



**Monroe Council Agenda
Regular Meeting of Council
April 22, 2025 – 6:30 PM
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Roll Call

Approval of the Minutes

Council Minutes of April 8, 2025.

Visitors

Nancy Hutton, Regent of the Nathaniel Sackett Chapter of the Daughters of the American Revolution

Committee Reports

Public Works Committee

Finance Committee

Administrative Liaison Committee

Technology Committee

Public Involvement Committee

Public Safety Committee

Old Business

Ordinance No. 2025-16. An Ordinance authorizing the City Manager to enter into a lease agreement with the highest bidder for the real property known as The Clark Boulevard Property. (Second Reading)

Ordinance No. 2025-17. An Ordinance to approve the preliminary plat for the Townes at the Crossings as further described herein. (Second Reading)

Emergency Ordinance No. 2025-18. An Ordinance amending Exhibit "1" of Ordinance No. 2024-33 to increase the number of Assistant Fire Chiefs from two to three and declaring an emergency. (Second Reading)

New Business

Resolution No. 25-2025. A Resolution accepting a grant in the amount of \$45,366.06 from the Ohio Department of Public Safety, Office of Criminal Justice Services for the 2025 Ohio Body-Worn Camera Grant Program.

Sponsor: Jake Burton

Strategic Priority: Good Governance



Background: A funding announcement was released by the Office of Criminal Justice Services in October 2024 for competitive grants under the 2025 Body-Worn Camera Program. Applications were due by November 20, 2024, and the City submitted a grant application on November 17, 2024. On March 27, 2025, Gov. DeWine announced 131 law enforcement agencies that will receive a collective \$4.6 million through the fourth round of the Ohio Body-Worn Camera Grant Program, including the City of Monroe receiving \$45,366.06.

The grant money being received is for 2 years of payments for the Axon Body Camera Annual Service and Licensing Agreement. The City authorized a five-year agreement on April 12, 2022 for the years 2022-2027 for a total amount of \$113,415.17. The City issued a payment of \$22,683.03 to Axon Enterprise Inc. on August 15, 2024 for the 2024 annual service and licensing for body cameras, and will be making the same payment in 2025. This grant directly offsets the annual service and licensing expenses for 2024 and 2025, allowing these funds to be used for other programs that will aid in the continual enhancement of the Monroe Police Department operations.

Resolution No. 26-2025. A Resolution accepting the 2025 Duke Energy Site Readiness Program Grant in the amount of \$10,000.

Sponsor: Kacey Waggaman

Strategic Priority: Strategic Growth and Development

Background: We have been selected for the 2025 Duke Energy Site Readiness program. This allows us to go through an industrial site readiness process that will help better prepare a industrial zoned site in Monroe. Deliverables will be: a site overview and report, conceptual plans and site recommendations, which includes a \$10,000 grant to implement the recommendations.

Resolution No. 27-2025. A Resolution accepting a grant in the amount of \$75,000.00 from the Ohio Environmental Protection Agency for the H2Ohio Chloride Reduction Equipment Grant.

Sponsor: Jake Burton

Strategic Priority: Well Managed Services and Infrastructure

Background: The City has been awarded a \$75,000 grant from the Ohio EPA Division of Surface Water through the H2Ohio Chloride Reduction Grant program. This funding will be used to purchase a Flex Pro Truck Fill Station with 2 valves and truck off-load system, along with a BrineXtreme salt brine maker. The original equipment quote, dated January 16, 2024, totaled \$101,636.10. Although the city's initial grant application, submitted on January 31, 2024, was not selected in the first round of funding, it has now been approved in the second round. While minor cost adjustments may occur due to the age of the original quote, the city's estimated portion of the equipment cost is \$26,636.10 or approximately 26.2% of the total cost. The city portion of this cost will be covered utilizing funds currently included within the city's 2025 Street Fund budget.



This project will impact our entire pre-treatment operation for snow events. The current process, which lacks proper facilities and equipment, will be improved by the award of this grant. Currently, the city is using an unconventional set-up, which results in our operation being inefficient and leads to several hundred gallons of lost product each time salt brine is produced. Having a manufactured salt brine maker will allow the city to stop producing salt brine in an underground tank which was installed more than sixty years ago. The safety of our crews will be improved by no longer having to make confined space entries into the tank to clean sediment. This equipment will reduce the amount of time our trucks and employees spend on the road transporting salt brine between locations and will aid in reducing salt and salt brine loss.

Resolution No. 28-2025. A Resolution authorizing the City Manager to enter into a professional engineering agreement by and between the City of Monroe and The Kleingers Group for Monroe Crossings Park Improvements.

Sponsor: Gary Morton

Strategic Priority: Well Managed Services and Infrastructure

Background:

Summary for the City Council Packet – Approval of Contract with The Kleingers Group

The City of Monroe seeks City Council approval to enter into a professional services agreement with The Kleingers Group for the design and engineering of improvements to Monroe Crossings Park, as outlined in RFQ# 2024-001. This project will enhance the lower portion of the park, focusing on optimizing field layout, expanding parking, creating infrastructure for food trucks, and providing flexibility for community events.

Project Phases

1. Master Planning – Includes concept alternatives, site evaluations, public engagement, preliminary electrical layout, and cost estimates.
2. Construction Documentation – Includes 60% and 100% design plans for civil, landscape, and electrical components, along with final cost opinions.

Project Timeline

- Survey completion by June 2025
- Final Master Plan by August 2025
- 60% construction documents by October 2025
- 100% construction documents by January 2026



- Bid-ready by early 2026; construction to begin in Spring 2026

Project Costs

Base Fee: \$99,900 — Covers all planning and construction document services.

Optional Additional Services: \$38,900 – Includes full-park surveying, construction administration, permitting support, and design of a security camera system.

Project Team

The Kleingers Group will partner with CMTA for electrical engineering. This team brings experience and a holistic approach to park planning, emphasizing design quality, function, and future flexibility.

Recommendation

Staff recommends approval of the contract to move forward with detailed design and implementation of this exciting community project.

Consideration of Motion to authorize the expenditure of \$54,924.80 to Buckeye Power Sales for the purchase of a Dingo TX1000.

Sponsor: Gary Morton Well Managed Services and Infrastructure

Strategic Priority:

Background:

This item was approved in the 2025 budget.

Vendor Information

- **Vendor:** Buckeye Power Sales
- **Quote Number:** 03-39157
- **Date:** January 20, 2025
- **Total Amount:** \$54,924.80

Equipment Requested



The quote includes the following heavy equipment for city operations:

- Dingo TX1000 Loader (Wide Track, 24.7 HP Turbo): \$40,601.40
- Standard Bucket for Dingo TX1000: \$1,092.00
- Mini Series Pallet Fork Assembly: \$1,100.00
- Universal Swivel Auger Power Head: \$3,654.00
- 6" Full Flight Auger: \$537.60
- 5 ft Snow Blade: \$537.60
- Plow Side Kit (Mini Skid): \$1,738.80
- Tiller Attachment: \$5,363.40
- Inbound Freight: \$300.00

Equipment Specifications

The primary equipment (Dingo TX1000) offers:

- 1,000-lb rated operating capacity
- 81" hinge pin height for reaching dumpsters
- Compact design for maneuverability in tight spaces
- Kubota D1305 diesel engine (Tier-4 compliant)
- Vertical lift loader arms for increased reach
- Dual fuel tanks for extended operation

Benefits to Parks Division

- **Landscape Maintenance:** The compact size allows access to tight spaces between trees and park features while performing maintenance tasks
- **Trail Development:** Can efficiently transport materials for trail building and maintenance projects
- **Playground Installation:** The 1,000-lb lifting capacity will assist with moving playground equipment components and safety surfacing materials
- **Snow Removal:** The 5-ft snow blade attachment will keep park walkways and facilities accessible during winter months
- **Planting Operations:** The auger attachments will streamline tree and large shrub planting, significantly reducing manual labor

Benefits to Cemetery Division

- **Grave Preparation:** The auger power head and attachments will assist with excavation work
- **Monument Placement:** The pallet fork assembly enables safe transport and placement of memorial stones
- **Grounds Maintenance:** The tiller attachment allows for soil preparation and restoration of grounds



- **Site Access:** The tracked design minimizes ground disturbance in sensitive areas of the cemetery
- **Material Handling:** Efficiently moves soil, gravel, and maintenance supplies throughout cemetery grounds

Shared Operational Advantages

- **Labor Efficiency:** One versatile machine replaces multiple specialized tools, optimizing staff resources
- **Year-Round Utility:** The various attachments ensure the equipment remains useful across all seasons
- **Reduced Physical Strain:** Minimizes manual labor for staff, potentially reducing workplace injuries
- **Improved Response Time:** Enables quicker completion of projects and emergency repairs

This equipment purchase will enhance the city's operational capabilities for various public works projects across both the Parks and Cemetery divisions, providing significant improvements to workflow efficiency and service delivery

Administrative Reports

Adjournment