



**Monroe Council Agenda
Regular Meeting of Council
October 22, 2024 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of October 8, 2024.

Visitors

Fire Department Life Saving Award Presentation

Committee Reports

Public Works Committee

Finance Committee

Administrative Liaison Committee

Technology Committee

Public Involvement Committee

Public Safety Committee

Old Business

New Business

Consideration of Motion authorizing the expenditure of \$27,720 to H & S Excavating for the Miller's Creek Embankment Restoration Project.

Sponsor: Brian Perkins

Strategic Priority: Well managed services and infrastructure

Background: This is required for us to complete by the end of the year, as part of a lawsuit settlement from the landowners on Senate Dr. that Mr. Brock agreed to it before he left the City. It will build a berm on the west side of Miller's Creek to help reduce flooding on Senate Dr. We obtained 3 quotes for this project and are recommending H&S Excavating. They submitted a quote of \$27,720. We had budgeted \$100k in the 2024 budget for this project.



Administrative Reports

Executive Session - to consider the employment of a public employee.

Adjournment



**Monroe Council Minutes
Regular Meeting of Council
September 24, 2024 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Vice Mayor McElfresh opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Kelly Clark, Michael Graves, Tom Hagedorn, Christina McElfresh, and Ben Wagner.

Dr. Clark moved to excuse Mayor Funk and Mr. Centers; seconded by Mr. Wagner. Voice vote. Motion carried.

Approval of the Minutes

Dr. Clark moved to approve the Council Minutes of September 24, 2024; seconded by Mr. Hagedorn. Voice vote. Motion carried

Visitors

None.

Committee Reports

None.

Old Business

None.

New Business

Emergency Ordinance No. 2024-26. An Ordinance extending a moratorium up to and including January 1, 2025, on the granting of any new permits allowing retail dispensaries for medical marijuana and new adult use cannabis operators within the City of Monroe, Ohio, and declaring an emergency.

Dr. Clark moved to suspend the rule requiring the reading of Emergency Ordinance No. 2024-26 on two separate days and authorize its adoption on the first reading; seconded by Mr. Graves. Roll call vote: five ayes. Motion carried.



The Clerk of Council read the title of Emergency Ordinance No. 2024-26.

Dr. Clark moved to adopt Emergency Ordinance No. 2024-26; seconded by Mr. Hagedorn. Roll call vote: five ayes. Motion carried.

Administrative Reports

Mr. Burton gave a presentation on the 2025 Annual Operating Budget, including the General Fund five-year forecast.

Adjournment

Dr. Clark moved to adjourn the meeting; seconded by Mr. Graves. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:15 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council



September 7, 2024

To: City of Monroe/ Constance M. Kepner, MPM

Job: Stream maintenance, Miller's Creek

All labor, material and equipment for work as listed.

Included:

- Mobilization onsite
- Strip topsoil from area
- Strip topsoil/ vegetation from stockpile area
- Install silt fence per plan
- Haul soil from stockpile area to fill area
- Place, grade and compact fill area to design elevation and width
- Respread topsoil if applicable
- Rockhound, seed and straw area of disturbance
- Regrade stockpile
- Seed and straw stockpile and haul road

Bid: \$27,720.00

General Conditions/ Exclusions:

- Prevailing wage rates included
- Testing, engineering, permits, layout, staking, excluded
- Maintenance of seed and straw excluded
- Removal of silt fence once grass has germinated included
- Dust control excluded
- Signs, barricades, fencing excluded
- Traffic control excluded

Attached General Condition sheet to become a part of the proposal.

All material will be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration to deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

All agreements contingent upon strikes, accidents, or delays beyond our control. Our workers are fully covered by Worker's Compensation Insurance.

Payment to be made as follows: Payment due 15 within days upon invoice

Total price good for twenty (30) days from day of proposal

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature: _____



301 Breaden Drive • Monroe, Ohio 45050 • (513) 360-0308 • Fax (513) 360-0380

September 20, 2024

Proposal for: City of Monroe Ohio

RE: Miller Creek Embankment Repair

We, B. E. I., would like to submit the following quotation for your consideration:

Erect all erosion control	\$79,283.74
Install 348 yd3 of Imported Fill	Included
Compact and Regrade 236 LF of Creek Bank	Included
Remove approximately 40,000 sf of concrete including ramp.	Included
Seed and straw disturbed areas	Included

Total Cost..... \$79,283.74

This proposal is good for 30 calendar days. All clearing limits must be clearly staked and agreed to by all involved parties. If clearing limits are not clearly staked, BEI will not be financially responsible for returning to the job after completion to perform additional work. Any issues must be brought to BEI attention within 5 business days upon job completion.

Building Materials such as floor tile, mastics, roofing, etc. may be left in-place during demolition activities and were not sampled as part of the asbestos inspection. Materials such as floor tile and mastics and roofing maybe left in-place during demolition if the demolition debris will not be compacted or pulverized. These buildings will be removed and disposed of as nonfriable asbestos-containing construction debris. Brunk Excavating will disclose, prior to the commencement of any work, if Brunk Excavating plans on the demolition debris to be crushed and used for backfill, or compacted or pulverized or burned in any way.

Notes:

1. All workmen are fully licensed and insured.
2. Extra work will be figured on a time and material basis.
3. This proposal becomes a contract when signed by both parties.
4. Job is figured with one mobilization.
5. Does not include any utilities disconnects.
6. All salvageable material becomes property of BEI.
7. No asbestos or contaminating debris removal or abatement.
8. Permits or License fees are included.
9. Payment due within 30 days upon completion or 2.5% interest will accrue.

Thank You,

Acceptance By,

Peter Kibby/ VP Date

Date

Majors Enterprises, Inc.
6393 Hamilton Lebanon Road
Monroe, OH 45050
(513)539-8212
Majors.Enterprises@outlook.com

Estimate 1125

ADDRESS	SHIP TO	DATE	TOTAL	
City Of Monroe	City Of Monroe	10/02/2024	\$82,000.00	
1000 Holman Ave.	1000 Holman Ave.			
Monroe, OH 45050	Monroe, OH 45050			

P.O. NUMBER
Millers Creek Restoration

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Excavation	Mobilize Excavate existing dirt to build berm with excavator and dozer. Seed and straw Erosion control	1	82,000.00	82,000.00

TOTAL	\$82,000.00
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THANK YOU.

Accepted By

Accepted Date