

**Monroe Council Minutes
Regular Meeting of Council
August 28, 2018 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

Roll Call

Members of Council present were: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Christina McElfresh, and Robert Routson.

Mr. Clark moved to excuse Mr. Hickman; seconded by Mrs. Hale. Voice vote. Motion carried.

Staff members present were: City Manager William J. Brock
Director of Public Works Daniel J. Arthur
Chief of Police Robert Buchanan
Assistant to the City Manager/Clerk of Council Angela S. Wasson

Approval of the Minutes

Mr. Clark moved to approve the Finance Committee Minutes and Council Minutes of August 14, 2018; seconded by Mr. Frentzel. Voice vote. Motion carried.

Visitors

Mayor Routson swore in Jill Ebbing, Thomas Allen, and Skylar Halsey as Patrol Officers.

Committee Reports

None.

Old Business

Ordinance No. 2018-17. An Ordinance levying assessments for sidewalks, curbs, gutters, and drive aprons. (Second Reading)

Mr. Brock noted that this levies the assessment for the sidewalk, curb, and gutter program.

Mr. Clark moved to consider this the second reading of Ordinance No. 2018-17 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-17 by title only.

Mr. Clark moved to adopt Ordinance No. 2018-17; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

New Business

Emergency Resolution No. 50-2018. A Resolution authorizing the submission of an application and participation thereof by the City of Monroe, Ohio in the Ohio Public Works Program for PY33 (2019) and declaring an emergency.

Mr. Brock explained that the OPWC process requires Council authorization to apply for the grant. This project estimated at approximately \$334,000 for the Timrick Place Rehabilitation Project and 41% of this project is the City's match. This Resolution also accepts the award of any grant funds and will be in next year's budget.

Mr. Frentzel asked if there was any reason why grant funds are being sought for this project and not others. Mr. Arthur explained that projects score differently and because of the shape of this road and it included a water main it scored higher as it is one of the top five worse streets in the City.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 50-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 50-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 50-2018; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 51-2018. A Resolution declaring the necessity of acquiring, constructing, installing, equipping, or improving public improvements within the City of Monroe and declaring an emergency.

Mr. Brock reported that this is for a special assessment where we received a petition by the owner of the property. It is financed through the Warren County Port Authority, but we still have to enact the required legislation to proceed with the assessment project.

Mr. Frentzel asked about plans that the legislation refers to and was not included or on file.

Mr. Brock advised that the plans and specifications are being reviewed by Public Works, but we do have them.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 51-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 51-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 51-2018; seconded by Mrs. Hale. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 52-2018. A Resolution strongly urging the Ohio Governor and Members of the Ohio General Assembly to invest the State budget surplus in municipalities and declaring an emergency.

Mr. Brock advised that this legislation was brought up by Mayor Routson at the last meeting to urge the Governor to take some of the State surplus and give it back to municipalities.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 52-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 52-2018 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 52-2018; seconded by Mr. Frentzel. Roll call vote: six ayes. Motion carried.

Emergency Ordinance No. 2018-18. An Ordinance determining to adjust special assessments levied for the purpose of constructing certain improvements and declaring an emergency.

Mr. Brock stated that this legislation is adopted annually based on a report from Argus to adjust the special assessments accordingly.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Ordinance No. 2018-18 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-18 by title only.

Mr. Clark moved to adopt Emergency Ordinance No. 2018-18; second by Mr. Frentzel. Roll call vote: six ayes. Motion carried.

Emergency Ordinance No. 2018-19. An Ordinance determining to proceed with the acquisition, construction, installation, equipping, and improvement of public improvements and declaring an emergency.

Mr. Brock reported that this is the second piece of legislation related to the special assessment project and authorizes a development agreement.

Mrs. McElfresh asked if this is something happens every year. Mr. Brock explained that this is specific to one project because of the receipt of a petition, but it is not a typical assessment project.

Mr. Clark moved to adopt Emergency Ordinance No. 2018-19 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-19 by title only.

Mr. Clark moved to adopt Emergency Ordinance No. 2018-19; seconded by Mrs. Hale. Roll call vote: six ayes. Motion carried.

Emergency Ordinance No. 2018-20. An Ordinance levying special assessments for the purpose of acquiring, constructing, installing, equipping, and improving public improvements and declaring an emergency.

Mr. Brock reported that this levies the assessments for the special assessment project that is being funded through the Warren County Port Authority.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Ordinance No. 2018-20 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-20 by title only.

Mr. Clark moved to adopt Emergency Ordinance No. 2018-20; seconded by Mr. Frentzel. Roll call vote: six ayes. Motion carried.

Consideration of Motion to accept the June 2018 Finance Reports as submitted.

Mr. Clark moved to accept the June 2018 Finance Reports as submitted; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Administrative Reports

Mr. Brock referred to the memorial policy included in the packets and sought feedback from Council. He added that the tree list is being reviewed and staff questioned if cemeteries should also be included in this.

Mr. Frentzel pointed out that the cemeteries already have a policy.

Mrs. McElfresh felt that this type of policy will assist Public Works in the placement of memorials and could be completed seamlessly.

Mr. Brock asked Council if there were any objection to demolition the Lesourdsville Fire Station. Mr. Frentzel thought that it was part of the negotiations with Jerry Couch. Mr. Brock confirmed that it was initially part of the negotiations, but not part of the final deal. There were no objections from Council on the demolition of the building due to its deteriorated state.

Mr. Brock presented a drawing of the placement of a new police station on the Monroe Community Park property. He noted that a splash pad was proposed in that location; however, no contract has been signed for it, so we could reassess the location for the splash pad. Mr. Brock added that they are still in negotiations with the school to consider the placement of the station on the Yankee Road property.

Mrs. McElfresh asked Chief Buchanan where he preferred the new station and Chief Buchanan's preference is to be downtown; however, he would be pleased with any of the proposed locations.

Mayor Routson asked about the status of the Monroe pool and suggested that area be used for a splash pad.

Mr. Clark asked what changes would be necessary to the intersection if the police station was located at the Park and Mr. Brock replied that it would be part of the study.

Mrs. McElfresh liked either the school location or the park location.

Mr. Clark liked the park location as it would still feel like part of the community.

Mr. Funk felt like both locations would feel like it was part of the community.

Mr. Frentzel complimented the Public Works Department on the crack sealing in Brittany Heights.

Mr. Frentzel reported that during the School Board meeting last evening, Butler Tech will have a "Future Fair" on September 22nd at the new Lesourdsville location. He stated that he and Mr. Guido questioned the fact that they are advertising a beer garden, but the location was not clear if it is on the Butler Tech property or City property. Mr. Brock is on the Committee for that and it is on Butler Tech's property who received approval from their board and legal counsel.

Adjournment

Mr. Clark moved to adjourn; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:18 p.m.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council