Monroe Council Minutes
Regular Meeting of Council
September 11, 2018 – 6:30 p.m.
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council with the Pledge of Allegiance at 6:30 p.m.

Roll Call

Members of Council present: Dan Clark, Keith Funk, Anna Hale, Todd Hickman, Christina McElfresh, and Robert Routson.

Mr. Clark moved to excuse Mr. Frentzel; second by Mr. Hickman. Voice vote. Motion carried.

Members of staff present: City Manager William J. Brock
Law Director K. Philip Callahan
Director of Public Works Daniel J. Arthur
Chief of Police Robert Buchanan
Director of Finance Karen Ervin
Clerk of Council/Assistant to the City Manager Angela S. Wasson

Visitors: Holly J. Cahall, Kathy Demers, Tom Leeds, Leslie Stone, and Maryann Leeds.

Mr. Clark moved to approve the Council Minutes of August 28, 2018; seconded by Mr. Funk. Voice vote. Motion carried.

Visitors

Holly Cahall, Treasurer of the Monroe Local School District, thanked Council and staff for assisting in the agreement with the Bed, Bath, and Beyond Distribution Center.

Kerry Roe of Clark Schaefer Hackett, advised that as part of the audit they found the Comprehensive Annual Financial Report to be fairly presented. Mr. Roe further advised that the only material weaknesses found were related to the conversion process at the end of the year to the Generally Accepted Accounting Practices. One related to pension accounting and some incomplete items in accounts payable.

Mr. Clark asked if his company makes recommendations on improvement and Mr. Roe replied that they do and made recommendations to the third-party that handles the conversion process, so changes are already in place.

Committee Reports

None.

Old Business

None.

New Business

Resolution No. 53-2018. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and the Butler Technology and Career Development Schools to provide for School Resource Officer services.

Mr. Brock reported that Butler Tech requested an increase in hours that the School Resource Officer is at the Natural Science Center from three to six.

Mr. Clark moved to consider this the first reading of Resolution No. 53-2018 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 53-2018 by title only.

Mr. Clark moved to approve the first reading of Resolution No. 53-2018; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

Resolution No. 54-2018. A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Mr. Brock stated that this is an annual resolution and the end of the process for the tax budget which sets the amounts and rates.

Mr. Clark moved to consider this the first reading of Resolution No. 54-2018 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 54-2018 by title only.

Mr. Clark moved to approve the first reading of Resolution No. 54-2018; seconded by Mrs. Hale. Roll call vote: six ayes. Motion carried.

Ordinance No. 2018-21. An Ordinance amending and supplementing Ordinance No. 2018-10, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2018.

Referring to the summary contained in the Council packets, Mr. Brock outlined the changes in the appropriation ordinance as being a reimbursement of building fees to UGN as part of their incentive agreement, repairs to traffic controllers, and to the fire tower truck.

Mr. Clark moved to suspend the rule requiring the reading of Ordinance No. 2018-21 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-21 by title only.

Mr. Clark moved to adopt Ordinance No. 2018-21; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

Consideration of Motion to request a hearing on the issuance of a D5 Liquor Permit to Fantasy Diner and Ice Cream located at 5878 Hamilton Middletown Road.

Mr. Brock reported that this is a new owner and located on State Route 4.

Mr. Clark moved to request a hearing on the issuance of a D5 Liquor Permit to Fantasy Diner and Ice Cream located at 5878 Hamilton Middletown Road; seconded by Mr. Funk. Voice vote. Motion failed.

Consideration of Motion to request a hearing on the issuance of a D1 and D2 Liquor Permit to Ohio Living Communities located at 225 Britton Lane.

Mr. Brock noted that even though a request for D2 was before Council at the last meeting, they are only asking for one D2 permit, as well as, a D1 permit.

Mr. Clark moved to request a hearing on the issuance of a D1 and D2 Liquor Permit to Ohio Living Communities located at 225 Britton Lane; seconded by Mr. Funk. Voice vote. Motion failed.

Administrative Reports

Mr. Brock noted that the Butler County IMAT Team, that includes Chief Centers and Firefighter Waddell, have been called to the Carolinas for assistance.

Regarding the revisions to the Main Street Sidewalk Program by the engineer, the new engineering estimate came in about $675,000 which was closer to the bids we were receiving. Overall. The original budget was $450,000.

In response to Mr. Clark's inquiry, Mr. Brock explained that the City's estimates were low and we saw that through the bidding process. The intent at this point would be to bid out later this year for construction in the spring. Mr. Clark agreed that is the best time to seek bids. Mr. Brock advised that the retaining wall and the amount of storm water work in the area contributed to the cost increase. He recommended to wait until next year when we will know where the police station would be located. Council agreed.

Mr. Arthur reported on the status of the painting of the water tower at Mound Cemetery. Currently, there are existing Sprint antennas on the face of the tank that need to be removed. Initially, Sprint wanted a substantial amount of money to move them. They are under an old agreement that did

not provide for them to move if the City needed to perform maintenance on the tank. Sprint's estimate was over $110,000 to remove them for the length of the project and install a cell on wheels during this time. Working with them we came up with installing a handrail on the top to allow the antennas to go on the top and provide safety to workers. The cost for the handrail and the cabling was just under $25,000 and a change order will be coming to Council for this. The other cost is Sprint was hiring a contractor to remove the antennas and cabling off the tank and relocate on the handrail at a cost of $37,500. We have the lease agreement with Sprint and they pay $2,913 per month and they recommend to pay the contractor up front and one year abatement on the lease amount. There is about 10 years left on the agreement. They need to be removed because we can't get in behind them when we are sandblasting and painting.

Mr. Arthur noted that the current agreements with other carriers contain language that will not put the City in another situation like this.

If Council has no objections we can bring an agreement to Council at the next meeting. We are running out of time because you have to have a certain weather conditions for the painting.

Council expressed disappointment in the way the agreement was written, but understood that it is something that had to move forward.

Adjournment

Mr. Clark moved to adjourn; seconded by Mrs. Hale. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:04 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council