Monroe Council Minutes
Regular Meeting of Council
August 14, 2018 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council with the Pledge of Allegiance at 6:30 p.m.

Roll Call

Members of Council present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, Christina McElfresh, and Robert Routson.

Staff members present: City Manager William J. Brock
Law Director K. Philip Callahan
Director of Public Works Daniel J. Arthur
Police Lieutenant Brian Curlis
Director of Finance Karen Ervin
Assistant to the City Manager/Clerk of Council Angela S. Wasson

Approval of the Minutes

Mr. Clark moved to approve the Public Works Committee Minutes of June 26, 2018 Finance Committee Minutes of July 10, 2018; Public Safety Committee Minutes of July 24, 2018; Technology Committee Minutes of July 30, 2018; and Council Minutes of June 20 and July 24, 2018; seconded by Mrs. Hale. Voice vote. Motion carried.

Visitors

None.

Committee Reports

None.

Old Business

Resolution No. 44-2018. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and the City of Middletown to provide a job shuttle service. (Second Reading)

Mr. Brock referred Council to the transit route and schedule included in the packets.

Mr. Clark moved to consider this the second reading of Resolution No. 44-2018 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 44-2018 by title only.

Mr. Clark moved to adopt Resolution No. 44-2018; seconded by Mr. Funk. Roll call vote: six ayes; one nay (Clark). Motion carried.

Resolution No. 45-2018. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Brandstetter Carroll Inc. for professional architectural services for Monroe Bicentennial Commons. (Second Reading)

Mr. Brock noted that the three pieces of legislation with Brandstetter Carroll Inc. for architectural services for Monroe Bicentennial Commons, Baker Sports Complex, and Monroe Community Park.

Mr. Clark moved to consider this the second reading and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 45-2018 by title only.

Mr. Clark moved to adopt Resolution No. 45-2018; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Resolution No. 46-2018. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Brandstetter Carroll Inc. for professional architectural services for Baker Sports Complex. (Second Reading)

Mr. Clark moved to consider this the second reading of Resolution No. 46-2018 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 46-2018 by title only.

Mr. Clark moved to adopt Resolution No. 46-2018; seconded by Mrs. Hale. Roll call vote: seven ayes. Motion carried.

Resolution No. 47-2018. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Brandstetter Carroll Inc. for professional architectural services for Monroe Community Park. (Second Reading)

Mr. Clark moved to consider this the second reading of Resolution No. 47-2018 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 47-2018 by title only.

Mr. Clark moved to adopt Resolution No. 47-2018; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2018-14. An Ordinance releasing, vacating, quitclaiming, and fully discharging all right, title and interest the City of Monroe holds in and to certain utility easements fully described herein. (Second Reading)

Mr. Brock asked that this be adopted on its second reading so they can close on the property.

Mr. Clark moved to suspend the rule requiring the reading of Ordinance No. 2018-14 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-14 by title only.

Mr. Clark moved to adopt Emergency Ordinance No. 2018-14; seconded by Mr. Hickman. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2018-15. An Ordinance authorizing the City Manager to enter into an incentive agreement by and between the City of Monroe and the Board of Education of the Monroe Local School District related to the construction of an 827,000 square foot building by ProLogis Logistics Services Incorporated. (Second Reading)

Mr. Clark moved to consider this the second reading of Ordinance No. 2018-15 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-15 by title only.

Mr. Clark moved to adopt Ordinance No. 2018-15; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

New Business

Emergency Resolution No. 48-2018. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Brandstetter Carroll Inc. for professional engineering services for Monroe Crossings Park and declaring an emergency.

Mr. Brock stated that this project received State grant funds in the amount of $160,000 for the construction of a shelter and restrooms at the rear of the park. He asked that it be adopted as an emergency so that all of the timelines can be met.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 48-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 48-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 48-2018; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 49-2018. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and CT Consultants for professional engineering services for the design of intersection improvements to State Route 63 and Lawton Avenue and declaring an emergency.

Mr. Brock advised that this is related to the intersection improvements to the intersection of State Route 63 and Lawton Avenue to add a turn lane and widen the area.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 49-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 49-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 49-2018; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Emergency Ordinance No. 2018-16. An Ordinance amending and supplementing Chapter 1020 of the Codified Ordinances known as the Comprehensive Rights-of-Way Ordinance and declaring an emergency.

Mr. Brock reported that House Bill 478 allowed small cell sites, which are repeaters that allow for connectivity. We have had some requests and this improves our right-of-way ordinance. Mrs. McElfresh asked if the changes have been through the Planning Commission process and Mr. Brock replied that it will be and Council will hold a public hearing on those changes next month.

Mr. Frentzel asked if these small cell towers will be on poles. Mr. Brock explained that the City will encourage collocation and limit the numbers that will be in the City. He is also working with Duke Energy to have a consistent look throughout the City.

Mr. Hickman asked about the legislation being an emergency. Mr. Brock advised that the State is fairly wide open on what they can do and adopting this will allow stricter regulations to be in place when the applications for placement begin to come in.

Mr. Clark asked if these requests would need to come through Council or will staff handle them. Mr. Brock stated that they would be put through the process in the ordinance.

Mr. Hickman asked about the limitations and locations where they will be permitted.

Mr. Brock informed him it was in the packet and it included guidelines for locations and the City can suggest a location within 150 feet of where they propose. He added that if it is not passed this evening the State pretty much allows them to go anywhere and House Bill 478 became effective August 1, 2018.

Mr. Hickman questioned why it is just now coming to Council and Mr. Brock explained that staff has been working with legal counsel to make sure our Code did not overstep our bounds of the State law.

Mr. Hickman noted that this legislation is pretty important and should have been discussed before this evening and it seems that we are always behind the eight ball with emergency legislation.

Mr. Brock confirmed Mr. Funk's understanding that we are as strict as we can get. Mr. Brock explained that these small cells would be on poles to limit any damage should they be struck by a vehicle as Mrs. McElfresh was concerned about.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Ordinance No. 2018-16 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-16 by title only.

Mr. Clark moved to adopt Emergency Ordinance No. 2018-16; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2018-17. An Ordinance levying assessments for sidewalks, curbs, gutters, and drive aprons.

Mr. Brock stated this is the annual assessment ordinance for those that prefer to put the cost for concrete work on their property taxes.

Mr. Clark moved to consider this the first reading of Ordinance No. 2018-17 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council reading Ordinance No. 2018-17 by title only.

Mr. Clark moved to approve the first reading of Ordinance No. 2018-17; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

Consideration of Motion to request a hearing on the issuance of a D2 Liquor Permit to Ohio Living Communities dba Ohio Living Mount Pleasant.

Stan Kappers of Mount Pleasant explained that this is for the common places in the Mount Pleasant apartments and right now they need to bring their own beverages and this would allow for the purchase of wine and beer only so the residents can have a glass of wine at dinner, for example.

Mr. Hickman asked Mr. Brock if there are a certain amount of licenses that can be given out and where Monroe stands with the number available. Mr. Brock will obtain that information and report back to Council. Mr. Brock reminded Mr. Hickman that this is simply to request a hearing and will have a full report on what is available including the additional licenses based on our population.

Mr. Clark moved to request a hearing on the issuance of a D2 Liquor Permit to Ohio Living Communities dba Ohio Living Mount Pleasant; seconded by Mr. Frentzel. Voice vote. Motion failed.

Consideration of Motion accepting the bid for road salt from Compass Materials America Inc. through the SWOP4G bidding program.

Mr. Brock stated that the cost for salt has gone up significantly and for Monroe it was an increase of approximately $30.00 per ton.

Mr. Clark moved to accept the bid for road salt from Compass Materials America Inc. through the SWOP4G bidding program; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Consideration of Motion accepting the April and May 2018, Finance Reports as submitted.

Mr. Clark moved to accept the April and May 2018, Finance Reports as submitted; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Administrative Reports

Executive Session

Mr. Hickman moved to adjourn into Executive Session by Council members only to consider the employment, dismissal, and discipline of public employees; seconded by Mr. Funk. Roll call vote: six ayes; one nay (Routson). Motion carried.

Council adjourned into Executive Session at 7:09 p.m.

Mrs. Hale moved to reconvene into regular session; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Council reconvened into regular session at 7:44 p.m.

Mr. Clark moved to adjourn into Executive Session to consider the purchase of property; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Council adjourned into Executive Session at 7:45 p.m.

Mr. Clark moved to reconvene into regular session; seconded by Mr. Hickman. Voice vote. Motion carried.

Council reconvened into regular session at 8:12 p.m.

Mayor Routson announced that he received notification from the Mayor's Association that the State has a surplus in the amount of a little over $400 million and the Mayor's Association is requesting that the cities and villages request that a portion of that be returned to the municipalities. A letter will be drafted to the Governor with a copy to Senator Coley and our State Representative with this request. In addition, legislation will be on the next agenda to reflect this same request.

Adjournment

Mr. Clark moved to adjourn; seconded by Mr. Hickman. Voice vote. Motion carried.

The regular meeting of Council adjourned at 8:15 p.m.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council