



**Monroe Council Agenda
Regular Meeting of Council
September 24, 2024 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of September 10, 2024.

Visitors

Ceremonial swearing in of Fire Department personnel.

Committee Reports

Public Works Committee

Finance Committee

Administrative Liaison Committee

Technology Committee

Public Involvement Committee

Public Safety Committee

Old Business

New Business

Resolution No. 49-2024. A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Sponsor: Jake Burton

Strategic Priority: Good Governance

Background: The City is required to submit a proposed Tax Budget to Butler County by July 20th each year. The 2025 Tax Budget was approved by City Council on June 25, 2024. The County's Budget Commission reviews the budget and then certifies the review and provides an estimate to the City of the rate of each property tax necessary to be levied by the City. Then, City Council must review and formally authorize these rates. This resolution is required by Ohio Revised Code to be sent back to the County by October 1st each year.

Resolution No. 50-2024. A Resolution authorizing the submission of the application and participation thereof by the City of Monroe, Ohio, in the Ohio Public Works Commission Program for FY 26 PY39 (2025).



Sponsor: Brian Perkins

Strategic Priority: Well Managed Services and Infrastructure

Background: This is for the installation of a PRV and Meter facility at the intersection of Navigator Way and S. Union Rd. This is needed as an emergency connection point to help meet fire flow requirements in that area. This is an OPWC project that is slated to happen in 2026 with a total cost of \$369,547.00 with Monroe having a local match of \$188,469.00

Resolution No. 51-2024. A Resolution authorizing the submission of the application and participation thereof by the City of Monroe, Ohio in the Ohio Public Works Commission Program for FY 26 (PY39/2025).

Sponsor: Brian Perkins

Strategic Priority: Well Managed Services and Infrastructure

Background: This project is to replace the PRV facility located at the intersection of Todhunter Rd. and Holman Dr. The current PRV is undersized and 25+ years old. It was originally designed for a 6" water main, which has since been upgraded to a 12" main. Replacing this will help with fire flow issues in this area. This is an OPWC project that is slated to happen in 2026 with a total cost of \$400,502.00 with Monroe having a local match of \$204,256.00

Resolution No. 52-2024. A Resolution authorizing the City Manager to enter into Amendment No. 3 by and between the City of Monroe and the Board of County Commissioners of Butler County for the Monroe Wholesale Water Supply Contract.

Sponsor: Jake Burton

Strategic Priority: Well Managed Services and Infrastructure

Background: The City and Butler County entered into an original 20-year contract in 2004 so that the County could sell available water supply capacity to the City, which was approved with the passage of Resolution 05-2004 on February 10, 2004. This original contract was amended twice, the first being Amendment No. 1 on November 27, 2007, with the passage of Resolution 67-2007 and the second being Amendment No. 2 on May 8, 2012, with the passage of Resolution 24-2012. The current contract expires September 30, 2024.

The City and County have begun discussions surrounding a new contract and both parties agree it would be beneficial to have additional time to review all details of the contract to ensure a new long-term contract that meets the needs of both parties can be reached. With that, both parties have agreed, and are requesting approval to extend the current agreement and terms through May 31, 2025, to allow for additional time for discussions and review. This extension would be considered Amendment No. 3 of the original contract.



Ordinance No. 2024-23. An Ordinance amending and supplementing Ordinance No. 2024-17, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, for the fiscal year ending December 31, 2024.

Sponsor: Jake Burton

Strategic Priority: Good Governance

Background: This appropriation ordinance includes several project specific budget adjustments that are detailed below. Additionally, several smaller budget adjustments are necessary based on actual expenditures for 2024 with details included within the packet.

The 2024 budget included \$885,000 for a General Fund Advance to the Water Capital Improvement Fund for South Main St. Water Main Project. Council passed Resolution 30-2024 on May 28, 2024, allowing the City to apply for an OWDA Loan for this project. This loan has been awarded and will now be paid directly from the Water Bond Retirement Fund over the term of the loan and the General Fund advance is no longer necessary. Therefore, the \$885,000 originally budgeted will be reduced to \$0.

Council passed Ordinance 2023-25 on October 10, 2023, authorizing the issuance of \$3,200,000 Bond Anticipation Notes (BANs). The 2023 BAN has an interest payment due in November 2024 in the amount of \$159,111.11. This results in the need to increase the transfer from the General Fund to the G.O. Bond Retirement Fund by this amount and subsequently increase the budget within the G.O. Bond Retirement Fund to allow for the payment to be made in November. The 2024 BAN interest payment will be included in the 2025 budget.

The Fire Department was awarded a \$10,000 grant from the Ohio State Fire Marshal Grant for Electric PPV Fans for both fire stations. Because this \$10,000 was expended and will be reimbursed, the Fire Department is requesting these funds be appropriated back into the Fire Department budget for use in 2024.

Emergency Ordinance No. 2024-24. An Ordinance determining to adjust special assessments levied for the purpose of constructing certain improvements and declaring an emergency.

Sponsor: Jake Burton

Strategic Priority: Well Managed Services and Infrastructure

Background: City Council passed Emergency Ordinance 2018-20 on August 18, 2018 levying special assessments against benefited properties in cooperation with the Warren County Port Authority issuing Development Revenue Bonds and must update the special assessments annually by passing this Ordinance. The original bonds were issued for the purpose of financing certain public infrastructure improvements including roads, sewers, drains, and water pipes. Table F of the WCPA -



Monroe Special Assessment - Series 2021B Bonds - Annual Report (2024) contains the Special Assessments for Certification which has been included as "Exhibit B" of the Ordinance.

Emergency Ordinance No. 2024-25. An Ordinance determining to adjust special assessments levied for the purpose of constructing certain improvements and declaring an emergency.

Sponsor: Jake Burton

Strategic Priority: Well Managed Services and Infrastructure

Background: City Council passed Ordinance No. 2008-35 on August 12, 2008 levying special assessments against benefited properties as it relates to the Tax Increment Service and Cooperative Agreement entered into by the City, the property owners, and the Port Authority, dated March 1, 2008 which requires the assessments to be adjusted by the amount of service payments in lieu of taxes collected. The original bonds were issued for the purpose of refinancing certain public infrastructure improvements at the southeast quadrant of the I-75/SR 63 interchange. Table C-3 of the WCPA - Corridor 75 - Argus - Annual Report (2024) contains the Special Assessments for Certification which has been included with the Ordinance as "Exhibit B".

Consideration of Motion authorizing the expenditure of \$20,460.00 to Service Supply Ltd., Inc. for the purchase of 15 picnic tables.

Sponsor: Brian Perkins

Strategic Priority: Well managed services and infrastructure

Background: This is to replace 15 picnic tables at Monroe Community Park. The existing tables are around 25 years old and in pretty bad condition. These would go under the shelters, concession stand, by the log cabin, and various pads throughout the park. The tables are extra heavy-duty and have a thermoplastic coating, which helps resist cutting and vandalism. All the tables are ADA-compliant. There is a 10-year warranty on the structure and a 7-year warranty on the thermoplastic. We had budgeted \$25k in the 2024 Parks operating budget for this.

Administrative Reports

Executive Session: To consider the compensation of public employees, the employment of a public employee, and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance or to negotiations with other political subdivisions respecting requests for economic development assistance.

Adjournment