breakdown of costs for building on each side and Council can consider it at their next meeting.

Vice Mayor McElfresh presented a proclamation to the Daughters of the American Revolution and she had a card that she would provide to the City Manager in honor of the 250 anniversary of the Ohio State Flag.

Mrs. McElfresh moved to adjourn into executive session to consider the compensation and employment of public employees; seconded by Mr. Wagner. Roll call vote: six ayes. Motion carried.

Council adjourned into executive session at 8:25 p.m.

Mrs. McElfresh moved to reconvene into regular session; seconded by Mr. Hagedorn. Voice vote. Motion carried.

Council reconvened into regular session at 9:46 p.m.

Adjournment

Mr. Wagner moved to adjourn the meeting; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The regular meeting of Council adjourned at 9:46 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council

EMERGENCY ORDINANCE NO. 2024-18

AN ORDINANCE APPROVING A FINAL PLAT FOR SECTION 5, BLOCK B, OF THE MONROE CROSSINGS SUBDIVISION AND DECLARING AN EMERGENCY.

WHEREAS, Monroe Crossings II, LLC has submitted a final plat for construction of Section 5, Block B, of the Monroe Crossings Subdivision; and

WHEREAS, the Planning Commission gave a favorable recommendation on the approval of the final plat described herein on June 18, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The Council of the City of Monroe hereby approves the final plat of Section 5, Block B, of the Monroe Crossings Subdivision upon receipt of proper bonding, payment of all application review and inspection fees, submission of digital files compatible with the City's GIS, and a complete file of all As-Built drawings.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to approve the final plat at the earliest possible date to allow for lot sales to occur. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor

EMERGENCY ORDINANCE NO. 2024-19

AN ORDINANCE APPOINTING ANGELA S. WASSON AS CLERK OF COUNCIL PURSUANT TO SECTION 4.10 OF THE CHARTER AND DECLARING AN EMERGENCY.

WHEREAS, Section 4.10 of the Charter requires that Council, by a majority vote, appoint a Clerk of Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Pursuant to Section 4.10 of the Charter Council hereby appoints Angela S. Wasson to serve as Clerk of Council.

SECTION 2: Mrs. Wasson shall receive the annual salary of \$92,697.61 as a full-time, exempt employee.

SECTION 3: Mrs. Wasson shall receive a cost of living and all other benefits, including but not limited to, insurance, and accrued time the same as other full-time non-union employees and subject to the same conditions.

SECTION 4: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council deems it necessary to establish the continued employment, salary, and benefits for said employee at the earliest possible date. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: _____

ATTEST:

APPROVED:

Clerk of Council

Mayor