

**Monroe Council Minutes
Regular Meeting of Council
October 9, 2018 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Vice Mayor Clark opened the meeting at 6:30 p.m. with the Pledge of Allegiance.

Public Hearing: Ordinance No. 2018-25. An Ordinance amending and supplementing Section 1204.04 (C) (8) of the Planning and Zoning Code to update regulations for wireless telecommunication facilities due to the passage of House Bill 478.

Vice Mayor Clark opened the public hearing citing the purpose and procedure of the public hearing.

Having been sworn, Mr. Chesar presented the proposed change, as recommended by the Planning Commission, as it relates to small cell towers in the right-of-way. The change allows these towers to be regulated through the right-of-way ordinance. Mr. Chesar provided Council with an example of how staff proposes that the small cell towers should appear, which would be co-located on a black pole.

Mr. Frentzel asked if there are areas where these will potentially be located. Mr. Chesar advised that there is interest now from an applicant to place one on Union Road. He added that these could be located where there are dead zones or heavily used areas.

In response to a question from Mrs. McElfresh, Mr. Chesar explained that they could go on a Duke pole based on an agreement with Duke Energy. Another option is the provider can request that they put up a pole and the City cannot really tell them no; however, if there is an existing pole 100 feet away the provider must show why it cannot be located on that existing pole. If it is a new pole the City will need to make sure it is as aesthetically pleasing as possible; preferably a metal black pole similar to a street light pole. The City will encourage that the service providers co-locate.

Mr. Frentzel asked who is responsible to relocate these small cell towers if they need moved because of road construction. Mr. Chesar replied that he is currently looking into that.

There were no proponents or opponents.

Mr. Hickman moved to close the public hearing; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Roll Call

Members of Council present: Dan Clark, Jason Frentzel; Keith Funk; Todd Hickman; and Christina McElfresh.

Members of staff present: City Manager William J. Brock
 Law Director K. Philip Callahan
 Director of Development Daniel J. Arthur
 Director of Finance Karen Ervin
 Assistant to the City Manager/Clerk of Council Angela S. Wasson

Mr. Frentzel moved to excuse Mrs. Hale and Mr. Routson; seconded by Mr. Funk. Voice vote. Motion carried.

Approval of the Minutes

Mr. Frentzel moved to approve the Council Minutes of September 25, 2018; Public Safety Committee Minutes of September 19, 2018; and Public Works Committee Minutes of September 20, 2018; seconded by Mr. Funk. Voice vote. Motion carried.

Visitors

None.

Committee Reports

Mr. Frentzel reported that the August finance reports have been changed to reflect more charts and a reduction in the amount of pages. Mr. Frentzel advised that the Finance Committee asked for a report showing expenditures between \$10,000 and \$15,000.

Mr. Frentzel stated that the Public Involvement Committee met and the Christmas Tree Lighting event will be December 1st at 5:30 p.m. There will be expenditures such as, photos with Santa and perhaps some face painters. He asked for clarification if Council would like to approve each expenditure or if Council is opposed to an amount not to exceed \$1,000. Council expressed no opposition to the amount. Mr. Clark and Mr. Hickman asked to receive a breakdown of the expenditures.

Old Business

Resolution No. 59-2018. A Resolution accepting a grant in the amount of \$165,000 from the Ohio Department of Natural Resources and, authorizing the City Manager to enter into an agreement for use of the grant funds for the construction of a new shelter/restroom building at Monroe Crossings Park. (Second Reading)

Mr. Frentzel moved to consider this the second reading of Resolution No. 59-2018 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 59-2018 by title only.

Mr. Frentzel moved to adopt Resolution No. 59-2018; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

Resolution No. 60-2018. A Resolution authorizing the City Manager to enter into a maintenance agreement for Hankins Road by and between the City of Monroe and Liberty Township. (Second Reading)

Mr. Frentzel asked about the previous maintenance agreement and Mr. Brock replied that it was between Liberty Township and Lemon Township.

Mr. Frentzel moved to consider this the second reading of Resolution No. 60-2018 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 60-2018 by title only.

Mr. Frentzel moved to adopt Resolution No. 60-2018; seconded by Mrs. McElfresh. Roll call vote: five ayes. Motion carried.

Ordinance No. 2018-25. An Ordinance amending and supplementing Section 1204.04 (C) (8) of the Planning and Zoning Code to update regulations for wireless telecommunication facilities due to the passage of House Bill 478. (Second Reading)

Mr. Frentzel moved to consider this the second reading of Ordinance No. 2018-25; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-25 by title only.

Mr. Frentzel moved to adopt Ordinance No. 2018-25; seconded by Mr. Funk. Roll call vote: five ayes. Motion carried.

New Business

Emergency Resolution No. 61-2018. A Resolution approving a Then-and-Now Certificate in the amount of \$10,515.65 to All American Fire and declaring an emergency.

Mr. Brock stated that this is related to an insurance reimbursement following an accident when a fire vehicle struck the station.

Mr. Frentzel moved to suspend the rule requiring the reading of Emergency Resolution No. 61-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 61-2018 by title only.

Mr. Frentzel moved to adopt Emergency Resolution No. 61-2018; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

Emergency Resolution No. 62-2018. A Resolution accepting grant funds from the Ohio Division of Emergency Medical Services to pay for emergency medical services equipment and training and declaring an emergency.

Mr. Brock noted the grant amount is \$3,575.00.

Mr. Frentzel moved to suspend the rule requiring the reading of Emergency Resolution No. 62-2018 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 62-2018 by title only.

Mr. Frentzel moved to adopt Emergency Resolution No. 62-2018; seconded by Mrs. McElfresh. Roll call vote: five ayes. Motion carried.

Emergency Ordinance No. 2018-26. An Ordinance accepting the assignment of certain utility easements from Butler County, vacating said easements, and declaring an emergency.

Mr. Brock explained this is to vacate a water line that has been relocated due to the construction of Bed Bath and Beyond.

Mr. Frentzel moved to suspend the rule requiring the reading of Emergency Ordinance No. 2018-26 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2018-26 by title only.

Mr. Frentzel moved to adopt Emergency Ordinance No. 2018-26; seconded by Mr. Funk. Roll call vote: five ayes. Motion carried.

Ordinance No. 2018-27. An Ordinance amending Exhibit B of Emergency Ordinance No. 2018-18.

Mr. Brock stated this amends the amounts for the Park North assessments as some of the parcel sizes were revised, but the overall assessment remains the same.

Mr. Frentzel moved to consider this the first reading of Ordinance No. 2018-27 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2018-27 by title only.

Mr. Frentzel moved to approve the first reading; seconded by Mrs. McElfresh. Roll call vote: five ayes. Motion carried.

Administrative Reports

Mr. Frentzel moved to adjourn into executive session to discuss the purchase of property; seconded by Mr. Funk. Roll call vote: five ayes. Motion carried.

Council adjourned into executive session at 7:04 p.m.

Mr. Frentzel moved to reconvene into regular session; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Council reconvened at 7:22 p.m.

Mr. Frentzel reminded everyone about the Warren County Municipal League dinner on October 17th.

Adjournment

Mr. Frentzel moved to adjourn the regular meeting of Council; seconded by Mr. Hickman. Voice vote. Motion carried.

Council adjourned at 7:23 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council